



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
858-576-2996 / www.sdrc.org

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, May 14, 2024

**12:00 p.m.**

- |     |  |                       |
|-----|--|-----------------------|
| 1.  | Call to Order/Announcements  | David Hadacek         |
| 2.  | Defined Benefit Plan Presentation  | Christine Lux-Whiting |
| 3.  | Public Input   |                       |
| 4.  | Approval of the Minutes<br>– April 9, 2024, Board Meeting (Action Item)  | David Hadacek         |
| 6.  | Chair’s Report   | David Hadacek         |
| 7.  | Executive Director’s Report  | Mark Klaus            |
| 8.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– U.S. Bank, Fiscal Year 2024/2025 Line of Credit (Action Item)<br>– FY 2023-24 Regional Center E-2 Contract Amendment (Action Item) | Matthew Storey        |
| 9.  | Association of Regional Center Agencies (ARCA) Update  | Terri Colachis        |
| 10. | Vendor Advisory Committee Report   | Wendy Forkas          |
| 11. | Legislation Committee Report   | Norma Ramos           |
| 12. | Personnel Committee Report   | Laura Oakes           |
| 13. | Client Advisory Committee Report   | Erik Rascon           |
| 14. | Mission Moments  |                       |
| 15. | Adjourn  |                       |

The next meeting of the Board of Directors will be held on  
Tuesday, June 11, 2024, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
**San Diego Regional Center Offices – El Centro**  
3095 N. Imperial Avenue, El Centro CA 92243  
and by Zoom Webinar  
Tuesday, April 9, 2023

**12:00 p.m.**

- |     |   |                 |
|-----|---|-----------------|
| 1.  | Call to Order/Announcements   | David Hadacek   |
| 2.  | Communications and Marketing Presentation   | Pamela Starmack |
| 3.  | Public Input  |                 |
| 4.  | Approval of the Minutes<br>– March 12, 2024, Board Meeting (Action Item)  | David Hadacek   |
| 5.  | Chair’s Report  | David Hadacek   |
| 6.  | Executive Director’s Report   | Mark Klaus      |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2024-25 Regional Center A Preliminary Contract (Action Item) | Matthew Storey  |
| 8.  | Association of Regional Center Agencies (ARCA) Update   | Terri Colachis  |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas    |
| 10. | Legislation Committee Report  | Norma Ramos     |
| 11. | Client Advisory Committee Report  | Erik Rascon     |
| 12. | Mission Moments   |                 |
| 13. | Adjourn   |                 |

The next meeting of the Board of Directors will be held on  
Tuesday, May 14, 2024, at 12:00 p.m.

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, March 12, 2024  
**12:00 p.m.**

- |     |  |                       |
|-----|--|-----------------------|
| 1.  | Call to Order/Announcements  | David Hadacek         |
| 2.  | Presentation on Whistleblower Policies and Board Members' Role in Implementing Whistleblower Policies  | Christine Lux-Whiting |
| 3.  | Strategic Plan Update  | Kate Kinnamont        |
| 4.  | Public Input   |                       |
| 5.  | Approval of the Minutes<br>– February 13, 2024, Board Meeting (Action Item)  | David Hadacek         |
| 6.  | Chair's Report   | David Hadacek         |
| 7.  | Executive Director's Report<br>– Employees of Distinction<br>– Purchase of Service Guidelines (Action Item)<br>– Legislation Committee Resolution (Action Item)                            | Mark Klaus            |
| 8.  | Finance Committee Report<br>– Contracts for Approval (Action Item)   | Matthew Storey        |
| 9.  | Audit Committee Report<br>– FY 2022 Financial Statements and Independent Auditors' Reports (Action Item)<br>– FY 2023 Financial Statements and Independent Auditors' Reports (Action Item) | Terri Colachis        |
| 10. | Association of Regional Center Agencies (ARCA) Update  | Terri Colachis        |
| 11. | Vendor Advisory Committee Report   | Wendy Forkas          |
| 12. | Legislation Committee Report   | Norma Ramos           |
| 13. | Personnel Committee Report<br>– Investment Policy Statement (Action Item)  | Laura Oakes           |
| 14. | Client Advisory Committee Report   | Erik Rascon           |
| 15. | Mission Moments  |                       |
| 16. | Adjourn  |                       |

The next meeting of the Board of Directors will be held at 12:00 p.m. on Tuesday, April 9, 2024, at the El Centro offices of the San Diego Regional Center, located at 3095 N. Imperial Avenue

*Our mission is to serve and empower persons with developmental disabilities  
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## **BOARD OF DIRECTORS MEETING**

**March 12, 2024**

### **Minutes**

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Elmo Dill; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Shirley Nakawatase; Laura Oakes Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Matthew Storey; Mark Uyeda; and Angela Yates

**DIRECTORS ABSENT:** Virginia Bayer; Kimberly Rucker

**STAFF PRESENT:** Robin Bello; Astrid Brunet-Martinez; Kathy Cattell; Kiera Clubb; Tamara Crittenden; Sara Franco; Jose Gonzalez; Patrick Grossman; Saralynn Keenan; Andrea-Lisa King; Kate Kinnamont; Mark Klaus, Dana Koziol; Neil Kramer; Miguel Larios; Christina Longoria; Christine Lux-Whiting; Seth Mader; Sara McIntire; Cornell Montgomery-Richardson; Rosenda Mora; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Jennifer Sanchez; Bonnie Sebright; Liz Serna; Johanna Stafford; Pamela Starmack; Kimberly Steitz; and, Robert Webb-Rex

**GUESTS PRESENT:** Hunter Christian; David Cuevas; Gabriel Echares; Myles Horttor; Andrea Korogi; Jane Latz; Michael Latz; Amy Munera; Molly Nocon; Caitlynn Peregoy; Edwin Pineda; Yesica Ramirez; Sandra Rocco Melville; Rene Rodriguez; Beba Saba; and, Ana Zambrano

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:05 p.m.

2. **Presentations**

Christine Lux-Whiting, Human Resources Director for the San Diego Regional Center (SDRC), presented information on the Whistleblower Policy and the Board Members' role in implementing the Whistleblower policies.

Kate Kinnamont, Associate Executive Director for SDRC, presented an update on the first three goals of the Board's Strategic Plan, increasing staffing and providing consistent training, enhancing services and supports to individuals and families, and supporting new and existing vendors and providers in meeting service needs

3. **Public Input**

Andrea Korogi, Executive Director for the Autism Society of San Diego, thanked Norma Ramos for inviting her to the Board meeting.

Ms. Korogi thanked SDRC for being the first to support the Autism Social and Mental Health Conference, which was held the week prior and drew about 300 attendees.

Andrea asked for SDRC staff's help in sharing information with the individuals we serve and their

families that the cost of the Autism Society camps are higher due to the fact that they are providing one-to-one aides. The overall cost for staffing is much higher than for traditional camps.

Rene Rodriguez shared that he received an invitation to join the San Diego Metropolitan Transit System's community board.

Veronica Garcia stated that the public was not given the opportunity to provide input on the updated draft for the revised Purchase of Service Guidelines. Staff reported that the draft was posted to the SDRC website, and a copy would be provided to Ms. Ramirez that same day.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the February 13, 2024, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 13, 2024, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek thanked James Gonzalez for going to Sacramento on February 28, 2024 to provide testimony at the Assembly Budget Subcommittee #2.

Mr. Hadacek thanked Pamela Starmack and her staff for creating the SDRC Report and shared that March is Social Work appreciation month. Mr. Hadacek recognized Eric Rascon, Board member, who was featured in the SDRC Report.

Mr. Hadacek reminded everyone that the April 9, 2024, meeting of the Board of Directors will be held at the El Centro offices of the San Diego Regional Center.

6. **Executive Director's Report**

Mr. Klaus reported the SDRC total caseload at the end of February 2024 was 41,538. This was an increase of just over 700 cases since July 1, 2023, the beginning of this fiscal year. Last year SDRC grew by almost 3,000 individuals.

Mr. Klaus recognized Patrick Grossman, Rosenda Mora, and Dana Koziol as Employees of Distinction.

Mr. Klaus reported that at the October 2023 Board retreat, the Board agreed to reinstate the Legislative Committee.

WHEREAS, the Board of Directors ("Board") of San Diego-Imperial Counties Developmental Services, Inc. ("Corporation") desires to establish a Legislation Committee as a standing committee to serve in addition to the eight standing committees currently existing as stated in Section 5.1 of the Corporation's Bylaws; WHEREAS, the Board, by a resolution adopted by a majority of the Directors then in office, is authorized under Sections 5.1 and 5.6 of the Bylaws to establish additional standing committees.

NOW, THEREFORE, IT IS:

RESOLVED, that the Board hereby establishes the Legislation Committee, as a standing committee, to engage with federal, state and local legislative bodies with respect to legislation affecting persons with developmental disabilities, service providers, and regional centers. The members of the Legislation

Committee shall include at least three (3) Directors, a member of the Client Advisory Committee, a member of the Vendor Advisory Committee, and two (2) San Diego Regional Center staff who also serve on its Staff Legislative Committee. The chair of the Legislation Committee shall be a Director appointed by the Chair of the Board. The Legislation Committee shall, on behalf of the Corporation, review and monitor relevant legislation, take certain positions on proposed legislation, and keep the Board informed regarding its actions in sponsoring, supporting, opposing, and monitoring legislation. On behalf of the Corporation, the Legislation Committee may consider and take any one or more of the following key positions regarding proposed legislation:

- **Sponsor:** The Corporation may sponsor and introduce proposed legislation. A sponsored bill would usually be the Corporation's highest proactive priority bill during a legislative session.
- **Support:** The Corporation may support legislation that reflects its unwavering interest in the legislation becoming law.
- **Support if Amended:** The Corporation may support legislation that could be beneficial to persons with developmental disabilities, regional centers, and service providers, if it were amended to modify provisions of the bill that make it otherwise unacceptable in its current form. With certain amendments to modify or eliminate unacceptable provisions, the Corporation would support the bill.
- **Oppose Unless Amended:** The Corporation may take the position that it opposes a bill that is basically objectionable but can be amended to be more desirable. By taking this position, it does not necessarily mean that the Corporation would support the bill if amended.
- **Oppose:** The Corporation may oppose legislation as unacceptable as being in conflict with principles, policies, and the philosophy of the Corporation and those for whom the Corporation advocates. This position applies to bills that cannot be amended sufficiently for the Corporation to take a neutral or support position, and the Corporation has an interest in defeating the bill.
- **No Position or Neutral:** The Corporation may take the position that a bill has no significant effect on the Corporation, persons with developmental disabilities, service providers, or regional centers.
- **Tracked:** The Corporation may take the position that it is internally tracking a bill and its staff is aware that it has been introduced, but typically it will not be formally addressed by the Legislation Committee.

The Legislation Committee shall also coordinate outreach activities with legislators, including meetings and conducting inclusive grassroots efforts.

**MOTION: M/S/C adopted the resolution to establish a Legislation Committee.**

Mr. Klaus referred Directors to the revised purchase of service guidelines for restored services under Welfare and Institutions Code Section 4648.5 which restored regional center authority to fund camp services and associated travel expenses, social recreation activities, education services for children 3 to 17 inclusive years of age, non-medical therapies, including but not limited to specialized recreation, art, dance, and music.

**MOTION: M/S/C to approve the revised purchase of services guidelines for restored services.**

7. **Finance Committee Report**

Treasurer Matthew Storey reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 11 contracts.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with HQ2000 Crystal Care Facility Inc.; PY3154 Ebony Montgomery DBA Self Determined Futures LLC; HQ0703 Innovative Center; H27292 Jackie M. Cunningham DBA Jackie's Board and Care;**

**HQ1462 Jo-San Arnold; HQ1092 Joster Inc. DBA Joster Manor; HQ0292 La Mesa Work CTR; HQ2001 Maricon A. Geronimo DBA Lorenzo's Lighthouse II; HQ1480 Motivated to Work ADC; HQ0992 NOR ADC - El Cajon; and, HQ0195 Promising Futures CTR.**

8. **Audit Committee Report**

Terri Colachis reported that the Audit committee discussed the San Diego–Imperial Counties Developmental Services, Inc. (SDICDSI), Fiscal Year 2022 Financial Statements and Independent Auditors' Reports at their meeting on Tuesday, February 27, 2024. The Audit Committee recommends the Board of Directors, accept the SDICDSI Fiscal Year 2022 Financial Statements and Independent Auditors' Reports.

**MOTION: M/S/C to accept the SDICDSI Fiscal Year 2022 Financial Statements and Independent Auditors' Reports.**

Ms. Colachis reported that the Audit committee discussed the SDICDSI Fiscal Year 2023 Financial Statements and Independent Auditors' Reports. at their meeting on Tuesday, February 27, 2024. The Audit Committee recommends the Board of Directors, accept the SDICDSI Fiscal Year 2023 Financial Statement and Independent Auditors' Reports.

**MOTION: M/S/C to approve the SDICDSI Fiscal Year 2023 Financial Statements and Independent Auditors' Reports.**

9. **Association of Regional Center Agencies (ARCA) Update**

Ms. Colachis reported that the last ARCA meeting was held on February 22, 2024. As of this date, 20 of the 21 Regional Centers have signed the new ARCA Membership Agreement.

Ms. Colachis reported ARCA's main priority is the full implementation of the service provider rate increases on July 1, 2024, as opposed to the Governor's proposal which would delay full implementation to July 1, 2025.

Ms. Colachis shared that 138 grants were awarded for social recreation programs across the state, totaling \$12.1 million.

The Department of Developmental Services (DDS) has engaged a contractor to translate the Lanterman Act into Spanish.

Ms. Colachis reported that there are currently 4,000 participants enrolled in the Self-Determination Program.

In the Governor's proposed budget there is a requirement for DDS to develop a master plan for the California developmental services system. Both Mark Klaus and Norma Ramos have been appointed to the Master Plan for Developmental Services stakeholder committee.

Ms. Colachis shared that California made a historic investment in oral health for individuals with developmental disabilities, allocating \$50 million in a one-time fund to support the building of new dental clinics and the expansion of existing specialty clinics and outpatient surgery centers to serve individuals with complex health care needs.

Ms. Colachis shared she will be testifying in Sacramento on behalf of the Blue Envelope program. Assembly Bill AB 2002, sponsored by Assemblymember Kate Sanchez is putting forth for statewide implementation of the Blue Envelope program.

Ms. Colachis reported that she has been nominated to serve as the next ARCA Board President.

The next meeting of the ARCA Board of Directors is scheduled for March 21 and 22, 2024 in Sacramento.

10. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Lanterman Coalition is continuing to have meetings to discuss concerns with the proposed delay of the full implementation of the service provider rate model. There will be a Senate hearing in Subcommittee 3 in regard to the proposed delay.

Ms. Forkas reported that Assemblymember Stephanie Nguyen has drafted a letter with over 30 other legislators' signatures opposing the delay of the full implementation of the service provider rate increase proposed by Governor Newsom.

Ms. Forkas announced the next meeting of the Vendor Advisory Committee will be held virtually and has been moved from March 28, 2024, to April 4, 2024, due to a scheduling conflict with the Leading the Charge San Diego event, also scheduled for March 28, 2024.

The next Developmental Disability Provider Network (DDPN) meeting is scheduled for April 18, 2024.

11. **Legislation Committee Report**

Norma Ramos reported that members of the Legislation Committee discussed the ARCA Grass Roots Day that will take place in Sacramento on April 2, 2024. A team from SDRC will be attending in person to speak with legislators regarding issues that affect individuals with developmental disabilities.

Ms. Ramos shared that she will travel to Sacramento to provide public comment at the Senate Budget Subcommittee #3 hearing on March 21, 2024.

12. **Personnel Committee Report**

Laura Oakes reported that members of the Personnel Committee discussed the new hire, exit, and turnover reports. The Committee reviewed a human resources legal overview of the new labor laws that went into effect on January 1, 2024. DDS is requiring implicit bias training for all regional center staff to be completed this year.

Ms. Oakes stated that the Personnel Committee reviewed the revisions to the investment policy statement and recommended that the Board approve the revised investment policy.

**MOTION: M/S/C to approve the revised investment policy.**

13. **Client Advisory Committee Report**

Erik Rascon reported that the members of the Client Advisory Committee (CAC) met and discussed local self-advocacy group activities. Mr. Rascon announced that the Imperial People's First conference



will be held on March 16, 2024.

Mr. Rascon announced that the San Diego People's First Conference will be held at the Marriot Mission Valley on June 7 and 8, 2024.

Mr. Rascon reported that the CAC is developing a page on the SDRC website with information about the CAC, their meeting schedule, and self-advocacy resources. Pamela Starmack and her team are working with the CAC on this project.

14. **Mission Moments**

Norma Ramos shared that she attended the First Annual Autism Social and Mental Health Conference. Mark Uyeda was in attendance as well. Ms. Ramos stated that it was a wonderful experience collaborating with community partners.

Julie Randolph shared that she is excited about the Blissful Seeds store and classes in Poway. Blissful Seeds was recently vendorized by the regional center under service code 094 for all regional center clients 16 and older. For more information, please email [info@blissfulseeds.org](mailto:info@blissfulseeds.org).

Shirley Nakawatase wished Mark Uyeda a happy birthday.

Chris Hodge shared his son's experience using the Blue Envelope Program. Having the Blue Envelope on hand helped his son when interacting with law enforcement during a traffic accident.

Terri Colachis thanked Pamela Starmack and Kiera Clubb, SDRC Social Media & Communications Specialist, for the great job they have done elevating SDRC's social media presence. Ms. Colachis thanked Shirley Nakawatase for her support of the whole board especially the women on the Board.

Mark Klaus shared two mission moment videos. The first video highlighted SDRC Service Coordinators in recognition of March being Social Work Appreciation Month. The second video showed James Gonzalez giving testimony to Committee Chair Jackson and the Assembly Budget Subcommittee #2.

James Gonzalez shared his experience in Sacramento and thanked, Bonnie Sebright, SDRC Executive Assistant, for her help in securing travel arrangements when missing his flight.

15. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:47 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 9, 2024, at 12:00 p.m. at the El Centro offices of the San Diego Regional Center located at 3095 Imperial Avenue, El Centro, California 92243.

*Approved by the Board of Directors on April 9, 2024*



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**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, February 13, 2024

**12:00 p.m.**

- |     |  |                |
|-----|--|----------------|
| 1.  | Call to Order/Announcements  | David Hadacek  |
| 2.  | Presentation on Board Governance   | Mark Klaus     |
| 3.  | Public Input   |                |
| 4.  | Approval of the Minutes <ul style="list-style-type: none"><li>– January 16, 2024, Board Meeting (Action Item)</li><li>– January 16, 2024, Annual Meeting (Action Item)</li></ul> | David Hadacek  |
| 5.  | Chair’s Report   | David Hadacek  |
| 6.  | Executive Director’s Report <ul style="list-style-type: none"><li>– Employee of Distinction</li></ul>  | Mark Klaus     |
| 7.  | Finance Committee Report <ul style="list-style-type: none"><li>– Contracts for Approval (Action Item)</li></ul>  | Matthew Storey |
| 8.  | Association of Regional Center Agencies (ARCA) Update  | Terri Colachis |
| 9.  | Vendor Advisory Committee Report   | Wendy Forkas   |
| 10. | Legislation Committee Report   | Norma Ramos    |
| 11. | Client Advisory Committee Report   | Erik Rascon    |
| 12. | Mission Moments  |                |
| 13. | Adjourn  |                |

The next meeting of the Board of Directors will be held on  
Tuesday, March 12, 2024, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**February 13, 2024**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Tessie Bradshaw; Elmo Dill; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Matthew Storey; Mark Uyeda; and, Angela Yates

**DIRECTORS ABSENT:** Terri Colachis; Laura Oakes; and, Kimberly Rucker

**STAFF PRESENT:** Robin Bello; Sara Fitzgerald; Tamara Crittenden; Zachary Guzik; Kathy Karins; Kate Kinnamont; Neil Kramer; Miguel Larios; Jefferson Lee; Christine Lux-Whiting; Seth Mader; Sara McIntire; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Christo Rose; Jennifer Sanchez; Bonnie Sebright; Liz Serna; Johanna Stafford; Pamela Starmack; Kimberly Steitz; and, Robert Webb-Rex

**GUESTS PRESENT:** Gloria Avila; Hunter Christian; David Cuevas; Nancy Gonzalez; Jane Latz; Michael Latz; Karina Martinez; Melina Monroy; Molly Nocon; Diana Orozco; Edwin Pineda; Yesica Ramirez; Sandra Rocco Melville; Leticia Rodriguez; Sara Resendiz; Janet Tapia; and, Leticia Vidaca

1. **Call to Order**  
David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.
2. **Presentation on Board Governance**  
Kate Kinnamont, Associate Executive Director for the San Diego Regional Center (SDRC), presented information on Board Governance.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Mr. Hadacek referred the Directors to the draft minutes of the January 16, 2024, Board of Directors meeting and asked for approval.

**MOTION: (Gonzalez Abstained) M/S/C that the Minutes of the January 16, 2024, Board of Directors meeting are approved as submitted.**

Mr. Hadacek referred the Directors to the draft minutes of the January 16, 2024, Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 16, 2024, Annual Meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek reported that on January 30, 2024, he attended the Harrington Heights groundbreaking ceremony along with Tessie Bradshaw and Virginia Bayer. Mr. Hadacek remarked that there were many community organizations and community members involved in making this affordable housing development a success.

Mr. Hadacek announced that Mark will provide Board orientation training on March 6, 2024, and encouraged Board Directors to attend.

Mr. Hadacek welcomed newly elected Board Directors Elmo Dill, Laura Oakes, Mark Uyeda, and Angela Yates.

Mr. Hadacek announced that the April 9, 2024, meeting of the Board of Directors will be held at the El Centro offices of the San Diego Regional Center.

Mr. Hadacek reported that the Legislative Committee has been reconvened and met for the first time in five years.

Mr. Hadacek referred Directors to the checklist on the backside of the Board meeting agenda and asked Board Directors to review this checklist and requested that Board Directors provide input on how effective the Board meetings are.

6. **Executive Director's Report**

Kate Kinnamont reported on behalf of Mark Klaus that the SDRC total caseload at the end of January 2024 was 41,279. This is an increase of 1,449 cases since July 1, 2023, the beginning of this fiscal year.

Ms. Kinnamont recognized Jefferson Lee as an Employee of Distinction.

Ms. Kinnamont reported that the Harrington Heights affordable housing development has 40 set-aside units for persons with developmental disabilities and their families.

Ms. Kinnamont reported that the Association of Regional Center Agencies (ARCA), the California State Sheriff's Association, the California Police Chief's Association, and SDRC have coordinated efforts to co-sponsor the Blue Envelope Program Bill (Assembly Bill 2002).

Ms. Kinnamont shared information regarding Governor Newsom's Proposed Budget for FY 2024-25. One of the governor's recommendations is to delay the full implementation of the provider rate model from July 1, 2024, to July 1, 2025. Another one of the governor's recommendations is to develop a Master Plan for Developmental Services. Mark Klaus and Norma Ramos have been appointed by the Secretary of the California Health and Human Services Agency, Mark Ghaly, as members of the Master Plan for Developmental Services stakeholder committee.

Ms. Kinnamont reported that Gabriella Ohmstede, SDRC Director of Client Services, led a public meeting on January 23, 2024, to review the proposed changes to the restored services purchase of service guidelines, outreach plan, and participant-directed service option. The purpose of this meeting was to request input from individuals served by SDRC and the community. Public input will be accepted through February 15, 2024.

Ms. Kinnamont recognized Kathy Karins, SDRC Director of Clinical Services, who will be retiring on February 29, 2024, after 27 years of service.

7. **Finance Committee Report**

Treasurer Matthew Storey reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 11 contracts.

**MOTION: (Forkas and Gonzalez abstained) M/S/C to approve the contracts for services with HQ1984 A&R Residential Care LLC; PY3159 Autism Support of Imperial County (ASIC); HQ1530 Bautista Investment Group Inc.; HQ1990 Cesar Torres DBA Boylan Board and Care; HQ1524 Dushawn A Powell DBA Hearts & Minds Inc.; PY3067 Enriching Lives DBA AMP Inc; HQ1926 Home of Guiding Hands, Inc. DBA Pine House; HQ1212 People's Care San Diego LLC – Fernview; HQ1529 Raquel Preece DBA Mackenzie Care Home; HQ1987 Rockview ARF, LLC DBA NEST; and, HQ1981 Self Determined Futures, LLC.**

8. **Association of Regional Center Agencies (ARCA) Update**

Mr. Hadacek reported that Terri Colachis was unable to attend today's Board meeting. He referred Directors to the Legislation Committee meeting materials in the Board packet that includes information on ARCA's position on the governor's budget proposal.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Lanterman Coalition put out an action alert in regards to rejecting Governor Newsom's proposed delay of the full implementation of the service provider rate model.

Ms. Forkas announced that the next meeting of the Vendor Advisory Committee had been moved from March 28, 2024, to April 4, 2024, due to conflict with the Leading the Charge San Diego event, also scheduled for March 28, 2024.

10. **Legislation Committee Report**

Norma Ramos encouraged all Board Directors and community members to respond to the Lanterman Coalition's action alert.

Ms. Ramos shared that the ARCA Grassroots Day is scheduled for April 2, 2024, in Sacramento.

11. **Client Advisory Committee Report**

Erik Rascon welcomed the new members of the Board and the Client Advisory Committee, Elmo Dill, and Mark Uyeda.

Mr. Rascon reported that the members of the Client Advisory Committee met earlier in the day and discussed self-advocacy meetings and voter rights. Viri Salgado, SDRC Client Specialist, offered her assistance to clients who have questions regarding their voting rights.

Mr. Rascon reported that the Client Advisory Committee is developing a page on the SDRC website with information about the Client Advisory Committee, their meeting schedule, and self-advocacy resources.

12. **Mission Moments**

Julie Randolph and Norma Ramos welcomed two parents from the Poway area to the Board meeting.

Ms. Randolph remarked on the success of the Night to Shine, a nationwide event that provides a prom night experience to persons with developmental disabilities.

Veronica Garcia thanked Mark Klaus for agreeing to meet with Familias Unidas regarding their proposed Cafecitos program.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:57 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 12, 2024, at 12:00 p.m.

*Approved by the Board of Directors on March 12, 2024*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**Board of Directors  
ANNUAL MEETING**

**Tuesday, January 16, 2024  
Sycuan Resort, El Cajon**

**AGENDA**

11:00 – 11:45 a.m.	Vendor Advisory Committee Meeting	Wachena
11:00 – 11:45 a.m.	Board of Directors Meeting	Paipa
12:00 p.m.	Luncheon	Heritage Event Center
12:45 p.m.	Annual Meeting of the Board of Directors	Heritage Event Center
	Board Chair’s Remarks	<i>Norma Ramos</i>
	Vendor Advisory Committee Chair’s Remarks	<i>Wendy Forkas</i>
	Executive Director’s Remarks	<i>Mark Klaus</i>
	<b>Presentation: Strategic Synergy – Planning and Partnering for Success</b>	
	<b>Nancy Bargmann, Director</b> Department of Developmental Services	
	Board of Directors Elections Report Re-elected Members Newly Elected Members Vendor Representative Board Officers for 2024	<i>Norma Ramos</i>
	Recognition of Outgoing Directors Beth Blair Pamela Ehlers Yasuko Mason Martha Soto	<i>Norma Ramos</i>
	Recognition of Norma Ramos	<i>Chair-elect</i>
2:00 p.m.	Remarks from Chair-elect/Adjourn	<i>Chair-elect</i>
2:15 p.m.	Adjourn	<i>Chair-elect</i>

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**Annual Meeting**  
**San Diego Regional Center**  
**Board of Directors**  
Sycuan Resort

**MINUTES**  
January 16, 2024

**Attendance**

**SDICDSI Board of Directors:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**Guests:** Representative for Assemblymember Akilah Weber, M.D.; Representative for Assemblymember Tasha Boerner; staff from 24 Hour Home Care; Adjoin; A Better Life Together; A Loving Home; Access to Success; Acorns to Oak Trees; Adjoin; ARCC Center Foundation; the Arc of San Diego; Autism Society San Diego; Aveanna Healthcare; Beginnings Infant Program; Best STEP Forward; Cambrian Home Care; Care Rite Vocational; Chelsea Investment Corporation; CIL, Inc.; Community Interface Services; CPR-LA; Creative Support Alternatives; Deaf Community Services of San Diego; Early Explorers; Easter Seals; Exceptional Family Resource Center; Explorer Developmental Center; the Foundation for Developmental Disabilities; Fred Finch Youth and Family Services; Game Gen, Inc.; Generations Day Care; Home of Guiding Hands; Integrated Resources Institute; Liberty Residential Services; LIFE; Life Options Therapeutic; LOL Life of Liberty, Inc.; Love First Residences; Maranatha Day Program; Maxim Healthcare; Mountain Shadows; MusicWorx, Inc.; Networkx Supported Living; Noah Homes, Inc.; Onewell of California, LLC; Options for All; Out of the Box Solutions OT Services; Outside the Lens Media Makers; PRIDE Industries; Redwood Family Care Network; San Diego Regional Center clients, families, and staff; Social Impact Services; Southern California Housing Collaborative; St. Madeleine Sophie's Center; Sunny Days; TERI, Inc.; Together We Grow; Toward Maximum Independence; United Cerebral Palsy of San Diego; Universal Homes; Villa de Vida, Inc.; Vista Hill – Stein Education Center; YAI; and, YMCA of San Diego County.

