

Mandated Reporter Flow Chart

What Is a Mandated Reporter?

- Mandated Reporters are any persons required by law in California to report known or suspected cases of child, adult, or elder abuse, including suspected neglect, to the appropriate law enforcement or social service agency.

Who Qualifies as a Mandated Reporter?

- A mandated reporter can be regional center staff, vendor staff, direct service workers (including In-Home Supportive Services workers), and Long-Term Health Care providers.

Who Reports Suspected Abuse or Neglect?

- Mandated Reporters are legally responsible to report the incident themselves. They are not required to investigate any known or suspected case of abuse.

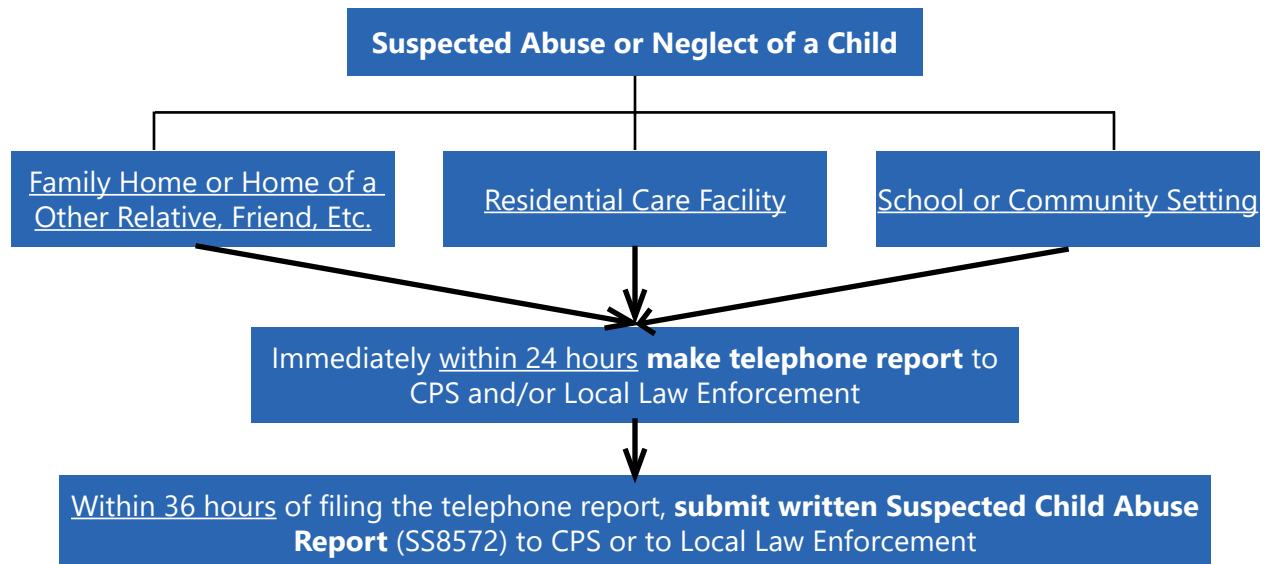
How Is a Report Made?

