

SIRS Q&A

Q: IF A CLIENT RECEIVES A SCRAPE OR ANOTHER MINOR INJURY, IS IT REPORTABLE?

- Technically, it is NOT reportable if it did not require assistance beyond first aid. However, it should still be reported to the SC so that the SC can enter the SIR, because it can help us establish patterns. For example, a history of injuries from falling shows us that the client requires additional support (i.e.; nursing assessment; equipment) to prevent future falls.

Q: IF A CLIENT ELOPES OR HAS SEIZURES MULTIPLE TIMES A DAY, IS A SIR NEEDED EVERY TIME?

- No, a single SIR can be entered for all similar incidents that occur within the same day (i.e.; ER visits, Seizures, etc.). If a behavior increases/does not resemble what is typical for the individual, submit a SIR.

Q: AS A VENDOR, I USE THE PORTAL AND SUBMITTED A SIR. I LOGGED ON TODAY AND SAW THAT I COULD NOT EDIT OR SEE THE SIR I SUBMITTED. WHERE DID IT GO? HOW CAN I EDIT THE SIR AND GET A COPY?

- Sometimes a SC will submit a SIR for the same incident before a Vendor. If this occurs, a SIR Coordinator will combine the SC and Vendor SIR information to provide a clearer picture of the incident and actions taken, while keeping the earliest SIR transmission date to comply with DDS Timely Reporting. SIR Coordinators are happy to make edits if required and to provide copies of the SIR.
- We encourage Vendors to: notify SCs when they submit a SIR in the portal & enter SIRs in one sitting to prevent it being pulled prematurely from the SIR queue

Q: WHAT DO I WRITE FOR THE PREVENTION PLAN IF APS/CFWB DOES NOT PROVIDE AN OUTCOME DUE TO CONFIDENTIALITY?

- It is not uncommon for APS/CFWB to refuse to provide outcomes of an investigation to a Vendor. If this occurs, please create a prevention plan centered around what supports you as their vendor will provide the client to mitigate risks (i.e.; retraining staff, suspected abusers on administrative leave, assessments, follow-up health appointments, adjusting meal plans, establishing a restraining order, etc.).