**Welcome/Introductions/Call to Order**

Chair Norma Ramos provided introductions, welcomed all in attendance, and thanked the Board of Directors, San Diego Regional Center (SDRC) staff, service providers, community agencies, legislative staff, clients, family members, advocates, and others for their ongoing service and support to individuals with developmental disabilities.

The Annual Meeting of the SDRC Board of Directors was called to order by Chair Ramos at 12:55 p.m.

Following the remarks of Ms. Ramos and Wendy Forkas, Vendor Representative, and Mark Klaus, SDRC Executive Director, Mr. Klaus introduced Nancy Bargmann, Director of the Department of Developmental Services.



**Presentation: Nancy Bargmann, Director of the Department of Developmental Services**

Director Bargmann provided a keynote address on strategic synergy – planning and partnering for success. Ms. Bargmann reviewed the tremendous growth seen in the number of individuals with developmental disabilities served across the state since 2013. She presented SDRC client demographics by ethnicity, age, and diagnosis and compared these demographics to other regional centers across the state. Ms. Bargmann stated that the California Department of Developmental Services’ vision is that people with intellectual and developmental disabilities experience respect for their culture and language preferences, their choices, beliefs, values, needs, and goals, from a person-centered service system made up of a network of community agencies that provide high quality, outcome-based and equitable services. Ms. Bargmann highlighted the guiding principles that support the vision. She discussed some of the initiatives that have been transforming services for individuals in California, including the Self-Determination Program, Social Recreation and Camp, as well as Participant-Directed Services, to name a few. Ms. Bargmann recognized the work of the San Diego Regional Center in support of these initiatives.

**Nominating Committee Report**

Ms. Ramos reported the following actions taken by the Board at their meeting held earlier in the day:

Election of SDICDSI Directors: The following persons were reelected to serve on the SDICDSI Board of Directors: Terri Colachis, James Gonzalez, David Hadacek, Chris Hodge, and Kimberly Rucker, for a three-year term commencing February 1, 2024, and ending January 31, 2027. Elmo Dill, Laura Oakes, Mark Uyeda, and Angela Yates were elected for a one-year term beginning February 1, 2024, and ending January 31, 2027.

Election of SDICDSI Officers: The following Directors were elected to serve as officers of the corporation for a one-year term commencing February 1, 2024, and ending January 31, 2027: David Hadacek, Chair; Tessie Bradshaw, Vice-Chair; Shirley Nakawatase, Secretary; Matthew Storey, Treasurer; Terri Colachis, Association of Regional Center Agencies Representative; Norma Ramos, Immediate Past Chair; and Chris Hodge, Member at Large.

Election of the SDICDSI Vendor Representative: The Vendor Advisory Committee, at their meeting earlier in the day, re-elected Wendy Forkas to serve as Vendor Representative on the SDRC Board of Directors for a one-year term commencing February 1, 2024, and ending January 31, 2025.

**Recognition of Outgoing Directors**

Ms. Ramos thanked Beth Blair, Pamela Ehlers, Johny Espinoza, Yasuko Mason, and Martha Soto Aceves for their service on the Board of Directors. Mr. Espinoza served for three years on the Board, and Ms. Blair, Ms. Ehlers, Ms. Mason, and Ms. Soto-Aceves all served for seven years on the SDRC Board.

**Recognition of Outgoing Board Chair**

Chair-elect David Hadacek recognized Norma Ramos for her leadership and dedication as Board Chair over the past two years.

**Adjournment**

Chair-elect Hadacek thanked service providers, staff members, and community members for attending. He adjourned the meeting at 2:08 p.m.

*Approved by the Board of Directors on February 13, 2024*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
Tuesday, January 16, 2024, 11:00 a.m.

Sycuan Casino Resort  
5469 Casino Way, El Cajon, CA 92019

AGENDA

- |    |  |               |
|----|--|---------------|
| 1. | Call to Order/Announcements  | Norma Ramos   |
| 2. | Public Input   |               |
| 3. | Approval of the Minutes<br>– November 14, 2023, Board Meeting (Action Item)  | Norma Ramos   |
| 4. | Chair’s Report   | Norma Ramos   |
| 5. | Executive Director’s Report<br>– ARCA Membership Application and Agreement (Action Item)<br>– Defined Benefit Pension Plan Amendment (Action Item)   | Mark Klaus    |
| 6. | Nominating and Bylaws Committee Report<br>– Reelection of Corporate Directors (Action Item)<br>– Election of Corporate Directors (Action Item)<br>– Election of Corporate Officers (Action Item)<br>– Results of the Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information) | David Hadacek |
| 7. | Finance Committee Report<br>– Contracts for Approval (Action Item)   | Chris Hodge   |
| 8. | Mission Moments  |               |
| 9. | Adjourn  |               |

The next meeting of the Board of Directors will be held on  
Tuesday, February 13, 2024, at 12:00 p.m. in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**January 16, 2024**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Wendy Forkas; Julie Randolph; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Jesus Atondo; Lorelee Bada; Tamara Crittenden; Yesenia Gaxiola; Karla Geraldo; Jose Gonzalez; Bernice Guzman; Maria Hanks; Rachel Hefler; Jim Hilton; Deborah Hodge; Andrea Hogan; Kathy Karins; Kate Kinnamont; Mark Klaus; Christine Lux-Whiting; Seth Mader; Dulce Morin; Gabriella Ohmstede; Christo Rose; Viri Salgado; Bonnie Sebright; Johanna Stafford; Pamela Starmack; Kimberly Steitz; Robert Webb-Rex

**GUESTS PRESENT:** Emmanuel Bautista; Elmo Dill; Laura Oakes; Cynthia Sandoval; Nathan Schmid; Sitara Sethi; Mark Uyeda; Jill Weber; Bruce Wexler; Clyde Williams

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 11:05 a.m.
2. **Public Input**  
There was no public input.
3. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the November 14, 2023, Board meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 14, 2023, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**  
Ms. Ramos shared that she attended the Foundation for Developmental Disabilities (FDD) Adopt A Family fundraising event held on December 3, 2023. The Adopt A Family program assists San Diego Regional Center (SDRC) clients and their families who are experiencing financial hardships during the holiday season.

Ms. Ramos attended the SDRC Staff Holiday Awards Program, which was held on December 12, 2023. Ms. Ramos shared that she was thrilled to see so many SDRC staff, more than 730 were in attendance, join together to recognize staff for their years of dedicated service.

Ms. Ramos remarked that this was her last meeting as Board Chair and she thanked the Board for the trust they placed in her over the past two years.

5. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 41,101 by the end of December 2023, which is an increase of 1,271 since the beginning of the fiscal year.

Mr. Klaus shared that the Governor's proposed state budget was released on January 10, 2024. One of the proposals is to delay the implementation of the rate increases for service providers to July 1, 2025. The Lanterman Coalition is working on a campaign to urge the legislature to reject the Governor's proposal to delay rate increases for service providers.

Mr. Klaus referred Directors to the Association of Regional Center Agencies (ARCA) Application and Agreement.

**MOTION: M/S/C to authorize the Board Chair to sign the ARCA Application and Agreement.**

Mr. Klaus reported that he has been appointed by Mark Wolfe, ARCA Board Chair, to serve as the Chair of the ARCA Standards and Practices Committee.

Mr. Klaus referred Directors to the proposed Defined Benefit Pension Plan Amendment. The proposed amendment would increase the maximum lump-sum distribution amount from \$35,000 to \$50,000, effective December 1, 2023.

There was presented to the meeting an Amendment No. 2 to the San Diego-Imperial Counties Developmental Services, Inc. Defined Benefit Plan incorporating certain proposed changes to the existing Retirement Plan and trust for the employees of this Employer.

Upon motion duly made, seconded and carried, it was

**RESOLVED**, that this Employer accept and adopt the Amendment to the Retirement Plan as presented, and for such Amendment to be effective as of December 1, 2023.

**FURTHER RESOLVED**, that the officers of the Employer be hereby authorized and directed to execute in the name and on the behalf of this Employer such documents as may be necessary to carry out the purpose and intent of this resolution.

6. **Nominating and Bylaws Committee Report**

David Hadacek reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: Terri Colachis, James Gonzalez, David Hadacek, Chris Hodge, and Kimberly Rucker. If reelected, each term will be for three years, from February 1, 2024, to January 31, 2027.

**MOTION: M/S/C to reelect Terri Colachis, James Gonzalez, David Hadacek, Chris Hodge, and Kimberly Rucker.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Elmo Dill, Laura Oakes, Mark Uyeda, and Angela Yates as new Directors on the Board.

If elected, each term would be for one year, from February 1, 2024, to January 31, 2025.

**MOTION: M/S/C to elect Elmo Dill, Laura Oakes, Mark Uyeda, and Angela Yates to serve one-year terms commencing February 1, 2024, and ending January 31, 2025, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended the following slate for Corporate Officers for terms beginning February 1, 2024, and ending on January 31, 2025. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	David Hadacek
For Vice-Chair	Tessie Bradshaw
For Secretary	Shirley Nakawatase
For Treasurer	Matthew Storey
For ARCA Representative	Terri Colachis
For Immediate Past Chair	Norma Ramos
For Member at Large	Chris Hodge

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2024, through January 31, 2025: David Hadacek, Chair; Tessie Bradshaw, Vice-Chair; Shirley Nakawatase, Secretary; Matthew Storey, Treasurer; Terri Colachis, ARCA Representative; Norma Ramos, Immediate Past Chair; and, Chris Hodge, Member at Large.**

Mr. Hadacek announced that the Vendor Advisory Committee reelected Wendy Forkas to serve a one-year term as the Service Provider representative on the Board of Directors beginning February 1, 2024, through January 31, 2025.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the 19 proposed service provider contracts and recommended that the Board approve all 19 contracts.

**MOTION: M/S/C to approve the contracts for services with HQ1976 Altruistic Supported Services; HQ0845 A Place of Grace – Canton; HQ1973 A Voice4ability, LLC; HQ1955 BNI LLC DBA Principio ARF; PY3052 Chelsea Investment Corp – Harrington; HQ1975 ComForCare Home Care (Fayaman, Inc.); HQ1970 Guillermo Ramirez Fernandez DBA Olivia Residential Services; HQ1964 Harmony Living Homes LLC; H39482 Hilldale Transportation; H27292 Jackie Cunningham DBA Jackie's Board and Care; HQ1965 Julian Jordanov Petrov DBA Wind River Family Care II; HQ0894 Kids First Foundation; HQ1961 Open Arms Residential LLC; HQ1963 Rodneal Ordonez DBA RK Signature Homes LLC; HQ1964 Harmony Living Homes LLC; HQ1962 Shining Pathways SLS; HQ1968 Wareena Options; and, HQ1507 Yasmine H. Garcia DBA Garcia's ARF**

8. **Mission Moments**

Timothy Riemann thanked Pamela Starmack, SDRC Marketing and Communications Director, for sending him a copy of the San Diego Business Journal magazine, where SDRC was listed as the top nonprofit in San Diego County.

Beth Blair remarked that she loves working on the Board of Directors and was sad to be coming to the end of her term on the Board.

Erik Rascon thanked those who sent him condolence cards.

9. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 11:23 a.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 13, 2024, at 12:00 p.m.

*Approved by the Board of Directors on February 13, 2024*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

## MEETING NOTICE

### Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, November 14, 2023

**12:00 p.m.**

- |     |   |                              |
|-----|---|------------------------------|
| 1.  | Call to Order/Announcements   | Matt Storey                  |
| 2.  | Association of Regional Center Agencies   | Amy Westling                 |
| 3.  | Presentation on the FY 2023-24 Operations Spending Plan   | Dulce Morin                  |
| 4.  | Public Input  |                              |
| 5.  | Approval of the Minutes<br>– October 10, 2023, Board Meeting (Action Item)  | Matt Storey                  |
| 6.  | Chair’s Report<br>– Board Retreat Report (Information)  | Matt Storey<br>David Hadacek |
| 7.  | Executive Director’s Report<br>– Employee of Distinction  | Mark Klaus                   |
| 8.  | Finance Committee Report<br>– Proposed FY 2023-24 Operations (OPS) Spending Plan (Action Item)<br>– Contracts for Approval (Action Item)<br>– FY 2022-23 Regional Center D-3 Contract Amendment (Action Item)<br>– San Diego Regional Center Office Lease for 7787 Alvarado Road, La Mesa, CA 91942 (Action Item) | Chris Hodge                  |
| 9.  | Association of Regional Center Agencies (ARCA) Update<br>– ARCA Membership Application and Agreement (Action Item)  | Terri Colachis               |
| 10. | Vendor Advisory Committee Report  | Wendy Forkas                 |
| 11. | Personnel Committee Report  | Yasuko Mason                 |
| 12. | Client Advisory Committee Report  | Johny Espinoza               |
| 13. | Mission Moments   |                              |
| 14. | Adjourn   |                              |

The next meeting of the Board of Directors will be held on  
Tuesday, **January 16, 2024**, at 11:00 at the Sycuan Resort

*Our mission is to serve and empower persons with developmental disabilities  
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**BOARD OF DIRECTORS MEETING**  
**November 14, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Shirley Nakawatase; Norma Ramos; Kimberly Rucker

**STAFF PRESENT:** Tania Cisneros; Ashlee Cristinziani; Tamara Crittenden; Lorlee Bada; Kathy Cattell; Kiera Clubb; Robin Bello; Sarah Franco; Rachel Hefler; Andi Hogan; Kathy Karins; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Dulce Morin; Victoria Otero; Maria Pedroza; Yesica Ramirez; Christo Rose; Rocio Salcedo; Jennifer Sanchez; Bonnie Sebright; Liz Serna; Johanna Stafford; Pamela Starmack; Kimberly Steitz; Robert Webb-Rex; Brandon Zuniga

**GUESTS PRESENT:** Christine Bagley; Hunter Christian; Debra Emerson; Dan Garcia; Veronica Garcia; Alyssa Moris; Molly Nocon; Edwin Pineda; Raymond “Mac” Peterson, MD, MPH; Laurie Purcell; Sandra Rocco Melville; Rene Rodriguez; Alexandra Russel; Valeria Saca; Sitara Sethi; Brian Spahr; Leticia Vidaca; Jill Weber; Amy Westling; Wade Wilde; Angela Yates

1. **Call to Order**  
Matt Storey, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.
2. **Association of Regional Center Agencies Presentation**  
Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA), presented information on the statewide developmental disability system. Ms. Westling shared that one of ARCA’s focuses this past year and continuing into 2024 has been developing consistency and enhancing collaboration between the 21 regional centers.
3. **Presentation on the Fiscal Year 2023-24 Operations Spending Plan**  
Dulce Morin, Business Services Director for the San Diego Regional Center (SDRC), presented information on the proposed fiscal year (FY) 2023-24 Operations (OPS) Spending Plan.
4. **Public Input**  
Sitara Sethi, Chief Executive Officer of the Foundation for Developmental Disabilities (FDD), shared that the FDD provided \$350,000 through their Help Fund to provide emergency funds for families served by the SDRC facing financial struggles. Ms. Sethi announced that the FDD would hold a fundraising event on December 3, 2023, at Stone Brewing at Liberty Station with a goal of raising \$20,000 for the Adopt a Family Holiday Program.



5. **Approval of Minutes**

Mr. Storey referred the Directors to the draft minutes of the October 10, 2023, Board meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 12, 2023, Board of Directors meeting are approved as submitted.**

6. **Chair's Report**

Mr. Storey reported on behalf of Norma Ramos. Ms. Ramos attended the Féria Conference at Otay Ranch High School on October 21, 2023. She was pleased that SDRC had a resource table at the event. Ms. Ramos thanked Mark Klaus for speaking at the event, addressing the more than 200 attendees.

Ms. Ramos reported that she and Virginia Bayer attended the NAMI 20<sup>th</sup> Annual Inspiration Awards, which were held at the Paradise Point Resort on October 26, 2023, where SDRC was recognized as the 2023 Business of the Year. Ms. Ramos thanked Joab Gonzalez, SDRC Assistant Director of Client Services, Imperial Valley, for his dedication to ensuring that clients in Imperial County receive the care they need.

Ms. Ramos shared that she and her husband attended the first annual SDRC Family Resource Fair on November 4, 2023, at the SDRC offices in San Diego.

The Executive Committee completed the Executive Director's performance evaluation on November 1, 2023.

David Hadacek reported on the Board Retreat and the strategic goals that were developed at the retreat, which was held on October 7, 2023. The Board affirmed the strategic goals of increasing staff and providing consistent training, enhancing services and support to individuals and families, supporting new and existing service providers in meeting service needs, growing community outreach, and improving system sustainability.

7. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 40,894 by the end of October 2023, which is an increase of 1,064 since the beginning of the fiscal year.

Mr. Klaus recognized Ashlee Cristianziani, SDRC Service Coordinator, as an Employee of Distinction.

Mr. Klaus shared that the Harrington Heights groundbreaking, which had originally been scheduled for November 16, 2023, has been postponed. Information will be shared once a new date is secured.

Mr. Klaus shared that SDRC will be recognized at the Blue Shield Inaugural Annual Leading the Way Awards Program on Thursday, November 16, 2023, for SDRC's dedication to the community and the Medi-Cal program, as well as for making a significant and meaningful impact on equity, health, and innovation in San Diego County.

Nancy Bargmann will be the keynote speaker at the SDRC Board of Directors Annual Meeting on January 16, 2024, which will be held at the Sycuan Resort.

Mr. Klaus announced that SDRC has processed more than 840 requests from direct care staff who have

participated in the Direct Service Professional (DSP) training stipend for a total of \$650,000 in funding. By the end of October 2023, SDRC received an additional 2,400 stipend requests.

SDRC met or exceeded all Regional Center Performance Measures in Phase 1 in the following focus areas, Early Start, Employment, Equity and Cultural Competency, and Person-Centered Services. A summary of the recognition and monetary incentives for each regional center was included in the Board meeting materials.

Mr. Klaus announced that 409 individuals served by SDRC have been enrolled in the Self-Determination Program, this is more than double the number that were enrolled one year prior.

8. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee discussed the proposed Operations Spending Plan for FY 2023-24 and recommended that the Board approve the proposed spending plan.

**MOTION: M/S/C to approve the FY 2023-24 Operation Spending Plan.**

Mr. Hodge reported that the Finance Committee reviewed the 13 proposed service provider contracts and recommended that the Board approve all 13 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1256 ACT Supported Living Services LLC; HQ1942 Coastal Paradise Homes LLC; PY1687 Community Research Foundation; HQ1707 DABS, Inc; HQ1934 Elizabeth Martinez Lopez DBA Marlo's ARF; HQ0483 Elvira Magsarili DBA Marcel VillaHQ1948 Filly Lane LLC; HQ1931 Heart of Gold Support Services, LLC; HQ1936 New Beginnings #1 LLC; HQ1947 Rosanne Casillas DBA Right at Home 1, LLC; TBD San Diego State University Foundation dba San Diego State University Research Foundation; HQ1937 Unity House LLC; HQ1938 Young Adult Institute (YAI) Garjan Ln EBSH.**

The Finance Committee discussed the FY 2022-2023 Regional Center D-3 Contract Amendment and recommended the Board retroactively approve the amendment. SDRC Board Chair Norma Ramos signed the D-3 contract amendment on October 16, 2023, at the request of the Department of Developmental Services.

**MOTION: M/S/C to retroactively approve the FY 2022-2023 Regional Center D-3 Contract Amendment.**

The Finance Committee discussed the proposed office lease for 7787 Alvarado Road, La Mesa, CA 91942, and recommended that the Board approve the office lease.

**MOTION: M/S/C to approve the office lease for 7787 Alvarado Road, La Mesa, CA 91942.**

9. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors last met on October 20, 2023, at the Wyndham San Diego Bayside. Ms. Colachis reported that the contract for Amy Westling, ARCA Executive Director, was extended through the end of December 2024.

DDS reported that there are now more than 3,000 individuals enrolled in the Self Determination Program statewide.

Ms. Colachis stated that service provider rate adjustments are scheduled for July 2024 in an effort to assist providers in recruiting and retaining qualified staff.

Currently, there are 13,000 direct service staff enrolled in the DSP Training Stipend Program.

There has been significant growth in the paid internship program, with 1,500 individuals currently enrolled in the program statewide.

The ARCA Grassroots Day is scheduled for April 2, 2024, in Sacramento. This year meetings will be held in person at the capitol.

Ms. Colachis announced a six-week online class called Caring Futures, being offered through ARCA, that will help caregivers make a long-term support plan for their children. Classes begin on November 27, 2023.

Ms. Colachis referred Directors to the ARCA Membership Application and Agreement included in the Board meeting materials. Ms. Colachis stated that she had received feedback from one of the SDRC Board Directors that they would prefer to review the ARCA bylaws prior to voting to approve the ARCA Membership Application and Agreement. It was agreed to table this item until the January 16, 2024, Board meeting in order to distribute and review ARCA's bylaws.

10. **Vendor Advisory Committee Report**

Wendy Forkas reported the Lanterman Coalition had not met since the last SDRC Board of Directors meeting in October. Ms. Forkas announced that the next meeting of the Vendor Advisory Committee is scheduled for November 16, 2023, at 10:00 a.m.

Ms. Forkas reported that the Developmental Disability Providers Network (DDPN) is searching for someone to chair their legislative committee.

11. **Personnel Committee Report**

Yasuko Mason reported that members of the Personnel Committee discussed strategic goals related to the Personnel Committee at their meeting earlier in the day. They also discussed conducting a wage study to assist with recruitment. Ms. Mason reported that the current staff turnover rate is 4.2%.

12. **Client Advisory Committee Report**

Johny Espinoza reported that at their meeting on October 10, 2023, the Client Advisory Committee received information regarding social recreation services and the Blue Envelope Program.

The Client Advisory Committee has received business cards and has had their team picture added to the SDRC website.

13. **Mission Moments**

Erik Rason and Wendy Forkas shared that they were happy to see more than 50 people attend the ribbon cutting for the Arte-Adjoin, Art Expression Program in Imperial Valley.

Dave Hadacek shared that he enjoyed attending the North County Special Needs Community Foundation's softball game on November 3, 2023.

Julie Randolph commended SDRC staff on the work they did in putting together the Family Resource Fair on November 4, 2023. Yasuko Mason and Virginia Bayer also shared their appreciation for the well-organized event.

Timothy Riemann shared that 2024 will be the last year of his term serving on the Board of Directors.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:38 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, January 16, 2024, at 11:00 a.m. at the Sycuan Resort.

*Approved by the Board of Directors on January 16, 2024*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, October 10, 2023

**12:00 p.m.**

- |     |   |                |
|-----|---|----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos    |
| 2.  | Presentation on the Blue Envelope Program   | Kate Kinnamont |
| 3.  | Public Input  |                |
| 4.  | Approval of the Minutes<br>– September 12, 2023, Board Meeting (Action Item)  | Norma Ramos    |
| 5.  | Chair’s Report  | Norma Ramos    |
| 6.  | Executive Director’s Report   | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2023-24 Regional Center E-1 Contract Amendment (Action Item) | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas   |
| 10. | Client Advisory Committee Report  | Johny Espinoza |
| 11. | Mission Moments   |                |
| 12. | Adjourn   |                |

The next meeting of the Board of Directors will be held on  
Tuesday, November 14, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**October 10, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Pam Ehlers; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Yasuko Mason; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Tessie Bradshaw; Terri Colachis; Chris Hodge; Shirley Nakawatase; Norma Ramos; Kimberly Rucker

**STAFF PRESENT:** Tamara Crittenden; Sarah Franco; Shelly Gonchoroff; Andi Hogan; Kathy Karins; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Viridiana Salgado; Jennifer Sanchez; Bonnie Sebright; Liz Serna; Johanna Stafford; Pamela Starmack; Kimberly Steitz;

**GUESTS PRESENT:** Hunter Christian; Anne De Medeiros; Vanessa Englefield; Kelly Hagemann; Dr. Henny; Citali Herguera-Acosta; Myles Horttor; Hilda Jimenez; Marta Leyva; Maryam Muneer; Molly Nocon; John W. Peters; Edwin Pineda; Sandra Rocco Melville; Rene Rodriguez; Alexandra Russell; Nathan Schmid; Brian Spahr; Wade Wilde

1. **Call to Order**  
Matt Storey, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:04 p.m.
2. **Presentation on the Blue Envelope Program**  
Kate Kinnamont, Associate Executive Director for the San Diego Regional Center (SDRC), presented information on the SDRC's partnership with the San Diego County Sheriff's Department on the Blue Envelope Program.
3. **Public Input**  
Nathan Schmid, Executive Director of the Southern California Housing Collaborative, shared information regarding affordable housing projects that have set aside additional units for individuals with developmental disabilities and their families.  
  
Molly Nocon, Chief Executive Officer for Noah Homes, thanked Kate Kinnamont and Joeann Randall, Coordinator of Intake Services for SDRC, for their presentation at the Advisory Council meeting for San Diego County's Aging and Independence Services.  
  
Erik Rascon announced an art exhibition scheduled on October 19, 2023, from 5:00 to 7:00 p.m. at 354 East Main Street in El Centro.

4. **Approval of Minutes**

Mr. Storey referred the Directors to the draft minutes of the September 12, 2023, Board meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 12, 2023, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Storey reported on behalf of Norma Ramos. Ms. Ramos was a guest at the September 12, 2023, Client Advisory Committee meeting. Ms. Ramos reported that she was impressed by the work of the committee and by Johnny Espinoza's leadership.

The Executive Committee is working on Mark Klaus' performance evaluation and will complete it by November 1, 2023.

The Board of Directors, Mark Klaus, and his Executive Leadership Team met on October 6 and 7, 2023, to work on SDRC's strategic plan.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 40,601 by the end of September 2023, and SDRC remains on pace to add another 3,000 clients this fiscal year as we did over the past two fiscal years.

Mr. Klaus announced that SDRC is the recipient of the National Alliance on Mental Illness (NAMI) San Diego and Imperial Counties Business of the Year Inspiration award for SDRC's intentional commitment to reduce the stigma around mental illness and to promote awareness of resources supporting better mental health.

Mr. Klaus referred the Board Directors to the department reports in his Executive Director's report.

Mr. Klaus asked Bonnie Sebright, Executive Assistant for SDRC, to introduce Liz Serna, a newly hired Administrative Legal Assistant working in the Executive Offices.

