



San Diego Regional Center
4355 Ruffin Road, San Diego, CA 92123
858-576-2996 / www.sdrc.org

Serving individuals with developmental disabilities in San Diego and Imperial Counties

Appeal of Non-Selection for Contracting with San Diego Regional Center as a Family Home Agency

Any agency who submits a program design to SDRC by the identified deadline, in response to the public notice of intent to contract for FHA services may appeal the decision of SDRC not to contract with that agency.

The grounds for the appeal may be any, or all of the following:

1. Failure of the Regional Center to utilize its established criteria and/or Title 17 regulations for contracting with a Family Home Agency.
2. Determination that contracting with the appellant agency will not detract from the long-term viability of the other agencies with whom SDRC contracts for FHA services.
3. Dispute of SDRC's finding that the appellant agency's proposal does not meet the minimum contracting criteria.

This appeal must be in writing and include the following:

1. The agency's name, address and telephone number.
2. Identification that it is an appeal of non-selection for contracting with SDRC as a Family Home Agency.
3. The specific basis for the appeal.
4. All supporting documentation and any other information necessary to substantiate and/or justify the appeal.

The appeal should be filed with the director of the San Diego Regional Center within 15 days of receipt of the written notification of non-selection. Appeals are sent to:

Mark Klaus, Executive Director
San Diego Regional Center
4355 Ruffin Road Suite 200
San Diego, CA 92123

The Director of the Regional Center or his designee may request additional information from the appellant agency within 15 days of receipt of appeal.

The Director of the Regional Center or his designee will render a decision on the appeal within 15 days of the receipt of all required and requested information. The decision will identify the specific issue in dispute, rule on each issue identified and state the facts supporting each ruling.

Please be aware that the appeal will not prevent the Regional Center from contracting with, and vrending the selected Family Home Agency during the pendency of the appeal.