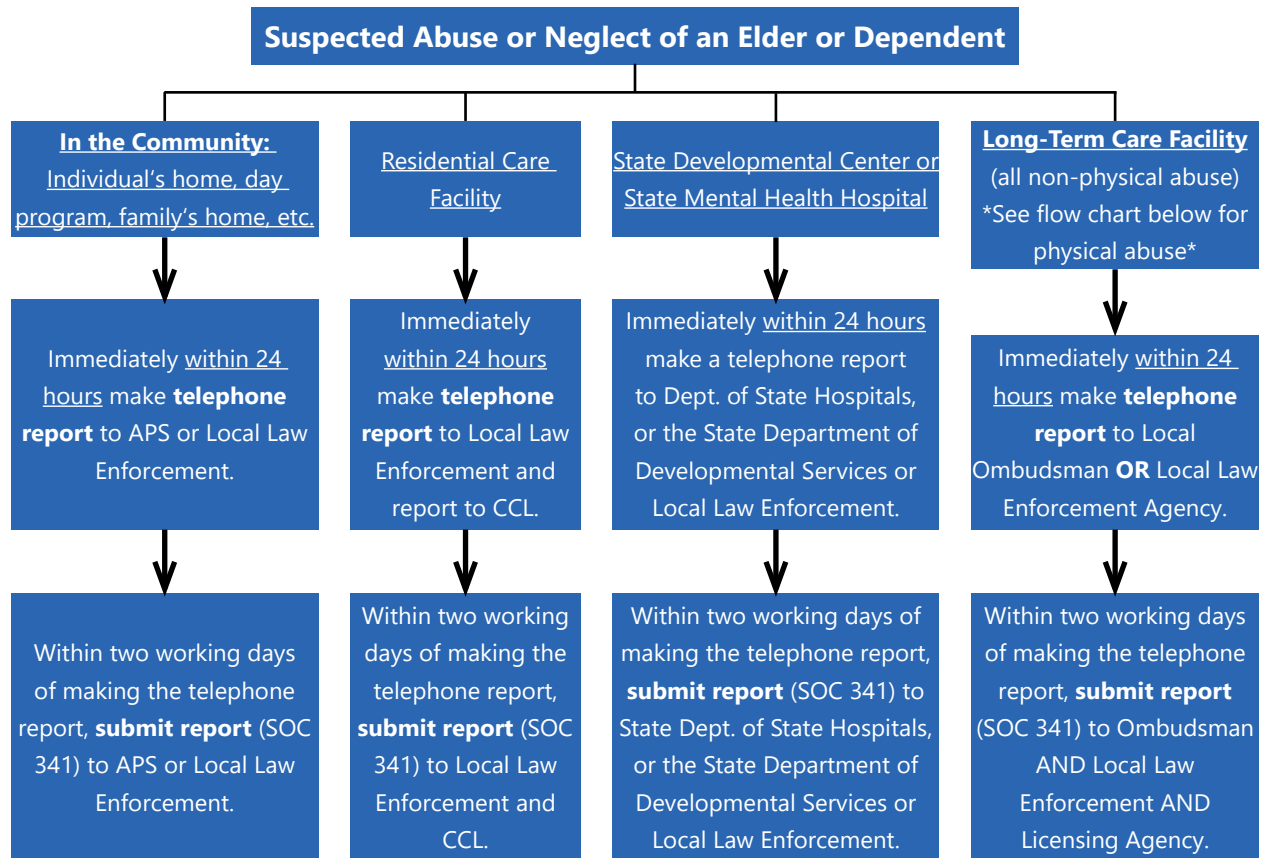
There are two parts to completing a report:

- **1: Verbal report:** of suspected abuse or neglect should be **called into** the appropriate county Child or Adult Abuse department or to a local law enforcement agency (local police/sheriff's department).
- **2: Written report:** of the suspected abuse or neglect **must be submitted** to the appropriate county Child or Adult Abuse department or to local law enforcement agency (local police/sheriff's department) afterwards.

There are **different rules** that protective agencies follow depending on the **age of the alleged victim** and the **type of living situation** where the incident occurred.