7. **Finance Committee Report**

David Hadacek reported on behalf of Treasurer Chris Hodge that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 17 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1501 Brandywood Home; 3HQ1929 Catalino Delacruz DBA Lino & Amie's B&C; HQ1928 Catalino Delacruz DBA Lino & Amie's B&C #2; PY TBD Chelsea Investment Corp - Harrington Family Apartments; HQ1521 Christian Acosta & Monica Acosta; HQ0287 Consuelo Cabugos DBA Paradise Gardens Res Care; HQ1922 Exceptionally Me, Inc.; HQ0843 HJJ Home Inc. DBA HJJ Home #1; HQ0895 Kids First Foundation; HQ1930 Love First Residence Inc DBA Love First Residence #2; HQ0667 Networx Supported Living Services Inc; HQ1515 Raquel's LLC DBA Abigail's Homes III; HQ1927 Self Reliant Advocacy Group LLC; HQ1921 Spread Your Wings LLC; HQ1649 The Hands That Help LLC DBA Hands That Help Manzana Way; HQ1915 TLC Social Services LLC (Happy Helpers Supported Living Services); and, HQ1500 Yvonne Samora.**

Mr. Hadacek reported that the Finance Committee discussed the FY 2023-2024 Regional Center E-1 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2023-2024 Regional Center E-1 Contract Amendment.**

8. **Association of Regional Center Agencies (ARCA) Update**  
Mr. Klaus reported on behalf of Terri Colachis that the next meeting of the ARCA Board of Directors is scheduled for October 20, 2023, at the Wyndham San Diego Bayside.
9. **Vendor Advisory Committee Report**  
Wendy Forkas reported that the Lanterman Coalition met in Sacramento on October 7, 2023, to discuss their strategic policy. There was a discussion regarding the bill signed by Governor Newsom raising the minimum wage to \$20 an hour for fast food workers and the impact that will have on service providers already struggling with staffing issues.
- Ms. Forkas announced that the San Diego Leading the Charge event has been scheduled for March 18, 2024, at the Doubletree Hazard Center.
- The next meeting of the Developmental Disability Providers Network is scheduled for October 19, 2023, and the next meeting of the Vendor Advisory Committee is scheduled for November 16, 2023, at 10:00 a.m.
10. **Client Advisory Committee Report**  
Johny Espinoza shared that it was an honor to participate in the Board Retreat and strategic planning meeting. Mr. Espinoza thanked Norma Ramos for joining the Client Advisory Committee meeting on September 10, 2023.
13. **Mission Moments**  
Beth Blair shared that at their last People's First meeting at St. Madeleine Sophie's Center, the group decided to hold a raffle and bring back the snack bar.
- Pamela Ehlers shared that her son, who has just turned 18 years old, felt that the Department of Rehabilitation was moving too slowly in helping him to secure a job. Ms. Ehlers was happy to report that her son found a job on his own and has begun working.
- Kate Kinnamont reported that the County of San Diego will hold a meet and greet for prospective paid interns and employers on October 13, 2023.
14. **Adjournment/Next Meeting**  
There being no other business, the meeting adjourned at 12:58 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 14, 2023, at 12:00 p.m.

*Approved by the Board of Directors on November 14, 2023.*





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Serving individuals with developmental disabilities in San Diego and Imperial Counties

## MEETING NOTICE

### Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, September 12, 2023

**12:00 p.m.**

- |     |  |  |
|-----|--|--|
| 1.  | Call to Order/Announcements  | Norma Ramos  |
| 2.  | Presentation on Self-Determination Program   | Gabriella Ohmstede<br>David Webb-Rex<br>Rob Grijalva |
| 3.  | Public Input   |  |
| 4.  | Approval of the Minutes<br>– August 8, 2023, Board Meeting (Action Item)   | Norma Ramos  |
| 5.  | Chair’s Report   | Norma Ramos  |
| 6.  | Executive Director’s Report<br>– Employees of Distinction  | Mark Klaus   |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– Proposed Employee Wage Increases (Action Item) | Chris Hodge  |
| 8.  | Association of Regional Center Agencies Update   | Terri Colachis                                       |
| 9.  | Vendor Advisory Committee Report   | Wendy Forkas   |
| 10. | Nominating and Bylaws Committee Report   | David Hadacek  |
| 11. | Personnel Committee Report   | Yasuko Mason   |
| 12. | Client Advisory Committee Report   | Johny Espinoza                                       |
| 13. | Mission Moments  |  |
| 14. | Adjourn  |  |

The next meeting of the Board of Directors will be held on  
Tuesday, October 10, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**September 12, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Kimberly Rucker

**STAFF PRESENT:** Denise Anderson; Jaime Barea, M.D.; Robin Bello; Chessa Burke; Kathy Cattell; Tamara Crittenden; Sara Fitzgerald; Sarah Franco; Isela Garcia; Shelly Gonchoroff; Joab Gonzalez; Jose Gonzalez; Rob Grijalva; Zach Guzik; Kathy Karins; Andrea-Lisa King; Carly King; Mark Klaus; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Maria Pedroza; Jovian Rodriguez; June Saito; Viridiana Salgado; Jennifer Sanchez; Bonnie Sebright; Johanna Stafford; Pamela Starmack; Kimberly Steitz; Vivian Thornton; Whitney Washburn; David Webb-Rex; Robert Webb-Rex

**GUESTS PRESENT:** Patricia Barber; Joyce Clark; Stephanie Evans; Marcie Laws; Falon Leszczynski; Raymond Peterson, MD, MPH; Edwin Pineda; Laurie Purcell; Rene Rodriguez; Alexandra Russell; Peter Salgado; Jennifer Sanchez; Brian Spahr; Mary Ellen Stives; Karen Thompson; Martha Torres; Mark Uyeda; Wade Wilde; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.
2. **Presentation on the Self-Determination Program**  
Gabriella Ohmstede, Director of Client Services for the San Diego Regional Center (SDRC), and Rob Grijalva and David Webb-Rex, Program Managers for SDRC, presented information on the Self-Determination Program at SDRC and across the 20 other regional centers statewide.
3. **Public Input**  
Joyce Clark, Chair of the Self-Determination Local Advisory Committee, thanked the Self-Determination Program team for their hard work in improving processes for the Self-Determination Program and their strong collaborative relationship with the Self-Determination Local Advisory Committee.

Joab Gonzalez, SDRC Client Services Manager, introduced the parents of a client from the Imperial offices who wanted to share their heartfelt appreciation for the work of their SDRC Service Coordinator, Angie Pena, in assisting their son to advocate for needed services in school.

James Gonzalez shared that San Diego State University was awarded a \$650,000 grant to help the

migrant population in Imperial County. Autism Support of Imperial County (ASIC) is working closely with SDSU to assist those in the migrant population to access services. Joab Gonzalez is assisting ASIC to see if any additional funds through the Department of Developmental Services (DDS) could be used toward the assessment and diagnosis of individuals with developmental disabilities in the migrant population.

4. **Approval of Minutes**

Ms. Ramos referred the Directors to the draft minutes of the August 8, 2023, Board meeting. Virginia Bayer brought forth a correction. She was not present at the August 8, 2023, Board meeting and should be listed as absent. Ms. Ramos asked for approval of the minutes as corrected.

**MOTION: (Bayer abstained) M/S/C that the Minutes of the August 8, 2023, Board of Directors meeting are approved as corrected.**

5. **Chair's Report**

Ms. Ramos reported that on August 31, 2023, she attended the Foundation for Developmental Disabilities (FDD) Day at the Races fundraiser. She stated that several Board Directors and SDRC staff were in attendance. Ms. Ramos encouraged those who have not been before to consider joining next year's event, as it was an entertaining day for a good cause.

Ms. Ramos reported that the Executive Committee will begin work on the Executive Director's performance evaluation with the goal of finishing this work by November 1, 2023. Ms. Ramos asked all Board Directors to provide feedback on the Executive Director's performance.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 40,305 by the end of August 2023.

Mr. Klaus announced that DDS approved Harrington Heights for \$3 million of support for 30 affordable housing units set aside for individuals with developmental disabilities and their families. This will be the largest affordable housing project in terms of building scope for SDRC and DDS.

Mr. Klaus shared that the Association of Regional Center Agencies (ARCA) Board of Director's meeting will be held in San Diego on Friday, October 20, 2023. All SDRC Board Directors will be invited.

Mr. Klaus recognized Vivian Thornton, June Saito, and Denise Anderson as Employees of Distinction.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 23 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1490 Alliance Guest Homes Inc; HQ1901 Andrea Abayon DBA Raymar's Board and Care; HQ1905 Arman B. De Guzman DBA DG Residential Care 1; HQ1909 Bella Juliette's Board & Care Corp.; HQ053 BMJ Residential Care Homes Inc DBA Bency's Ranch; H14637 Developmental Services Continuum Inc DBA DSCI – Morton; H14638 Developmental Services Continuum Inc DBA DSCI - Tommy Drive House; HQ1910 Eva Masoner DBA Matthew's Homes Inc.; PY1682 Exodus Recovery - START Exodus Recovery, Inc.; HQ1911 Herana Corporation DBA Coolwater Adult Services 2; HQ1912 Herana Corporation DBA Coolwater Adult Services 3; HQ1913 Herana**

**Corporation DBA Coolwater ARF; HQ1891 Jose Guerrero DBA Guerrero ARF Inc.; HQ0762 Julian Petrov DBA Wind River Family Care; HQ1906 Love First Residence Inc. DBA Love First Residence #1; PY2315 NAMI San Diego; HQ1892 Paradise Regained Family Home; H72781 Natalia Stantcheva DBA Stantcheva Residential; HQ1522 Natalia Stantcheva DBA Via Hacienda ARF; HQ1489 NOR Living 2; HQ1518 Pine Tree Home LLC DBA Pine Tree Home 2; HQ1899 San Ysidro Adult Care; and, HQ1516 Walk of Life Muse Inc. DBA Walk of Life ARF.**

Mr. Hodge reported that the proposed salary adjustment for fiscal year 2023-24 includes a 6% wage increase for all employees in good standing. A 3% increase in staff salaries is retroactive to July 1, 2023, and employees in good standing would be eligible for an additional 3% based on their annual performance review.

**MOTION: M/S/C to approve the 6% salary adjustment for all employees in good standing.**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors met in Irvine on August 18, 2023. Ms. Colachis said the main discussion topics centered on the increase in DDS oversight and the standardization of services and processes across regional centers. There was also discussion about regional center Boards of Directors and their role as governing boards. ARCA continues to work with DDS to address issues with the rate model and quality incentive programs for service providers. Ms. Colachis reported as part of the Service Access and Equity initiatives, a contractor has been identified to translate the Lanterman Act into Spanish.

9. **Vendor Advisory Committee Report**

Wendy Forkas announced that it is National Direct Service Professionals Week. Ms. Forkas stated that DDS and the California Disability Services Association (CDSA) worked together to get a commemorative letter from Governor Newsom honoring direct service professionals in California.

Ms. Forkas reported that the San Diego Leading the Charge event is searching for a new venue. Ms. Forkas will share the updated information once it is available. The Imperial Valley Leading the Charge event has been postponed, potentially to November 2024.

Ms. Forkas reported that the Lanterman Coalition submitted a letter to DDS regarding staff requirements for specialty services to address certification requirement issues with the rate study model. The Lanterman Coalition resubmitted their proposal to DDS on remote services. The Lanterman Coalition will have a public strategic planning meeting in Sacramento on October 6, 2023.

Ms. Forkas expressed enthusiasm for DDS' release of the direct service providers' training stipend information.

10. **Nominating and Bylaws Committee Report**

David Hadacek reported that the Nominating and Bylaws Committee met earlier in the day and finalized the slates for the January 2024 Board elections, including the election of new members, the reelections of current members, and the election of Board Officers for 2024.

11. **Personnel Committee Report**

There was no report.

12. **Client Advisory Committee Report**

Johny Espinoza reported that the Client Advisory Committee discussed emergency preparedness and the National Core Indicator data at their meeting in August.

13. **Mission Moments**

Beth Blair shared that at her first meeting as President of People's First, the group decided to try to bring back the snack bar at St. Madeleine Sophie's Center.

Timothy Riemann shared that Mark Klaus was one of the presenters at the Disability Leadership Network Housing Summit held on September 7 and 8, 2023, at Noah Homes.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:29 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 10, 2023, at 12:00 p.m.

*Approved by the Board of Directors on October 10, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, August 8, 2023

**12:00 p.m.**

- |     |   |   |
|-----|---|---|
| 1.  | Call to Order/Announcements   | Norma Ramos                                       |
| 2.  | Presentation on National Core Indicator Data                            | Zachary Guzik<br>Robin Bello<br>Shelly Gonchoroff |
| 3.  | Public Input  |   |
| 4.  | Approval of the Minutes<br>– July 11, 2023, Board Meeting (Action Item) | Norma Ramos                                       |
| 5.  | Chair’s Report  | Norma Ramos                                       |
| 6.  | Executive Director’s Report   | Mark Klaus  |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)      | Chris Hodge                                       |
| 8.  | Association of Regional Center Agencies Update                          | Terri Colachis                                    |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas                                      |
| 10. | Nominating and Bylaws Committee Report                                  | David Hadacek                                     |
| 11. | Personnel Committee Report  | Yasuko Mason                                      |
| 12. | Client Advisory Committee Report  | Johny Espinoza                                    |
| 13. | Mission Moments   |   |
| 14. | Adjourn   |   |

The next meeting of the Board of Directors will be held on  
Tuesday, September 12, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**August 8, 2023**

### **Minutes**

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Virginia Bayer; Kimberly Rucker

**STAFF PRESENT:** Briana Barajas-Rivera; Robin Bello; Kathy Cattell; Tania Cisneros; Tamara Crittenden; Sara Fitzgerald; Isela Garcia; Rafael Gaucin; Joab Gonzalez; Andi Hogan; Tanya Hudson; Kathy Karins; Andrea-Lisa King; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Viridiana Salgado; Jennifer Sanchez; Bonnie Sebright; Johanna Stafford; Pamela Starmack; Kimberly Steitz; Robert Webb-Rex

**GUESTS PRESENT:** Dora Acosta; Hunter Christian; Elmo Dill; Kameron Elenz-Martin; Vanessa Englefield; John Filley; Christina Garguena; Citali Herguera-Acosta; Edward Hershey; Myles Horttor; Marcie Laws; Falon Leszczynski; Raymond Peterson, MD, MPH; Edwin Pineda; Laurie Purcell; Rene Rodriguez; Alexandra Russell; Peter Salgado; Jennifer Sanchez; Brian Spahr; Mary Ellen Stives; Karen Thompson; Martha Torres; Mark Uyeda; Wade Wilde; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:01 p.m.
2. **Presentation on National Core Indicator Data**  
Robin Bello, Shelly Gonchoroff, Zachary Guzik, and Brandon Zuniga, Managers of Client Services for the San Diego Regional Center (SDRC), presented information on the National Core Indicator (NCI) data.
3. **Public Input**  
Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego – Imperial Regional Office, discussed the need for safety training for individuals with developmental disabilities. Ms. Stives stated that the SCDD has provided grants in the past for an organization by the name of Get Safe to provide safety training. Ms. Stives shared that Get Safe is now an SDRC vendor.

Ms. Stives expressed interest in partnering with SDRC to provide training to individuals served and their family members on how to access social recreation programs.

James Gonzalez announced a Cafecito that the Autism Support of Imperial County (ASIC) has planned with San Diego State University at the SDRC Imperial County offices to discuss Applied Behavior Analysis services on Tuesday, August 15, 2023, at 6:00 p.m.

4. **Approval of Minutes**

Ms. Ramos referred the Directors to the draft minutes of the July 11, 2023, Board meeting. She indicated that two guests in attendance had been omitted from the minutes in error, Hunter Christian and Mark Uyeda. Ms. Ramos asked for approval of the minutes as corrected.

**MOTION: M/S/C that the Minutes of the July 11, 2023, Board of Directors meeting are approved as corrected.**

5. **Chair's Report**

Ms. Ramos announced that the Board Retreat is scheduled for October 6 and 7, 2023, at the San Diego Mission Bay Resort, 1775 Mission Bay Drive, San Diego, California 92109. Ms. Ramos shared that each Board Director will receive a Board Self-Assessment Survey to fill out in preparation for the Board Retreat.

Ms. Ramos reported that she attended the SDRC Employee Picnic on July 15, 2023. Ms. Ramos thanked the committee that organized the event.

Ms. Ramos attended the South County SELPA Resource Fair in National City on August 3, 2023. She was happy to see the SDRC Self-Determination Program team members who participated in the fair.

6. **Executive Director's Report**

Mark Klaus recognized Tanya Hudson as an Employee of Distinction.

Mr. Klaus reported that the total SDRC caseload had grown to 40,086 by the end of July 2023.

Mr. Klaus reported that SDRC has held several staff training sessions to create a culture of quality, moving from quality assurance to quality improvement. Roughly 100 staff members have volunteered to participate in these training sessions, led by Mary Lou Bourne of Person Centered Consulting (PCC). Ms. Bourne has 37 years of experience in Developmental Disability services, working at the national, state, and local agency levels. Mr. Klaus recognized Kate Kinnamont's efforts in coordinating this training opportunity for staff.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all eight contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1537 Angel's Haven #3; HQ0138 Angel's Haven SMF; HQ1894 Carson Spivey DBA 4 Pillars Care; HQ1268 El Amoroso III; HQ0780 L&L Investment DBA Pleasant Valley Residential; HQ1889 P&P Homes Inc DBA P&P Homes; 2HQ1519 Rubiela Aguiar DBA Rockview ARF LLC; HQ0326 Catalino Delacruz DBA Lino & Amie's B&C.**

Mr. Hodge reported that the Executive Committee reviewed the 2022-2023 fiscal year-end, and members of the Finance Committee were dismayed to find a surplus in Purchase of Service funds. It was discussed that with the current service provider rates, it is difficult for vendors to attract and retain the staff needed to provide services and add clients to their programs. This, in turn, leads to waitlists for services, and the funds allocated cannot be used to purchase needed services. Mr. Klaus added that systemwide, across all 21 regional centers, there is a surplus of nearly \$1.5 billion. Several factors are at play, but the primary issue is the lack of capacity for service providers due to insufficient reimbursement



rates.

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Executive Committee met on July 20, 2023. ARCA is currently seeking an Associate Executive Director. ARCA is discussing needed adjustments to the service provider rate models.

Ms. Colachis shared that the legislature is on recess until August 14th and that it is a good time for Board Directors to visit local legislators while they are in their district offices.

The next meeting of the ARCA Board of Directors is scheduled for August 17 and 18, 2023, in Irvine.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Lanterman Coalition met with DDS staff regarding the rate model implementation and the move from daily to hourly rates. DDS staff stated they understood the concern and issues with the move to hourly rates and would try to allow some flexibility. There was discussion around the minimum wage rate increases and how those will be implemented. These rate increases do not apply to local or city minimum wage orders, only state minimum wage.

Ms. Forkas stated that Lieutenant Raleigh presented information at the Vendor Advisory Committee meeting about the Blue Envelope program used in the Los Angeles area that they would like to use in San Diego. It would assist law enforcement to recognize when they come into contact with an individual in their community who may need additional support or assistance. Lieutenant Raleigh asked service provider organizations to partner with law enforcement to identify people who may benefit from this program.

Ms. Forkas reported that the next meeting of the Developmental Disability Provider Network (DDPN) is scheduled for August 17, 2023, at 10:00 a.m. They are asking for volunteers to join a committee to host a legislative event in the Spring of 2024. Ms. Forkas thanked Mark Klaus for allowing Neil Kramer to be a participant in this committee.

Mr. Klaus thanked Ms. Forkas for her work with the DDPN and the Lanterman Coalition, her work with the Vendor Advisory Committee, and her position as Chief Executive Officer of Adjoin. Mr. Klaus congratulated Ms. Forkas on her recent election as President of the California Disability Services Association (CDSA).

10. **Personnel Committee Report**

There was no report.

11. **Nominating and Bylaws Committee Report**

David Hadacek reported that the Nominating and Bylaws Committee met earlier in the day and interviewed two Board applicants. Mr. Hadacek said that the Committee is working on finalizing their election slates, including the slate of officers for the annual meeting in January.

12. **Client Advisory Committee Report**

Johny Espinoza reported that in addition to the Client Advisory Committee flyer, they have created an events calendar to include in the monthly Board meeting materials. Mr. Espinoza shared that the Client Advisory Committee will discuss emergency preparedness at their meeting later in the day.

13. **Mission Moments**

Beth Blair said she will be sworn in as President of People's First for St. Madeleine Sophie's on August 10, 2023.

Ms. Colachis thanked Kate Kinnamont for joining the 211 Board of Directors, representing SDRC. Mr. Klaus commented that as a result, SDRC will be partnering with Live Well, San Diego 5K on September 17, 2023.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:24 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, September 12, 2023, at 12:00 p.m.

*Reviewed, corrected, and approved by the Board of Directors on September 12, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, July 11, 2023

**12:00 p.m.**

- |     |   |                |
|-----|---|----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos    |
| 2.  | Presentation on Linguistic and Cultural Competency  | Kate Kinnamont |
| 3.  | Public Input  |                |
| 4.  | Approval of the Minutes<br>– June 13, 2023, Board Meeting (Action Item)   | Norma Ramos    |
| 5.  | Chair’s Report  | Norma Ramos    |
| 6.  | Executive Director’s Report   | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2023-24 Regional Center E Preliminary Contract (Information) | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas   |
| 10. | Nominating and Bylaws Committee Report  | David Hadacek  |
| 11. | Client Advisory Committee Report  | Johny Espinoza |
| 12. | Mission Moments   |                |
| 13. | Adjourn   |                |

The next meeting of the Board of Directors will be held on  
Tuesday, August 8, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**July 11, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Pam Ehlers; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Robin Bello; Kathy Cattell; Tania Cisneros; Tamara Crittenden; Katie Dietrich; Sara Fitzgerald; Joab Gonzalez; Kathy Karins; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Gabriella Ohmstede; Gabriele Phelps; Jovi Rodriguez; Pedro Salcedo; Viridiana Salgado; Jennifer Sanchez; Bonnie Sebright; Johanna Stafford; Pamela Starmack

**GUESTS PRESENT:** Kevin Biltz; Hunter Christian; Debra Emerson; Vanessa Englefield; John Filley; Shelby Gomez; Citali Herguera-Acosta; Marcie Laws; Falon Leszczynski; Christopher Macken; John W. Peters; Molly Nocon; Edwin Pineda; Laurie Purcell; Alyssa Reyes; Rene Rodriguez; Alexandra Russell; Valerie Saca; Brian Spahr; Sarah Thaopaset; Mark Uyeda; Wade Wilde; Liane Wilson; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:01 p.m.
2. **Presentation on Linguistic and Cultural Competency**  
Kate Kinnamont, Associate Executive Director for the San Diego Regional Center (SDRC), presented information on linguistic and cultural competency and spoke about the various initiatives SDRC is implementing to achieve this objective.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the June 13, 2023, Board of Directors meeting and asked for approval.

**MOTION: (Forkas abstained) M/S/C that the Minutes of the June 13, 2023, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Ms. Ramos announced that the annual meeting of the Board of Directors is scheduled for Tuesday, January 16, 2024, at the Sycuan Resort. Nancy Bargmann, Director of the Department of Developmental Services (DDS), will be the keynote speaker.

Ms. Ramos reported that she and Tessie Bradshaw attended the Mt. Etna affordable housing community groundbreaking ceremony on June 29, 2023. Ms. Ramos remarked on the speech given by Mayor Todd Gloria on the collaborative efforts of the state, the county, the city, and Chelsea Investment Corporation.

Ms. Ramos thanked the SDRC Department Directors for their reports in the Board meeting materials. Ms. Ramos recognized Kathy Karins, SDRC Clinical Services Director, for her work as a representative for the California Autism Professional Training and Information Network (CAPTAIN).

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 39,830 by the end of June 2023. The total caseload grew by 2,900 clients over the fiscal year.

Mr. Klaus reported that the DDS and SDRC committed \$3.2 million in funding to the Mt. Etna affordable housing community. There were 58 units set aside for persons with developmental disabilities and their families, making this the largest project funded by DDS statewide. Mr. Klaus announced that SDRC will receive additional low-income housing development funds totaling \$5.2 million from funds reappropriated this fiscal year.

Mr. Klaus shared that SDRC received a grant through the Mental Health Services Act (MHSA) Project. Mr. Klaus thanked Joab Gonzalez, SDRC Manager of Client Services for Imperial County, and Kimberly Steitz, SDRC Associate Director of Client Services, for their dedicated work on this project.

Mr. Klaus thanked Ms. Kinnamont, who gave a presentation along with staff from DDS at the National Association of State Directors of Developmental Disabilities (NASDDDS) Conference on June 15 and 16, 2023, on the topic of providing services to children and youth with I/DD, including those with complex needs and who are at risk of or are experiencing the child welfare system.

Mr. Klaus provided an update on the State Budget process. The Budget Bill, Assembly Bill 121, which includes a lot of DDS trailer bill language, has yet to be signed by the Governor. Mr. Klaus reported that Robert Rivas is the new Speaker of the Assembly. Speaker Rivas has appointed Assemblymember Dr. Akilah Weber as the new chair of Assembly Subcommittee 1, which oversees funding for DDS services.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all six contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1481 Catalino Delacruz DBA Boylan B&C; HQ1218 Evolve Supported Living Services; HQ1880 Merakey Allos - Ramona View EBSH; HQ1243 People's Care San Diego, LLC /Resmar; H85716 Special Friends Foundation Inc DBA Special Friends I; HQ0359 Special Friends Foundation Inc DBA Special Friends II.**

Mr. Hodge reported that the Executive Committee authorized the Board Chair to sign the FY 2023-24 E Contract amendment preliminary allocation on Wednesday, June 21, 2023. The members approving the action were: Norma Ramos, Tessie Bradshaw, Shirley Nakawatase, Terri Colachis, Matthew Storey, and Chris Hodge.

8. **Association of Regional Center Agencies (ARCA) Update**

David Hadacek reported on behalf of Terri Colachis. Mr. Hadacek reported that he attended the ARCA meeting on June 15 and 16, 2023. Mr. Hadacek referred Directors to the ARCA Strategic Plan. Mr. Hadacek reported that Terri Colachis was reelected as Vice-Chair of the ARCA Board of Directors.

9. **Vendor Advisory Committee Report**

Wendy Forkas commented on items that were included in the final State Budget. Implementation of the rate model and the 90% base rate and the 10% quality incentive for all programs that meet the requirements were included in the budget. Starting July 1, 2024, there is a new requirement in the trailer bill language to update the rate models with changes to the statewide minimum wage. Effective July 1, 2024, the California Health and Human Services Agency will establish an Office of Employment First. The requirement that parents participate in an intervention plan before regional centers can purchase applied behavioral analysis or intensive behavioral intervention services has been lifted. Ms. Forkas stated these items were considered wins for the developmental disability system.

Ms. Forkas reported that the Lanterman Coalition Subcommittee members met with staff from DDS to discuss their remote services proposal. DDS requested satisfaction measures from clients and families participating in remote services and required site visits. The Lanterman Coalition will work to include these items in their proposal and take the revised proposal back to DDS for their consideration.

The next meeting of the Lanterman Coalition is scheduled for July 14, 2023. The Lanterman Coalition will meet with Jim Knight from DDS to discuss the transition to hourly rates through the rate model.

Ms. Forkas shared that the Leading the Charge planning committee has split into two groups, one for the San Diego event, which is tentatively scheduled for February 15, 2024, and the other group for the Imperial Valley event, which is scheduled for February 8, 2024, at the Imperial Valley College.

The next Vendor Advisory Committee meeting is scheduled for July 27, 2023.

10. **Nominating and Bylaws Committee Report**

David Hadacek reported that the Nominating and Bylaws Committee met earlier in the day and reviewed members who are up for reelection in 2024. Mr. Hadacek reported that the Committee plans to hold interviews of potential candidates at their meeting in August.

11. **Client Advisory Committee Report**

Johny Espinoza reported that Debbie Marshall, State Council on Developmental Disabilities, provided information on self-advocacy resources. The members of the Client Advisory Committee discussed updating a flyer that describes what the Client Advisory Committee does to be shared with the clients and community members.

12. **Mission Moments**

Norma Ramos said she was grateful to be featured in the Giving Back Magazine.

Beth Blair shared that she was elected People's First president for St. Madeleine Sophie's.

Tessie Bradshaw shared that she received her cultural/linguistic survey. Ms. Bradshaw thanked Pamela Starmack, SDRC Director of Communications and Marketing, for the SDRC t-shirts provided to Board Directors. Ms. Bradshaw commented that Board Directors could use the shirts to start conversations in

the community and provide more outreach.

Yasuko Mason shared that one of her friends, a parent of an SDRC client, expressed her gratitude for the SDRC providing her child's IPP in her native language of Japanese.

Wendy Forkas thanked the SDRC staff who worked on the vendor resource fair and stated that the event was a huge success.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 8, 2023, at 12:00 p.m.

