

Instructions for Arrival:

- Park on the 3rd level of the parking structure
- Walk across the skybridge to access the second level of the casino
- Take escalators down to main casino floor
- Follow path towards lobby, past the lobby bar, and down to the event center

Parking Structure

Event
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San Diego Regional Center
4355 Ruffin Road, San Diego, CA 92123
858-576-2996 / www.sdrc.org

Serving individuals with developmental disabilities in San Diego and Imperial Counties

Board of Directors ANNUAL MEETING

**Tuesday, January 17, 2023
Sycuan Resort, El Cajon**

AGENDA

11:00 – 11:45 a.m.	Vendor Advisory Committee Meeting	Wachena
11:00 – 11:45 a.m.	Board of Directors Meeting	Paipa
12:00 p.m.	Luncheon	Heritage Event Center
12:45 p.m.	Annual Meeting of the Board of Directors	Heritage Event Center
	Board Chair's Remarks	<i>Norma Ramos</i>
	Vendor Advisory Committee Chair's Remarks	<i>Wendy Forkas</i>
	Executive Director's Remarks	<i>Mark Klaus</i>
	Presentation: Advancing Service Access & Equity with Community-Based Partnerships	
	Leinani Walter, Chief Equity Officer Department of Developmental Services	
	Board of Directors Elections Report Re-elected Members Newly Elected Members Vendor Representative Board Officers for 2023	<i>Norma Ramos</i>
	Recognition of Outgoing Director Laura Oakes	<i>Norma Ramos</i>
2:15 p.m.	Adjourn	<i>Norma Ramos</i>

*Our mission is to serve and empower persons with developmental disabilities
and their families to achieve their goals with community partners.*



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MEETING NOTICE
Board of Directors Meeting
Tuesday, January 17, 2023, 11:00 a.m.

Sycuan Casino Resort
5469 Casino Way, Paipa Room, El Cajon, CA 92019

AGENDA

- | | | |
|----|--|----------------|
| 1. | Call to Order/Announcements | Norma Ramos |
| 2. | Public Input | |
| 3. | Approval of the Minutes
– November 8, 2022, Board Meeting (Action Item) | Norma Ramos |
| 4. | Chair's Report | Norma Ramos |
| 5. | Executive Director's Report | Mark Klaus |
| 6. | Nominating and Bylaws Committee Report
– Re-election of Corporate Directors (Action Item)
– Election of Corporate Directors (Action Item)
– Election of Corporate Officers (Action Item)
– Results of the Election for Vendor Representative and
Chair of the Vendor Advisory Committee (Information) | Matthew Storey |
| 7. | Finance Committee Report
– Contracts for Approval (Action Item) | Chris Hodge |
| 8. | Mission Moments | |
| 9. | Adjourn | |

The next meeting of the Board of Directors will be held on
Tuesday, February 14, 2023, at 12:00 p.m. in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities
and their families to achieve their goals with community partners.*

Components of an Ideal Board Meeting

	Everyone stays engaged for the entirety of the meeting.
	Includes an interesting and understandable educational presentation.
	Open and honest communication.
	People ask clarifying questions.
	Tough topics are addressed.
	An in-depth Executive Director's report is given.
	There are discussions about how to benefit the lives of clients.
	Large attendance by board members.
	People leave the meeting with enthusiasm and empowerment, feeling like they made a difference.
	There is a good sound system and people understand each other.



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BOARD OF DIRECTORS MEETING
November 8, 2022
Minutes

DIRECTORS PRESENT: Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Norma Ramos; Julie Randolph; Timothy Riemann; Martha Soto-Aceves; Wendy Forkas

DIRECTORS ABSENT: Terri Colachis; Laura Oakes; Shirley Nakawatase; Erik Rascon; Kimberly Rucker; Matthew Storey

STAFF PRESENT: Michael Bell; Robin Bello; Kathy Cattell; Tania Cisneros; Sara Fitzgerald; Shelly Gonchoroff; Joab Gonzalez; Zachary Guzik; Maria Hanks; Kate Kinnamont; Mark Klaus; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Gabriele Phelps; Pedro Salcedo; Bonnie Sebright; Pamela Starmack; Kimberly Steitz; Tami West; Brandon Zuniga

GUESTS PRESENT: Thomas Carr; Hunter Christian; Soledad Escobar; Mar Fernandez; Leticia Galvan; Erika Gil; Gary Greco; Kathleen Grove; Marcie Laws; Pamela MacCallum; Paul Mansell; Brian Nero; Andrew Nunn-Miller; Raymond Peterson, MD MPH; Edwin Pineda; Marjorie Pio; Alyssa Reyes; Rene Rodriguez; Karina Sizemore; Brian Spahr; Mary Ellen Stives; Karen Thompson; Wade Wilde; Angela Yates; Peggy Zapata

1. **Call to Order**
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
2. **Presentation on Regional Center Performance Measures**
Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA), presented information on regional center performance measures that the Department of Developmental Services (DDS) will be implementing.
3. **Public Input**
Rene Rodriguez, a community member, stated that he has had difficulty accessing Section 8 benefits. Mr. Rodriguez thanked service coordinators and the Executive Director for their work during the pandemic.

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities San Diego – Imperial Regional Office, requested that staff consider reposting the position of Client Information Specialist and lowering the educational requirements for this job posting to allow more client self-advocates the ability to apply.
4. **Approval of Minutes**
Ms. Ramos referred the Directors to the draft minutes of the October 11, 2022, Board of Directors meeting and asked for approval.

MOTION: M/S/C that the Minutes of the October 11, 2022, Board of Directors meeting are approved as submitted.

5. **Chair's Report**

Ms. Ramos reminded Board Directors that they will not meet in December 2022. Ms. Ramos announced that the annual meeting of the Board of Directors will be held on January 17, 2023, at 11:00 a.m. at the Sycuan Resort.

Ms. Ramos reported that the Executive Committee is working on Mark Klaus' performance evaluation and their goal is to have this completed by December 1, 2022.

Ms. Ramos reported that she attended the Self-Determination Conference which was held on November 4 and 5, 2022, at the San Diego Park & Market. Ms. Ramos stated that the conference was very informative and well-organized.

6. **Executive Director's Report**

Mark Klaus recognized Tami West as an Employee of Distinction.

Mr. Klaus reported that he also attended the Self-Determination Conference. He thanked Katie Dempsey, SDRC Program Manager, and her team. Mr. Klaus also thanked Joyce Clark and Wendy Forkas for their work with the conference.

Mr. Klaus reported that since July 1, 2022, the total SDRC caseload grew by more than 1,000 individuals to 37,965.

Mr. Klaus reported that the San Diego East County Chamber of Commerce's 20th Annual Women in Leadership Luncheon was held on October 21, 2022. Mr. Klaus congratulated Shirley Nakawatase on her nomination. Mr. Klaus congratulated Molly Nocon on being selected as an awardee.

Mr. Klaus asked Kate Kinnamont to introduce Miguel Larios, the newly selected SDRC Community Services Director.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that Board approve all 19 contracts.

MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1740 Bowen Guest Home; HQ1739 California Complete Care DBA Lake Canyon Home Care; HQ0365 Dionisia Verzosa DBA Julie's Guest Home; HQ0374 E&E Transportation; HQ0761 Gener Barbon DBA G & L Home #3; HQ0783 HGH Laughery; HQ0733 HGH Pierce; HQ1431 Maryam RCFE; HQ1736 NOR Independent and Supported Living Services, LLC; HQ1734 Oasis Village Care #2; HQ1438 Oceanside House; HQ0092 Romulo Relopez DBA Relopez Residential Care; HQ1342 St. Anthony's Board & Care; HQ1103 Sunset Valley Regional Center, Inc DBA Sunset House; HQ1072 TLC Supported Living Services; HQ1439 Unexpected Possibilities; HQ1300 Universal Support Services, Inc DBA Villa Verde Home; HQ1436 Villa La Cresta; and, HQ1428 Wonderful Homes, Inc DBA Tarleton House.



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MEMORANDUM

DATE: January 10, 2023
TO: Board of Directors
FROM: Mark Klaus, Executive Director
RE: Executive Director's Report

San Diego Regional Center Clients Served

During December 2022, there were 532 cases opened through intake at the San Diego Regional Center (SDRC). There were 336 (63%) cases opened in the Early Start Program for infants and toddlers younger than three years of age. During the month, 45 cases were reactivated; 65 cases were inactivated; and, 425 cases were closed. At the end of December 2022, the total regional center caseload was 38,252. This is 3,349 more cases than the active caseload on January 1, 2022.

Director Reports:

Included in your packet, you will find Program Summary reports from SDRC's Executive Leadership Team Members. I am hopeful that you will find these reports/updates informative.

Board Training Calendar:

Attached you will find the proposed Board Training Calendar for 2023. SDRC's 2022-2023 contract with DDS (Article VII, Section 11) requires us to submit a Board Training plan to DDS for their review and approval. We submitted our plan on December 8, 2022, and received notification that the Department of Developmental Services reviewed our plan and approved it as presented on December 27, 2022.

April 11, 2023, Board Meeting:

It's been several years, due to COVID, since we have held a Board Meeting in Imperial County. The Executive Committee of the Board of Directors would like to hold the April 11, 2023, Board Meeting in Imperial at SDRC's new offices located at 3095 Imperial Avenue, El Centro, California 92243.

Temple Grandin Visit to Imperial County:

Thanks to Autism Support Imperial County (ASIC) and our community partners in Imperial County for hosting Temple Grandin in Imperial on December 12 – 14, 2022. The turnout at the Imperial Library on December 12th was fantastic as were the events on December 13th at the SDRC's Imperial offices for lunch and the evening event at Brawley High School. A special thanks to SDRC Board Members Norma Ramos, Yasuko Mason, and Wendy Forkas for attending.

Regional Center Performance Measures:

At our November 8, 2022, Board Meeting, Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA), presented information on regional center performance measures that DDS will be implementing. A number of Directives with guidance to regional centers regarding these measures and outcomes are starting to be issued by DDS.

I have attached the December 28, 2022, performance measure related to Person-Centered Service Planning for your information. Below is a summary I shared with our Leadership Team.

- ✓ This Performance Measure assesses the number of Person-Centered Plan Facilitation Trainers employed by each regional center
- ✓ The time period for developing trainers is through June 30, 2023
- ✓ SDRC is required to report this information to DDS by June 1, 2023, and then annually by June 10th
- ✓ SDRC is required to have 4 PCP Trainers – for this we will receive a base payment of \$70,000
- ✓ If SDRC has more than 4 PCP Trainers by June 1, 2023, SDRC can earn an additional \$30,000 incentive payment (\$15,000 for up to 2 additional trainers)

If you have any questions regarding my report, the Executive Leadership reports, or anything else included in the Board Packet, please do not hesitate to contact me at your convenience.