Reporting Guidelines: Suspected Abuse or Neglect





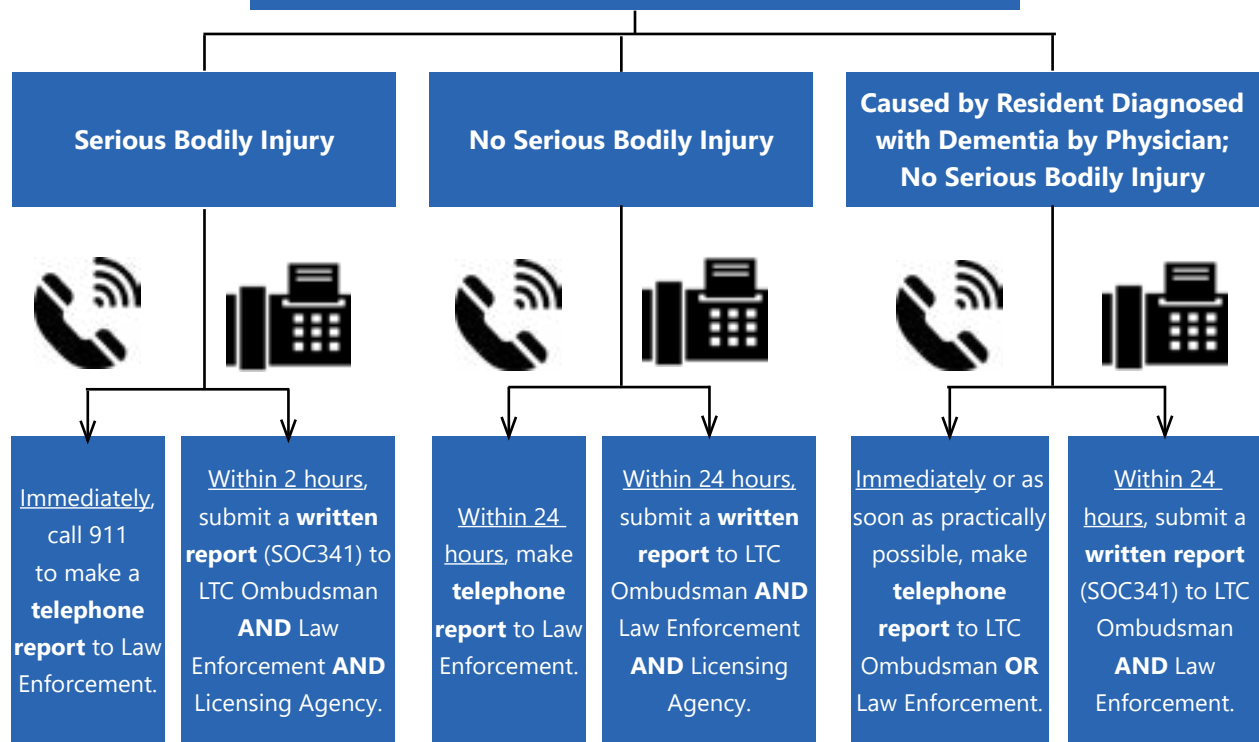
Important State and Federal Mandated Reporting Information in Long-Term Care Facilities

1. **Long-Term Care Facilities** (according to Title 17, Division 2 Chapter 3, Subchapter 2 Article 2 Section 54302(a) (44) of the California Code of Regulations) are:
 - Adult Day Health Care Program, a Congregate Living Health Facility, a Skilled Nursing Facility (SNF), an Intermediate Care Facility (ICF), an Intermediate Care Facility/Developmentally Disabled-Habilitative (ICF/DD-H), or an Intermediate Care Facility/Developmentally Disabled-Nursing (ICF/DD-N)

2. **Serious Bodily Injury** (according to Welfare & Institution Code Section 15610.67) is:
 - An injury involving extreme physical pain, substantial risk of death, or protracted loss of impairment of function of a bodily member, organ of mental facility, or requiring medical intervention, including, but not limited to, hospitalization, surgery, or physical rehabilitation. All other bodily injuries would be considered "no serious bodily injury."

3. **Physical Abuse** (according to Welfare Institution Code Section 15610.63) must be reported to law enforcement and includes:
 - Assault, battery, sexual assault, unreasonable physical constraint, improper use of a physical or chemical restraint or psychotropic drugs.

Suspected Physical Abuse in a Long-Term Care Facility



Contact Information for Mandated Reporters

Adult Protective Services			Child Protective Services		
County	Telephone	Fax	County	Telephone	Fax

Long-Term Ombudsman			Licensing Contact Information		
County	Telephone	Fax	County	Telephone	Fax
			Community Care Licensing		
			Department of Public Health		
			Foster Care Licensing		
Other Important Contact Numbers					
Name		Telephone		Fax	
Office of Clients Rights Advocacy					
Medical Board of California		800-633-2322 916-263-2382		916-263-2345	
Sheriff Departments					
County	Telephone	Fax	County	Telephone	Fax
Police Departments					
City	Telephone	Address	City	Telephone	Address