*Reviewed, corrected, and approved by the Board of Directors on August 8, 2023*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, June 13, 2023

**12:00 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | Norma Ramos        |
| 2.  | Presentation on Conflict of Interest Reporting  | Norma Ramos        |
| 3.  | Public Input  |                    |
| 4.  | Approval of the Minutes<br>– May 9, 2023, Board Meeting (Action Item)   | Norma Ramos        |
| 5.  | Chair’s Report  | Norma Ramos        |
| 6.  | Executive Director’s Report   | Mark Klaus         |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2022-23 Regional Center D-2 Contract Amendment (Action Item)<br>– The Department of Developmental Services (DDS) Fiscal Compliance Audit Report of the San Diego Regional Center for the period of July 1, 2020, through June 30, 2021 (Action Item) | Chris Hodge        |
| 8.  | Audit Committee Report<br>– Auditor’s Report and Financial Statements, June 30, 2021 (Action Item)  | Martha Soto-Aceves |
| 9.  | Association of Regional Center Agencies Update  | Terri Colachis     |
| 10. | Vendor Advisory Committee Report  | Wendy Forkas       |
| 11. | Nominating and Bylaws Committee Report  | David Hadacek      |
| 12. | Personnel Committee Report  | Yasuko Mason       |
| 13. | Client Advisory Committee Report  | Johny Espinoza     |
| 14. | Mission Moments   |                    |
| 15. | Adjourn   |                    |

The next meeting of the Board of Directors will be held on  
Tuesday, July 11, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*





**BOARD OF DIRECTORS MEETING**  
**June 13, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Terri Colachis; Wendy Forkas; James Gonzalez; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Michael Bell; Robin Bello; Kathy Cattell; Tania Cisneros; Tamara Crittenden; Katie Dietrich; Sara Fitzgerald; Isela Garcia; Veronica Garcia; Joab Gonzalez; Kathy Karins; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Gabriella Ohmstede; Gabriele Phelps; Jovi Rodriguez; Pedro Salcedo; Viridiana Salgado; Jennifer Sanchez; Bonnie Sebright; Johanna Stafford; Pamela Starmack

**GUESTS PRESENT:** Vanessa Englefield; John Filley; John W. Peters; Raymond “Mac” Peterson, MD MPH; Sandra Rocco Melville; Molly Nocon; Edwin Pineda; Alexandra Russell; Nathan Schmid; Brian Spahr; Wade Wilde

1. **Call to Order**

Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.

2. **Presentation on Conflict of Interest Reporting**

Ms. Ramos presented information on conflict of interest reporting requirements for the Board of Directors and regional center executive directors.

3. **Public Input**

Nathan Schmid, Southern California Housing Collaborative (SCHC), discussed specific challenges the developmental disability system has faced in securing affordable housing for its population. Mr. Schmid named the projects that SCHC has worked on to secure set-aside housing units for persons with developmental disabilities. Mr. Schmid announced SCHC’s new partnership with a larger nonprofit organization, Pacific Southwest Community Development Corporation. Mr. Schmid thanked the San Diego Regional Center (SDRC) for supporting affordable housing efforts in their service area.

Erik Rascon, Board Director, announced an art exhibition hosted by Adjoin, scheduled for June 29, 2023, at 5:30 p.m. at 354 East Main Street, El Centro, California.

4. **Approval of Minutes**

Ms. Ramos referred the Directors to the draft minutes of the May 9, 2023, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the May 9, 2023, Board of Directors meeting are approved as**

**submitted.**

5. **Chair's Report**

Ms. Ramos shared that she and Mark Klaus met on June 5, 2023, to review what he and the staff at the SDRC are working on. One of the Board's goals for Mr. Klaus was to work towards securing more affordable housing options for persons with developmental disabilities, especially those with complex needs. Ms. Ramos expressed her appreciation for the progress made towards that goal.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload had grown to 39,609 by the end of May 2023. That is an increase of 455 in one month and almost 2,800 this fiscal year. Mr. Klaus commented that an additional 45 service coordinators would need to be hired to address the past year's caseload growth.

Mr. Klaus shared that the legislature must still address caseload ratios and the outdated core staffing formula for service coordinator salaries. Mr. Klaus reported that the State Budget is expected to be approved on June 15, 2023, by both the State Senate and the State Assembly. Mr. Klaus stated that the developmental disability system had made significant progress and will continue to advocate for change as they move into the next fiscal year's budget.

Mr. Klaus recognized Rosalie Goulding, SDRC Resource Coordinator, and Sarah Franco, SDRC Early Start Program Manager, for presenting information to the community on the work SDRC is doing with Early Start outreach efforts.

Mr. Klaus announced the groundbreaking for the Mt. Etna Campus, an affordable housing community, to be held on June 29, 2023, at 10:00 a.m.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 17 contracts.

**MOTION: M/S/C to approve the contracts for services with PY2910 Brilliant Corners (Acquisition); PY2911 Brilliant Corners (Acquisition); PY2910 Brilliant Corners (Renovation); PY2911 Brilliant Corners (Renovation); PY2813 Chelsea Investment Corp; PY2876 Chelsea Investment Corp; HQ1868 DR Residential Care Inc dba Felicity Care; HQ1861 Joster Chateau; HQ1871 Joy's Special Care LLC; HQ1872 My Best Life Residential LLC; HQ1874 Parlar Campbell Novak dba Bramblewood ARF; HQ1873 People's Care San Diego, LLC dba Oceanview; HQ1865 Rhonda Epps dba Huddle Up LLC; HQ1252 Rienda Services dba Villa San Angela; HQ1115 Sea & Sun SLS, Inc. dba Chancellor Home; PY2494 Southern California Housing Collaborative; and, HQ1866 Victor Jose Reyes Andrade DBA Nature's Residence.**

Mr. Hodge reported that the Finance Committee discussed the FY 2022-2023 Regional Center D-2 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2022-2023 Regional Center D-2 Contract Amendment.**

Mr. Hodge reported that the Finance Committee discussed the DDS Fiscal Compliance Audit Report of SDRC for the period July 1, 2020, through June 30, 2022. The Finance Committee recommended that the Board of Directors accept the DDS audit report.

**MOTION: M/S/C to accept the DDS Fiscal Compliance Audit Report of SDRC for the period of**

**July 1, 2020, through June 30, 2022.**

8. **Audit Committee Report**

Martha Soto-Aceves referred Directors to the Fiscal Year 2021 audited financial statements and related reports. Ms. Soto-Aceves reported that the Audit Committee discussed the financial statements and the reports at their meeting on May 25, 2023. The Audit Committee recommended that the Board of Directors accept the June 30, 2021, San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) audited financial statements and related reports.

**MOTION: (Nakawatase abstained) M/S/C to accept the June 30, 2021, SDICDSI audited financial statements and related reports.**

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that the ARCA Board of Directors will meet in Sacramento on June 15 and 16, 2023. David Hadacek has volunteered to attend this month's meetings.

The Senate and Assembly announced that they had reached an agreement on the budget for the 2023-2024 fiscal year. It is anticipated that the full Senate and Assembly will approve the agreed-upon plan by Thursday, June 15, 2023, and meet the constitutional deadline of sending the budget to the Governor by midnight on June 15.

Currently, the budget bill does not include funding for revising the core staffing formula needed to address regional centers' reimbursement rates for service coordinator salaries, which affects caseload ratios. The budget bill includes repealing many of the family fees, which was another ARCA priority. It is expected that there will be proposed trailer bill language to address the Quality Incentive Program for service providers.

10. **Vendor Advisory Committee Report**

Mr. Klaus reported on behalf of Wendy Forkas and provided a Lanterman Coalition update. The Lanterman Coalition's Remote Services Workgroup is scheduled to discuss the remote service proposal with DDS staff on June 22, 2023.

The next Vendor Advisory Committee meeting is scheduled for June 27, 2023.

The first Leading the Charge planning committee meeting is scheduled for June 27, 2023, at 1:00 p.m. via Zoom.

11. **Personnel Committee Report**

There was no report.

12. **Client Advisory Committee Report**

Johny Espinoza reported that Raquel Zaragoza, SDRC Resource Coordinator, presented information to the Client Advisory Committee on family-coordinated support services at their May 9, 2023 meeting.

Mr. Espinoza reported that the members of the Client Advisory Committee would like to have a presence at local community meetings, including the Filipino American Association for Developmental Disabilities and San Diego People's First Conference planning meetings.

13. **Mission Moments**

Pamela Ehlers introduced her son to the Board of Directors, who graduated high school with a diploma and a 3.5 grade point average the past weekend. Ms. Ehlers expressed gratitude for the support she and her son have received from the regional center over the years.

Virginia Bayer shared photos from a resource fair she attended at Coronado High School, where she encountered several SDRC staff sharing information about regional center services.

Ms. Bayer remarked that she had attended the Noah Homes 40<sup>th</sup> Anniversary Celebration.

Beth Blair shared that she recently celebrated her 61<sup>st</sup> birthday.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 11, 2023, at 12:00 p.m.

*Approved by the Board of Directors on July 11, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, May 9, 2023

**12:00 p.m.**

- |     |   |                                       |
|-----|---|---------------------------------------|
| 1.  | Call to Order/Announcements   | Norma Ramos                           |
| 2.  | Presentation on the American Rescue Plan Act Part C   | Elizabeth Almeida<br>Thannya Mariscal |
| 3.  | Public Input  |                                       |
| 4.  | Approval of the Minutes<br>– April 11, 2023, Board Meeting (Action Item)  | Norma Ramos                           |
| 5.  | Chair’s Report  | Norma Ramos                           |
| 6.  | Executive Director’s Report<br>– Employees of Distinction (Information)   | Mark Klaus                            |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– U.S. Bank, Fiscal Year 2023/2024 Line of Credit (Action Item) | Chris Hodge                           |
| 8.  | Personnel Committee Report<br>– Employee Handbook (Action Item)   | Yasuko Mason                          |
| 9.  | Association of Regional Center Agencies Update  | Terri Colachis                        |
| 10. | Vendor Advisory Committee Report  | Wendy Forkas                          |
| 11. | Client Advisory Committee Report  | Johny Espinoza                        |
| 12. | Mission Moments   |                                       |
| 13. | Adjourn   |                                       |

The next meeting of the Board of Directors will be held on  
Tuesday, June 13, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**May 9, 2023**

### **Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Terri Colachis; Shirley Nakawatase; Kimberly Rucker

**STAFF PRESENT:** Leticia Alda; Elizabeth Almeida; Jesus Atondo; Alma Barkle; Michael Bell; Robin Bello; Kathy Cattell; Rhiza Daileg; Joab Gonzalez; Kathy Karins; Kate Kinnamont; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Seth Mader; Thannya Mariscal; Gabriella Ohmstede; Gabriele Phelps; Adriana Rivas; Christopher Rose; Pedro Salcedo; Viridiana Salgado; Bonnie Sebright; Pamela Starmack; Kimberly Steitz

**GUESTS PRESENT:** Anthony DeSalis; Vanessa Englefield; Edwin Pineda; Alyssa Reyes; Connie Strohbehn; Rene Rodriguez; Alexandra Russell; Brian Spahr; Wade Wilde; Tiffany Young

1. **Call to Order**

Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:04 p.m.

2. **Presentation on the American Rescue Plan Act Part C**

Elizabeth Almeida and Thannya Mariscal, San Diego Regional Center (SDRC) Early Childhood Service Coordinators, presented information on the American Rescue Plan Act Part C and the efforts of SDRC working alongside community partners to reach out to vulnerable populations to provide information and evaluations to determine eligibility for Early Childhood services.

3. **Public Input**

Tedd Schetter, Chief Operating Officer of ActivCare, provided an update on their work in the community.

Rene Rodriguez, community member and former Board Director, expressed thanks for the independent living services he receives and brought to the Board's attention the need for more accessible mental health services.

4. **Approval of Minutes**

Ms. Ramos referred the Directors to the draft minutes of the April 11, 2023, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 11, 2023, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos thanked Joab Gonzalez, SDRC Regional Manager of the Imperial offices, for his staff's warm welcome to the Board of Directors on April 11, 2023.

Ms. Ramos reported that she attended the Association of Regional Center Agencies (ARCA) Academy board training on April 29, 2023. Ms. Ramos thanked those Board Directors who attended one of the ARCA Academy sessions.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload has grown to 39,154. That is an increase of 2,183 since the beginning of this fiscal year.

Mr. Klaus reported that the SDRC Imperial Valley Open House was held on April 26, 2023, and welcomed 600 community members. Mr. Klaus recognized Joab Gonzalez and his team's work at the open house.

Mr. Klaus reported that the grand opening of Acorns to Oak Trees was held on April 20, 2023. Acorns to Oak Trees is a service provider agency providing early childhood services focused on tribal communities.

Mr. Klaus shared that County Supervisor Joel Anderson sent an individual certificate of recognition for each employee of the SDRC.

Mr. Klaus recognized Alma Barkle and Christo Rose as Employees of Distinction.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 11 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1855 C&G Homes LLC DBA Triton Home; HQ0132 Developmental Services Continuum, Inc.; HQ1856 Foundations of San Diego, Inc.; HQ1862 Gardens ARF; HQ1861 Great PRP LLC DBA Joster Chateau; HQ1852 Home of Guiding Hands DBA Bermuda House; HQ1854 Home of Guiding Hands DBA Redfield House; HQ1853 Leena's SLS, Inc.; HQ1860 RAC Dove Canyon LP DBA ActivCare at 4S Ranch; HQ1859 RAC Rolling Hills LP DBA ActivCare Rolling Hills Ranch; and, HQ1857 Star Developmental Services, Inc.**

Mr. Hodge referred Directors to the proposed Line of Credit agreement with U.S. Bank for the period July 3, 2023, through September 29, 2023. Mr. Hodge reported that the Finance Committee is recommending that the Board of Directors approve the following formal resolution authorizing the Executive Director and the Chief Financial Officer to enter into a line of credit agreement with U.S. Bank. The resolution is:

The Executive Director and the Chief Financial Officer are authorized to enter into a Credit and Security Agreement (Revolving Loan Facility) with U.S. Bank National Association (together with its successors and assigns) to borrow a revolving line of credit in the maximum principal amount of \$60,000,000.00, such commitment to be available for drawing for the period from July 3, 2023, through September 29, 2023. The Credit and Security Agreement is a binding obligation of the Corporation. This authorization is

in addition to any other authorizations in effect. This resolution incorporates the terms of Bank's form of authorization to obtain credit, grant security, guarantee or subordinate, a copy of which is attached here.

**MOTION: M/S/C to approve the resolution to authorize the Executive Director or the Chief Financial Officer to enter into a Credit and Security Agreement (Revolving Loan Facility) with U.S. Bank National Association.**

8. **Personnel Committee Report**

Yasuko Mason referred Directors to the revised Employee Handbook. Ms. Mason reported that the Personnel Committee recommended that the Board approve the Employee Handbook.

**MOTION: M/S/C to approve the Employee Handbook.**

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that ARCA continues to support Assembly Bill 649. This bill has passed out of committee unanimously. ARCA continues to work with the Department of Developmental Services (DDS) and legislators on the core staffing request, updating rates, and addressing vendor concerns regarding the quality incentive program (QIP). Mr. Klaus reported that Governor Newsom will release his May revise of the state budget on Friday, May 12, 2023.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the key priorities of the vendor community are the fixes to the rate model and the QIP. Ms. Forkas said only four service codes could receive the 10% incentive under the QIP.

In addition, the vendor community is requesting an extension of the approval to provide remote services beyond the end of the year.

Ms. Forkas announced that the next Vendor Advisory Committee meeting is scheduled for May 25, 2023, at 10:00 a.m.

Ms. Forkas reported that the Developmental Disabilities Provider Network (DDPN) will meet at 10:00 a.m. on June 15, 2023, via Zoom.

Ms. Forkas announced that Adjoin will launch Path-Now on May 24, 2023. Path-Now is an online application that will connect clients to service providers in their community that match their search requests.

Ms. Forkas reminded service providers that space is available at the SDRC Resource Fair that will be held on June 15, 2023.

10. **Client Advisory Committee Report**

Johny Espinoza reported that Viri Salgado, SDRC Client Information Specialist, spoke with the Client Advisory Committee at their March 14, 2023 meeting.

11. **Mission Moments**

Beth Blair reported that she was sad to learn that one of the staff members at Home of Guiding Hands, whom she was close to, is no longer employed with the agency.



Tim Riemann congratulated Noah Homes on its 40<sup>th</sup> year of providing services.

Chris Hodge remarked that he would like the Board to consider bringing back the legislative committee.

Rene Rodriguez shared that he appreciated being provided with an iPad to help him with some independent living tasks.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:28 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, June 13, 2023, at 12:00 p.m.

*Approved by the Board of Directors on June 13, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
**San Diego Regional Center Offices – El Centro**  
3095 N. Imperial Avenue, El Centro CA 92243  
and by Zoom Webinar  
Tuesday, April 11, 2023

**12:00 p.m.**

- |     |   |                       |
|-----|---|-----------------------|
| 1.  | Call to Order/Announcements   | Norma Ramos           |
| 2.  | Presentation on the Defined Benefit Plan  | Christine Lux-Whiting |
| 3.  | Public Input  |                       |
| 4.  | Approval of the Minutes<br>– March 14, 2023, Board Meeting (Action Item)  | Norma Ramos           |
| 5.  | Chair’s Report  | Norma Ramos           |
| 6.  | Executive Director’s Report   | Mark Klaus            |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2020-21 Regional Center B-6 Contract Amendment (Action Item) | Chris Hodge           |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis        |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas          |
| 10. | Personnel Committee Report  | Yasuko Mason          |
| 11. | Client Advisory Committee Report  | Johny Espinoza        |
| 12. | Mission Moments   |                       |
| 13. | Adjourn   |                       |

The next meeting of the Board of Directors will be held at 12:00 p.m. on  
Tuesday, May 10, 2023, in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**April 11, 2023**

### **Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Wendy Forkas; James Gonzalez; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Terri Colachis; Johny Espinoza; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Briana Barajas-Rivera; Michael Bell; Kathy Cattell; Joab Gonzalez; Zach Guzik; Kathy Karins; Saralynn Keenan; Andrea-Lisa King; Kate Kinnamont; Mark Klaus; Miguel Larios; Seth Mader; Gabriella Ohmstede; Victoria Otero; Gabriele Phelps; Karla Quinones; Jennifer Sanchez; Bonnie Sebright; Pamela Starmack; Kimberly Steitz; Felisa Velasquez

**GUESTS PRESENT:** Hunter Christian; Jeff Clark; Anthony DeSalis; Luz Genel; Santiago Gonzalez; Miguel Meza; Norma Miranda; Nickelina Noel; Raymond Peterson, MD; Edwin Pineda; Jesus Quintero; Alyssa Reyes; Stephanie Richard; Jacqueline Riddell; Anissa Rioseco; Rene Rodriguez; Alexandra Russell; Brian Spahr; Connie Strohbehn; Tracy Tasker; Wade Wilde

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:09 p.m.
2. **Presentation on the Defined Benefit Plan**  
Christine Lux-Whiting, San Diego Regional Center (SDRC) Human Resources Director, presented information on the agency's defined benefit plan.
3. **Public Input**  
James Gonzalez introduced his son, Santiago Gonzalez, Santiago's mother, Luz Genel, and Anisa Rioseco, Santiago's sister, who serves as the Vice President of the Autism Support of Imperial County (ASIC).  
  
Tracey Tasker, a community service provider, asked the Board of Directors to consider a petition they have submitted to change the policy on not allowing clinical fellows to provide Early Intervention services.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the March 14, 2023, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 14, 2023, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos reported participating in a Zoom Webinar session hosted by the San Diego Leadership Education in Neurodevelopmental and Other Related Disabilities (San Diego LEND) two years ago. The webinar highlighted an interview with Joab Gonzalez, SDRC Regional Manager of the Imperial Valley offices, and this was her first introduction to Mr. Gonzalez. Ms. Ramos stated that she was very impressed by that interview, and since that time, she has witnessed Mr. Gonzalez' work on behalf of SDRC's clients and the Imperial County community. Ms. Ramos thanked Mr. Gonzalez and his staff for their warm welcome.

6. **Executive Director's Report**

Mark Klaus remarked that he was thrilled to be able to have the Board of Directors meeting in Imperial County again. The last meeting was in April 2018, and there were plans to have another Board meeting in Imperial in April 2020. Those plans were postponed due to the pandemic. In 2018, there were less than 2,500 individuals receiving services in Imperial County. As of today, there are over 3,900, a 50 percent increase. The total SDRC caseload has grown to 38,922 over the past month.

Mr. Klaus shared that the Imperial Valley Resource Task Force was created as a result of the last Board meeting in Imperial. The task force successfully increased access to services by developing new resources and bringing new providers to the area.

Mr. Klaus reported that the Department of Developmental Services (DDS) had approved a second round of social recreation grants. One of those grants was for Best S.T.E.P. Forward, a sports and recreation program located in Imperial Valley. Mr. Klaus asked Jacqueline Riddell, CEO and founder of Best S.T.E.P. Forward, to share some information about the program.

7. **Finance Committee Report**

Ms. Ramos reported on behalf of Treasurer Chris Hodge that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 12 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1812 Bautista Investment Group Inc DBA Universal Homes; HQ1824 Benevolence Home Care; No Vendor# Best S.T.E.P. Forward (Grant); HQ1787 BLISSful Supported Living Services LLC; HQ1785 Blue Sky Care Inc DBA Sanchez Residential Care #2; HQ1724 Community Research Foundation (CRF) Sunny Views CCH; HQ0119 First Choice Transportation; HQ1823 Hilltop Home Care Solutions LLC; HQ1788 Innovation Support Living LLC; HQ0361 Life Works Group, Inc.; HQ1783 Nor Living 6; and, H14577 TERI - Transportation.**

Mr. Ramos reported that the Finance Committee discussed the FY 2021-2022 Regional Center B-6 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2020-2021 Regional Center B-6 Contract Amendment.**

8. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that the ARCA Grassroots Day was held on March 29, 2023. The team representing SDRC advocated for the revision of the cost-staffing formula, the elimination of family fees (except for residential services), and the elimination of the requirement for families to appeal Medi-Cal denials of services before allowing regional centers to fund these services.

Mr. Klaus reminded Board Directors that there are two upcoming sessions of the ARCA Academy scheduled. Board Directors are welcome to join one of the two dates offered. The ARCA Academy will be held on April 29, 2023, at Alta Regional Center and May 6, 2023, at San Gabriel/Pomona Regional Center.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the next Vendor Advisory Committee meeting is scheduled for May 25, 20223, at 10:00 a.m.

Ms. Forkas reported that the Developmental Disabilities Provider Network (DDPN) will be meeting at 10:00 a.m. on April 20, 2023, via Zoom. Ms. Forkas invited volunteers to join the planning committee for the next DDPN Leading the Charge conference, which will be held in February 2024. The committee will meet monthly beginning in June.

10. **Personnel Committee Report**

Yasuko Mason reported that the Personnel Committee reviewed the proposed changes to the Employee Handbook. The Committee has approved the changes which were included in the Board meeting materials, and the revised Employee Handbook will come to the full Board for action at their meeting in May.

11. **Client Advisory Committee Report**

There was no report.

12. **Mission Moments**

Erik Rascon thanked Briana Barajas, SDRC Program Manager, for providing Board Directors with a tour of the new SDRC El Centro offices.

Tim Riemann stated that he was glad to be back in Imperial County after five years.

Ms. Ramos thanked all of the SDRC staff who worked on the remodel of the new offices and prepared for the Board's visit to Imperial County.

Joab Gonzalez thanked the Board of Directors and SDRC staff for the new offices and for making the effort to come out to Imperial County to meet in the community.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:00 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, May 9, 2023, at 12:00 p.m.

*Approved by the Board of Directors on May 9, 2023*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
858-576-2996 / www.sdrc.org

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, March 14, 2023

**12:00 p.m.**

- |     |   |                |
|-----|---|----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos    |
| 2.  | Presentation on Board Governance  | Mark Klaus     |
| 3.  | Public Input  |                |
| 4.  | Approval of the Minutes<br>– February 14, 2023, Board Meeting (Action Item)   | Norma Ramos    |
| 5.  | Chair’s Report  | Norma Ramos    |
| 6.  | Executive Director’s Report<br>– Employees of Distinction (Information)   | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2021-22 Regional Center C-4 Contract Amendment (Action Item) | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas   |
| 10. | Client Advisory Committee Report  | Johny Espinoza |
| 11. | Mission Moments   |                |
| 12. | Adjourn   |                |

The next meeting of the Board of Directors will be held at 12:00 p.m. on Tuesday, April 11, 2023, at the new El Centro offices of the San Diego Regional Center, located at 3095 N. Imperial Avenue

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**March 14, 2023**

### **Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Matthew Storey

**DIRECTORS ABSENT:** James Gonzalez; Julie Randolph; Kimberly Rucker; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Deatriz Cook; Rhiza Daileg; Katie Dempsey; Sara Fitzgerald; Joab Gonzalez; Zach Guzik; Kathy Karins; Andrea-Lisa King; Kate Kinnamont; Mark Klaus; Miguel Larios; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Gabriele Phelps; Viri Salgado; Jennifer Sanchez; Bonnie Sebright; Johanna Stafford; Pamela Starmack; Kimberly Steitz

**GUESTS PRESENT:** Diana Augustine; Rosalba Caandoy; Hunter Christian; Vanessa Englefield; Juan Galan; Citali Herguera-Acosta; Myles Horttor; Paloma Martinez; Norma Miranda; Sabrina Nguyen; Molly Nocon; John Peters; Raymond Peterson, MD; Edwin Pineda; Alyssa Reyes; Rene Rodriguez; Miguel Rubio; Alexandra Russell; Brian Spahr; Connie Strohbahn; Wade Wilde; Adam Wilson; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:05 p.m.
2. **Presentation on Board Governance**  
Mark Klaus, San Diego Regional Center (SDRC) Executive Director, presented information on board governance, detailing the role and responsibilities of Board Directors and the role and responsibilities of the Executive Director and how they work together.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the February 14, 2023, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 14, 2023, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Ms. Ramos reported that she attended the California Tribal Families Coalition training for regional center service coordinators which was held at the Sycuan Resort on February 27, 2023. Ms. Ramos remarked that she learned more about the challenges tribal families have experienced accessing services.

6. **Executive Director's Report**

Mr. Klaus expressed his thanks for the generous staff at the Sycuan Resort for hosting the California Tribal Families Coalition training event and for providing lunch for all 100 guests at no cost.

Mr. Klaus reported that the SDRC total caseload at the end of February 2023 was 38,662. Mr. Klaus reported that the total caseload has grown by 1,991 clients since the beginning of the fiscal year, an equivalent of 30 service coordinator positions.

Mr. Klaus reminded the Board of Directors that the next meeting of the Board will be held at the new El Centro offices of the San Diego Regional Center on April 11, 2023.

Mr. Klaus reported that as of March 1, 2023, social recreation grants were approved for four SDRC service providers. DDS plans to announce a second round of grant awards by March 15, 2023.

Mr. Klaus recognized Karla Geraldo, Anna Keller, Claudia Lopez, and David Webb-Rex, as Employees of Distinction.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that the Board approve all 16 contracts.

**MOTION: (Colachis and Forkas abstained) M/S/C to approve the contracts for services with HQ0491 A Better Life Together; HQ1379 Access to Success, LLC; H72751 Adjoin; HQ1782 Belita Crye, Inc. DBA Comfort Care; 2HQ1478 Bautista Investment Group Inc DBA Universal Homes; HQ1319 Blossoms Supported Living Services; HQ1471 Garrick Charlton DBA Paradise Care Homes II; HQ1766 Libev's Coronado, LLC; HQ1475 Life Options Adult Residential Facility, Inc.; HQ0361 Life Works Group, Inc.; HQ1777 Linda Aragona DBA Casa Alegre II; H39462 San Diego State University Foundation; H50144 St Madeline Sophie Transportation; HQ1182 Stepping Stone Resources; H14696 Unyeway, Inc.; and, HQ1784 Victorious Living Residence, LLC.**

Mr. Hodge reported that the Finance Committee discussed the FY 2021-2022 Regional Center C-4 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2021-2022 Regional Center C-4 Contract Amendment.**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the next ARCA Board of Directors meetings are scheduled for March 16 through 17, 2023. They will be working on finalizing their strategic plan. ARCA is focused on revising the core staffing formula, increasing affordable housing opportunities, integrated employment, person centered thinking, and the Self-Determination Program.

Ms. Colachis reported that she will be participating in the ARCA Grassroots Day along with Tessie Bradshaw, Johny Espinoza, Neil Kramer, and Mark Klaus on March 29, 2023.