Thank you for your time, your commitment and for all you do for SDRC!

The BULLETIN

Monthly news from Client Services

January 3, 2023

HAPPY NEW YEAR!
from the Client Services Leadership Team



All-Department Updates – Gabby Ohmstede and Kim Steitz

- **RESET** – The New Year brings an opportunity for us reset our priorities as a department for the upcoming year. The Client Services Leadership Team will be meeting on 1/4/23 and 1/9/23 and discussing priorities and focus for 2023. More to come!
- **DDS Medicaid Waiver Audit** has been scheduled to occur 4/17/23 - 5/5/23 (more info in Fed Programs section below).
- **Remote Work** – the new Remote Work Agreement is now in effect as of 1/1/23; any staff working remotely for any part of their schedule should have a Remote Work Agreement in place and filed with HR.
- **Cell Phone Stipend** – is now in effect as of 1/1/23 for those who submitted a form to HR.
- **Real Time and Attendance** – Mandatory training for all Managers will occur on 1/18/23.
- **Leading the Charge Conference** – 1/11/23; Education Leave form is required if you plan to attend.
- **New DDS Directives/Guidance** (*DDS was VERY busy in December!*) These will be discussed at the Client Services Leadership Team meeting on 1/4/23; additional training is being developed in certain areas) – It is important that all staff are familiar with these directives.
 - Remote Services (dated 11-23-22)
 - <https://sdrc-sdrcwiki.pbworks.com/w/file/151245993/DDS%20Directive%2011-23-2022>
 - Tailored Day Services (dated 12-1-22)
 - [Tailored Day Services 12012022.pdf / SDRC \(pbworks.com\)](#)
 - [Enclosure A Tailored Day Services Vendorization Program Design Addendum.pdf / SDRC \(pbworks.com\)](#)
 - [Enclosure B Tailored Day Services Individualized Service Design.pdf / SDRC \(pbworks.com\)](#)
 - DDS Q/A on Remote Services and TDSO Services (received from ARCA 12-20-22)
 - [DDS Q/A on Remote and TDS \(for internal use only\)](#)
 - Alternative Services (dated 12-1-22) have ended as of 12/31/22; Business Services will be handling cancellation of those authorizations.
 - [Alternative Nonresidential Services 12012022.pdf / SDRC \(pbworks.com\)](#)
 - Extension of Waivers etc due to Covid 19 (dated 12-20-22):

- [Extension of Waivers Modifications Directives due to COVID 19 01 12202 2.pdf / SDRC \(pbworks.com\)](#)
- IPP/IFSP Process (dated 12-28-22):
 - [Changes impacting the IPP/IFSP Process \(12-28-22\)](#)
- Self Determination:
 - (dated 12-2-22) [Self-Determination-Program-Extensions-and-Development-of-Standardized-Vendorization-Packet.pdf / SDRC \(pbworks.com\)](#)
 - (dated 12-30-22) [Continuing the Individual Budget and Spending Plan \(12-30-22\)](#)
- Early Start Performance Incentives:
 - (dated 12-13-22) [Regional Center Performance Measures Early Start Child Find Identification 12132022.pdf / SDRC \(pbworks.com\)](#)
 - [Enclosure Child Find Plan.xlsx / SDRC \(pbworks.com\)](#)
 - (dated 12-13-22) [Regional Center Performance Measures Early Start Timely Access 1213202 2.pdf / SDRC \(pbworks.com\)](#)
- **Hiring Updates:** The posting for Program Manager positions closes 1/3/23 and interviews will be scheduled in the very near future to fill 7 positions; 2 are to fill vacancies and 5 are for new units.
- **Space Updates:**
 - **Imperial:** Imperial staff have moved into the new building. Post cards were sent out to clients and families served by the IV office to inform them of the move and new location.
 - **Kearny Mesa:**
 - Units 1 & 10 moved to their newly renovated space on the third floor.
 - Units 19 & 20 were temporarily relocated to other areas on the third floor while their space is renovated – anticipated move-in to the new space is approx. mid-March.
 - **Balboa:**
 - Unit 37 and Federal Programs will be moving to the Balboa office, Suite 301, on 1/12/23.
 - Additional space in this building is pending – more soon!
 - **Carlsbad/San Marcos:** Renovations are starting in the San Marcos office; move-in to the new space is approx. June 1st.
 - **National City:** space plans have been completed for the newly acquired space in National City; however, it may not be ready for move-in until around August.
 - **Eastlake/Carmel Mountain/Santee:** Office Managers and Facilities are working to number the spaces and create a Zoom floorplan to initiate Zoom shared workspace – More info and training to come soon!
- **Zoom update –**
 - All staff in Client Services should have received a new Zoom account to use for meetings and should now be scheduling all of their own Zoom meetings.
 - Zoom shared workspace/hoteling is being rolled out.
 - Exec Team / IT is pursuing agency-wide training on Zoom phone and other features.

- **Person Centered Thinking (PCT)** Team is growing! – SDRC has identified 6 additional Managers who will become PCT Certified Trainers.

Imperial Valley – Joab Gonzalez

- Imperial Valley staff officially moved into their new building in December!
- Dr. Temple Grandin had lunch with SDRC Imperial Valley team on Tuesday December 13, 2022. Dr. Grandin gave a brief speech before allowing our SDRC SCs ask some questions. It was such an honor to have Dr. Grandin in our office and it was our first celebration/event in our new building.
- SDRC Imperial Holiday Celebration was held on December 15, 2021. Our staff truly enjoyed the food, activities, and opportunity to get together, wish each other happy holidays, and celebrate 'the new digs.'
- Unit 29 and Unit 6 held a staff retreat on Wednesday Dec 14th. Several educational and team building activities made their retreat very special.

Residential Services – Shelly Gonchoroff

- Residential and 159A trainings continue to be available for units/teams per request. Last month we did two different trainings (Carmel Mountain and Eastlake) and there were great questions and feedback.
- The 159A mailbox has been a great success in managing placement referrals and expediting the referral process. *Please continue to send signed PDF 159As to the 159 mailbox for dispersal. Friendly reminder: COVID vaccination information and level of care must be included.*
- We also have a new workspace on the wiki (accessible to everyone) titled "Placement 101." This is our most up to date information/tools and processes. This is a work in progress and will continue to grow.
- #residentialrocks

Adult Services – Brandon Zuniga and Robin Bello

- We have our Adult In-Home Managers meeting on 1/3/23. We will be reviewing goals for the new year and discussing a time to hold an entire team including all PMs and SCs in the adult in-home units.
- The Forensic Assessment Support & Treatment (FAST) Team will reconvene this month on 1/24/23.
- The Supported Living Task Force will meet in the new year; Roundtable meetings continue to be held regularly with providers and SDRC team members in Community, Business, and Client Services.
- New DDS Directives have been implemented for Tailored Day Services (*see above*). We have an internal work group finalizing training for staff and we will be sharing info with you all very soon.

Child and Adolescent Services – Kathy Cattell and Zach Guzik

- Continue to collaborate and encourage relationships with the school districts. An outreach task force is being developed to tighten up staffing at outreach events. Recent/Upcoming events include:

12/6/22 – West Hills High School IEP Night

1/10/23- Coronado Unified School District Meet and Greet

1/25/23 – TRACE (San Diego Unified) Presentation to staff re: Intake Process/Requirements

3/8/23 – Granite Hills High School IEP Night

5/16/23 – Grossmont Union High School District IEP Day

- The Children's/TAY Program Manager's continue to provide county wide support to Unit 30 & Unit 26 Service Coordinators during PM maternity leaves.
- The Team is excited about getting 3 new units in the very near future to assist with bringing down caseloads for the TAY, Children, and Early Childhood units – we will be adding a new TAY unit in Santee, a new Children's unit in Carlsbad/San Marcos, and a new Children's Unit in National City.

Early Childhood Services – Sarah Franco & Andrea-Lisa King

- Andrea Lisa-King was hired as Manager of Early Childhood Services, replacing Miguel Larios. She will begin her new role on 1/9/23, but will continue to support Unit 28 until her position is filled.
- We continue to focus our outreach efforts through ARPA targeting families experiencing homelessness and experiencing immigration issues. We have seen success in the increase of referrals for these populations.
- We continue to work with the Tribal Coalition to educate agencies serving children living on reservations about our services.
- We continue to work with CALESCE to improve transition from Part B to C statewide.
- We continue to work on caseload reduction, and continue to evolve our trainings to support staff with IPP's and over 3 services.
- We will be reviewing and discussing the newly released Performance Incentive Directives related to Early Start services.

Self Determination – Katie Dempsey

The SDP Team hopes you all had a great holiday season. Our SDP Enrollment numbers continue to climb with over 220 current participants in the program. Our Team is working on a few projects that you will be hearing about in early months of 2023:

- Updated training materials and brochures will be created and place on the WIKI.
- An ongoing training series available for SDRC is in the process of being developed.
- Our SDP Team will be doing record reviews and reaching out to SCs to help us bring our records up to speed for the upcoming Med-Waiver Audit.
- Our SDP Team will be present at two local conferences to provide resources and information to the community.

Opportunities to learn more about SDP continue to be available through our weekly review team, one-on-one Calendly appointments, monthly power hours and the sdp@sdrc.org email box.

Federal Programs/SIR -

- The Federal Programs Team will be moving into their new space on 1/12/23. It is located in the Balboa building next to the Ruffin Road building (where IT is currently located) in Suite 301.
- **DDS Medicaid Waiver Audit** is just around the corner. The audit will be from

4/17/23 - 5/5/23. The audit will include an electronic review of records, as well as a site visit from DDS auditors to conduct staff interviews, and to visit individuals, CCF homes, and day programs. The selected individuals, homes, and day programs will be provided to SDRC by DDS the week of 1/16/23. Plans are being developed for training for Client Services Staff and more information will be coming soon!

- Special Incident Reporting: Please remember to submit a SANDIS SIR for all individuals we serve who receive a COVID + result.
- The SIR Team is growing again! Recruitment announcement coming soon for one more SIR Coordinator to join the team.
- On behalf of the FP Team and SIR Team, Happy New Year! SDRC is a team sport and we appreciate all our teammates!

Administrative Support Team -

We are looking forward to 2023 to be the year of the great reset, bringing a deeper focus on company culture, continued cross training and collaboration, engaging onsite work environments, new technology, peace, love and 52 weeks of laughter. This year's goals are to begin training all areas on Federal Program tasks, uploading in Therefore, what fields to review in SANDIS when processing work requests, and Intake phone training. We are working with SANDIS on developing templates for chart tracking notes. We will continue to offer opportunities to ASAs to provide training as a way to build skills in preparation for available growth opportunities. The next year brings new technology with Zoom phones and we are excited to learn the new features offered.



