



San Diego Regional Center
4355 Ruffin Road, San Diego, CA 92123
858-576-2996 / www.sdrc.org

Serving individuals with developmental disabilities in San Diego and Imperial Counties

Date

Vendor

Address

City, St Zip

RE: Home & Community Based Services (HCBS) Final Rule Compliance

Dear Service Provider partner,

You are receiving this notification because our records indicate that you are not compliant based on any one of the following reasons:

1. Did not submit documentation showing your policies and/or program design reflect all applicable elements of the HCBS Final Rule per the Department of Developmental Services communication on May 20, 2022.
2. Did not submit a plan for how you will update your program policies and/or program design to reflect all applicable elements of the HCBS Final Rule, per the Department of Developmental Services communication on May 20, 2022.
3. Documentation submitted is not sufficient; provider policies and/or program design do not reflect all applicable elements of the HCBS Final Rule.

See for complete instructions & video: <https://www.sdrc-hcbs.info/statewide-transition-plan/validation>

As a result, you are currently considered to not meet the federal requirements. The following actions must be completed immediately:

- Contact Ashley Gaston, SDRC HCBS Specialist, via email at Ashley.gaston@sdrc.org or by phone at 858-503-5388 within 10 days of receiving this correspondence to determine what documentation is needed.

Documentation must be submitted to the regional center **no later than December 5, 2022**. If you have not submitted the necessary documentation by December 5, 2022, SDRC will implement corrective action, which will include ineligibility of new referral.

Sincerely,

Kate Kinnamont, M.S.
Associate Executive Director
San Diego Regional Center

Encl: DDS Enclosure – HCBS Final Rule: Initial Guidance Regarding Non-compliant Service Providers
DDS Enclosure - HCBS Final Rule: Plans for the Validation and Remediation of Service Providers

Cc: vendor file