Ms. Colachis announced that the ARCA Academy training event. Board Directors are welcome to join one of the two dates offered. The ARCA Academy will be held on April 29, 2023, at Alta Vista Regional Center, and May 6, 2023, at San Gabriel/Pomona Regional Center.



Ms. Colachis reviewed legislative bills that ARCA is currently watching, including Assembly Bill 649 which would restore access to services for clients who are currently required to appeal for a denial of services from Medi-Cal before regional centers are allowed to fund these services.

Ms. Colachis reported that Assemblymember Arambula has made a budget request to fund the revision of the core staffing formula which would help fully fund needed service coordinator positions statewide in order to bring caseload ratios into compliance.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Lanterman Coalition has started a committee to look at remote services. Many clients report that they prefer a hybrid schedule, participating in remote services at least part of the time that they are in day services. Service providers are facing issues with billing for services and finding staff to provide full-time in-person services.

Ms. Forkas reported that DDS announced that they will be offering another \$8,000 incentive to service providers in order to complete a second vendor survey. Ms. Forkas thanked SDRC for making the last survey incentive payments to service providers in a timely manner.

Ms. Forkas shared that DDS is working out the details in order to offer a pay incentive for bilingual service provider staff. DDS is also considering providing a longevity incentive for service provider staff.

Ms. Forkas reported that she attended the California Disability Services Association conference. Ms. Forkas stated that service providers expressed concern about the need for rate model fixes to be implemented before next year and the need for a waiver for rest breaks for service provider staff to protect them against PAGA class action lawsuits.

Ms. Forkas reported that the next meeting of the Vendor Advisory Committee is scheduled for March 23, 2023, and will be held in-person with an option to attend remotely. The next meeting of the Developmental Disability Providers Network is scheduled for April 20, 2023, at 10:00 a.m.

10. **Client Advisory Committee Report**

Johny Espinoza reported that he was honored to be invited to be on the interview panel for the SDRC Client Information Specialist position.

Mr. Espinoza reported that the Client Advisory Committee has set a goal for 2023 of helping clients to attend People's First meetings and events.

Mr. Espinoza shared that he is excited to be participating a second year in the ARCA Grassroots lobbying event.

11. **Mission Moments**

Matthew Storey shared that he was happy to have the opportunity over the last couple of months to provide training sessions to clients and their families who are going through the IEP process. Mr. Storey shared that he and other attorneys, along with school district staff have been participating in these training sessions. Mr. Storey thanked SDRC staff who have helped him to put these training sessions together.

Timothy Riemann expressed his excitement at James Martin becoming the first person with Down

Syndrome to star in an Oscar-winning film.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:58 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 11, 2023, at 12:00 p.m. at the new El Centro offices of the San Diego Regional Center located 3095 N. Imperial Avenue.

*Approved by the Board of Directors on April 11, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, February 14, 2023

**12:00 p.m.**

- |     |   |                       |
|-----|---|-----------------------|
| 1.  | Call to Order/Announcements   | Norma Ramos           |
| 2.  | Presentation on Whistleblower Policies  | Christine Lux-Whiting |
| 3.  | Presentation of the Draft 2023 Performance Contract   | Kate Kinnamont        |
| 4.  | Public Input  |                       |
| 5.  | Approval of the Minutes<br>– January 17, 2023, Annual Meeting (Action Item)<br>– January 17, 2023, Board Meeting (Action Item)  | Norma Ramos           |
| 6.  | Chair’s Report  | Norma Ramos           |
| 7.  | Executive Director’s Report<br>– Employees of Distinction (Information)   | Mark Klaus            |
| 8.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br><i>Alex M. Rodriguez DBA Corazon Care, LLC (HQ1764)</i><br><i>Rock Acre Ranch, LLC (HQ1767)</i><br><i>San Diego Metro Sedan (HQ1609)</i><br><i>SDY Management, LLC (HQ1621)</i><br><i>TMI – Transportation (H27260)</i> | Chris Hodge           |
| 9.  | Association of Regional Center Agencies Update  | Terri Colachis        |
| 10. | Vendor Advisory Committee Report  | Wendy Forkas          |
| 11. | Client Advisory Committee Report  | Johny Espinoza        |
| 12. | Mission Moments   |                       |
| 13. | Adjourn   |                       |

The next meeting of the Board of Directors will be held on  
Tuesday, March 14, 2023, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**February 14, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Johny Espinoza; Wendy Forkas; James Gonzalez; David Hadacek; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Pam Ehlers; Chris Hodge; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Robin Bello; Nicole Collins; Sara Fitzgerald; Shelly Gonchoroff; Joab Gonzalez; Rachel Hefler; Kathy Karins; Kate Kinnamont; Andrea-Lisa King; Mark Klaus; Miguel Larios; Christine Lux-Whiting; Julie Martinez; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Gabriele Phelps; Pedro Salcedo; Bonnie Sebright; Kimberly Steitz; Andree Van Der Merwe

**GUESTS PRESENT:** Dora Acosta; Adriana Chagoya; Hunter Christian; Vanessa Englefield; Citali Herguera-AJuan Galan; Molly Nocon; John Peters; Raymond Peterson, MD MPH; Edwin Pineda; Gabriela Reyes; Alyssa Reyes; Rene Rodriguez; Rosa Sanchez; Leticia Venegas; Wade Wilde; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.
2. **Presentation on Whistleblower Policy**  
Christine Lux-Whiting, San Diego Regional Center (SDRC) Director of Human Resources, presented information on the agency's Whistleblower Policy.
3. **Presentation on the Draft 2023 Performance Contract**  
Kate Kinnamont, SDRC Associate Executive Director, presented information on the draft 2023 performance contract and requested input on the plan.
4. **Public Input**  
There was no public input.
5. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the January 17, 2023, Annual Meeting and asked for approval.

**MOTION: (Colachis Abstained) M/S/C that the Minutes of the January 17, 2023, Annual Meeting are approved as submitted.**

Ms. Ramos referred the Directors to the draft minutes of the January 17, 2023, Board of Directors meeting and asked for approval.

**MOTION: (Colachis Abstained) M/S/C that the Minutes of the January 17, 2023, Board of Directors meeting are approved as submitted.**

6. **Chair's Report**

Ms. Ramos thanked those that worked to help make the Annual Meeting a success, including keynote speaker, Leinani Walter, Chief Equity Officer for the Department of Developmental Services (DDS).

Ms. Ramos reported that she attended the University of San Diego's Nonprofit Governance Symposium on January 19 and 20, 2023. Ms. Ramos stated that it was a good opportunity to share more about the SDRC and to learn from other nonprofits in the area.

Ms. Ramos welcomed members of the Autism Society Spanish Support Group which has been holding meetings for 20 years in the South Bay region of San Diego County.

7. **Executive Director's Report**

Mark Klaus reported that the SDRC total caseload at the end of January 2023 was 38,376.

Mr. Klaus announced that the California Tribal Families Coalition training event will be held on Monday, February 27, 2023, at the Sycuan Resort.

Mr. Klaus recognized Rachel Hefler, Julie Martinez, and Andree Van der Merwe, as Employees of Distinction.

Mr. Klaus reminded Board Directors that the April 11, 2023, Board meeting would be held in Imperial County at the new El Centro offices of the SDRC.

Mr. Klaus announced that the first monthly virtual Coffee with Community Services was held on January 30, 2023, at 8:30 a.m. These meetings are designed to allow service providers to meet with SDRC Community Services staff to ask questions, and to discuss how SDRC can better support the provider community.

8. **Finance Committee Report**

Ms. Ramos reported on behalf of Treasurer Chris Hodge that the Finance Committee reviewed the proposed service provider contracts and recommended that Board approve all five contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with Alex M. Rodriguez DBA Corazon Care, LLC (HQ1764); Rock Acre Ranch, LLC (HQ1767); San Diego Metro Sedan (HQ1609); SDY Management, LLC (HQ1621); and, TMI – Transportation (H27260).**

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis providing the ARCA update. Mr. Klaus reported that ARCA sent a letter to Senator Mejivar, Chair of the Senate Budget Subcommittee #3 on Health and Human Services regarding the Governor's proposed budget for 2023-24. In this letter, ARCA urged legislators to fully fund service coordination, keep rate models current, and remove barriers to access by permanently eliminating family fees and reducing administrative burdens such as the requirement for individuals served by regional centers and their families to appeal a denial of generic funding for needed services. Assembly Bill 649 (Wilson) proposes to eliminate the appeal requirement.

Mr. Klaus reported that the Assembly and Senate budget hearings are expected to be held through March 2023.

10. **Vendor Advisory Committee Report**

Wendy Forkas reported that Amy Westling, Executive Director of ARCA, shared statewide statistics of program closures and waitlists due to staffing issues. Ms. Forkas reported that 56 day programs and 21 look alike programs were closed due to not being able to hire staff.

Ms. Forkas reported that the Leading the Charge event had the highest attendance ever, with more than 350 attendees.

11. **Personnel Committee Report**

There was no report.

12. **Client Advisory Committee Report**

Johny Espinoza reported that the Client Advisory Committee last met on November 8, 2022.

Mr. Espinoza stated that the CAC will work on developing goals for this Board year at their meeting later in the day.

13. **Mission Moments**

Erik Rascon commented that he was happy to be able to return to attending the Board of Directors meetings in person.

Ms. Ramos remarked on her son's transition from nonpublic school and was happy to share that her son had made a best friend.

Ms. Kinnamont stated that she had the honor of attending the paid internship graduation ceremony.

Martha Soto-Aceves encouraged everyone to be patient with individuals with developmental disabilities that they encounter working in the community. It is exciting to see these individuals in competitive employment opportunities and they need the community's support to help them be successful in their positions.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:24 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 14, 2023, at 12:00 p.m.

*Approved by the Board of Directors on March 14, 2023*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

## **Board of Directors ANNUAL MEETING**

**Tuesday, January 17, 2023  
Sycuan Resort, El Cajon**

### **AGENDA**

11:00 – 11:45 a.m.	Vendor Advisory Committee Meeting	Wachena
11:00 – 11:45 a.m.	Board of Directors Meeting	Paipa
12:00 p.m.	Luncheon	Heritage Event Center
12:45 p.m.	Annual Meeting of the Board of Directors	Heritage Event Center
	Board Chair’s Remarks	<i>Norma Ramos</i>
	Vendor Advisory Committee Chair’s Remarks	<i>Wendy Forkas</i>
	Executive Director’s Remarks	<i>Mark Klaus</i>
	<b>Presentation: Advancing Service Access &amp; Equity with Community-Based Partnerships</b>	
	<b>Leinani Walter, Chief Equity Officer</b> Department of Developmental Services	
	Board of Directors Elections Report Re-elected Members Newly Elected Members Vendor Representative Board Officers for 2023	<i>Norma Ramos</i>
	Recognition of Outgoing Director Laura Oakes	<i>Norma Ramos</i>
2:15 p.m.	Adjourn	<i>Norma Ramos</i>

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**Annual Meeting**  
**San Diego Regional Center**  
**Board of Directors**  
Sycuan Resort

**MINUTES**  
January 17, 2023

**Attendance**

**SDICDSI Board of Directors:** Virginia Bayer; Beth Blair; Pam Ehlers; Johny Espinoza; Wendy Forkas; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**Guests:** Representative for County Supervisor Joel Anderson; staff from 24 Hour Home Care; Adjoin; A Better Life Together; Acorns to Oak Trees; ActivCare Living; the Arc of San Diego; Autism Society San Diego; Autism Spectrum Therapies; Cambrian Home Care; Choices for Independent Living, Inc.; Community Interface Services; Comprehensive Autism Center; El Cerrito Adult Residential Facility; Explorer Development Center; the Foundation for Developmental Disabilities; Fred Finch Youth and Family Services; Generations Day Care; Guerrero Adult Residential Facility; Hanna Interpreting Services, LLC; Home of Guiding Hands; Joster and Associates, Inc.; LIFE; Maxim Healthcare; Mindwise Psychological Services; Mountain Shadows; Noah Homes; Onewell of California, LLC; Path-Now powered by Adjoin; Plant it Again; PRIDE Industries; Reach for Independence; Redwood Family Care Network – People’s Care/Sails Group; Remy’s Adult Residential, Inc.; San Diego Regional Center clients, families, and staff; Social Impact Services; Stars Therapy Services; TERI, Inc.; Shella Care Management; Southern California Housing Collaborative; State Council on Developmental Disabilities; TERI, Inc.; Toward Maximum Independence; United Cerebral Palsy of San Diego; Unyeway, Inc.; Villa de Vida, Inc.; and, Vista Hill – Stein Education Center.

**Welcome/Introductions/Call to Order**

Chair Norma Ramos, provided introductions, welcomed all in attendance, and thanked the Board of Directors, San Diego Regional Center (SDRC) staff, service providers, community agencies, legislative staff, clients, family members, advocates, and others for their ongoing service and support to individuals with developmental disabilities.

The Annual Meeting of the SDRC Board of Directors was called to order by Chair Ramos at 12:55 p.m.

Following the remarks of Ms. Ramos and Wendy Forkas, Vendor Representative, and Mark Klaus, SDRC Executive Director, Mr. Klaus introduced Leinani Walter, the Chief Equity Officer of the Department of Developmental Services.

**Presentation: Leinani Walter, Chief Equity Officer of the Department of Developmental Services.**

Ms. Walter provided a keynote address on advancing service access and equity with authentic community engagement. Ms. Walter emphasized the need for community input and engagement. Ms. Walter highlighted



some of SDRC's community partnerships through the BRIDGE Collaborative, the Puente Program, and the California Tribal Families Coalition. Ms. Walter shared information regarding the Department of Developmental Services programs – Language Access and Cultural Competency and the Community Navigator Program which are active across all 21 regional centers. Ms. Walter commended the work of the SDRC and encouraged community members to continue their commitment to achieving equity and engagement.

### **Nominating Committee Report**

Ms. Ramos reported the following actions taken by the Board at their meeting held earlier in the day:

Election of SDICDSI Directors: The following persons were re-elected to serve on the SDICDSI Board of Directors: Virginia Bayer, Norma Ramos, Julie Randolph, and Christopher "Erik" Rascon, for a three-year term commencing February 1, 2023, and ending January 31, 2026. James Gonzalez and David Hadacek were elected for a one-year term beginning February 1, 2023, and ending January 31, 2024.

Election of SDICDSI Officers: The following Directors were elected to serve as officers of the corporation for a one-year term commencing February 1, 2023, and ending January 31, 2024: Norma Ramos, Chair; Matthew Storey, Vice-Chair; Tessie Bradshaw, Secretary; Chris Hodge, Treasurer; Terri Colachis, Association of Regional Center Agencies Representative; and, Shirley Nakawatase, Immediate Past Chair.

Election of the SDICDSI Vendor Representative: The Vendor Advisory Committee, at their meeting earlier in the day, re-elected Wendy Forkas to serve as Vendor Representative on the SDRC Board of Directors for a one-year term commencing February 1, 2023, and ending January 31, 2024.

### **Recognition of Outgoing Directors**

Ms. Ramos, thanked Laura Oakes, for her service on the Board of Directors. Ms. Oakes served for seven years on the SDRC Board.

### **Adjournment**

Chair Ramos, thanked service providers, staff members, and community members for attending. She adjourned the meeting at 2:00 p.m.

*Approved by the Board of Directors on February 14, 2023*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
Tuesday, January 17, 2023, 11:00 a.m.

Sycuan Casino Resort  
5469 Casino Way, Paipa Room, El Cajon, CA 92019

AGENDA

- |    |  |                |
|----|--|----------------|
| 1. | Call to Order/Announcements  | Norma Ramos    |
| 2. | Public Input   |                |
| 3. | Approval of the Minutes<br>– November 8, 2022, Board Meeting (Action Item)   | Norma Ramos    |
| 4. | Chair’s Report   | Norma Ramos    |
| 5. | Executive Director’s Report  | Mark Klaus     |
| 6. | Nominating and Bylaws Committee Report<br>– Re-election of Corporate Directors (Action Item)<br>– Election of Corporate Directors (Action Item)<br>– Election of Corporate Officers (Action Item)<br>– Results of the Election for Vendor Representative and<br>Chair of the Vendor Advisory Committee (Information) | Matthew Storey |
| 7. | Finance Committee Report<br>– Contracts for Approval (Action Item)   | Chris Hodge    |
| 8. | Mission Moments  |                |
| 9. | Adjourn  |                |

The next meeting of the Board of Directors will be held on  
Tuesday, February 14, 2023, at 12:00 p.m. in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**January 17, 2023**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Timothy Riemann; Martha Soto-Aceves; Matthew Storey

**DIRECTORS ABSENT:** Tessie Bradshaw; Terri Colachis; Wendy Forkas; Erik Rascon; Julie Randolph; Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Robin Bello; Shelly Gonchoroff; Joab Gonzalez; Zachary Guzik; Maria Hanks; Kate Kinnamont; Mark Klaus; Miguel Larios; Seth Mader; Bonnie Sebright

**GUESTS PRESENT:** Hunter Christian; Edwin Pineda; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 11:07 p.m.
2. **Public Input**  
There was no public input.
3. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the November 8, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 8, 2022, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**  
Ms. Ramos reported that she attended the presentation led by Dr. Temple Grandin on December 12, 2022, in El Centro. Ms. Ramos thanked James Gonzalez and Autism Support of Imperial County for coordinating this event.

Ms. Ramos reported that she attended the Developmental Disability Provider Network's (DDPN) 8<sup>th</sup> Annual Leading the Charge Conference on January 11, 2023. Ms. Ramos thanked Wendy Forkas and the DDPN for their work organizing the conference which drew a record number of attendees.

5. **Executive Director's Report**  
Mark Klaus reported that the San Diego Regional Center (SDRC) total caseload continues to grow at a rapid pace. The total SDRC caseload grew by 3,349 individuals over the past year and is currently serving 38,252 clients.

Mr. Klaus announced that the April 11, 2023, Board of Directors meeting will be held in Imperial County for the first time in several years. The meeting will be held at the SDRC's new offices in El Centro.

6. **Nominating and Bylaws Committee Report**

Matthew Storey reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: Virginia Bayer, Norma Ramos, Julie Randolph, and Christopher "Erik" Rascon. If reelected, each term will be for three years, from February 1, 2023, to January 31, 2026.

**MOTION: M/S/C to reelect Virginia Bayer, Norma Ramos, Julie Randolph, and Christopher "Erik" Rascon.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect James Gonzalez and David Hadacek as new Directors on the Board.

If elected, each term would be for one year, from February 1, 2023, to January 31, 2024. Mr. Gonzalez has been the President of Autism support of Imperial County since 2009. Mr. Gonzalez has demonstrated experience in Board Governance serving on the Board of Directors for the Home of Guiding Hands since 2021. Mr. Hadacek has served previously on the SDRC Board of Directors. During his time on the Board, Mr. Hadacek has served as Chair of the Board, Board Treasurer, and Chair of the Finance Committee, and he chaired the Strategic Planning and Nominating and Bylaws Committees.

**MOTION: M/S/C to elect James Gonzalez and David Hadacek to serve one-year terms commencing February 1, 2023, and ending January 31, 2024, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended the following slate for Corporate Officers for terms beginning February 1, 2023, and ending on January 31, 2024. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	Norma Ramos
For Vice-Chair	Matthew Storey
For Secretary	Tessie Bradshaw
For Treasurer	Chris Hodge
For ARCA Representative	Terri Colachis
For Immediate Past Chair	Shirley Nakawatase

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2023, through January 31, 2024: Norma Ramos, Chair; Matthew Storey, Vice-Chair; Tessie Bradshaw, Secretary; Chris Hodge, Treasurer; Terri Colachis, ARCA Representative; and, Shirley Nakawatase, Immediate Past Chair.**

Mr. Storey announced that the Vendor Advisory Committee reelected Wendy Forkas to serve a one-year term as the Service Provider representative on the Board of Directors beginning February 1, 2023, through January 31, 2024.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider

contracts and recommended that the Board approve all 19 contracts.

**MOTION: (Oakes abstained) M/S/C to approve the contracts for services with H27420 Arc-SD Res Svc Trans; H59146 Barawid, Inc. DBA Edward's Res Center #2; HQ0063 Barawid, Inc. DBA Jimlys ARF; H39495 Barawid, Inc. DBA Michael's Res Center #2; HQ1466 Cali ARF, LLC HQ1469 Dawn Unruh Bright DBA Dawn Bright House; HQ1678 Kevin Paolo S. Chan DBA Sweet Angels Board & Care; HQ0779 L&L Investment International, Inc. DBA Sunny Delight Home Care; HQ1055 Mountain Shadows Transportation; HQ0217 Options for All; and, HQ1457 Plumosa Place, LLC.**

8. **Mission Moments**

Beth Blair expressed her appreciation for being part of the Board of Directors and the work they are doing.

Norma Ramos thanked Beth Blair for speaking at the Leading the Charge Conference. Ms. Ramos stated that we need to make the developmental disability community a priority.

Timothy Riemann stated that this will be his fifth year serving on the Board of Directors and shared that he is proud of the work the Board of Directors is doing.

Virginia Bayer stated that it was a great experience attending the Leading the Charge Conference and seeing the community unite.

Johny Espinoza shared that he is proud to have an impact on the lives of those with developmental disabilities.

Yasuko Mason gave thanks to Wendy Forkas and those who organized the Leading the Charge Conference and to Matthew Storey for his presentation on the IEP process.

9. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 11:25 a.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 14, 2023, at 12:00 p.m.

*Approved by the Board Directors on February 14, 2023*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, November 8, 2022

**12:00 p.m.**

- |     |  |                |
|-----|--|----------------|
| 1.  | Call to Order/Announcements  | Norma Ramos    |
| 2.  | Presentation on Regional Center Performance Measures                       | Amy Westling   |
| 3.  | Public Input   |                |
| 4.  | Approval of the Minutes<br>– October 11, 2022, Board Meeting (Action Item) | Norma Ramos    |
| 5.  | Chair’s Report   | Norma Ramos    |
| 6.  | Executive Director’s Report<br>– Employee of Distinction (Information)     | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)         | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update                             | Terri Colachis |
| 9.  | Vendor Advisory Committee Report   | Wendy Forkas   |
| 10. | Personnel Committee Report   | Pam Ehlers     |
| 11. | Client Advisory Committee Report   | Johny Espinoza |
| 12. | Mission Moments  |                |
| 13. | Adjourn  |                |

The next meeting of the Board of Directors will be held on  
Tuesday, January 17, 2023, at 11:00 a.m. at the Sycuan Resort

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**November 8, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Norma Ramos; Julie Randolph; Timothy Riemann; Martha Soto-Aceves; Wendy Forkas

**DIRECTORS ABSENT:** Terri Colachis; Laura Oakes; Shirley Nakawatase; Erik Rascon; Kimberly Rucker; Matthew Storey

**STAFF PRESENT:** Michael Bell; Robin Bello; Kathy Cattell; Tania Cisneros; Sara Fitzgerald; Shelly Gonchoroff; Joab Gonzalez; Zachary Guzik; Maria Hanks; Kate Kinnamont; Mark Klaus; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Gabriele Phelps; Pedro Salcedo; Bonnie Sebright; Pamela Starmack; Kimberly Steitz; Tami West; Brandon Zuniga

**GUESTS PRESENT:** Thomas Carr; Hunter Christian; Soledad Escobar; Mar Fernandez; Leticia Galvan; Erika Gil; Gary Greco; Kathleen Grove; Marcie Laws; Pamela MacCallum; Paul Mansell; Brian Nero; Andrew Nunn-Miller; Raymond Peterson, MD MPH; Edwin Pineda; Marjorie Pio; Alyssa Reyes; Rene Rodriguez; Karina Sizemore; Brian Spahr; Mary Ellen Stives; Karen Thompson; Wade Wilde; Angela Yates; Peggy Zapata

- Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
- Presentation on Regional Center Performance Measures**  
Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA), presented information on regional center performance measures that the Department of Developmental Services (DDS) will be implementing.
- Public Input**  
Rene Rodriguez, a community member, stated that he has had difficulty accessing Section 8 benefits. Mr. Rodriguez thanked service coordinators and the Executive Director for their work during the pandemic.  
  
Mary Ellen Stives, Manager of the State Council on Developmental Disabilities San Diego – Imperial Regional Office, requested that staff consider reposting the position of Client Information Specialist and lowering the educational requirements for this job posting to allow more client self-advocates the ability to apply.
- Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the October 11, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 11, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos reminded Board Directors that they will not meet in December 2022. Ms. Ramos announced that the annual meeting of the Board of Directors will be held on January 17, 2023, at 11:00 a.m. at the Sycuan Resort.

Ms. Ramos reported that the Executive Committee is working on Mark Klaus' performance evaluation and their goal is to have this completed by December 1, 2022.

Ms. Ramos reported that she attended the Self-Determination Conference which was held on November 4 and 5, 2022, at the San Diego Park & Market. Ms. Ramos stated that the conference was very informative and well-organized.

6. **Executive Director's Report**

Mark Klaus recognized Tami West as an Employee of Distinction.

Mr. Klaus reported that he also attended the Self-Determination Conference. He thanked Katie Dempsey, SDRC Program Manager, and her team. Mr. Klaus also thanked Joyce Clark and Wendy Forkas for their work with the conference.

Mr. Klaus reported that since July 1, 2022, the total SDRC caseload grew by more than 1,000 individuals to 37,965.

Mr. Klaus reported that the San Diego East County Chamber of Commerce's 20<sup>th</sup> Annual Women in Leadership Luncheon was held on October 21, 2022. Mr. Klaus congratulated Shirley Nakawatase on her nomination. Mr. Klaus congratulated Molly Nocon on being selected as an awardee.

Mr. Klaus asked Kate Kinnamont to introduce Miguel Larios, the newly selected SDRC Community Services Director.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee reviewed the proposed service provider contracts and recommended that Board approve all 19 contracts.

**MOTION: (Forkas abstained) M/S/C to approve the contracts for services with HQ1740 Bowen Guest Home; HQ1739 California Complete Care DBA Lake Canyon Home Care; HQ0365 Dionisia Verzosa DBA Julie's Guest Home; HQ0374 E&E Transportation; HQ0761 Gener Barbon DBA G & L Home #3; HQ0783 HGH Laughery; HQ0733 HGH Pierce; HQ1431 Maryam RCFE; HQ1736 NOR Independent and Supported Living Services, LLC; HQ1734 Oasis Village Care #2; HQ1438 Oceanside House; HQ0092 Romulo Relopez DBA Relopez Residential Care; HQ1342 St. Anthony's Board & Care; HQ1103 Sunset Valley Regional Center, Inc DBA Sunset House; HQ1072 TLC Supported Living Services; HQ1439 Unexpected Possibilities; HQ1300 Universal Support Services, Inc DBA Villa Verde Home; HQ1436 Villa La Cresta; and, HQ1428 Wonderful Homes, Inc DBA Tarleton House.**



8. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that the ARCA Board of Directors met on October 19, 2022, to develop their strategic plan.

Mr. Klaus reported that Ms. Colachis organized a meeting with Nick Macchione, San Diego County's Director of the Health and Human Services Agency, 211 San Diego, and SDRC staff to discuss ways that 211 San Diego could help support SDRC's efforts.

Amy Westling provided an update on the Little Hoover Commission's work. Ms. Westling reported that ARCA staff shared their comments with the Little Hoover Commission. The focus of their comments was on how collectively the regional centers with support from ARCA could make changes that clients and families are requesting rather than relying upon legislators or members of the administration to force change that is not practical.

9. **Vendor Advisory Committee Report**

Wendy Forkas discussed that staffing shortages are causing significant challenges for vendors, not just in San Diego, but throughout the state. Waiting lists continue to grow for services. Service providers are concerned about reimbursement for providing alternative services being discontinued at the end of the year.

Ms. Forkas announced that the Leading the Charge event will be held on January 11, 2023, at the Town and Country Conference Center in Hotel Circle.

10. **Personnel Committee Report**

There was no report.

11. **Client Advisory Committee Report**

Johny Espinoza reported that Katie Dempsey, SDRC, presented information on the Self-Determination program at the Client Advisory Committee meeting on October 11, 2022. Kimberly Steitz, SDRC Associate Director of Client Services, will present information on the National Core Indicator survey at their meeting later in the day.

12. **Mission Moments**

Timothy Riemann congratulated Molly Nocon on her recognition at the Women in Leadership Luncheon.

Tessie Bradshaw welcomed her son, Pedro, who is now working at the SDRC as the Language Accessibility Specialist.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, January 17, 2023, at 11:00 a.m. at the Sycuan Resort.