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

DATE: January 10, 2023
TO: Board of Directors
FROM: Kathy Karins, Director of Clinical Services
RE: Clinical Director's Report October 2022-December 2022

Staffing:

- Positions filled in last quarter: 1 Part-time Physician Consultant Start date 2/8/2023.
- Open Positions: 1 Part-time Psychologist; 2 Nurse Clinicians; 3 Intake Coordinators.

Intake Services:

- Working with Association of Regional Center Agencies (ARCA) on tracking data on the intake process which they will share with DDS.
- Working with the Department of Developmental Services (DDS) on Consumer Electronic Records Management System (CERMS) project.
- Monitoring of Provisional Eligibility referrals (ongoing) and providing Community Outreach.
- Monitoring of Intake statistics to meet DDS timelines for Intake and Referrals (ongoing).
- Outreach and follow-up with Tribal communities (ongoing).
- Participate in Eligibility Screening teams twice weekly (ongoing).
- Participating in community resource fairs and trainings.

Behavior Services:

- Monitoring requests for Supplemental Behavior Services and follow up with provider compliance issues. Providing support to Community Services implementing a corrective action plan.
- Continue to provide significant support to Client Services for Enhanced Behavioral Homes and serving clients with complex needs.
- Representative for California Autism Professional Training and Information Network (CAPTAIN) cadre <https://captain.ca.gov/cadre.html>. Attended Quarterly meeting 11/2-11/3.
- Liaison for Fred Finch Youth Specialized Wrap services.
- Participation in Fair Hearings and Mediations.
- Developing behavior services training for SDRC staff and how we can support them.

Psychological Services:

- Participation in multiple Fair Hearings/Mediations (ongoing).
- Participate in twice weekly Eligibility Screening teams twice weekly (ongoing) for Lanterman (ages 3 and over) and daily Eligibility Screening Team for Early Start.
- Monitoring of Research projects (ongoing).
- Monitoring of those with Fee for Service Medi-Cal and Applied Behavior Services contracts (ongoing).
- Assisting with coordinating recruitment of staffing agency (Columbus) for psychologists to perform psychology evaluations (ongoing at this time).
- Recruiting Part-time staff psychologist to support Client Services consultation requests and eligibility.

Psychological Services (continued):

- Oversight of psychology vendors who perform psychological testing to ensure quality reports.
- Consultation to Service Coordinators regarding redetermination of eligibility, addressing diagnostic issues and completing supporting documents for generic benefits (ongoing).
- Developing training for client services on psychological services and how we can support them.

Dental Services:

- Monitoring opportunity for grant funding to provide dental services in the community (ongoing).

Nursing Services:

- Recruitment of RN vendors for Imperial County and RN vendors with specialty in Diabetics.
- Significant support to Client Services for Enhanced behavioral homes and serving clients with complex needs (ongoing).
- Developing training for client services on nursing services and how we can support them.

Physician Consultant Services:

- Recruited part-time physician consultant to support Client Services consultation requests and eligibility workflow.
- Completes forms for supporting documents for clients to access generic benefits (e.g. IHSS)
- Developed training for client services on physician consultant role and how we can support them.

Other:

- Managers participated in break-out groups to address staff satisfaction survey concerns.



BOARD REPORT

Date: January 5, 2022
To: Board of Directors
From: Pamela Starmack, Director of Marketing & Communications
RE: Marketing & Communications Report

Language Accessibility Initiative

Pedro Salcedo and I met with Father Danny Shaba of the St. Peter Chaldean Catholic Eparchy in late November to discuss outreach efforts to the Chaldean community. We'll partner with them during one of their services for families with loved ones with disabilities. We'll meet again in January to discuss this further along with other opportunities.

Special Education Course

Held on November 14, went very well. The attorney's presentation was well received, and Zoom translation went off without any issues. We had 70 signed up for Zoom and 34 in person. The next course is on Jan 28.

Adopt-a-Family Fundraiser

SCs referred 152 total families for adoption. SDRC staff adopted 28 families.

The Imperial County Sheriff and Fire Depts adopted two Imperial County families.

More photos coming in the January newsletter.



New Intake Brochures are now available. Spanish versions are in the works.



[10 Things About Terri Colachis & the San Diego Regional Center - Giving Back \(gbsan.com\)](https://gbsan.com/10-things-about-terri-colachis-the-san-diego-regional-center-giving-back)

This ad for January's issue.



**If You Have Concerns
About Your Child's
Development, Don't Wait!**

California Early Start is a state and
federally funded program that provides
FREE assessment to infants and
toddlers and free/low cost therapeutic
services early enough to make a huge
impact in a child's development.

Let Us Help.

East San Diego Regional Center (ESRC)
(619) 446-4336 ext.
Exceptional Family Resource Center (EFRC)
(619) 454-2416
(both required)

www.esrc.org **(800) 726-2800**



SDRC
SOUTH DAKOTA
REHABILITATION CENTER

The San Diego Sockers will host a fundraising night with SDRC and FDD on Sunday, January 29, at 5:05. Every client interested in attending will receive a free ticket to the game. Proceeds will go to FDD to distribute. Tickets are \$22 per person.

SDRC Fundraising Night 1.29! - Cheddar Up

We created 750 holiday goodie bags for staff as a thank-you for all they do. Each EL team member made the deliveries. The staff genuinely appreciated the gesture.



Trainers from the California Tribal Family Coalition will be here on Monday, February 27, to train 100 or more of our staff on Tribal outreach and building bridges. We are hosting the event at Sycuan, who is underwriting the luncheon for us.



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

DATE: January 10, 2023
TO: Board of Directors
FROM: Miguel Larios, Director of Community Services
RE: Community Services Report

Community Services: New Mission Statement

The mission of the Community Services Department: To provide high quality and meaningful services that is reflective of the diversity of the community to people served by San Diego Regional Center in collaboration with families, agency staff, and community partners. The Community Services Department develops community partnerships through outreach and education about issues and services affecting individuals with developmental disabilities.

New members of the Community Services Department

- ✓ **Resource Coordinator Social recreation/Camp-** Saralynn Keenan joins SDRC from the Service Provider community in the East Bay area. She worked for East Bay Innovations as the Senior Assistant Director. In this role, she supported individuals at various stages of their careers in pursuit of competitive integrated employment in the community. Saralynn has a Bachelors Degree in Linguistics and a Masters Degree in Organization and Leadership. Saralynn started with SDRC December 12, 2022.
- ✓ **Resource Coordinator AFHA-**Julie Martinez has been a Service Coordinator with SDRC since 2009. She has worked in both children and adult units. She is currently in placement in unit 4. Julie has participated in numerous audits of the AFHA facilities and provided technical assistance to help improve the AFHA agencies' internal procedures. She is currently a part of the Placement Mentor team, working on developing tools and resources for new placement workers. Recently, she was nominated for Employee of Distinction in recognition of her advocacy on behalf of a complex needs case. Julie has a Bachelors Degree in Applied Psychology/Behavioral Science. Julie will transition to Community Services January 9, 2023.
- ✓ **Resource Coordinator ILS/SLS-**Raquel Zaragoza has been with SDRC since 2005. During her time here, she has held positions in Client Services, having worked as an SC in children, Intake, TAY, and adult units. She was promoted to Cultural Specialist and then to PM in ES, having supported a team for two years. Raquel has been selected for and has participated in several projects, taskforces, and committees, including the Emerging Managers Program, PUENTE disparity grant, Cultural Awareness Committee, SC Taskforce, the Executive Director's Cabinet, and the PCT Coach. Raquel has a Bachelors degree in Psychology/Criminal Justice and a Masters Degree in Human Behavior. Raquel will transition to Community Services January 9, 2023.

- ✓ **Resource Coordinator SDP & FMS-**Gwen Noll has been with SDRC since November 2020. She is a Service Coordinator in Unit 8 (Placement), where she maintains a mixed caseload of individuals residing in Community Care Licensed (CCL) facilities, Skilled Nursing Facilities (SNFs), Supported and Independent Living arrangements, and Adult Family Home Agency (AFHA) homes. She has served as a representative at the East County Vendor Roundtable, managed and updated the Unit 8 Vacancy list, and collaborated on the Vacancy List Taskforce. Gwen has a Bachelors Degree in Psychology. Gwen will transition to Community Services January 9, 2023.
- ✓ **Evaluation Specialist-** Kristen Van den Broek came to SDRC in November of 2008 from New Alternatives, San Pasqual Academy and has been a Service Coordinator since 2008. She has worked in early start, and in-home units, and placement. We are excited to have her join the Community Services team! Kristin holds a BA in Psychology and Masters in Nonprofit Leadership! Kristen was instrumental in developing the solutions box for the San Diego Regional Center. Kristen will transition to Community Services February 6, 2023.
- ✓ **Evaluation Specialist-** Vivian Thornton came to SDRC from Community Interface Services in 2021 where she worked as a Direct Service Staff working directly with individuals in the Independent Living, Supported Employment, and Tailored Day Programs. She then became a Program Coordinator in the Independent and Support Employment program. She comes to us from Unit 31 in Carlsbad as a Service coordinator with Early Start caseload. Vivian holds a BA in Social Sciences and is currently pursuing her MA in Sociology. Vivian will transition to Community Services January 9, 2023.
- ✓ **Health & Safety Waiver Specialist-** Rocio Guerrero has been with the San Diego Regional Center since November of 2006. Prior to becoming the Health & Safety Waiver Specialist, Rocio worked as an SC in children's and placement (working with individuals in ICF's, L2-L4i, AFHA, and TAY) units. She has participated in several committees and trainings: SDRC Newsletter, Workplace Safety training, Hospitality Committee, CDER trainings, Admission Agreement taskforce, Emerging Managers Program and has assisted new SC's with daily tasks. She also assisted in covering many vacant caseloads during the COVID-19 pandemic. She is currently the lead for the Amazing Backpack Campaign and recently became the co-assistant lead for the Placement Mentor Team, to assist new hires in placement with job duties, tasks, placement procedures and deadlines. She has a Bachelors degree in Human Services and a Masters degree in Educational Leadership. Rocio will be leaving Unit 10 and joining our team on January 09, 2023.

Request for Proposals

GRANTS FOR ENHANCED COMMUNITY INTEGRATION FOR CHILDREN AND ADOLESCENTS

Social Recreation Grant Description: Community entities will submit grant proposals to the regional centers (RCs), which the RCs will score and prioritize according to the grant goals, grant priorities and the needs of the regional center's catchment area. RCs will recommend grant proposals for approval and DDS will determine which grant proposals will be approved. RCs will contract with grantees for the 8-month project term. Grantees will report their progress on meeting standard outcome measures to RCs on a quarterly basis on a form provided by DDS. RCs will review and approve quarterly reports. Approved progress reports will be submitted to DDS. DDS will review progress reports and provide feedback to RCs as needed.