*Approved by the Board of Directors on January 17, 2023*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, October 11, 2022

**12:00 p.m.**

- |     |   |                |
|-----|---|----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos    |
| 2.  | Presentation on the FY 2022-23 Operations Spending Plan   | Michael Bell   |
| 3.  | Public Input  |                |
| 4.  | Approval of the Minutes<br>– September 13, 2022, Board Meeting (Action Item)  | Norma Ramos    |
| 5.  | Chair’s Report  | Norma Ramos    |
| 6.  | Executive Director’s Report   | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Proposed Fiscal Year 2022/2023 Operations (OPS) Spending Plan<br>– Contracts for Approval (Action Item)<br>– FY 2022-23 Regional Center D-1 Contract Amendment (Action Item)<br>– SDRC Office Lease for 300 Rancheros Drive, San Marcos (Action Item) | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas   |
| 10. | Nominating and Bylaws Committee Report  | Matthew Storey |
| 11. | Personnel Committee Report  | Pam Ehlers     |
| 12. | Client Advisory Committee Report  | Johny Espinoza |
| 13. | Mission Moments   |                |
| 14. | Adjourn   |                |

The next meeting of the Board of Directors will be held on  
Tuesday, November 8, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**October 11, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Robin Bello; Kathy Cattell; Tania Cisneros; Rhiza Daileg; Sara Fitzgerald; Joab Gonzalez; Zachary Guzik; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Dulce Morin; Gabriella Ohmstede; Victoria Otero; Gabriele Phelps; Bonnie Sebright; Pamela Starmack; Kimberly Steitz; Felisa Velasquez; Brandon Zuniga

**GUESTS PRESENT:** Hunter Christian; Vanessa Englefield; Brian Garbark; Erika Gil; Kathleen Grove; David Hadacek; Marcie Laws; Pamela MacCallum; Paul Mansell; Norma Miranda; John W. Peters; Raymond Peterson, MD MPH; Edwin Pineda; Raquel Preece; Guillermo Ramirez; Alyssa Reyes; Valeria Saca; Karina Sizemore; Brian Spahr; Connie Strohhahn; Suzanne Taylor; Wade Wilde; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:08 p.m.
2. **Presentation on the Proposed Operations Spending Plan**  
Michael Bell, Chief Financial Officer, presented information on the proposed operations spending plan for fiscal year (FY) 2022-2023.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the September 13, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 13, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Ms. Ramos reminded Board Directors that they will not meet in December 2022. Plans are being made for an off-site annual meeting in January 2023, with more information to follow.

The Executive Committee is beginning work on Mark Klaus' performance evaluation and will be

requesting input.

Ms. Ramos reported that she attended the Puente Project's reunion picnic on September 14, 2022, at Kimball Park in National City. Ms. Ramos previously worked as a Promotora with the Puente Project. Ms. Ramos remarked that families discussed issues that they are currently facing, such as waitlists at day programs, difficulty with obtaining conservatorships, and issues navigating the school district. Ms. Ramos thanked Matthew Storey for providing training to families on special education services.

Ms. Ramos shared that she recently attended a life planning course led by Wendy Smith with the Home of Guiding Hands. Ms. Ramos highly recommended the class.

6. **Executive Director's Report**

Mark Klaus reported that at the end of September 2022, the total SDRC caseload was 37,568. The total caseload has grown by more than 1,000 individuals over the last three months. Mr. Klaus reported that numbers have increased significantly in Imperial County where SDRC has been advertising through the use of billboards and radio advertisements on Spanish speaking channels. Mr. Klaus stated that increased growth for Early Childhood Services is expected due to the change in eligibility criteria. The proposed operations spending for staffing will be needed to meet the needs of the growing caseload.

Mr. Klaus referred Directors to a chart that outlines the number of individuals who are served by the SDRC in the different districts of the County Board of Supervisors. Mr. Klaus referred Directors to the reports provided by the SDRC Client Services, Clinical Services, Communications, and Information Technology departments.

Mr. Klaus reported that Amy Westling, Executive Director of the Association of Regional Center Agencies (ARCA), will present information on the regional center performance measures to the Board of Directors at the November 8, 2022, meeting.

7. **Finance Committee Report**

Treasurer Chris Hodge referred Directors to the FY 2022-2023 proposed operations spending plan.

**MOTION: M/S/C to approve the proposed FY 2022-2023 operations spending plan.**

Mr. Hodge reported that the Finance Committee reviewed the 30 proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with HQ1276 Bella's Facility; HQ0467 C & C Prime Care DBA Divine Grace Board & Care; HQ1426 Camellia Home; HQ1729 D & R Inc DBA Mackenzie Care Home II; H50121 Dulce Antonio DBA Jerijan Happy Home; H72707 Eli Inc DBA Nalas Residential; HQ0666 Gener D. Barbon DBA G & L Care Home #1; HQ0555 Henedina Castillo DBA Divine Grace B & Care II; HQ0681 Henedina Castillo DBA Divine Grace B & Care III; H39443 Home of Guiding Hands; H90195 Home of Guiding Hands DBA HGH Redfield; HQ0872 Joster Chateau; HQ0929 Khoi Tran DBA Tran's ARF; HQ0500 Lerma Barbon DBA G & L Care Home II; HQ0317 Loida Monton DBA Monton Residential Care; H27315 Lopez, Remedios DBA Remy's ARF, Inc; HQ1731 Mellady Lane Corporation; HQ1733 Olivia Residential Srvs DBA Villa Adrianna; HQ1735 OneWell of California; HQ0760 Pacifica Residential Care DBA Elmira Home Care; HQ0787 Pangan Homes Inc DBA Pangan Home #3; HQ1434 R&A Homes; HQ1382 Russell Homes Inc DBA Russell**

**Homes Santee; HQ1730 Salvo Inc DBA Penelope's Home Care; HQ0778 Soky Nou DBA Fairmount Residential; HQ1732 Southern Caregiver Resource Center; HQ0873 Utopia Home Inc; HQ1231 Villa Santa Rosa; HQ1432 Wa Lai Bernarte DBA Bonita Residential Care #2; and, HQ1726 Waycott Residential Services Inc.**

Mr. Hodge reported that the Finance Committee discussed the FY 2022-2023 Regional Center D-1 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2022-2023 Regional Center D-1 Contract Amendment.**

Mr. Hodge referred Directors to the proposed office lease for 300 Rancheros Drive, San Marcos, California 92069.

**MOTION: M/S/C to approve the proposed office lease for 300 Rancheros Drive, San Marcos, California 92069.**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors did not meet this month. Ms. Colachis provided information from a Department of Developmental Services (DDS) workgroup on oversight, accountability, and transparency.

Ms. Colachis reported that ARCA will be working on their triennial strategic plan at their annual meeting which will be held in San Diego on October 20 and 21, 2022, at the Hyatt Regency Mission Bay.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported on the Lanterman Coalition's strategic planning meeting which was held on September 30, 2022. It was decided to create two new co-chair positions in addition to current Chair Jordan Lindsey, Executive Director of the Arc of California, they will add Barry Jardini, Executive Director of the California Disability Services Association (CDSA), and Amy Westling, Executive Director of ARCA.

Ms. Forkas reported that one of the biggest challenges service providers are facing is recruiting staff to fill needed positions. Organizations that have never had waitlists in the past are having to create waitlists now as they are not adequately staffed. With increases to minimum wage and the competitive labor market, the increase in service provider rates is not enough to cover the actual costs of providing services.

Ms. Forkas announced that the Leading the Charge event will be held on January 11, 2023, at the Town and Country Conference Center in Hotel Circle.

10. **Nominating and Bylaws Committee Report**

Matthew Storey reported that the Nominating and Bylaws Committee is completing work on nominations for Board elections to be held in January. Mr. Storey reported that more information will be shared with the Board prior to the January 2023 annual meeting.

11. **Personnel Committee Report**

Pamela Ehlers reported that the Personnel Committee discussed the SDRC holiday schedule and the

expansion of the one elective holiday from a choice of either Columbus Day, Juneteenth, or Caesar Chavez Day to any one day of their choice, effective January 1, 2023.

12. **Client Advisory Committee Report**

Johny Espinoza thanked Kate Kinnamont, SDRC Associate Executive Director, for her work as staff to the Client Advisory Committee and welcomed Robin Bello, SDRC Manager of Client Services, who will now serve as staff to the Committee.

13. **Mission Moments**

Ms. Colachis shared that she met the San Diego County's Director of the Health and Human Services Agency, and as a result of that meeting, the Director offered to create a work group with SDRC, First Five, and 211, to assist in promoting SDRC services.

Ms. Ramos shared that she and her family will be adopting a puppy to be trained as a service dog to assist her son.

Mr. Hodge shared that he is very proud of all of the work that the Board Directors and staff are doing on behalf of individuals with developmental disabilities.

Beth Blair shared her experience as a speaker at the Home of Guiding Hands Golf Tournament which was held in September.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:11 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 8, 2022, at noon.

*Approved by the Board of Directors on November 8, 2022*



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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, September 13, 2022

**12:00 p.m.**

- |     |  |                |
|-----|--|----------------|
| 1.  | Call to Order/Announcements  | Norma Ramos    |
| 2.  | Public Input   |                |
| 3.  | Approval of the Minutes<br>– August 9, 2022, Board Meeting (Action Item)                   | Norma Ramos    |
| 4.  | Chair’s Report   | Norma Ramos    |
| 5.  | Executive Director’s Report<br>– Employee Salary Increases (Action Item)                   | Mark Klaus     |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item)                         | Chris Hodge    |
| 7.  | Association of Regional Center Agencies Update   | Terri Colachis |
| 8.  | Vendor Advisory Committee Report   | Wendy Forkas   |
| 9.  | Nominating and Bylaws Committee Report<br>– Revision of the Corporate Bylaws (Action Item) | Matthew Storey |
| 10. | Personnel Committee Report   | Pam Ehlers     |
| 11. | Client Advisory Committee Report   | Johny Espinoza |
| 12. | Mission Moments  |                |
| 13. | Adjourn  |                |

The next meeting of the Board of Directors will be held on  
Tuesday, October 11, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**September 13, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Terri Colachis; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Beth Blair; Tessie Bradshaw; Kimberly Rucker

**STAFF PRESENT:** Alondra Alegria; Michael Bell; Robin Bello; Tania Cisneros; Rhiza Daileg; Kathleen Dempsey; Sarah Franco; Isela Garcia; Shelly Gonchoroff; Joab Gonzalez; Jose Gonzalez; Zachary Guzik; Maria Hanks; Kathy Karins, R.N.; Andrea-Lisa King; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Christine Lux-Whiting; Seth Mader; Cornell Montgomery; Gabriella Ohmstede; Victoria Otero; Gabriele Phelps; Bonnie Sebright; Kimberly Steitz; Ashlie Stephenson

**GUESTS PRESENT:** Lenila Batali; Hunter Christian; John Filley; Erika Gil; James Gonzalez; Siul Gonzalez; David Hadacek; Tyler Hershey; Myles Horttor; Mackenzie Klein; Marcie Laws; Paul Mansell; Norma Miranda; Molly Nocon; Andrew Nunn-Miller; John W. Peters; Edwin Pineda; Alyssa Reyes; Stephanie Richards; Frank Rodriguez; Jovi Rodriguez; Rene Rodriguez; Airien Smith; Brian Spahr; Wade Wilde; Cali Williams; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:09 p.m.
2. **Public Input**  
Frank Rodriguez from the Ability Center, announced that they will be offering a lunch and learn session on September 28, 2022, from 12:00 p.m. to 1:30 p.m. Continuing education units will be offered for this training session.
3. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the August 9, 2022, Board of Directors meeting and asked for approval.

**MOTION: (Colachis abstained) M/S/C that the Minutes of the August 9, 2022, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**  
Ms. Ramos reported that she attended the Foundation for Developmental Disabilities Day at the Races event on September 1, 2022. Ms. Ramos remarked that not only did the event support a good cause, but it also allowed service providers, San Diego Regional Center (SDRC) staff, and Board Directors to meet and interact in a social setting.



5. **Executive Director's Report**

Mark Klaus reported that at the end of August 2022, the total SDRC caseload was 37,241. Caseloads continue to increase significantly.

Mr. Klaus reported that the Little Hoover Commission has an upcoming study on California's Developmental Disabilities System focusing on identifying the cause of disparities in service access. They are scheduled to meet on October 13, 2022, and November 10, 2022. Mr. Klaus will share the agenda once it is released.

Mr. Klaus reported that SDRC has partnered with Autism Support of Imperial County (ASIC) for a visit by Dr. Temple Grandin in Imperial County on December 12 and 14, 2022.

Mr. Klaus referred Directors to a directive from the Department of Developmental Services (DDS) regarding the use of attorneys in the appeal process which has an effective date of October 1, 2022.

Mr. Klaus referred Directors to the SDRC employee salary increase proposal.

**MOTION: M/S/C to adjust all SDRC employee salary ranges by 4% for all employees in good standing, retroactive to July 1, 2022.**

6. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the 78 proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with H05998 Acosta ARF #3; H05999 Acosta ARF #4; H27227 Adrienne & Jim Clark DBA Clark ARF; HQ1214 Ambrosio Home Care; HQ0337 Antonio Balanza DBA Anthony Guest Home; HQ1109 Aquino's Quality Homecare, LLC DBA Aquino's Quality Home #2; HQ0674 AYA Supported Living; HQ0618 Barbara Tydingco DBA Ty's Guest Home; HQ1440 Best Strawberry RCF; HQ1710 Blue Sky Services, Inc DBA Sanchez Residential #3; HQ1116 BMJ Residential Care Homes, Inc DBA Mira Mesa ARF; HQ0850 Brad Gilpin DBA Care Rite Service; HQ1463 Casa De Maya; HQ1476 Chloe's Home, Inc.; HQ0017 Crest Home II; H15025 Downstown, Inc #3; H27314 Downstown, Inc #5; H39440 Downstown, Inc #6; H59154 Downstown Inc #7; HQ1716 El Amoroso Home, Inc IV; HQ0238 Elena Guilas DBA Guilas Board & Care; HQ1386 Elyon Home Care; HQ1421 Family Values ARF; HQ1053 Guia Enriquez DBA Winsome Assisted Living; H50118 Guia Igbante DBA Igbante Enriquez #2; HQ1331 Harmony Homes; HQ1720 Healing Adult Group Care, Inc; HQ0004 Hearts of Gold Care Homes, Inc; H72767 Hearts of Gold DBA Hearts of Gold Alta Vista; H72787 Hearts of Gold, Inc; HQ0052 Hidden Valley Rehabilitation Services, Inc DBA Haverford House; HQ0051 Hidden Valley Rehabilitation Services, Inc DBA Ruske House; HQ0049 Hidden Valley Rehabilitation Services, Inc DBA Stone Mountain Ranch; HQ0837 Honesto Aguinaldo DBA D'Amore Home; HQ1451 J5 Care Services DBA House of J4; HQ0742 J5 Care Services, Inc Dba House of J; HQ1004 Javier Enterprises, Inc DBA Javier's Board & Care; HQ1272 Jazmin Hilton DBA Best Residential Care #2; HQ0813 Jimenez Care Homes, Inc DBA Eureka Springs Home; HQ1339 Jocelyn Santella DBA Bright Home Board & Care; H27211 Joe Guerrero DBA Guerrero ARF; HQ1222 Jolie Morris DBA Morris ARF; HQ1460 Joy's Residential Care, Inc; HQ1076 Katherine Dowden DBA Crest Home Care; HQ1154 KP Disability Services, LLC; HQ1293 Libey's ARF Avocado LLC; H39453 Librick Corp DBA Bignell Home Care; H50119 Linda Rucker DBA Rucker Facility; HQ0792 M&M Residential**

**Facility; H39531 Marcelina R. Velasco DBA Velasco #4; HQ0061 Marcelina R. Velasco DBA Velasco #5; HQ1455 Matthew's Homes, Inc DBA Lance Place; HQ1708 New Vision Homes ARF; HQ0521 Nicole Curran DBA Sunrise Way; HQ1236 Noah Homes DBA Casa de Amor; HQ1237 Noah Homes DBA Casa de Lauridsen; HQ1718 NOR Living 3, LLC; HQ1514 Olivia Residential Services DBA Villa Nayarit; HQ0785 Pangan Homes Inc DBA Pangan Home #1; HQ1295 Paradise Care Homes, Inc; HQ0633 Paradise Trinity Home, LLC; HQ1719 Paradise Trinity Home LLC DBA PTH #2; H27206 Pat Tway DBA Tway Family Home; HQ1413 Real Home Inc DBA Real Home; HQ1472 Rehoboth Homes, LLC; HQ1370 Rescare DBA Friendship; H72740 Romeo Chua DBA Paradise Hills Res Care 1; HQ1021 Russell Homes Inc DBA Russell Homes Harbison; HQ1715 Scarlett's Care; HQ1502 Siena Home Care; HQ1248 Sunshine ARF, Inc DBA Sunshine House; H72748 Susan Beals DBA Santa Margarita; HQ0013 TCB Board & Care, Inc; HQ1467 Tizon's Primecare, Inc #2; HQ0327 Vida Decanay DBA Dionisia Home Care; HQ0832 VJ Sturdivant, Inc DBA Sturdivant's ARF; HQ1104 VJ Sturdivant, Inc DBA Sturdivant ARF; and, HQ0978 Wa Lai Bernarte DBA Bonita Residential Care.**

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis provided updates from the ARCA Board of Directors meetings that were held on August 19, 2022, in Irvine.

Ms. Colachis reported that ARCA will be working on their triennial strategic plan at their meeting which will be held in San Diego on October 20 and 21, 2022 at the Hyatt Regency Mission Bay.

8. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Developmental Disabilities Provider Network's (DDPN) Leading the Charge event will be held on January 11, 2023 at the Town and Country Conference Center. The focus of the event will be Home and Community-based Services (HCBS). The event has expanded to accommodate 500 attendees and a resource fair.

Ms. Forkas reported that she and Mr. Klaus will be participating in the California Disability Services Association's (CDSA) Annual Meeting on September 20 through 22, 2022. Due to this conflict, the Vendor Advisory Committee meeting has been rescheduled for Thursday, September 29, 2022, via Zoom.

Ms. Forkas reported that the Lanterman Coalition will have an all-day strategic planning meeting in Sacramento on September 30, 2022.

9. **Nominating and Bylaws Committee Report**

Matthew Storey referred Directors to the draft corporate bylaws. Mr. Storey reported that the Nominating and Bylaws Committee recommends that the Board approve the bylaws as amended.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

Mr. Storey reported that at their meeting earlier in the day, the Nominating and Bylaws Committee interviewed one applicant for Board membership.

10. **Personnel Committee Report**

There was no report.

11. **Client Advisory Committee Report**

Timothy Riemann reported on behalf of Johny Espinoza that at last month's meeting the Client Advisory Committee received an update on the Self-Determination Program.

12. **Mission Moments**

Shirley Nakawatase announced that Jami Sisson, SDRC Office Assistant, was excited to share that it was his 13<sup>th</sup> anniversary working with the SDRC.

Mr. Riemann shared that he will celebrate his 40<sup>th</sup> birthday next year, the same year that Noah Homes will be celebrating their 40<sup>th</sup> anniversary.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:47 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 11, 2022, at noon.

*Approved by the Board of Directors on October 11, 2022*



San Diego Regional Center  
4355 Ruffin Road, San Diego, CA 92123  
858-576-2996 / [www.sdrc.org](http://www.sdrc.org)

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Serving individuals with developmental disabilities in San Diego and Imperial Counties

**MEETING NOTICE**  
**Board of Directors Meeting**

San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, August 9, 2022

**12:00 p.m.**

- |     |   |                |
|-----|---|----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos    |
| 2.  | Presentation on Linguistic and Cultural Competency                      | Kate Kinnamont |
| 3.  | Public Input  |                |
| 4.  | Approval of the Minutes<br>– July 12, 2022, Board Meeting (Action Item) | Norma Ramos    |
| 5.  | Chair’s Report  | Norma Ramos    |
| 6.  | Executive Director’s Report<br>– Employees of Distinction               | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)      | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update                          | Terri Colachis |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas   |
| 10. | Personnel Committee Report<br>– Pension Plan Amendment (Action Item)    | Pam Ehlers     |
| 11. | Nominating and Bylaws Committee Report                                  | Matthew Storey |
| 12. | Client Advisory Committee Report  | Johny Espinoza |
| 13. | Mission Moments   |                |
| 14. | Adjourn   |                |

The next meeting of the Board of Directors will be held on  
Tuesday, September 13, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**August 9, 2022**

### **Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Kimberly Rucker; Erik Rascon

**STAFF PRESENT:** Michael Bell; Brenda Bello-Vazquez; Tania Cisneros; Sara Fitzgerald; Isela Garcia; Joab Gonzalez; Zachary Guzik; Karelly Hernandez; Kim Hosburg; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Paul Mansell; Cornell Montgomery; Gabriella Ohmstede; Victoria Otero; Diana Perez; Bonnie Sebright; Kimberly Steitz

**GUESTS PRESENT:** Thomas Carr; Hunter Christian; Soledad Escobar; Erika Gil; Marcie Laws; Pamela MacCallum; Martha Malacara De Diaz; Debbie Marshall; Norma Miranda; Molly Nocon; Miriam Padilla-Burke; John W. Peters; Raymond Peterson, M.D.; Edwin Pineda; Laurie Purcell; Stephanie Richards; Rene Rodriguez; Karina Sizemore; Airrien Smith; Wade Wilde; Cali Williams; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
2. **Presentation on Linguistic and Cultural Competency**  
Kate Kinnamont, Associate Executive Director for the San Diego Regional Center (SDRC), presented information on SDRC's commitment to providing services to clients that reflect, and are sensitive to, the cultural and ethnic diversity of the community. Ms. Kinnamont discussed the current initiatives that SDRC is implementing to meet their clients' language needs and to be sensitive to their cultural backgrounds.
3. **Public Input**  
Andrew Nunn-Miller, Programs and Development Associate for the Foundation for Developmental Disabilities (FDD) announced the FDD's Day at the Races fundraiser event which will be held on September 1, 2022, at the Del Mar Thoroughbred Club.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the July 12, 2022, Board of Directors meeting and asked for approval.

**MOTION: (Colachis abstained) M/S/C that the Minutes of the July 12, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos announced that it had been one year since the Board of Directors appointed Mark Klaus as the Executive Director of the SDRC, and nine months since Mr. Klaus took the position. During the time between his appointment and his beginning work in the role of Executive Director, Mr. Klaus attended Board meetings and internal staff meetings, working alongside the former Executive Director nearly every day.

6. **Executive Director's Report**

Mark Klaus reported that SDRC continues to see significant increases in the number of new clients. At the end of July 2022, the total SDRC caseload was 36,879.

Mr. Klaus recognized Kimberly Hosburg and Diana Perez as Employees of Distinction.

Mr. Klaus referred Directors to the summary of the reorganization of the client services department. Client services units will be organized by the types of services they provide rather than where the offices are located.

Mr. Klaus thanked the SDRC staff for raising funds and providing donations in order to provide backpacks to 106 clients.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the 83 proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with Amador Sagana DBA Agape Home (HQ0276); Beals Susan DBA Santa Rosa (H27336); Belen Badere DBA Badere Residential Care (H14976); Blooming Care Residential (HQ1405); BMJ Inc DBA Aurora Hills Home (HQ0558); Consuelo Cabugos DBA Paradise Gardens Res #2 (HQ0520); Community Research Foundation (PY1687); D Jones Investments DBA A Loving Home (HQ1380); Developmental Services Continuum Inc DBA DSCI Buena Valley (H14987); Developmental Services Continuum Inc DBA DSCI Helix House (HQ0010); Developmental Services Continuum Inc DBA DSCI Lakeside Home (H14886); Developmental Services Continuum Inc DBA DSCI Village House (H27241); DR Residential Care Inc DBA Utah Facility Care (HQ1540); Eli Inc DBA Nalas Residential #2 (H72766); Emmanuel Family Homes Inc DBA Helix Emmanuel (HQ0472); Family Values III LLC (HQ1117); Garcia, Emerita A. DBA Morning Breeze Home #2 (H59126); Grace Columpong DBA Carelife Home (HQ0678); Hailey's Spring Valley (HQ1442); Hearts of Gold DBA Hearts of Gold-Foothill (H72710); Isaias Vicens DBA Isaias & Minda's B&C (HQ0111); Jerry Watkins DBA Open Arms II (HQ1191); Jessie Abagar DBA Abagat ARF (HQ0611); Josefina B. DeJesus DBA Joyz of Living (H72728); Julian Petrov DBA Wind River Family Care (HQ0193); Julian Petrov DBA Wind River Family Care II (HQ0469); Julita Ramirez DBA Catspaw Place (HQ0736); Julita Santiago DBA Mesa Brook ARF (HQ0460); Kathy Nelson DBA Granada Hills (HQ0190); LPA & T Corp DBA Roseland IV (HQ0187); M&M Residential Facility Inc DBA M&M ARF #2 (HQ1397); Marcelina Velasco DBA Velasco Home #2 (H27309); Marcelina Velasco DBA Velasco Home III (H39467); Maria Angie Rose DBA Casa Rose ARF (HQ1019); Martha Sell DBA Marsell Home #3 (H27224); Maryam ARF Inc (HQ1124); Mazeroll Residential (HQ1100); Mission Guest Home (HQ1396); Nelson Garcia DBA Morning Breeze Home #3 (HQ0100); Nenita Chua DBA Paradise Hills Res Care 2 (HQ0181); Noah Homes Inc DBA Noah Homes Palmas (HQ0035); Noelle Residential LLC DBA Noelle Ringwood (HQ1399); Ohana House Inc DBA Kalea House (HQ0956); P & P Homes Inc (HQ1375); Parvin Dehbozorgi DBA Coastal Living Home Care (HQ1206); Princess Board & Care Inc DBA Princess Board & Care (HQ0721); Rienda Services Inc DBA Villa San Javier (HQ1197); Rose's ARF (HQ1290); Royal Island Home Care Inc (HQ0868); Royal Island Home Inc DBA**

Althia Home (HQ1140); Ruel Hebron DBA Carewell Home (H90188); RW Residential Care (HQ1407); Santos Inc DBA Santos Facility #3 (HQ0477); Santos Inc DBA Santos Home Care (HQ0275); Santos Inc DBA Santos Residence #2 (HQ0329); Santos Inc DBA Santos Villa Anne (HQ0264); Schard's House (HQ1217); Sunrise ARF Inc DBA Sunset ARF (HQ1420); Susan Beals DBA Santa Faustina (HQ0031); Susan Beals DBA Todos Santos (H27386); Tizon's Prime Care Inc (HQ1298); Tyrone Powell DBA Via Callado ARF (H27387); Tyrone Powell DBA Via Callado ARF #2 (H59089); Versatile Residential Care (HQ1009 ); Verzosa's Guest Home DBA Royal Crest Home (HQ1141); Villa San Francisco (HQ1054); Wendy Chilcote DBA Wendy's Guest Home (HQ0269); Yadira Watkins DBA Spearman Lane (HQ0422); Zambrana's ARF #3 (HQ0856).

8. Association of Regional Center Agencies (ARCA) Update

Terri Colachis reported that the ARCA Executive Committee met by Zoom on July 21, 2022. Ms. Colachis reported on a few of the bills that ARCA is following. Assembly Bill (AB) 1663 aims to limit conservatorships. ARCA is supporting this bill but is recommending it be revised. AB 2806 supports childcare and preschool suspensions and expulsions for bad behavior. ARCA is not in support of AB 2806. AB 1957 is a language and equity reporting bill, requiring regional centers to report the number of instances a written copy of a plan was provided in a threshold language more than 45 days after being requested.

Ms. Colachis commended ARCA on their work this budget cycle, stating that every one of ARCA's major advocacy requests was supported by the legislature.

Ms. Colachis reported that ARCA will be working on their strategic plan at their October meeting which will be held in San Diego. Ms. Colachis will share a survey link with the SDRC Board of Directors to get the members' input on the major issues facing the developmental disabilities system that ARCA should focus its efforts around.

9. Vendor Advisory Committee Report

Wendy Forkas reported that the Vendor Advisory Committee met on July 28, 2022. The next meeting of the Vendor Advisory Committee is scheduled for September 22, 2022.

10. Personnel Committee Report

Pam Ehlers reported that the Personnel Committee met earlier in the day and reviewed the proposed amendment to the pension plan to increase the maximum lump-sum distribution amount from \$25,000 to \$35,000 effective July 1, 2022. The Personnel Committee is recommending the adoption of the pension plan amendment.

There was presented to the meeting Amendment No. 1 to the San Diego Imperial Counties Developmental Services, Inc. Defined Benefit Pension Plan incorporating certain proposed changes to the existing Retirement Plan and trust for the employees of this Employer.

Upon motion duly made, seconded, and carried it was

**RESOLVED**, that this Employer accept and adopt the Amendment to the Retirement Plan as presented, and for such Amendment to be effective as of July 1, 2022.

**FURTHER RESOLVED**, that the officers of the Employer be hereby authorized and directed to execute in the name and on the behalf of this Employer such documents as may be necessary to carry out the purpose and intent of this resolution.

11. **Nominating and Bylaws Committee Report**

Matthew Storey reported that the Nominating and Bylaws Committee met earlier in the day and reviewed one application for Board membership. Mr. Storey invited Board Directors to share their recommendations for potential Board candidates.

Mr. Storey reported that the committee reviewed the proposed revisions to the corporate bylaws. The bylaws amendments will be presented to the full Board for approval at their meeting on September 13, 2022.

12. **Client Advisory Committee Report**

There was no report.

13. **Mission Moments**

Timothy Riemann thanked the Finance Committee for their work in approving contracts.

Ms. Ramos shared that Jorge Malone, Transportation Coordinator for the SDRC who was recognized at the July 12, 2022, Board meeting as an Employee of Distinction, had wanted to say that it was a Mission Moment for him to have a parent reach out to say thank you.

Gabriella Ohmstede, Director of Client Services for the SDRC, shared that she attended the Art Walk event held in Liberty Station and she was happy to report that Revision, an art program in San Diego was featuring work by several SDRC clients. In addition, Ms. Ohmstede stated that the clients were able to raise funds through the sale of their artwork.

14. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:06 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, September 13, 2022, at noon.

*Approved by the Board of Directors on September 13, 2022*





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, July 12, 2022

**12:00 p.m.**

- |     |   |                 |
|-----|---|-----------------|
| 1.  | Call to Order/Announcements   | Norma Ramos     |
| 2.  | Presentation on 2021 Performance Contract Year End Report   | Lori Sorenson   |
| 3.  | Presentation on National Core Indicators Data   | Kimberly Steitz |
| 4.  | Public Input  |                 |
| 5.  | Approval of the Minutes<br>– June 14, 2022, Board Meeting (Action Item)   | Norma Ramos     |
| 6.  | Chair’s Report  | Norma Ramos     |
| 7.  | Executive Director’s Report<br>– Employees of Distinction   | Mark Klaus      |
| 8.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2020-21 Regional Center D Contract Preliminary Allocation (Information Item) | Chris Hodge     |
| 9.  | Association of Regional Center Agencies Update  | Terri Colachis  |
| 10. | Vendor Advisory Committee Report  | Wendy Forkas    |
| 11. | Mission Moments   |                 |
| 12. | Adjourn   |                 |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 9, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



## **BOARD OF DIRECTORS MEETING**

**July 12, 2022**

### **Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Terri Colachis; Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Tania Cisneros; Rhiza Daileg; Sara Fitzgerald; Shelly Gonchoroff; Joab Gonzalez; Zachary Guzik; Kathy Karins, R.N.; Robert Keetch; Mark Klaus; Miguel Larios; Seth Mader; Jorge Malone; Cornell Montgomery; Dulce Morin; Gabriele Phelps; Gabriella Ohmstede; Victoria Otero; Gerry Rapelo; Jose Rosas; Bonnie Sebright; Lori Sorenson; Pamela Starmack

**GUESTS PRESENT:** Hunter Christian; Vanessa Englefield; John Filley; Erika Gil; Edward Hershey; David Hadacek; Myles Horttor; Mackenzie Klein; Marcie Laws; Pamela MacCallum; Molly Nocon; John Peters; Edwin Pineda; Laurie Purcell; Terry Rains; Gerry Rapelo; Alyssa Reyes; Frank Rodriguez; Rene Rodriguez; Airrien Smith; Brian Spahr; Mary Ellen Stives; Connie Strohbehn; Wade Wilde; Cali Williams; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
2. **Presentation on 2021 Performance Contract Year End Report**  
Lori Sorenson, Director of Community Services for the San Diego Regional Center (SDRC), presented information on the 2021 Performance Contract Year End Report. This report is posted on the SDRC website.
3. **Presentation on National Core Indicators Data**  
Kimberly Steitz, SDRC Associate Director of Client Services, presented information on the National Core Indicators Data.
4. **Public Input**  
Frank Rodriguez from Ability Center shared that their agency will be funding for 50 families to have their homes remodeled to make their homes wheelchair accessible in honor of the Ability Center's 50<sup>th</sup> Anniversary.  
  
Terry Rains, a community member, expressed concern regarding receiving assistance in applying for financial and medical benefits for a client of the SDRC.
5. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the June 14, 2022, Board of Directors meeting

and asked for approval.

**MOTION: M/S/C that the Minutes of the June 14, 2022, Board of Directors meeting are approved as submitted.**

6. **Chair's Report**

Ms. Ramos recognized Gabriele Phelps and Victoria "Torrey" Otero, SDRC Executive Offices Staff, for the work that they do to prepare for the Board meetings and ensure the meetings run smoothly.

Ms. Ramos introduced her son, Joaquin Ramos, to the Board and shared that Joaquin is a strong advocate for his brother who is an individual being served by SDRC. In addition, Joaquin has served as a junior camp counselor for the YMCA and practices archery at the Chula Vista Olympic Center.

7. **Executive Director's Report**

Mark Klaus recognized Cornell Montgomery-Richardson and Jorge Malone as Employees of Distinction.

Mr. Klaus reported that at the end of June 2022, the total SDRC caseload grew by 297 individuals to 36,671. The total SDRC caseload grew by nearly 2,800 clients over the last fiscal year.

Mr. Klaus asked Seth Mader to address an issue regarding annual cost statements that were mailed to clients twice, once on the correct SDRC letterhead and then a second time on incorrect letterhead for San Andreas Regional Center. Mr. Mader explained that a third-party vendor that many regional centers use to mail out the annual cost statements, made an error and mistakenly mailed duplicate statements on the wrong letterhead. No SDRC client information was shared with San Andreas Regional Center. Mr. Mader reported that letters explaining the issue will be sent to all SDRC clients and their families.

Mr. Klaus provided a State budget update. Updating the Core Staffing model, one of the Association of Regional Center Agencies (ARCA) and Regional Center priorities, was not included in this year's budget. Acceleration of the implementation of the vendor rate model was approved and the next rate increase will be implemented on January 1, 2023, instead of July 1, 2023. Full implementation of the vendor rate study will occur on July 1, 2024, as opposed to July 1, 2025. Another priority for ARCA and SDRC was to include trailer bill language regarding vendor rate model corrections; however, that was not included in the signed budget. The family cost participation program and annual fees were suspended through June 30, 2023.

Mr. Klaus directed Board Members to the departmental reports that were included in the Board packet and thanked the SDRC Department Directors for sharing these reports.

8. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the ten proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with Angel's Residential Community, LLC (HQ1696); Brandywood/Excelion, LLC (HQ1685); Camsaj Home Care, LLC (HQ0547); Del Rey Springs Adult Residential Facility, LLC (HQ1674); Grace Home (HQ1687); Ingelside House (HQ1688); Joy's Family Home (HQ0550); Live and Care (HQ1681); Provide SCH, LLC (HQ1689); and, Rose's Adult Residential Facility (HQ1692).**

Mr. Hodge reported that due to the urgency of having a signed D contract in place in order to receive the preliminary allocation, the Executive Committee approved the fiscal year (FY) 2022-23 Regional Center D Preliminary Allocation at their meeting on June 20, 2022.

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that the ARCA is working through trailer bill language and timelines for implementation of the items included in the State budget as well as the 50 new initiatives from last year, many of which are still in progress. The legislature is still in session and there are still a number of bills that are pending. ARCA will be initiating a strategic planning session for its Board of Directors to be scheduled in early 2023.

10. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Lanterman Coalition has drafted a response to the Governor and legislators in response to the State budget and has begun planning for the fiscal year (FY) 2023-2024 budget year. In addition, the Lanterman Coalition has begun sending out thank you messages via social media for including priority items in the current fiscal year budget.

Ms. Forkas reported that SDRC had the highest number of providers who completed the Direct Support Professional Workforce Survey that was sent out by the Department of Developmental Services.

The next meeting of the Vendor Advisory Committee will be held via Zoom only on Thursday, July 28, 2022, at 10:00 a.m.

11. **Mission Moments**

Dave Hadacek shared that the Windansea Surf Club hosted an event called Day at the Beach for Special Surfers at La Jolla Shores on July 9, 2022. Mr. Hadacek shared pictures of his daughter and Tim Riemann who participated in the event and had an enjoyable time.

Beth Blair shared that she is hoping to attend St. Madeleine Sophie's Center more days each week.

Tim Riemann shared that he enjoyed the Windansea event and really enjoyed the music and food.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:10 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 9, 2022, at noon.

*Approved by the Board of Directors on August 9, 2022*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room and by Zoom Webinar  
Tuesday, June 14, 2022

**12:00 p.m.**

- |     |  |                |
|-----|--|----------------|
| 1.  | Call to Order/Announcements  | Norma Ramos    |
| 2.  | Presentation on Conflict of Interest Reporting Statements  | Norma Ramos    |
| 3.  | Public Input   |                |
| 4.  | Approval of the Minutes<br>– May 10, 2022, Board Meeting (Action Item)   | Norma Ramos    |
| 5.  | Chair’s Report   | Norma Ramos    |
| 6.  | Executive Director’s Report<br>– Employees of Distinction  | Mark Klaus     |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item)<br>– FY 2020-21 Regional Center B-5 Contract Amendment (Action Item)<br>– FY 2021-22 Regional Center C-3 Contract Amendment (Action Item) | Chris Hodge    |
| 8.  | Association of Regional Center Agencies Update   | Terri Colachis |
| 9.  | Vendor Advisory Committee Report   | Wendy Forkas   |
| 10. | Client Advisory Committee Report   | Johny Espinoza |
| 11. | Mission Moments  |                |
| 12. | Adjourn  |                |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 12, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

June 14, 2022

### Minutes

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Timothy Riemann; Wendy Forkas

**DIRECTORS ABSENT:** Terri Colachis; Erik Rascon; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey

**STAFF PRESENT:** Michael Bell; Theresa Castel de Oro; Tania Cisneros; Rhiza Daileg; Sara Fitzgerald; Shelly Gonchoroff; Jose Gonzalez; Andi Hogan; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Paul Mansell; Frances Medina; Dulce Morin; Gabriele Phelps; Gabriella Ohmstede; Victoria Otero; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Pamela Starmack

**GUESTS PRESENT:** Nancy Bargmann, Hunter Christian; Debra Emerson; Erika Gil; David Hadacek; Myles Horttor; Mackenzie Klein; Pamela MacCallum; Molly Nocon; John Peters; Edwin Pineda; Frank Rodriguez; Rene Rodriguez; Brian Spahr; Connie Strohhahn; Wade Wilde; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
2. **Presentation on Conflict of Interest Reporting**  
Ms. Ramos presented information on the requirement in the Lanterman Developmental Disabilities Act and California Code of Regulations for all SDRC staff and Board Directors to complete and submit a conflict of interest reporting statement to the Department of Developmental Services (DDS) on an annual basis.
3. **Public Input**  
Frank Rodriguez, Ability Center, presented information on services their agency provides in regards to equipping vehicles to provide transportation to persons using wheelchairs.

Ms. Ramos welcomed Nancy Bargmann, Director of the Department of Developmental Services to the Board of Directors meeting. Ms. Bargmann provided an update on the issues facing the Department and the regional center system. Ms. Bargmann reported that currently throughout the State of California, DDS is serving approximately 377,000 individuals, but is projected to be serving 400,000 by January 2023, and is continuing to grow by 15,000 to 18,000 individuals per year. The average regional center caseload is about 18,000 individuals.

4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the May 10, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the May 10, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos discussed the benefits of the Language Access and Cultural Competency initiative including increasing access to families whose first language is not English.

Ms. Ramos reported that she attended the Nominating and Bylaws Committee meeting earlier in the day and she encouraged Board Directors to consider what roles they would like to pursue on the Board next year. Ms. Ramos also encouraged Board Directors to attend the leadership training classes provided by the Association of Regional Center Agencies (ARCA). Ms. Ramos commended Beth Blair and Timothy Riemann for taking on additional committee responsibilities by joining the Personnel Committee.

6. **Executive Director's Report**

Mark Klaus reported that at the end of May, there were 345 more cases than the total caseload at the end of April 2022. Since July 1, 2021, SDRC's caseload has increased by 2,476.

Mr. Klaus recognized Theresa Castel de Oro and Andi Hogan as Employees of Distinction.

Mr. Klaus reported that SDRC will be working with DDS on the Early Start Outreach to Tribal Communities and that both Director Bargmann and he will be presenters at the 1<sup>st</sup> Annual California American Indian Disability Symposium on June 15, 2022.

Mr. Klaus reported that Suzy Requarth was appointed by Director Bargmann to the position of the Self-Determination Program Ombudsperson for the State of California. Mr. Klaus thanked Ms. Requarth for her seven years of service at SDRC.

Mr. Klaus provided an update on the State Budget process. Both the Senate and the Assembly voted on June 13, 2022, to approve the legislature version of the budget. The budget includes \$340 million to accelerate the service provider rate model implementation by one year, \$186 million to revise the core staffing formula to adjust service coordinator salaries, support for an ARCA initiative to eliminate the annual family fee program, and \$22 million in grants to reduce disparities and increase equity. The budget will go to the Governor's office for his signature, and he will have 12 days to either veto or sign the budget.

7. **Finance Committee Report**

Ms. Ramos reported on behalf of Treasurer Chris Hodge that the Finance Committee met earlier in the day and reviewed the 71 proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with Abigail's Homes, LLC (HQ1294); Abigail's Homes, LLC (HQ1400); Alma Home (HQ0643); Bandola Residential (H59086); Best Residential Care (HQ1010); Best Residential Care (HQ1365); Bramblewood (HQ0925); Brandywood Homes #2 (HQ1348); Brandywood Home 4 (HQ1675); Brisa Del Sol (HQ0834); Camacho Jr's ARF (HQ0438); Camsaj Homecare 2 (HQ1118); Casa Estrella (HQ0746); Casa Marichu (HQ0628); Chloe's Board and Care (HQ1296); CMC ARF (HQ1099); Diego's ARF (HQ0593); Downstown**

(H14930); El Amoroso Home (HQ0823); Eubank Ranch (HQ1264); Expanding Horizons (H39504); Expanding Horizons (H85685); Family Care Homes (HQ1281); Flores Homes (HQ0726); Gandara Residential Care (HQ1031); Golden Saints Home (HQ1391); Jimly's ARF 2 (HQ0212); Joefel Home Care (HQ0835); Josephine's Home Care (HQ0866); Joster Villa (HQ1234); Kassandra Board and Care (HQ0604); Key Community Acquisition (PY2651); Key Community Renovation (PY2651); Luna Residence (HQ1292); Mesa Brook Residential (HQ1419); Moffat's Rose Home (HQ0368); Mountain View Home (HQ1403); New Bay Terrace (H27164); Noelle Residential Care (HQ1213); NOR Living (HQ1393); NOR Living 5 (HQ1676); ORR Family ARF (HQ1245); Pacifica Residential (HQ0852); Pangan Homes (HQ0786); Pascua Home Care (H39500); Pascua Home Care (HQ0524); Paule Home (HQ0605); Pine Tree Home (HQ1392); Plumas (HQ0517); Resident's Palace (HQ0668); Rose's Home (HQ1671); Royer ARF (HQ1259); RPI (HQ1254); Russell Homes (HQ0949); Russell Homes (HQ0950); Sacred Heart Home (HQ1422); Sea Breeze Home 2 (H85689); Serenity Home Care (HQ0504); Sublime Living (HQ1042); Sunrise Way (HQ0356); Sunrise Way (HQ0864); Sunrise Way (HQ1284); Sweet Angels (HQ1679); Tangem Guest Home (HQ0661); TLC Home I (HQ1351); Trinity Care Homes (HQ1250); Trinity Care Homes II (HQ1390); Valencia Parkway Care Home (HQ1672); Vista Sereno (HQ1682); and, Zen House (HQ1669).

The Finance Committee discussed the Fiscal Year (FY) 2020-2021 Regional Center B-5 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2020-21 B-5 Regional Center Contract Amendment.**

Ms. Ramos reported that the Finance Committee discussed the FY 2021-22 Regional Center C-3 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2021-22 C-3 Regional Center Contract Amendment.**

8. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis that the ARCA Board of Directors will meet in Sacramento on June 16 and 17, 2022. The ARCA Board will meet with DDS leadership. Other agenda items include the election of officers for the ARCA Board for the next year. Terri Colachis is being nominated for the Vice Chair position on the ARCA Board. ARCA efforts have been focused on legislation and the State budget process.

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the Vendor Advisory Committee has encouraged all service providers to reach out through social media channels to let the Governor know that they are in support of the budget passed by the legislature.

At the last Vendor Advisory Committee meeting, Tiffany Swan, Home and Community-Based Services Specialist for SDRC, presented information on how SDRC is proposing to use the additional Home and Community-Based Services funding. The plan is to use these funds to support vendors who are needing to modify or make changes to meet HCBS requirements and to partner with the Developmental Disability Providers Network (DDPN) to expand the Leading the Charge event to include issues related to the HCBS requirements. The event will be moved to January 2023.

Ms. Forkas thanked Dulce Morin, Associate Director of Business Services, for assisting supported living service providers with the transition from flat rate to hourly rate billing. Dulce



and her staff answered questions from vendors and offered support through the weekend.

The next meeting of the Vendor Advisory Committee will be held in person and by Zoom on Thursday, July 28, 2022, at 10:00 a.m.

10. **Client Advisory Committee Report**

Johny Espinoza reported that Paul Quinones, SDRC Employment Specialist, will provide a presentation on employment at the Client Advisory Meeting scheduled for later in the day.

11. **Nominating and Bylaws Committee Report**

Ms. Ramos reported on behalf of Matthew Storey that the Nominating and Bylaws Committee reviewed Board member terms. There are four Board Directors who will be up for reelection in January 2023. Virginia Bayer and Julie Randolph will be up for reelection for a second term and Erik Rascon and Norma Ramos will be up for reelection for a third term. After seven years of service, Laura Oakes will retire from the Board. The Nominating and Bylaws Committee will be recruiting Board candidates and would like to increase their representation from Imperial County.

The Nominating and Bylaws Committee will continue their annual review of the bylaws at their next meeting scheduled for August 9, 2022.

11. **Mission Moments**

Tim Riemann shared that he provided public input at the County Board of Supervisors meeting earlier in the day.

Virginia Bayer recognized Wendy Forkas for the great work that she and her staff did on their open house at Adjoin on June 9, 2022.

Ms. Ramos thanked Director Bargmann for attending the meeting.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:03 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 12, 2022, at noon.

*Approved by the Board of Directors July 12, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, May 10, 2022

**12:00 p.m.**

- |     |   |                       |
|-----|---|-----------------------|
| 1.  | Call to Order/Announcements   | Norma Ramos           |
| 2.  | Presentation on the Defined Benefit Plan  | Christine Lux-Whiting |
| 3.  | Public Input  |                       |
| 4.  | Approval of the Minutes<br>– April 12, 2022, Board Meeting (Action Item)  | Norma Ramos           |
| 5.  | Chair's Report  | Norma Ramos           |
| 6.  | Executive Director's Report<br>– Employees of Distinction<br>– Purchase of Service Utilization Data Report (Action Item)  | Mark Klaus            |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Coastline ARF (HQ0499)</i><br><i>Columbia Residential Care, LLC (HQ1666)</i><br><i>Flora's Place (HQ1656)</i><br><i>L&amp;M Residential 2 (HQ1591)</i><br><i>Lewis Frank &amp; Karen Home (HQ0148)</i><br><i>Oceana Residential Care 2 (HQ1591)</i><br><i>RW Dunwood, LLC (HQ1664)</i><br><i>The Jackson House (HQ1667)</i><br><i>Transformed Living Homes, LLC (HQ1668)</i><br><i>Twincess Care (HQ1665)</i> | Chris Hodge           |
| 8.  | Association of Regional Center Agencies Update  | Terri Colachis        |
| 9.  | Vendor Advisory Committee Report  | Wendy Forkas          |
| 10. | Personnel Committee Report  | Pam Ehlers            |
| 11. | Client Advisory Committee Report  | Johny Espinoza        |
| 12. | Mission Moments   |                       |
| 13. | Adjourn   |                       |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 14, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**

**May 10, 2022**

**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Wendy Forkas

**DIRECTORS ABSENT:** Matthew Storey

**STAFF PRESENT:** Francis Almario; Michael Bell; Tania Cisneros; Rhiza Daileg; Sara Fitzgerald; Yesenia Gaxiola; Shelly Gonchoroff; Joab Gonzalez; Jose Gonzalez; Veronica Gonzalez; Rob Grijalva; Zachary Guzik; Emmanuel Jackson; Kathy Karins, R.N.; Robert Keetch, III; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Cielie Lopez; Christine Lux-Whiting; Seth Mader; Paul Mansell; Lhory Montemayor; Cornell Montgomery-Richardson; Dulce Morin; Gabriella Ohmstede; Gabriele Phelps; Victoria Otero; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Pamela Starmack; Kimberly Steitz; Ashlie Stephenson; Felisa Velasquez-Diaz

**GUESTS PRESENT:** Libby Allman; Hunter Christian; Vanessa Englefield; Christy Fan; Erika Gil; Gary Grecco; David Hadacek; Myles Horttor; Mackenzie Klein; Pamela MacCallum; Debbie Marshall; Paloma Martinez; Norma Miranda; Molly Nocon; Nora Parker; John Peters, Raymond Peterson, M.D.; Edwin Pineda; Rene Rodriguez; Jennifer Sanchez; Karina Sizemore; Airrien Smith; Connie Strohbehm; Cianna Sturkey; Wade Wilde; Cali Williams

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Presentation on the Defined Benefit Plan**  
Christine Lux-Whiting, Director of Human Services for the San Diego Regional Center (SDRC), presented information on the defined benefit plan.
3. **Public Input**  
Molly Nocon, Chief Executive Officer of Noah Homes, stated that she has been working with the governor's office, the Department of Developmental Services (DDS), and with Mark Klaus to request additional funding for homes with seven or more beds. Ms. Nocon requested a letter of support from the Board of Directors. Ms. Ramos stated that it would be best for Ms. Nocon to present her request for a letter of support to the Vendor Advisory Committee.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the April 12, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 12, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos reported that she attended the Autism Society's, "Lights, Camera, Autism" event on April 30, 2022 at the UCSD Park & Market in downtown San Diego. Ms. Ramos thanked Shirley Fett, member of the Autism Society Board of Directors, who chaired the event.

Ms. Ramos recognized Pamela Starmack, SDRC Director of Communications and Marketing, for her efforts with updating SDRC's social media presence.

6. **Executive Director's Report**

Mr. Klaus recognized Francis Almario, Emmanuel Jackson, and Robert Keetch, III as Employees of Distinction.

Mr. Klaus reported that the total SDRC caseload at the end of April 2022 was 36,029, which is an increase of 2,131 individuals since the beginning of the fiscal year.

Mr. Klaus reported that SDRC will be allocated additional funding in the amount of \$1.4 million to improve and promote Language Access and Cultural Competency. SDRC's threshold languages have expanded to include Aramaic/Chaldean, Farsi Persian, and Mandarin Chinese in addition to Spanish, Arabic, Vietnamese, and Tagalog. Mr. Klaus reported that SDRC will submit a plan to DDS on how those funds will be utilized to increase access.

Mr. Klaus referred Directors to the Purchase of Service Utilization Data report that was included in the Board meeting materials.

**MOTION: M/S/C to approve the Purchase of Service Utilization Data Report.**

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the ten proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with Coastline Adult Residential Facility (HQ0499); Columbia Residential Care, LLC (HQ1666); Flora's Place (HQ1656); L&M Residential 2 (HQ1591); Lewis Frank and Karen Home (HQ0148); Oceana Residential Care 2 (HQ1591); RW Dunwood, LLC (HQ1664); The Jackson House (HQ1667); Transformed Living Homes, LLC (HQ1668); and, Twincross Care (HQ1665).**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors met on April 26, 2022. The ARCA Board is currently working on revising their bylaws.

Ms. Colachis reported that the ARCA Board Delegates have been meeting monthly and DDS staff joins these meetings. DDS shared that they are currently working on many different initiatives including the Self-Determination Program, technology improvements, implementing an implicit bias training for all regional centers, implementing service provider rate reform, restoring camp and social recreation services, addressing concerns of aging adult caregivers, and ramping up hiring of service coordinators to address caseload ratios.

9. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Lanterman Coalition is asking everyone in the developmental disability system to ask the governor and their state representatives to support the acceleration of the service provider rate model increases in light of the significant staffing shortages that all service providers are experiencing.

Ms. Forkas reported that the Developmental Disability Provider Network (DDPN) is meeting on May 11, 2022 to begin planning efforts for the Leading the Charge event to be held in late November or early December 2022. Ms. Forkas requested volunteers to join the planning committee and asked that those interested email her directly.

The next meeting of the Vendor Advisory Committee will be held in-person and by Zoom on Thursday, May 26, 2022 at 10:00 a.m. One of the agenda items for this meeting will be how to provide more supports and training for service providers to come into compliance with the Home and Community-based Services rules.

10. **Personnel Committee Report**

No report.

11. **Client Advisory Committee Report**

Johny Espinoza reported that the Client Advisory Committee last met on April 12, 2022 and SDRC Executive Director, Mark Klaus, attended the meeting at the request of the Committee.

Mr. Espinoza reported that Neil Kramer, SDRC Fair Hearings Manager and Legislative Liaison, will present legislative advocacy information at their meeting scheduled for later in the day.

12. **Mission Moments**

Ms. Ramos thanked Mr. Almario, Mr. Jackson, and Mr. Keetch, III, Employees of Distinction, for their exemplary work on behalf of individuals served by SDRC.

Ms. Colachis recognized SDRC Service Coordinator, Kim Spangler-Cobb, who assisted her daughter to transition from a group home into supported living. Ms. Colachis also recognized, Ms. Starmack for her work on outreach efforts.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:55 p.m. The next meeting of the Board of Directors is Tuesday, June 14, 2022, at noon.