To be considered for approval, proposals must meet criteria within these guidelines; reflect collaborative efforts between RCs and applicants; and support children and adolescents who are:

- three to twenty-one years of age
- determined eligible for RC services including provisional eligibility or Lanterman Act programs
- from diverse monolingual and multilingual communities who face barriers to accessing RC services

Proposals supporting children and adolescents with hearing loss and from rural areas will be strongly considered. Currently, 12 requests have been submitted; requests are due to DDS by January 15, 2023.

HCBS Vendor Compliance Data

Home and Community-Based Services (HCBS) was developed to offer support to individuals in community settings as an alternative to institutional care. In 2014, new federal rules were released by the Centers for Medicare & Medicaid Services (CMS), requiring homes and programs where HCBS are delivered to meet new criteria. The Department and its partners are working to implement the requirements for home and community-based settings in accordance with the Final Rule (DDS, 2021). HCBS become effective March 17, 2023.

				Review (No response)		Submitted	Incomplete
	Number of Vendors Requiring Assessment	Number of Vendors Completed Assessment	Percent of Vendors Completed Assessment	No Documents Submitted	Total Documents Submitted (Col H+I+J)	Submitted - Pending Review	Submitted - Incomplete
SDRC	553	549	99%	14	539	34	17

Compliant: 488

Submitted: 34

Incomplete: 17

No response: 14

Department Highlights

- HCBS Office Hours: 11/18/22 Main Office, 11/22/22 South Bay, 11/30/22 North County, and 12/01/22 Main Office
- HCBS Case Scenarios trainings on: 11/07/22, 11/10/22 and 11/16/22 hosted by Tiffany Swan, Emergency Management Coordinator
- Supported Living Roundtable: 11/02/22, and 12/07/22 hosted by Robert Webb-Rex, Resource Manager
- Emergency Preparedness Training with ARCA: 11/18/22 hosted by Tiffany Swan, Emergency Management Coordinator
- TDS Service Provider training on 11/30/22 hosted by Wendy Baca, Day Services Resource Coordinator and Robert Webb-Rex, Resource Manager
- AB 637 Public Forum for Social Rec on 12/05/22 hosted by Miguel Larios, Director of Community Services and Robert Webb-Rex, Resource Manager
- HCBS Training for Community Care Licensing on 12/09/22 by Ashley Gaston, HCBS Specialist and Tiffany Swan, Emergency Management Coordinator
- Remote Services training on 12/09/22 for St. Madeline's and the ARC of San Diego by Miguel Larios, Director of Community Services and Robert Webb-Rex, Resource Manager
- Remote Services office hours: Q & A on 12/22/22, open to all vendors by Miguel Larios, Director of Community Services and Robert Webb-Rex, Resource Manager
- Linda Livingston, Resource Coordinator; retires on 12/30/22
- Remote Services training for staff in Imperial Valley on 01/04/23 by Wendy Baca, Day Services Resource Coordinator
- Transportation training for staff in Imperial Valley on 01/04/23 by Todd Lordson, Transportation Coordinator

Upcoming:

- Coffee with Community Services monthly virtual event to answer any vendor questions
- Minimum Wage Implementation
- HCBS Compliance
- Transportation Advisory Committee
- Health and Safety Waiver Trainings for SDRC staff, vendors and community partners
- Remote Services and TDS trainings for SDRC staff, vendors and community partners
- Biannual Vendor Files Reviews per CCR, Title 17 Section 54332(b)



San Diego Regional Center
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

MEMORANDUM

DATE: January 10, 2023
TO: Board of Directors
FROM: Seth Mader, Chief Information Officer
RE: IT Department Report

Office Sharing Software – Next Steps

Although SDRC's many new office construction projects are creating a higher employee per square foot office density, our growth and hiring are such that there is still a need for our hybrid workforce to share workstations on days they are in the office.

To accommodate employees scheduling a workspace to use during the days they work in the office, IT and Client Services completed a pilot of two different "hoteling" software. The programs allow employees to schedule or reserve a desk in the office when they are not working from home.

After the pilot, IT chose Zoom Workspaces (a product of the Zoom Meetings platform) to implement, which is now being slowly rolled out to Client and Community Services employees, who have the greatest need to share workspaces.

Moving from iPads to Laptops

For many years, Service Coordinators and others have used iPads while in the field to electronically sign forms, take notes, access documents, email, etc. Although they are light and easy to use, they have some shortcomings and are not fully functional computers. Client Services employees completed a pilot of using laptops that could be used in the office (connected to a docking station, allowing the use of a full-size keyboard and mouse and two monitors), or in the field, or at home. The pilot was successful and IT is now slowly issuing laptops to Client Services, prioritizing employees moving into newly constructed offices.

Moving from a Phone System to A Unified Communication System

Now that employees will have a hybrid work style (i.e., both working part in the office and part at home) for the foreseeable future, our current phone system is insufficient to support such a work setting. Also, because DDS has allowed some individuals and families to opt for remote video meetings instead of in-person, we needed to find a solution for that as well. There are several companies that offer unified communication systems (Microsoft Teams, Cisco Webex, Ring Central, Zoom, etc.) that provide phone, text, video meetings, webinars, chat, whiteboard collaboration, etc. all on one platform. Since most of our employees as well as the individuals we serve are already familiar with Zoom, we decided to implement their solution. Employees can now schedule their own, unlimited Zoom Meetings to connect with individuals and the community. Soon (over the next several months) we will start training employees on how to use the other features of this unified communication system.

Board Training Calendar 2023

February 14	Whistleblower Policies	DDS Requirement	Christine Lux-Whiting
March 14	Board Governance	DDS Requirement	Mark Klaus
April 11	Defined Benefit Plan	Bylaws Require Annually	Christine Lux-Whiting / Securian
May 9	2022 Performance Contract Year End	DDS Requirement	Miguel Larios
June 13	Conflict of Interest	Forms due July to DDS	Norma Ramos / Bonnie Sebright
July 11	Linguistic and Cultural Competency	DDS Requirement	Kate Kinnamont and DEI Team
August 9	Early Start Outreach and Engagement		Kate Kinnamont, Sarah Franco, Pamela Starmack
September 12	2023/2024 Operations Spending Plan		Michael Bell
October 10	Self Determination Program		Gabriella Ohmstede and Katie Dempsey
November 14	Regional Center Performance Indicators	Trailer Bill Language	Mark Klaus / ARCA
December	NO MEETING		NO MEETING

Other Suggested Topics:

Social Recreation & Camp Services

1215 O Street, MS 9-90
Sacramento, CA 95814
TTY: 711
(833) 421-0061



TO: REGIONAL CENTER EXECUTIVE DIRECTORS

The Department of Developmental Services (Department) worked with the Regional Center Performance Measures (RCPM) Workgroup consisting of representatives from all aspects of the developmental disabilities services system to develop performance incentives and measures to promote improvements in consumer outcomes and regional center performance. This voluntary RCPM program has six focus areas identified by the Workgroup, including: Early Start, Employment, Equity and Cultural Competency, Individual and Family Experience and Satisfaction, Person-Centered Services Planning, and Service Coordination and Regional Center Operations. Each focus area has one or more performance measures tied to specific desired outcomes, with corresponding performance targets and incentives.

The purpose of this directive is to provide information regarding the Service Coordinator Facilitation Skills measure in the Person-Centered Services Planning focus area of the RCPM program. Full descriptions of the focus areas, measures and incentives can be found [here](#). Each performance measure and incentive is an opportunity for regional centers to demonstrate performance above the minimum expectations established through statute or regulation. While participation in the program is voluntary, all regional centers are encouraged to provide high quality service that is responsive to the priorities established by the statewide stakeholder Workgroup. The performance measure addressed in this directive assesses the number of certified Person-Centered Plan Facilitation Trainers employed by the regional center who are qualified to deliver training. The incentive associated with this measure is a pay-for-performance incentive, as described below.

The Department has provided support and resources for establishing person-centered plan facilitation training to the intellectual/developmental disabilities community for many years. In its effort to expand the capacity for person-centered planning across the state, the Department has invested in person-centered thinking and person-centered planning since 2017. The Department recognizes efforts of many regional centers to establish an organizational culture reflective of the values and principles of person-centered planning. These efforts demonstrate the impact of routinely available training for all staff, and trainers who are employed by the regional center.

“Building Partnerships, Supporting Choices”

Performance Measure and Desired Outcome

The desired outcome of this measure is for regional center service coordinators to demonstrate person-centered planning skills. To meet this outcome, regional centers will first support the development of certified Person-Centered Planning Trainers who are employees of the regional center. In subsequent years, this performance measure will additionally require all regional center service coordinators to successfully complete person-centered plan facilitation training. The time period for developing trainers through the RCPM program is through June 1, 2023. The time period for service coordination staff participation in person-centered plan facilitation training is through June 1, 2024.

To confirm completion of this performance measure and demonstrate eligibility for the performance incentive, regional centers will submit certificates of successful completion of a course designed for Person-Centered Thinking or Planning Trainer Development. Certification must come from organizations that demonstrate expertise in developing recognized models of person-centered planning, such as [The Learning Community for Person Centered Practice](#), [The Inclusion Press](#), [Charting the Lifecourse](#), or by meeting the five core competency standards established through the [National Center on Advancing Person-Centered Practices and Systems \(NCAPPS\)](#). This performance standard requires one certified Person-Centered Planning Trainer for every 10,000 people on the regional center caseload, based on the average monthly caseload in Fiscal Year (FY) 2022-23, (e.g., one certified trainer for a regional center with average monthly caseload of 10,000 or less, two certified trainers for a regional center with average monthly caseload between 10,001 and 20,000, etc.).

Regional centers that exceed these numbers will receive additional incentive payments for every additional certified trainer on staff, up to two additional payments.

Performance Measure Data

To meet the requirements of this measure, regional centers will report on the number of certified Person-Centered Plan Facilitation Trainers as of June 1, 2023, who are employed by the regional center and are qualified to deliver plan facilitation training. Regional centers will submit this data to the Department by June 10th each year.

Incentive

The first year of the Service Coordinator Person-Centered Plan Facilitation Skills measure (FY 2022-2023) includes a performance incentive payment for regional centers that successfully demonstrate meeting the requirements on or before June 1, 2023. Each regional center submitting evidence of one certified Person-Centered Plan Facilitation Trainer for every 10,000 people on the regional center caseload will receive a base payment of \$70,000. Regional centers that exceed the minimum number of certified trainers required will receive an additional incentive payment of \$15,000 for

Regional Center Executive Directors
December 28, 2022
Page three

each additional certified trainer, up to a maximum \$30,000 additional incentive payment. Phase two of this measure will require reporting by regional centers on the number of certified Person-Centered Plan Facilitation Trainers employed by the regional center and the number of service coordinators, including intake staff and first line supervisors who have completed person-centered plan facilitation training.

Details of incentive types for subsequent phases of this measure will be provided in future directives from the Department. If you have any questions regarding the RCPM program, please email RCMeasures@dds.ca.gov.

Sincerely,

Original Signed by:

BRIAN WINFIELD
Chief Deputy Director

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies
Nancy Bargmann, Department of Developmental Services
Carla Castañeda, Department of Developmental Services
Pete Cervinka, Department of Developmental Services
Ernie Cruz, Department of Developmental Services
Leslie Morrison, Department of Developmental Services
Jim Knight, Department of Developmental Services



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

Memorandum

DATE: January 5, 2023
TO: Board of Directors
FROM: Michael Bell
RE: Contracts for Board Review

The January 17, 2023, Board meeting agenda includes the approval of contracts with the following 19 service providers.

New or Revised Contracts

HQ1757	A&R Residential Care LLC
HQ1762	Antonio Cabiero DBA Deaf+ Supported Living Services
HQ1758	Ashley Horsley DBA TRU Living SLS
HQ1751	Bautista Investment Group Inc. Universal Homes III
HQ1752	Belita Crye, Inc. DBA Comfort Care
HQ1749	BLISSful Supported Living Services
HQ1743	Elise D. Sparks DBA Sparks Adult Residential Facility
HQ1741	Lino T. Macaraeg, Jr. DBA SJIC II

Renewals

H27420	ARC-SD Res Svc Trans
H59146	Barawid, Inc. DBA Edward's Res Center #2
HQ0063	Barawid, Inc. DBA Jimlys ARF
H39495	Barawid, Inc. DBA Michael's Res Center #2
HQ1466	Cali ARF, LLC
HQ1469	Dawn Unruh Bright DBA Dawn Bright House
HQ1678	Kevin Paolo S. Chan DBA Sweet Angels Board & Care
HQ0779	L&L Investment International, Inc. DBA Sunny Delight Home Care
HQ1055	Mountain Shadows Transportation
HQ0217	Options for All
HQ1457	Plumosa Place, LLC

The contracts for Board review are posted on the San Diego Regional Center website in their entirety, including these contract summaries. To access the contracts, log on to the San Diego Regional Center website at <http://sdrc.org/board>, and scroll to the bottom of the page to view the current contracts.

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	A&R Residential Care LLC San Diego
2	Vendor #:	HQ1757
3	Type of Program:	Adult Residential Facility Level 3- staff operated
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	4; 4 bedrooms available. 1 bedroom used for staff. 2 single bedrooms, 1 shared for clients.
6	Rate (hourly/daily/monthly):	\$5,866.40 per client per month less current SSI
7	Total Potential Compensation:	$\$5,866.40 - \$1,211.77 \text{ (SSI)} = \$4,654.63 \times 4 \text{ (clients)} = \$18,618.52$ $\text{(monthly)} \times 60 \text{ (months)} = \$1,117,111.20$
8	Term of Contract:	January 15, 2023-January 14, 2028
9	Date of Initial Vendorization:	TBD
10	Significant Changes from Previous Contract:	New vendorization

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	Antonio Cabiero dba Deaf+ Supported Living Services
2	Vendor #:	HQ1762
3	Type of program:	Supported Living Services
4	Scope of Work/Program Design:	The services provided by this agency support adults with developmental disabilities to live in their own homes (properties which the individual controls and rents or owns and which is not the residence of the parent), participate in community activities, assist in exploring their interests, and live lives that are integrated. These services and supports are patterned differently for each person. The range of supported living services and supports available include, but are not limited to, assessment of consumer needs; assistance in finding, modifying and maintaining a home; facilitating circles of support to encourage the development of unpaid and natural supports in the community; advocacy and self-advocacy facilitation; development of employment goals; social, behavioral, and daily living skills training and support; development and provision of 24-hour emergency response systems; securing and maintaining adaptive equipment and supplies; recruiting, training, hiring and scheduling individuals to provide personal care and other assistance, including in-home supportive services workers, and facilitating community participation.
5	Program capacity:	30 Individuals.
6	Rate (hourly/daily/monthly):	The rate for this agency is \$32.88 per client per hour for 1:1 services. Funding for the initial assessment, the initial support plan, and the processes needed to set up services for an individual (finding an apartment, purchasing furnishings and household supplies, interviewing and training the initial support staff, etc.) are \$38.00 per hour.
7	Total potential compensation:	\$32.88 per hour x 250 hours in a month = \$8,220.00 per month X 30 clients = \$246,600 per month X 60 months = \$14,796,000.00 total potential compensation.
8	Term of Contract:	January 20, 2023 – January 19, 2028
9	Date of Initial Vendorization:	TBD
10	Significant changes from previous contract:	New Contract

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	Ashley Horsley DBA TRU Living SLS
2	Vendor #:	HQ1758
3	Type of program:	Supported Living Services
4	Scope of Work/Program Design:	The services provided by this agency support adults with developmental disabilities to live in their own homes (properties which the individual controls and rents or owns and which is not the residence of the parent), participate in community activities, assist in exploring their interests, and live lives that are integrated. These services and supports are patterned differently for each person. The range of supported living services and supports available include, but are not limited to, assessment of consumer needs; assistance in finding, modifying and maintaining a home; facilitating circles of support to encourage the development of unpaid and natural supports in the community; advocacy and self-advocacy facilitation; development of employment goals; social, behavioral, and daily living skills training and support; development and provision of 24-hour emergency response systems; securing and maintaining adaptive equipment and supplies; recruiting, training, hiring and scheduling individuals to provide personal care and other assistance, including in-home supportive services workers, and facilitating community participation.
5	Program capacity:	30 Individuals.
6	Rate (hourly/daily/monthly):	The rate for this agency is \$32.88 per client per hour for 1:1 services. Funding for the initial assessment, the initial support plan, and the processes needed to set up services for an individual (finding an apartment, purchasing furnishings and household supplies, interviewing and training the initial support staff, etc.) are \$38.00 per hour.
7	Total potential compensation:	\$32.88 per hour x 250 hours in a month = \$8,220.00 per month X 30 clients = \$246,600 per month X 60 months = \$14,796,000.00 total potential compensation.
8	Term of Contract:	January 20, 2023 – January 19, 2028
9	Date of Initial Vendorization:	TBD
10	Significant changes from previous contract:	New Contract

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Bautista Investment Group Inc. DBA Universal Homes III Chula Vista
2	Vendor #:	HQ1751
3	Type of Program:	Adult Residential Facility Level 3-Staff Operated
4	Scope of Work/Program Design:	Staff operated facility serves individuals with self-help deficits, behavioral challenges, who are ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	License capacity: 4 3 bedrooms, 2 bathrooms in home-1 bedroom for staff 2 shared bedrooms for clients
6	Rate (hourly/daily/monthly):	\$5,866.40 per client per month less current SSI
7	Total Potential Compensation:	\$5,866.40 – \$1,211.77 (SSI)=\$4,654.63 x 4 (clients) =\$18,618.52 (monthly) x 60 (months) =\$1,117,111.20
8	Term of Contract:	December 15, 2022 – December 14, 2027
9	Date of Initial Vendorization:	TBD
10	Significant Changes from Previous Contract:	New vendorization

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Belita Crye Inc. DBA Comfort Care Oceanside
2	Vendor #:	HQ1752
3	Type of Program:	Adult Residential Facility Level 3-Staff operated
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	License capacity: 4 4 total rooms in facility-1 used for staff 3 bedrooms available for clients; 2 single bedrooms, 1 shared bedroom
6	Rate (hourly/daily/monthly):	\$5,866.40 per client per month less current SSI
7	Total Potential Compensation:	\$5,866.40 – \$1,211.77 (SSI)=\$4,654.63 x 4 (clients) =\$18,618.52 (monthly) x 60 (months) =\$1,117,111.20
8	Term of Contract:	December 15, 2022 – December 14, 2027
9	Date of Initial Vendorization:	TBD
10	Significant Changes from Previous Contract:	Relocation-new address

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	BLISSful Supported Living Services
2	Vendor #:	HQ1749
3	Type of program:	Supported Living Services
4	Scope of Work/Program Design:	The services provided by this agency support adults with developmental disabilities to live in their own homes (properties which the individual controls and rents or owns and which is not the residence of the parent), participate in community activities to the extent appropriate to their interests. These services and supports are patterned differently for each person. The range of supported living services and supports available include, but are not limited to, assessment of consumer needs; assistance in finding, modifying and maintaining a home; facilitating circles of support to encourage the development of unpaid and natural supports in the community; advocacy and self-advocacy facilitation; development of employment goals; social, behavioral, and daily living skills training and support; development and provision of 24-hour emergency response systems; securing and maintaining adaptive equipment and supplies; recruiting, training, hiring and scheduling individuals to provide personal care and other assistance, including in-home supportive services workers, and facilitating community participation.
5	Program capacity:	30
6	Rate (hourly/daily/monthly):	The rate for this agency is \$32.88 per client per hour. Funding for the initial assessment, the initial support plan, and the processes needed to set up services for an individual (finding an apartment, purchasing furnishings and household supplies, interviewing and training the initial support staff, etc.) are \$38.00 per hour.
7	Total potential compensation:	\$32.88 per hour X 223 hours in a month = \$7,332.24 per month X 30 clients = \$219,967.20 x 60 months = 13,198,032.00 total potential compensation.
8	Term of Contract:	January 18, 2023 – January 17, 2028
9	Date of Initial Vendorization:	TBD
10	Significant changes from previous contract:	New Contract

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Elise D. Sparks DBA Sparks Adult Residential Facility
2	Vendor #:	HQ1743
3	Type of Program:	Adult Residential Facility Level 3
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	4; 4 single bedrooms available for clients, 1 additional room used as office, 1 additional room used as “storage.”
6	Rate (hourly/daily/monthly):	\$5,866.40 per client per month less current SSI
7	Total Potential Compensation:	$\$5,866.40 - \$1,211.77 \text{ (SSI)} = \$4,654.63 \times 4 \text{ (clients)} = \$18,618.52$ $\text{(monthly)} \times 60 \text{ (months)} = \$1,117,111.20$
8	Term of Contract:	January 15, 2023 – January 14, 2028
9	Date of Initial Vendorization:	TBD
10	Significant Changes from Previous Contract:	New Contract

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Lino T. Macaraeg Jr. DBA SJIC II Chula Vista
2	Vendor #:	HQ1741
3	Type of Program:	Adult Residential Facility Level 2-Owner operated
4	Scope of Work/Program Design:	Facility provides a 1:4 staff ratio
5	Program Capacity:	License capacity: 4 Facility area is downstairs=3 bedrooms, 2 shared bedrooms occupied by clients and 1 by staff. Upstairs is used as an office and isolation room if needed.
6	Rate (hourly/daily/monthly):	\$4,909.40 per client per month less current SSI
7	Total Potential Compensation:	\$4,909.40– \$1,211.77 (SSI)=\$3,697.63 x 4 (clients) =\$14,790.52 (monthly) x 60 (months) =\$887,431.20
8	Term of Contract:	December 15, 2022 – December 14, 2027
9	Date of Initial Vendorization:	6/12/2007
10	Significant Changes from Previous Contract:	Change of ownership

Document1

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	ARC-SD RES SVC TRANS
2	Vendor #:	H27420
3	Type of Program:	880 Transportation
4	Scope of Work/Program Design:	The services provided by this agency supports adults with developmental disabilities by transporting them to various programs throughout San Diego County.
5	Program Capacity:	SDRC usually limits the number of individuals served by a transportation company to 300. This agency currently has open authorizations for 50 individuals.
6	Rate (hourly/daily/monthly):	\$13.92 Roundtrip rate if less than 7 miles \$16.98 Roundtrip rate if between 7 and 14 miles \$20.12 Roundtrip rate if over 14 miles \$3.96 additional rate per day if the person uses a mobility device
7	Total Potential Compensation:	Last FY with Covid and Alternative Service the total compensation was \$96,407.02. Estimated total compensation for term of contract not to exceed \$1,105,711.20.
8	Term of Contract:	December 1, 2022 through November 30, 2027
9	Date of Initial Vendorization:	February 14, 1992
10	Significant Changes from Previous Contract:	Covid and Alternative Service were in place

Document 1

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Barawid Inc DBA Edward's Res Center #2 Escondido, CA
2	Vendor #:	H59146
3	Type of Program:	Adult Residential Facility Level 4A
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	6 Single Bedrooms
6	Rate (hourly/daily/monthly):	\$5,376.40 per client per month less current SSI
7	Total Potential Compensation:	\$5,376.40 – \$1,211.77 (SSI)=\$4,164.63 x 6 (clients) =\$24,987.78 (monthly) x 60 (months) =\$1,499,266.80
8	Term of Contract:	December 1, 2022 – November 30, 2027
9	Date of Initial Vendorization:	1/12/1994
10	Significant Changes from Previous Contract:	Contract Renewal – Rates reflect rate increase effective July 1, 2022

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Barawid Inc DBA Jimlys ARF Escondido, CA
2	Vendor #:	HQ0063
3	Type of Program:	Adult Residential Facility Level 3 S
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	6 Single Bedrooms
6	Rate (hourly/daily/monthly):	\$4,938.40 per client per month less current SSI
7	Total Potential Compensation:	\$4,938.40 – \$1,211.77 (SSI)=\$3,726.63 x 6 (clients) =\$22,359.78 (monthly) x 60 (months) =\$1,341,586.80
8	Term of Contract:	December 1, 2022 – November 30, 2027
9	Date of Initial Vendorization:	4/20/2000
10	Significant Changes from Previous Contract:	Contract Renewal – Rates reflect rate increase effective July 1, 2022

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Barawid Inc DBA Michael's Res Center #2 Escondido, CA
2	Vendor #:	H39495
3	Type of Program:	Adult Residential Facility Level 3 S
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	6 Single Bedrooms
6	Rate (hourly/daily/monthly):	\$4,938.40 per client per month less current SSI
7	Total Potential Compensation:	$\$4,938.40 - \$1,211.77 \text{ (SSI)} = \$3,726.63 \times 6 \text{ (clients)} = \$22,359.78$ $\text{(monthly)} \times 60 \text{ (months)} = \$1,341,586.80$
8	Term of Contract:	December 1, 2022 – November 30, 2027
9	Date of Initial Vendorization:	10/2/1986
10	Significant Changes from Previous Contract:	Contract Renewal – Rates reflect rate increase effective July 1, 2022

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Cali ARF LLC
2	Vendor #:	HQ1466
3	Type of Program:	Adult Residential Facility
4	Scope of Work/Program Design:	This is a Level 4I home that serves individuals with severe behavior challenges. They provide Behavior Consultation, enriched staffing, and wake overnight staff.
5	Program Capacity:	4, two private and one shared bedroom.
6	Rate (hourly/daily/monthly):	\$11,546.45 per client per month less current SSI
7	Total Potential Compensation:	\$11,546.45– \$1,324.82 (SSI)=\$10,221.63 x 4 (clients) =\$40,886.52 (monthly) x 60 (months) =\$2,453,191.20
8	Term of Contract:	January 17, 2023 – January 16, 2028
9	Date of Initial Vendorization:	2/25/2020
10	Significant Changes from Previous Contract:	Contract Renewal. ARM increase effective 1/1/23

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Dawn Unruh Bright DBA Dawn Bright House Imperial Beach
2	Vendor #:	HQ1469
3	Type of Program:	Adult Residential Facility Level 2 -Staff Operated
4	Scope of Work/Program Design:	Facility provides a 1:4 staff ratio
5	Program Capacity:	4; 2 shared rooms
6	Rate (hourly/daily/monthly):	\$5,791.45 per client per month less current SSI
7	Total Potential Compensation:	\$5,791.45– \$1,324.82 (SSI)=\$4,466.63 x 4 (clients) =\$17,866.52 (monthly) x 60 (months) =\$1,071,991.20
8	Term of Contract:	January 17, 2023 – January 16, 2028
9	Date of Initial Vendorization:	03/09/2020
10	Significant Changes from Previous Contract:	Contract Renewal. ARM level increase effective 01/01/23

Document1

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Kevin Paolo S. Chan DBA Sweet Angels Board & Care San Diego 92114
2	Vendor #:	HQ1678
3	Type of Program:	Adult Residential Facility Level 3 O
4	Scope of Work/Program Design:	Staff operated facility serves individuals with two self-help deficits two behavioral challenges, or are non-ambulatory and provides a 1:3 staff ratio
5	Program Capacity:	Capacity 4 (2 Bedrooms with 2 beds each)
6	Rate (hourly/daily/monthly):	\$5,100.40 per client per month less current SSI
7	Total Potential Compensation:	$\$5,100.40 - \$1,211.77 \text{ (SSI)} = \$3,888.63 \times 4 \text{ (clients)} = \$15,554.52$ $\text{(monthly)} \times 60 \text{ (months)} = \$933,271.20$
8	Term of Contract:	December 15, 2022 – June 16, 2027
9	Date of Initial Vendorization:	6/6/2022
10	Significant Changes from Previous Contract:	Amended contract to fix vendor number.

Document3

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	L&L Investment International Inc DBA Sunny Delight Home Care Oceanside, CA
2	Vendor #:	HQ0779
3	Type of Program:	Adult Residential Facility Level 2 S
4	Scope of Work/Program Design:	Facility provides a 1:6 staff ratio
5	Program Capacity:	Capacity 6 (4 bedrooms with one single bed/1 bedroom with 2 beds)
6	Rate (hourly/daily/monthly):	\$3,904.40 per client per month less current SSI
7	Total Potential Compensation:	$\$3,904.40 - \$1,211.77 \text{ (SSI)} = \$2,692.63 \times 6 \text{ (clients)} = \$16,155.78$ (monthly) $\times 60 \text{ (months)} = \$969,346.80$
8	Term of Contract:	December 1, 2022 – November 30, 2027
9	Date of Initial Vendorization:	12/15/2008
10	Significant Changes from Previous Contract:	Contract Renewal – Rate reflects increase effective July 1, 2022.

Document1

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	Mountain Shadows Transportation San Marcos
2	Vendor #:	HQ1055
3	Type of Program:	Transportation Company
4	Scope of Work/Program Design:	The services provided by this agency supports adults with developmental disabilities by transporting them to various programs throughout North San Diego County.
5	Program Capacity:	SDRC usually limits the number of individuals served by a transportation company to 300. This agency currently has open authorizations for 114 individuals.
6	Rate (hourly/daily/monthly):	\$10.21 per ambulatory trip per day \$17.10 per non ambulatory trip per day \$16.96 per aide hour
7	Total Potential Compensation:	Last FY with Covid and Alternative Service the total compensation was \$532,901.78. Expected growth not to exceed 7% year over year. Estimated total compensation not to exceed \$1,180,324.15.
8	Term of Contract:	January 1, 2023 through December 31, 2025
9	Date of Initial Vendorization:	February 26, 2014 – Previously vendored March 1, 2004 under a different name. Mt. Shadows Trans.
10	Significant Changes from Previous Contract:	Covid and Alternative Service were in place

Document1

Contract Summary for Board of Directors Review/Approval

1	Provider Name:	Options for All
2	Vendor #:	HQ0217
3	Type of Program:	Day Program with a 880 Transportation Supplemental Service
4	Scope of Work/Program Design:	The services provided by this agency supports adults with developmental disabilities by transporting them to various programs throughout San Diego County.
5	Program Capacity:	SDRC usually limits the number of individuals served by a transportation company to 300. This agency currently has open authorizations for 334 individuals.
6	Rate (hourly/daily/monthly):	\$13.92 Roundtrip rate if less than 7 miles \$16.98 Roundtrip rate if between 7 and 14 miles \$20.12 Roundtrip rate if over 14 miles \$3.96 additional rate per day if the person uses a mobility device
7	Total Potential Compensation:	Last FY with Covid and Alternative Service the total compensation was \$371,792.97. Estimated total compensation for term of contract not to exceed \$2,448,000.
8	Term of Contract:	January 1, 2023 through December 31, 2025
9	Date of Initial Vendorization:	April 1, 2002 – Previously known as Employment and Community Services
10	Significant Changes from Previous Contract:	Covid and Alternative Service were in place

Document I

Contract Summary for Board of Directors Review/Approval

1	Provider Name (name facility or program):	Plumosa Place, LLC Oceanside
2	Vendor #:	HQ1457
3	Type of Program:	Adult Residential Facility
4	Scope of Work/Program Design:	This is a Level 4I home that serves individuals with severe behavior challenges. They provide Behavior Consultation, enriched staffing, and wake overnight staff.
5	Program Capacity:	4; 4 single bedrooms
6	Rate (hourly/daily/monthly):	\$11,546.45 per client per month less current SSI
7	Total Potential Compensation:	\$11,546.45– \$1,324.82 (SSI)=\$10,221.63 x 4 (clients) =\$40,886.52 (monthly) x 60 (months) =\$2,453,191.20
8	Term of Contract:	January 17, 2023 – January 16, 2028
9	Date of Initial Vendorization:	1/22/2020
10	Significant Changes from Previous Contract:	Contract Renewal. ARM level increase effective 1/1/23

Document3



San Diego Regional Center
4355 Ruffin Road, San Diego, CA 92123
858-576-2996 / www.sdr.org

Serving individuals with developmental disabilities in San Diego and Imperial Counties

SDICDSI FINANCE COMMITTEE MEETING

Thursday, January 12, 2023

Via Zoom

2:30 p.m.

AGENDA

1. Call to Order
2. Approval of Minutes (Attached – Action Item)
November 8, 2022, Finance Committee Meeting
3. Approval of Purchase of Service Contracts (Action Item)
4. Fiscal Year 2022/2023 Purchase of Service (POS) Monthly Status Report (Information Item)
5. Fiscal Year 2022/2023 Operations (OPS) Spending Plan Reports (Information Item)
6. Old Business
7. New Business
8. Adjourn

Committee Members:

Virginia Bayer
Tessie Bradshaw
Pam Ehlers
David Hadacek (Community Representative)

Chris Hodge (Chair)
Norma Ramos
Angela Yates (Community Representative)
Wade Wilde (Community Representative)



San Diego Regional Center
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

SDICDSI FINANCE COMMITTEE MEETING MINUTES
Suite 300 Conference Room and Zoom Meeting
November 8, 2022
11:00 a.m.

Members Present: Virginia Bayer, Tessie Bradshaw, Chris Hodge, Norma Ramos, Angela Yates and Wade Wilde (ZOOM)

Staff Present: Mike Bell, Dulce Morin, Miguel Larios, Mark Klaus, Kate Kinnamont and Seth Mader

The meeting of the Finance Committee of the San Diego-Imperial Counties Developmental Services, Inc., (SDICDSI), was called to order at 11:04 a.m., by Norma Ramos, Acting Finance Chair, Chris Hodge, Finance Committee Chair, completed the meeting.

1. **Approval of Minutes:** The October 11, 2022 draft minutes of the Finance Committee meeting were approved.
2. **Approval of Purchase of Services Contracts:** The Committee discussed approving the purchase of services contracts presented to the board.

M/S/C to recommend that the Board of Directors approve the nineteen (19) purchase of services contracts presented to the Board (see attached listing).

3. **Fiscal Year 2022/2023 Operations Spending Plan Report:** Mike Bell reviewed the FY 2022/2023 Operations (OPS) spending plan. The plan is based on the FY 2022/2023 D-1 contract amendment allocation of \$91,863,565. The net total projected expenditures are \$91,863,565. Net OPS expenditures through September 30, 2022 were \$20,942,052. The FY 2022/2023 OPS spending plan is projected to be balanced at fiscal year-end.
4. **Adjourn:** There being no further business, the Finance Committee meeting was adjourned at 11:39 a.m.

Chris Hodge
Finance Committee Chair

SDICDSI Finance Committee Minutes
November 8, 2022
Page 2 of 2

c:	Virginia Bayer	Mark Klaus
	Tessie Bradshaw	Martha Soto-Aceves
	David Hadacek	Wade Wilde
	Chris Hodge	Angela Yates

**San Diego Regional Center
Fiscal Status Report Summary
For the Five Month Period Ending November 30, 2022**

Description	FY 2022/2023 D-1 Contract Allocation & ICF SPA	Projected FY 2022/2023 Expenses	Surplus (Deficit)
Purchase of Services (POS)*			
Client Services	\$ 652,912,700 *	\$ 609,053,080	\$ 43,859,620
Operations Spending Plan			
Net Operations Expenses	91,863,565	91,863,565	-
TOTAL	\$ 744,776,265	\$ 700,916,645	\$ 43,859,620

* Client Services Allocation & ICF SPA Reconciliation

POS D-1 Contract	\$ 640,912,700
add: ICF SPA Reimbursement	12,000,000
Total Client Services Allocation	<u>\$ 652,912,700</u>

San Diego Regional Center
Purchase of Service Monthly Status Report
For the Five Month Period Ending November 30, 2022

	A	B	C	B+C	A-(B+C)
	FY2022/2023 Allocation	FY2022/2023 Expenditures 11/30/2022	Projected Expenditures Remaining	Total Projected Expenditures FY 2022/2023	+ / -
Client Services					
Out of Home	\$ 260,000,000	\$ 79,240,884	\$ 159,043,726	\$ 238,284,610	\$ 21,715,390
Day Activity	142,041,031	56,318,327	80,820,184	137,138,511	4,902,520
Habilitation	16,994,473	6,226,132	9,884,994	16,111,126	883,347
Medical Services	11,880,675	2,932,998	5,579,386	8,512,384	3,368,291
Non-Med Services	32,000,000	11,399,465	20,252,996	31,652,461	347,539
Support Services	67,097,287	23,686,224	37,012,584	60,698,808	6,398,479
Early Childhood	22,899,234	7,313,847	12,482,898	19,796,745	3,102,489
Transportation	20,000,000	6,917,057	11,201,754	18,118,811	1,881,189
Other	<u>80,000,000</u>	<u>30,542,502</u>	<u>48,197,122</u>	<u>78,739,624</u>	<u>1,260,376</u>
Total Purchase of Services (POS)	652,912,700	224,577,436	384,475,644	609,053,080	43,859,620
less: ICF/SPA POS Reimbursements	<u>(12,000,000)</u>	<u>(5,000,000)</u>	<u>(7,000,000)</u>	<u>(12,000,000)</u>	<u>-</u>
Net Contract Balance (D-1)	<u>\$ 640,912,700</u>	<u>\$ 219,577,436</u>	<u>\$ 377,475,644</u>	<u>\$ 597,053,080</u>	<u>\$ 43,859,620</u>

San Diego Regional Center
Fiscal Year 2022/2023 Operations Spending Plan
For the Five Month Period Ending November 30, 2022

	Spending Plan	Expended YTD (11/30/2022)	Projected Expenditures Remaining	Total Projected Expenditures
Personnel				
Salaries	\$ 57,034,603	\$ 20,171,335	36,863,268	\$ 57,034,603
Fringe Benefits	19,391,763	5,937,217	13,454,546	19,391,763
Temporaries	425,000	156,240	268,760	425,000
Subtotal Personnel	<u>76,851,366</u>	<u>26,264,792</u>	<u>50,586,574</u>	<u>76,851,366</u>
General Expense				
General Exp, Supplies & Tech	2,500,000	1,682,284	817,716	2,500,000
General Maint. & Construction	1,000,000	912,725	87,275	1,000,000
Equipment Purchases	750,000	466,531	283,469	750,000
iPads/Phones	975,000	298,025	676,975	975,000
Building Services	125,000	163,694	(38,694)	125,000
Postage	75,000	17,014	57,986	75,000
Utilities	150,000	65,079	84,921	150,000
Printing	50,000	10,493	39,507	50,000
Accounting/Audit/Tax Fees	70,000		70,000	70,000
Interest/LOC	25,000		25,000	25,000
Supports/Miscellaneous	750,000	318,656	431,344	750,000
Subtotal	<u>6,470,000</u>	<u>3,934,501</u>	<u>2,535,499</u>	<u>6,470,000</u>
Rent	5,960,793	2,603,589	3,357,204	5,960,793
Technology & Contracts				
Consultant Services	400,000	156,990	243,010	400,000
Equipment Rental	425,000	151,189	273,811	425,000
Equipment Maintenance	125,000	58,315	66,685	125,000
Subtotal	<u>950,000</u>	<u>366,494</u>	<u>583,506</u>	<u>950,000</u>
Other Expenses				
ARCA Expenses/Dues	106,406		106,406	106,406
Legal	450,000	171,731	278,269	450,000
Insurance	900,000	717,999	182,001	900,000
Travel	350,000	82,438	267,562	350,000
Board of Directors	50,000	1,029	48,971	50,000
Staff Training	50,000	594	49,406	50,000
Community Training	50,000		50,000	50,000
Public Information	50,000	8,279	41,721	50,000
Subtotal	<u>2,006,406</u>	<u>982,070</u>	<u>1,024,336</u>	<u>2,006,406</u>
Total Operating Expenses	92,238,565	34,151,446	58,087,119	92,238,565
Interest/Other Revenues	(250,000)	(175,488)	(74,512)	(250,000)
ICF SPA Service Fees Earned	<u>(125,000)</u>	<u>(62,997)</u>	<u>(62,003)</u>	<u>(125,000)</u>
Net Operating Expenses	<u>91,863,565</u>	<u>\$ 33,912,961</u>	<u>\$ 57,950,604</u>	91,863,565
OPS Allocation (D-1)				<u>91,863,565</u>
Projected FY2022/2023 Spending Plan Surplus/(Deficit)				<u>\$ -</u>

San Diego Regional Center
Operations Spending Plan Comparison Report
For the Period Ending November 30, 2022

	YEAR-TO-DATE ACTUAL EXPENDITURES COMPARISON		FISCAL YEAR PROJECTED EXPENDITURES COMPARISON	
	Current Year Expenses through (11/30/2022)	Prior Year Expenses through (11/30/2021)	FY2022/2023 Total Projected Expenses	FY2021/2022 Total Expenses (estimated)
Personnel				
Salaries	\$ 20,171,335	\$16,385,486	\$ 57,034,603	\$45,746,350
Fringe Benefits	5,937,217	5,121,500	19,391,763	15,553,760
Temporaries	156,240	146,290	425,000	670,000
Subtotal Personnel	26,264,792	21,653,276	76,851,366	61,970,110
General Expense				
General Exp, Supplies & Tech	1,682,284	692,636	2,500,000	2,651,353
General Maint. & Construction	912,725	307,347	1,000,000	950,000
Equipment Purchases	466,531		750,000	620,000
iPads/Phones	298,025	284,483	975,000	775,000
Building Services	163,694	31,277	125,000	125,000
Postage	17,014	19,769	75,000	124,000
Utilities	65,079	66,154	150,000	175,000
Printing	10,493	8,821	50,000	40,000
Accounting/Audit/Tax Fees			70,000	70,000
Interest/LOC			25,000	25,000
SDP Supports/Miscellaneous	318,656	312,034	750,000	2,125,472
Subtotal	3,934,501	1,722,521	6,470,000	7,680,825
Rent	2,603,589	2,264,475	5,960,793	5,722,037
Technology & Contracts				
Consultant Services	156,990	167,358	400,000	400,000
Equipment Rental	151,189	157,481	425,000	380,000
Equipment Maintenance	58,315	19,732	125,000	150,000
Subtotal	366,494	344,571	950,000	930,000
Other Expenses				
ARCA Expenses/Dues			106,406	107,406
Legal	171,731	179,753	450,000	450,000
Insurance	717,999		900,000	850,000
Travel	82,438	24,922	350,000	150,000
Board of Directors	1,029		50,000	50,000
Staff Training/Tuition	594	1,000	50,000	25,000
Community Training		10,500	50,000	50,000
Public Information	8,279	150	50,000	50,000
Subtotal	982,070	216,325	2,006,406	1,732,406
Total Operating Expenses	34,151,446	26,201,168	92,238,565	78,035,378
Interest/Other Revenues	(175,488)	(7,514)	(250,000)	(26,054)
ICF SPA Service Fees Earned	(62,997)	(55,727)	(125,000)	(149,568)
Net Operating Expenses	\$ 33,912,961	\$26,137,927	91,863,565	\$ 77,859,756



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

MEMORANDUM

TO: Members, Board of Directors

FROM: Matthew Storey, Chair
Nominating and Bylaws Committee

DATE: January 10, 2023

RE: Election of Directors and Officers

At their meeting on October 11, 2022, members of the Nominating and Bylaws Committee reviewed current Board membership, reviewed applicants, and developed the following slates for elections at the Board of Directors meeting on January 17, 2023.

For re-election of current Directors:

Three-Year Term beginning February 1, 2023, and ending January 31, 2026
Virginia Bayer (Second Term)
Julie Randolph (Second Term)
Norma Ramos (Third Term)
Christopher “Erik” Rascon (Third Term)

For election of new Directors:

One-Year Term beginning February 1, 2023, and ending January 31, 2024
James Gonzalez (First Term)
David Hadacek (First Term)

James Gonzalez has been the President of Autism Support of Imperial County (ASIC) since 2009. Mr. Gonzalez has demonstrated experience in Board Governance serving on the Board of Directors for the Home of Guiding Hands since 2021. Mr. Gonzalez lives in central Imperial County and has a son with special needs who is served by the San Diego Regional Center (SDRC).

David Hadacek has served previously on the Board of Directors. During his time on the Board, Mr. Hadacek has served as Chair of the Board, Board Treasurer, and Chair of the Finance Committee, and he chaired the Strategic Planning and Nominating and Bylaws Committees. During the past year, he has served as a community representative on the Board Finance Committee. Mr. Hadacek lives in North San Diego County and has a daughter with special needs who is served by SDRC.

The members of the Committee believe that both nominees would bring knowledge, skills, and experience that would contribute positively to the work of the Board of Directors.

At their meeting on October 11, 2022, the Nominating and Bylaws Committee reviewed the current Board membership and developed a slate for election of the Board of Directors officers for a one-year term from February 1, 2023, through January 31, 2024. All Board members on the slate have agreed to serve if elected.

For election of the Board of Directors officers:

Norma Ramos	Chair
Matthew Storey	Vice-Chair
Tessie Bradshaw	Secretary
Chris Hodge	Treasurer
Terri Colachis	ARCA Representative
Shirley Nakawatase	Immediate Past Chair

c: Mark Klaus



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

VENDOR ADVISORY COMMITTEE

Tuesday, January 17, 2023 @ 11:00 AM

AGENDA

- | | |
|---|-----------------|
| 1. Call to Order | Wendy Forkas |
| 2. Approval of Agenda/Additions | Wendy Forkas |
| 3. Approval of Minutes (<i>November 17, 2022</i>) | Wendy Forkas |
| 4. SDICDSI Board Updates | SDRC Staff |
| 5. Alternative Services | Miguel Larios |
| 6. Remote Services | Miguel Larios |
| 7. Rate Model Rates effective January 2023 | Miguel Larios |
| 8. Transportation | Miguel Larios |
| 9. Performance Contract | Kate Kinnamont |
| 10. Rate Model Implementation | All |
| 11. COVID-19 (<i>Directives, Traditional/Alternative Services, Rates, PPP, Cares Act Funding, Technology, DDS Task Force/Workgroups, Reporting Requirements, Testing</i>) | All |
| 12. 2023 Legislation | All |
| 13. 2022 – 2023 State Budget | All |
| 14. DDPN Update | Anthony DeSalis |
| 15. Announcements | All |
| 16. VAC Chair Election 2/1/2023-1/31/2024 | Miguel Larios |
| 17. Adjourn | Wendy Forkas |

****Next VAC Meeting: March 23, 2023****



San Diego-Imperial Counties Developmental Services, Inc.
4355 Ruffin Road, San Diego, California 92123 - (858) 576-2996 - www.sdrc.org

VENDOR ADVISORY COMMITTEE MINUTES

Thursday, November 17, 2022

Jose Armando Guzman	People's Care
Wade Wilde	Mountain Shadows
Cynthia Sanders	City Link
Elena Pizana	MDH
Robert Webb-Rex	SDRC
Laurie Purcell	Home of Guiding Hands
Gabriella Ohmstede	SDRC
Kate Kinnamont	SDRC
Mark Klaus	SDRC
Wendy Forkas	Adjoin
Alexandra Russell	Explorer Development Center
Norma Miranda	Choices for Independent Living Inc
Matt Mouer	The ARC of San Diego
Kim Mills	A Better Life Together
Kala' Farley	LIFE
Kelly Barrios	Imperial Valley Respite Inc
Brian Spahr	Maxim Healthcare
Daisy V. Bracamontes	Social Impact Services
Ashley Gilmore	
Sarah Torgrimson	Autism Learning Partners
Alyssa Reyes	24 Hour Home Care
Kimberly Larsen	Community Interface Services
Soledad Escobar	Liberty Residential Services

Emmanuel Garcia	Imperial Valley Respite
Kevin McPartland	LIFE
Stacy Sullivan	Mountain Shadows
Joanne Garcia	Vista Hill – Stein Educational Center
Mackenzie Klein	Maxim Healthcare
Miguel Larios	SDRC
Mike Bell	SDRC
Mary Ellen Stives	State council on Developmental Disabilities SDIC
John McCarthy	TERI Inc
Arlene Galvan	Mountain Shadows
Francisco Ruiz	Imperial Valley Respite
Myles Horttor	Options for All
Dave Carucci	UCP
Molly Nocon	Noah Homes

1. **Call to Order:** Wendy Forkas called the meeting to order at 10:02 AM.
2. **Approval of Agenda:** No changes or additions were made to the agenda.
3. **Approval of Minutes:** The minutes from the previous meeting (9/29/2022) were approved.
4. **SDICDSI Board Updates:**
 - There will be no Board meeting in December.
 - The January Board meeting will be January 17, 2023 which is also the annual meeting held at Sycuan Resort. The meeting will be in person. Leilani Waters DDS's Chief Equity Officer will be the key note speaker.
 - One board member will be terming out and a couple of board members will be starting.
 - The Vendor Advisory Committee Chair will be up for election in January with a term beginning on February 1, 2023.
5. **Path-Now Presentation:**
 - Beta Testing will begin soon for Path-Now.
 - The service will be state wide. Currently there is no statewide system or directory of the Community Services providers for people with intellectual or developmental disabilities. The services is planned to be free of charge.
 - Path-Now is a mobile application to allow individuals to easily connect with providers electronically in California.
 - Path-Now is designed to be a one stop resource for the different type of resources and services needed.
6. **TDSO:**
 - Everyone is invited to the Tailored Day Services Presentation scheduled for Wednesday November 30th at 3pm. The zoom link was listed in the chat. Client Services will be available to answer questions.
 - The ratio is one to one at this point. Discussions are being held to address staffing.
7. **Rate Model Implementation:**
 - Information has been submitted to DDS for the January rate.
 - Batch one and two have been released and are being checked for discrepancies.
 - Once the rates have been checked, a plan will be formulated to get the information out to the providers.

8. COVID – 19 (Directives, Traditional/Alternative Services etc.):

- There has been a slight increase in positive tests but is not at the level that it has been in the past.

9. Legislation:

- The Lanterman Coalition has refined its policy issues and are in line with issues brought up during the VAC meeting.
- CDSA (California Disability Services Association) is working on trying to get an exception for the rest break periods for certain services.

10. 2022 – 2023 State Budget:

- No updates at this point.

11. DDPN Update:

- The next DDPN meeting is scheduled for December 15, 2022.
- Officer nominations and voting are being held. If interested contact Laurie Purcell and Anthony De Salis.

12. Announcements:

- Miguel Larios has been selected as the Director of Community Services.
- A letter was sent regarding the DDS directive requiring the HCBS documents. There are over 200 vendors whose documents are being reviewed so please be patient. An email will be sent out verifying if a vendor is in compliance or if additional information is required.
- On Tuesday November 29th at 3pm is the RPF for Enhanced Community Integration grant for social rec ages 3-21 webinar. We will be going over the requirements and any questions regarding the grant.
- There will be a notice for public hearing posted on the website regarding a Stakeholder Meeting being held on December 5th from 6pm – 7:30pm. SDRC is applying for an AB 637 waiver to allow social rec services to be paid through the FMS Bill payer service. Registration and zoom link should be on the website.
- SDRC is asking for DDS to allow us to pay the usual and customary to allow individuals that do not have medical insurance to access laboratory services.
- Leading the Charge will be held at the Town and Country Conference Center in Hotel Circle on January 11th, 2023.

12. Adjourn: Wendy Forkas adjourned the meeting at 11:02 am.

**** Next VAC Meeting: January 17, 2022 @ 11:00 AM at Sycuan Resort ****

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kate Kinnamont', followed by a horizontal line.

Kate Kinnamont, M.S.
Associate Executive Director
San Diego Regional Center
(858) 576-2936

San Diego Regional Center Upcoming Trainings January, February, and March 2023

January 2023

SDRC Staff			
Thurs	1/5/23	10:30 – 11:00 AM	Home and Community Based Alternatives (Client Services) (Zoom Meeting)
Tues	1/10/23	10:00 AM – 12:00 PM	SPI – Emergency-Disaster Preparedness (Client Services) (Webinar)
Tues	1/10/23	2:00 – 3:00 PM	Mobile Crisis Response Team Presentation (SDRC staff) (Zoom meeting)
Wed	1/11/23	10:30 AM – 12:00 PM	Social Rec Therefore Workflow (Client Services) (SDRC Imperial Office)
Tues	1/31/23	8:30 AM – 4:30 PM	Person Centered Thinking (Client Services) (SDRC Imperial Office)
Public			
Wed	1/11/23	8:30 AM – 3:30 PM	Leading the Charge Conference (DDPN) (Town & Country Conference Center)
Tues	1/17/23		Annual Meeting (SDRC) (Sycuan Resort)
Wed	1/25/23	12:00 – 1:00 PM	Lunch and Learn (Client Services) (Zoom meeting)
SDRC Staff and Providers			
Thurs	1/12/23	1:30 – 3:00 PM	HCBS-Final Rule Compliance Review (Community Services) (Zoom meeting)

February 2023

SDRC Staff			
Thurs	2/8/23	1:00 – 3:00 PM	IDA-2/DAYC-2 Training (Clinical Services) (SDRC Carmel Mountain office)
Tues	2/21/23	9:00 – 11:00 AM	Spirit-Parent Feedback Training (SDSU and Rady's) (SDRC Ruffin Road, video conference)
Mon	2/27/23	8:30 AM – 5:00 PM	California Tribal Family Coalition Training (Sycuan Resort)

March 2023

SDRC Staff			
Thurs	3/2/23	9:00 – 11:00 AM	Spirit-Parent Feedback Training (SDSU and Rady's) (SDRC Ruffin Road, video conference)