*Approved by the Board of Directors on June 14, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar  
Tuesday, April 12, 2022

**12:00 p.m.**

1. Call to Order/Announcements Norma Ramos
2. Presentation on PeerLINKS Imperial Valley Joab Gonzalez Joab Gonzalez
3. Public Input
4. Approval of the Minutes Norma Ramos
  - March 8, 2022, Board Meeting (Action Item)
5. Chair’s Report Norma Ramos
6. Executive Director’s Report Mark Klaus
7. Finance Committee Report Chris Hodge
  - Contracts for Approval (Action Item):
    - Abigail’s Home IV (HQ1655)*
    - Activcare 4S Ranch (HQ1650)*
    - Activcare Rolling Hills (HQ1651)*
    - Bertha’s Family Home (HQ1654)*
    - California Complete Care (HQ1653)*
    - California Disability Services Association (OPS)*
    - Coastline Adult Residential Facility (HQ0499)*
    - Coastline Palo Verde (HQ0664)*
    - Coastline Sea Ridge (HQ0820)*
    - Columbus Medical Services, LLC (PY2622)*
    - Easter Seals of Southern California (OPS)*
    - Galindo Home Care (HQ1657)*
    - Ryan’s Way Bonita Vista (PQ7077)*
    - Sails Sorrento (HQ0857)*
    - Sanchez 1 (HQ1644)*
    - Sanchez 2 (HQ1645)*
  - FY 2019-20 Regional Center A-9 Contract Amendment (Action Item)
8. Association of Regional Center Agencies Update Terri Colachis
9. Vendor Advisory Committee Report Wendy Forkas
10. Client Advisory Committee Report Johny Espinoza
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 10, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

April 12, 2022

### Minutes

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Shirley Nakawatase; Laura Oakes

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tania Cisneros; Isela Garcia; Shelly Gonchoroff; Joab Gonzalez; Jose Gonzalez; Veronica Gonzalez; Zachary Guzik; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Christine Lux-Whiting; Seth Mader; Paul Mansell; Dulce Morin; Gabriella Ohmstede; Suzy Requarth; Jovian Rodriguez; Bonnie Sebright; Lori Sorenson; Pamela Starmack; Ashlie Stephenson

**GUESTS PRESENT:** Hunter Christian; Debra Emerson; Vanessa Englefield; David Hadacek; Demra Henderson; Zach Hill; Myles Horttor; Natalie Jackson; Kimberly Laymon; Daniela Lopez; Pamela MacCallum; Norma Miranda; Kevin Moriarty; Andrew Nunn-Miller; Molly Nocon; Nora Parker; Raymond Peterson, M.D.; Edwin Pineda; Stephanie Richard; Sandra Rocco-Melville; Valeria Saca; Peter Salgado; Viri Salgado; Jennifer Sanchez; Todd Shetter; Karina Sizemore; Brian Spahr; Connie Strohbahn; Michelle Thornton; Wade Wilde; Cali Williams; Jerome Williams; Angela Yates

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Presentation on PeerLINKS Imperial Valley**  
Joab Gonzalez, Regional Manager of the Imperial Valley offices of the San Diego Regional Center (SDRC), presented information on the PeerLINKS Imperial Valley program. Mr. Gonzalez explained that there had been an increased need for behavioral, substance abuse help, and psychiatric services in Imperial Valley, but there were limited mental health resources there. The PeerLINKS program is funded through the Mental Health Services Act through a three-year grant. The subcontract was awarded to the National Alliance on Mental Illness (NAMI). The program provides enhanced peer and family support. They connect clients and families to mental health and substance abuse resources and assistance in applying for benefits and navigating the healthcare system. Currently, the program is providing services to 50 individuals/families per year.
3. **Public Input**  
Molly Nocon, Chief Executive Officer of Noah Homes, provided public input on her concerns over the lack of increase in service provider rates for homes that have seven beds or more. Ms. Nocon stated that in order to be eligible for additional funding through the Department of Developmental Services (DDS), Noah Homes would need to ask 30 clients to leave and seek residential placement elsewhere.

Kevin Moriarty, Chief Executive Officer of ActivCare Living, and Todd Shetter Chief Operating Officer of ActivCare Living, provided public input introducing ActivCare and the services they provide in residential memory care.

Peter Salgado provided public input on behalf of Leaders Empowering Self-Advocates (LESA) regarding specific questions that they would like to have included in the SDRC Client and Family Survey.

4. **Approval of Minutes**

Ms. Ramos referred the Directors to the draft minutes of the March 8, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 8, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos reported that on April 5, 2022, a team representing SDRC participated in the Association of Regional Center Agencies (ARCA) Annual Grassroots Day. Ms. Ramos thanked, Mark Klaus, Neil Kramer, SDRC Fair Hearing Manager, Terri Colachis, Beth Blair, Johny Espinoza, and Edward Hershey, Chief Executive Officer of the Home of Guiding Hands for their participation.

Ms. Ramos reported that she volunteered on Saturday, April 2, 2022 at the National Foundation for Autism Research's (NFAR) Race for Autism. Ms. Ramos commented that it was a well-organized event and thanked SDRC staff who shared information about SDRC and the services SDRC provides with people attending the event.

6. **Executive Director's Report**

Mr. Klaus reported that over the month of March there were 783 cases opened at SDRC, 548 of those cases (70%) were opened in Early Start. The total SDRC caseload at the end of March 2022 was 35,754, which is an increase of 1,856 individuals since the beginning of the fiscal year.

Mr. Klaus referred Directors to the draft regional center performance measures. One of the first measures is to collect feedback from individuals receiving regional center services and their family members. Mr. Klaus reported that he shared with the performance measures workgroup the input from LESA regarding the need for a client and family survey and the type of questions they would like included in the survey.

Mr. Klaus reported that SDRC received approval from DDS on SDRC's revised purchase of service standards which includes social/recreational services, non-medical therapies, and educational services. The revised purchase of service standards will be posted to the SDRC website and SDRC will begin work on their community outreach and staff training plan on the new guidelines.

Mr. Klaus thanked Gabriella Ohmstede, Associate Director of Client Services, for coordinating four events recognizing service coordinators in honor of Social Work Appreciation Month.



Mr. Klaus referred Directors to the departmental reports included in the Board meeting materials.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the 16 proposed service provider contracts for Board approval. The Finance Committee recommends approval of 15 of the 16 proposed contracts. The proposed contract for Ryan's Way Bonita Vista will not move forward this month.

**MOTION: (Colachis abstained on Sails Sorrento and Forkas abstained on all) M/S/C to approve the contracts for services with Abigail's Home IV (HQ1655); ActivCare 4S Ranch (HQ1650); ActivCare Rolling Hills (HQ1651); Bertha's Family Home (HQ1654); California Complete Care (HQ1653); California Disability Services Association (OPS); Coastline Adult Residential Facility (HQ0499); Coastline Palo Verde (HQ0664); Coastline Sea Ridge (HQ0820); Columbus Medical Services, LLC (PY2622); Easter Seals of Southern California (OPS); Galindo Home Care (HQ1657); Sails Sorrento (HQ0857); Sanchez 1 (HQ1644); and, Sanchez 2 (HQ1645).**

Mr. Hodge referred Directors to the Fiscal Year (FY) 2019-20 A-9 Regional Center Contract Amendment. Mr. Hodge reported that the Finance Committee discussed the contract amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2019-20 A-9 Regional Center Contract Amendment.**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors met on March 18, 2022. At this meeting, the Board discussed the need to transition clients out of secured treatment facilities such as Porterville into the community. The ARCA Board discussed the increased interest in the Self-Determination Program, reporting that enrollment doubled over a one-month period. ARCA's key advocacy points include modernizing the core staffing formula, repealing the Annual Family Fee Program (AFPF); advocating for the passage of Assembly Bill (AB) 882 which would train law enforcement on the developmental disability population; tracking AB2378 which would provide a tax credit for employers who hire persons with developmental disabilities; and, acceleration of the service provider rate increases. Ms. Colachis reported that there are currently nine state bills addressing conservatorship issues.

Mr. Klaus reported that Ms. Colachis was nominated to serve as the Vice-Chair of the ARCA Board of Directors.

9. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Lanterman Coalition is working with Assemblymember, Dr. Joaquin Arambua, on their proposal to accelerate the implementation of the service provider rate increases.

The next meeting of the Vendor Advisory Committee will be held in-person and by Zoom on Thursday, May 26, 2022 at 10:00 a.m.

10. **Client Advisory Committee Report**

No report.

11. **Mission Moments**

Ms. Colachis thanked Mark Klaus on the great job he is doing as Executive Director. Ms. Colachis thanked Angela Yates and David Hadacek for their service as community representatives on the Finance Committee.

Julie Randolph thanked SDRC staff William Lacey, SDRC Program Manager, and Paul Mansell, SDRC Client Information Specialist, who provided SDRC brochures and flyers for the Poway Parent Advocates Seeking Solutions' (PASS) booth at the Poway Unified School District's transition resource fair.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:12 p.m. The next meeting of the Board of Directors is Tuesday, May 10, 2022, at noon.

*Approved by the Board of Directors on May 10, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar  
Tuesday, March 8, 2022

**12:00 p.m.**

1. Call to Order/Announcements Norma Ramos
2. Presentation on Board Governance Mark Klaus
3. Public Input
4. Approval of the Minutes Norma Ramos
  - February 8, 2022, Board Meeting (Action Item)
5. Chair's Report Norma Ramos
6. Executive Director's Report Mark Klaus
7. Finance Committee Report Chris Hodge
  - Contracts for Approval (Action Item):
    - A Loving Home II (HQ1637)* *Pearl's Cove (HQ0697)*
    - A Place of Grace Chase (HQ1282)* *RE Care Homes (HQ1638)*
    - APK Serene Meadowbrook (HQ0983)* *Sacred Heart Homecare 2 (HQ1640)*
    - Casa Del Manana (HQ1641)* *Sails Alexander (HQ0646)*
    - Mahalo House (HQ0948)* *Sunset Home II (HQ1592)*
    - Neuro Care (HQ1642)* *Ventana Corte Alacante (HQ0723)*
  - FY 2020-21 Regional Center B-4 Contract Amendment (Action Item)
  - MUFG Union Bank FY 2022-23 Line of Credit (Action Item)
  - The Department of Developmental Services (DDS) Fiscal Compliance Audit Report of the San Diego Regional Center for the period of July 1, 2018 through June 30, 2020 (Action Item)
8. Association of Regional Center Agencies Update Terri Colachis
9. Vendor Advisory Committee Report Wendy Forkas
10. Personnel Committee Report Pam Ehlers
11. Client Advisory Committee Report Johny Espinoza
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 12, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

March 8, 2022

### Minutes

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Terri Colachis; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Tessie Bradshaw

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Shelly Gonchoroff; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Dulce Morin; Gabriella Ohmstede; Erik Peterson; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Pamela Starmack; Ashlie Stephenson

**GUESTS PRESENT:** Libby Allman; Hunter Christian; Paloma Echeverria; Vanessa Englefield; Demra Henderson; Andrea Korogoi; Kim Larsen; Pamela MacCallum; Jack Mars; Debbie Marshall; Andrew Nunn-Miller; John Peters; Raymond Peterson, M.D.; Edwin Pineda; Valeria Saca; Peter Salgado; Viri Salgado; Brian Spahr; Connie Strohbehn; Dustin Tracy; Wade Wilde; Cali Williams

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:01 p.m.
2. **Presentation on Board Governance**  
Mark Klaus, Executive Director of the San Diego Regional Center (SDRC), presented information on board governance including the roles and responsibilities of Board Directors and the Executive Director.
3. **Public Input**  
Dustin Tracy, President of the Autism Society San Diego, and Andrea Korogi, Executive Director of the Autism Society San Diego, presented information on the Autism Society and announced their upcoming event, "Lights! Camera! Autism!" a film, music and art showcase highlighting individuals on the autism spectrum. The event will be held on April 30, 2022 at the UCSD Park & Market located at 1100 Market Street, San Diego, 92101.  
  
Molly Nocon, Chief Executive Officer of Noah Homes, announced that Noah Homes will be celebrating their 40<sup>th</sup> anniversary next year. Ms. Nocon expressed her concern for the lack of increase in service provider rates for homes that have seven beds or more. Ms. Nocon shared that she had a meeting scheduled with Mr. Klaus to discuss these concerns.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the February 8, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 8, 2022, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Ms. Ramos reported on her experience participating in the San Diego LEND program. LEND stands for Leadership Education in Neurodevelopmental and Related Disabilities. The San Diego LEND program is an interdisciplinary training program conducted in collaboration between UC San Diego, San Diego State University, Rady Children's Hospital San Diego, and government and community agencies within San Diego and Imperial counties. Ms. Ramos encouraged Board Directors to consider applying for the 2022/2023 cohort, which runs from August 2022 to May 2023. Staff will share the link to the application on the LEND website. Applications are due Friday, April 15, 2022.

6. **Executive Director's Report**

Mr. Klaus reported that the total SDRC caseload at the end of February 2022 was 35,384 which is an increase of 1,486 individuals since the beginning of the fiscal year.

Mr. Klaus recognized the work of the SDRC Rate Team, Kimberly Kyne, Lhory Montemayor, Albert Noriega, and Robert Webb-Rex in submitting needed information to the Department of Developmental Services (DDS) in order to implement new rate models as developed in the rate study in accordance with Welfare and Institutions Code 4519.10. SDRC was one of only three regional centers to achieve a 100% submission rate.

Mr. Klaus reported on the DDS Early Start Program Compliance Audit which was conducted in late January, early February 2022. DDS monitors 14 requirements, with compliance expectations of 100%. SDRC was in full compliance with 13 of the 14 requirements. Mr. Klaus thanked and recognized the SDRC Early Start Staff and Terri Cook-Clark, Regional Manager of Early Start Services, Gabriella Ohmstede, Associate Director of Client Services, and Kate Kinnamont, Director of Client Services, on their exceptional efforts.

Mr. Klaus reported that he and Ms. Ohmstede met with representatives from DDS on February 22, 2022 to review SDRC's Purchase of Service guidelines for the restoration of Camp and Social Recreation which were submitted by SDRC on December 15, 2021. Mr. Klaus reported that he anticipates that SDRC will soon receive DDS approval on the guidelines.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the 12 proposed service provider contracts for Board approval. The Finance Committee recommends approval of all 12 contracts.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contracts for services with A Loving Home II (HQ1637); A Place of Grace Chase (HQ1282); APK Serene Meadowbrook (HQ0983); Casa Del Manana (HQ1641); Mahalo House (HQ0948); Neuro Care (HQ1642); Pearl's Cove (HQ0697); RE Care Homes (HQ1638); Sacred Heart Homecare 2 (HQ1640); Sails Alexander (HQ0646); Sunset Home II (HQ1592); and, Ventana Corte Alacante (HQ0723).**

Mr. Hodge referred Directors to the Fiscal Year (FY) 2020-21 B-4 Regional Center Contract

Amendment. Mr. Hodge reported that the Finance Committee discussed the contract amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2020-21 B-4 Regional Center Contract Amendment.**

Mr. Hodge referred Directors to the proposed Line of Credit agreement with MUFG Union Bank for the period July 1, 2022 through September 30, 2022. Mr. Hodge reported that the Finance Committee is recommending that the Board of Directors approve the following formal resolution authorizing the Executive Director and the Chief Financial Officer to enter into a line of credit agreement with Union Bank. The resolution is:

The Executive Director and the Chief Financial Officer are authorized to enter into a Credit and Security Agreement (Revolving Loan Facility) with MUFG Union Bank, N.A., to borrow a revolving line of credit in the maximum principal amount of \$50,000,000, such commitment to be available for drawing for the period from July 1, 2022, through September 30, 2022. The Credit and Security Agreement is a binding obligation of the Corporation. This authorization is in addition to any other authorizations in effect. This resolution incorporates the terms of Bank's form of authorization to obtain credit, grant security, guarantee or subordinate, a copy of which is attached.

**MOTION: M/S/C the Members and Directors approved the resolution to authorize the Executive Director or the Chief Financial Officer to enter into a Credit and Security Agreement (Revolving Loan Facility) with MUFG Bank, Ltd.**

Mr. Hodge reported that the Finance Committee discussed the DDS Fiscal Compliance Audit Report of SDRC for the period July 1, 2018 through June 30, 2020. The Finance Committee recommended that the Board of Directors accept the final DDS audit report.

**MOTION: M/S/C to accept the DDS Fiscal Compliance Audit Report of SDRC for the period of July 1, 2018 through June 30, 2020.**

8. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the ARCA Board of Directors last met on January 21, 2022. At this meeting, the Board discussed the draft ARCA conservatorship policy statement. In this draft statement which was developed with regional center representatives, ARCA proposes advocating for less restrictive alternatives to conservatorship for individuals with intellectual and developmental disabilities while ensuring they have the support needed to make important life decisions.

Ms. Colachis announced that the next ARCA Academy training session scheduled for March 10, 2022, will cover the regional center intake process. Ms. Ramos encouraged Board Directors, especially newer directors, to attend the ARCA Academy training sessions.

Ms. Colachis announced that the annual ARCA Grassroots Day will be held virtually on April 5, 2022. The SDRC team will be represented by Norma Ramos, Chair, Terri Colachis, ARCA Representative, Mark Klaus, Executive Director, Neil Kramer, Legislation Liaison, Wendy

Forkas, Vendor Representative, Beth Blair, Board Director, Johny Espinoza, Board Director, and Edward Hershey, CEO of the Home of Guiding Hands.

Ms. Colachis reported that the ARCA Legislation Committee met on March 2, 2022 to review more than 90 bills. Ms. Colachis will work with Neil Kramer and Mark Klaus to provide a list of bills to be tracked by the Board of Directors.

Ms. Colachis reported that ARCA will be working with the members of the State Legislature to submit a budget request of \$21.6 million dollars to modernize the budgeting calculations for regional center operations. The current budgeting method was last updated in 2001. Another component of the ARCA budget request is to eliminate the Annual Family Program Fee. ARCA is currently seeking a legislator to sponsor the budget request.

9. **Vendor Advisory Committee Report**

Ms. Forkas reported that the next meeting of the Vendor Advisory Committee is scheduled for March 24, 2022 via Zoom. Ms. Forkas stated that a pressing topic will be the implementation of the rate study models.

Ms. Forkas reported that the Lanterman Coalition is continuing its efforts to promote their proposal to accelerate the implementation of the increases to service provider rates approved in the rate study.

10. **Personnel Committee Report**

No report.

11. **Client Advisory Committee Report**

Johny Espinoza reported the Client Advisory Committee met earlier in the day and discussed the San Diego People First Conference which will be held on August 26 and 27, 2022 at the Doubletree Hotel Hazard Center.

Mr. Espinoza reported that the Client Advisory Committee will change their scheduled meeting time to 1:30 p.m., following the Board of Directors meetings. Mr. Espinoza announced that Neil Kramer will present information to the Client Advisory Committee on proposed legislation at their next meeting scheduled for April 12, 2022.

Mr. Espinoza congratulated Board Director, Kimberly Rucker, on being elected as the President of San Diego People First.

12. **Mission Moments**

Beth Blair stated that her mission moment was that she and her roommates at her group home may be able to move back into their home by the end of April after repairs are completed following an accident where a plane crashed near their home.

Kate Kinnamont announced that March is Social Work Appreciation Month. Ms. Kinnamont reported that SDRC has planned celebrations to recognize the more than 400 service coordinators.

Tim Riemann shared that he will be working at a ranch in Chula Vista for one day over the weekend, assisting seniors.

Terri Colachis thanked her fellow Board Directors for their support and for the cards, flowers, and well wishes they sent as she recovered from injuries sustained in a significant accident.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:08 p.m. The next meeting of the Board of Directors is Tuesday, April 12, 2022, at noon.

*Approved by the Board of Directors on April 12, 2022*





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar  
Tuesday, February 8, 2022

**12:00 p.m.**

1. Call to Order/Announcements Norma Ramos
2. Presentation on Whistleblower Policy Christine Lux-Whiting
3. Public Input
4. Approval of the Minutes Norma Ramos
  - January 11, 2022, Annual Meeting (Action Item)
  - January 11, 2022, Board Meeting (Action Item)
5. Chair's Report Norma Ramos
6. Executive Director's Report Mark Klaus
  - Employee of Distinction
  - Employee Wage Recommendation (Action Item)
7. Finance Committee Report Chris Hodge
  - Contracts for Approval (Action Item):
    - APK Serene Kern (HQ0725)*
    - Banyan Adult Residential Facility (HQ0982)*
    - Chateau St. Mark 5 (HQ0630)*
    - Community Interface Services Housing Assistance (HQ0341)*
    - Helena Adult Residential Facility (HQ0660)*
    - Home of Guiding Hands Laughery House (HQ0783)*
    - Jaclyn's Home(HQ0971)*
    - Joster Manor (HQ1092)*
    - Nalas Carlton Way (HQ0377)*
    - People's Care Johnson Lake (HQ1128)*
    - Petyton's Place (HQ0731)*
    - Ruckers Facility (H50119)*
    - Utopia Home Care (HQ1196)*
8. Association of Regional Center Agencies Update Terri Colachis
9. Vendor Advisory Committee Report Wendy Forkas
10. Personnel Committee Report Pam Ehlers
11. Client Advisory Committee Report Johny Espinoza
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 8, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**February 8, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Virginia Bayer; Beth Blair; Tessie Bradshaw; Pam Ehlers; Johny Espinoza; Chris Hodge; Yasuko Mason; Laura Oakes; Norma Ramos; Julie Randolph; Erik Rascon; Timothy Riemann; Kimberly Rucker; Matthew Storey; Wendy Forkas

**DIRECTORS ABSENT:** Terri Colachis; Shirley Nakawatase; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tania Cisneros; Tamara Crittenden; Shelly Gonchoroff; Joab Gonzalez; Jose Gonzalez; Rocio Guerrero; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Christine Lux-Whiting; Seth Mader; Sheila Minick; Lhory Montemayor; Dulce Morin; Gabriella Ohmstede; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kimberly Steitz

**GUESTS PRESENT:** Hunter Christian; Pamela MacCallum; Kevin McPartland; Kimberly Mills; Norma Miranda; Andrew Nunn-Miller; Raymond Peterson, M.D.; Edwin Pineda; Laurie Purcell; Stephanie Richard; Karina Sizemore; Mary Ellen Stives; Connie Strohbahn; Stacy Sullivan; Wade Wilde; Clyde Williams; Liane Wilson

1. **Call to Order**  
Norma Ramos, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Presentation on the Whistleblower Policy**  
Christine Lux-Whiting, San Diego Regional Center (SDRC) Director of Human Resources, presented information on the agency's Whistleblower Policy.
3. **Public Input**  
Mary Ellen Stives, Manager of the State Council on Developmental Disabilities San Diego – Imperial Regional Office, thanked SDRC for their support of the Leading the Charge conference.  
Ms. Stives announced that the State Council will begin another series of emergency preparedness classes for self-advocates on March 1, 2022.
4. **Approval of Minutes**  
Ms. Ramos referred the Directors to the draft minutes of the January 11, 2022, Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 11, 2022, Annual Meeting are approved as submitted.**

Ms. Ramos referred the Directors to the draft minutes of the January 11, 2022, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 11, 2022, Board of Directors meeting**

**are approved as submitted.**

5. **Chair's Report**

Ms. Ramos thanked the Board of Directors for the opportunity to serve as Chair. Ms. Ramos welcomed newly elected Board Directors, Virginia Bayer and Julie Randolph.

Ms. Ramos commented on her experience attending the University of San Diego's Non-Profit Governance Symposium. Ms. Ramos encouraged all Board Directors to consider attending next year.

Ms. Ramos referred Directors to the employee wage recommendation. Ms. Ramos explained that a wage increase would assist in employee recruitment and retention efforts. Ms. Ramos asked Mark Klaus to provide more information on this item. Mr. Klaus reported that he is recommending a 6% increase in wages for all SDRC employees currently employed and in good standing to be effective March 7, 2022. This increase would raise the base as well as the ceiling of all salary ranges. Mr. Klaus remarked that approving this increase would assist in filling the 90 currently open positions and the more than 100 additional positions that are expected to become available over the next six months.

**MOTION: M/S/C to approve the 6% salary adjustment for all SDRC employees that are currently employed and in good standing, effective March 7, 2022.**

6. **Executive Director's Report**

Mr. Klaus reported that the total SDRC caseload at the end of January 2022 was 35,125 which is an increase of 1,227 individuals since the beginning of the fiscal year.

Mr. Klaus recognized Sheila Minick as an Employee of Distinction. Mr. Klaus thanked Ms. Minick for her 35 years of dedicated service at SDRC.

Mr. Klaus reported that SDRC's Purchase of Service guidelines for the restoration of camp and social recreation services were submitted to the Department of Developmental Services (DDS) by December 15, 2021 as required. DDS has informed SDRC that they are still in the process of reviewing the proposed revisions.

Mr. Klaus referred Directors to the proposed Board training calendar for 2022.

Mr. Klaus reported that in January 2022 there were 1,519 individuals served by the SDRC who tested positive for COVID-19. A special incident report is required for each client who tests positive for COVID-19. Mr. Klaus recognized the efforts of the special incidents staff and their supervisor, Johanna Stafford, SDRC Program Manager, for their work, processing up to 200 special incident reports a day. There were 488 SDRC and service provider staff who tested positive in January 2022.

Mr. Klaus recognized and thanked SDRC staff and SDRC's community partners, service providers, the State Council on Developmental Disabilities, and parent groups in Imperial Valley who have come together to help individuals with developmental disabilities during the pandemic. SDRC staff and community partners came together to provide more than

14.5 million pieces of PPE, provide opportunities for testing, and coordinated vaccine and booster clinics to help protect the health and safety of our community.

7. **Finance Committee Report**

Treasurer Chris Hodge reported that the Finance Committee met earlier in the day and reviewed the 13 proposed service provider contracts for Board approval. The Finance Committee recommends approval of all 13 contracts.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with APK Serene Kern (HQ0725); Banyan Adult Residential Facility (HQ0982); Chateau St. Mark 5 (HQ0630); Community Interface Services Housing Assistance (HQ0341); Helena Adult Residential Facility (HQ0660); Home of Guiding Hands Laughery House (HQ0783); Jaclyn's Home(HQ0971); Joster Manor (HQ1092); Nalas Carlton Way (HQ0377); People's Care Johnson Lake (HQ1128); Petyton's Place (HQ0731); Ruckers Facility (H50119); and, Utopia Home Care (HQ1196).**

8. **Association of Regional Center Agencies (ARCA) Update**

Mr. Klaus reported on behalf of Terri Colachis. Mr. Klaus referred Directors to ARCA's position on the Governor's budget proposal. ARCA supports funding \$427.1 million towards implementation of the April 1, 2022, service provider rate increases as well as the Lanterman Coalition's proposal of accelerating the rate model implementation. The budget that was approved last fiscal year included implementing 25% of the rate model increase by April 1, 2022 and an additional 50% in July 1, 2023 to attain full implementation of the rate models. The Lanterman Coalition's proposal is to move up the 50% implementation from July 1, 2023 to July 1, 2022. ARCA is also in support of the Governor's proposal to reduce caseload ratios, to add 900 service coordinator positions throughout the regional center system effective July 1, 2022 and a reduction in caseload ratios to 1 to 40 for children aged birth to five years.

ARCA is working to schedule Grassroots Day in early April 2022. Grassroots Day will be held virtually again this year.

ARCA's legislative committee will meet on February 9, 2022. They will discuss their position on Assembly Bill 1663 which proposes significant changes to conservatorship and guardianship.

The Assembly Subcommittee 1 which hears matters regarding the Department of Developmental Services budget will have their first meeting to review the proposed State budget on February 9, 2022.

9. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Vendor Advisory Committee and the Developmental Disability Providers Network (DDPN) has a special joint meeting scheduled with DDS on Thursday, February 10, 2022 at 11:00 a.m. to discuss the Direct Support Professional Workforce Survey.

The Lanterman Coalition is in support of accelerating the implementation of the service

provider rate models. They are recommending moving up the implementation of the next 50% of the rate models in July 1, 2022 versus the originally scheduled date of July 1, 2023. In their meetings with DDS, the Legislative Analyst Office (LAO), and legislators, the Lanterman Coalition has been highlighting the severe staffing crisis service providers have been experiencing since the pandemic. Some service providers have stopped adding names to their wait lists and have given notice to discontinue services to clients, as they do not have enough staff to meet clients' needs. Accelerated implementation of the rate models would allow service providers the ability to have an edge in the competitive labor market. The Lanterman Coalition is also looking at ongoing updates to the rate models to ensure that service providers are able to make the transition to an outcome-based system and are compliant with Home and Community Based Services requirements.

10. **Client Advisory Committee Report**

Johny Espinoza reported that the Client Advisory Committee met earlier in the day. Mr. Espinoza stated that it was an honor to be selected to serve as Chair of the Client Advisory Committee. Mr. Espinoza announced that the Imperial San Diego People First self-advocacy conference will be held on March 27 and 28, 2022. San Diego People First will hold their self-advocacy conference on August 26 and 27, 2022 at the Doubletree in Mission Valley.

11. **Personnel Committee Report**

Pamela Ehlers reported on the booster mandate for staff that is a result of an Order of the State Public Health Officer which requires that all regional center employees receive a booster dose of the COVID-19 vaccine by March 1, 2022 or within two weeks of becoming eligible for a booster. Currently, there are 48 staff who are eligible for a booster who have not received their booster dose.

Ms. Ehlers reported that the Personnel Committee is also in support of the wage increase for staff.

11. **Mission Moments**

Johny Espinoza shared that he has been working for four months at Goodwill Industries.

Ms. Ramos thanked SDRC staff and community partners for providing COVID-19 relief efforts to individuals with developmental disabilities and their family members.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:47 p.m. The next meeting of the Board of Directors is Tuesday, March 8, 2022, at noon.

*Approved by the Board of Directors on March 8, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## SDICDSI Board of Directors

### ANNUAL MEETING

Via Zoom Webinar

Tuesday, January 11, 2022

**12:00 p.m.**

- |    |   |                    |
|----|---|--------------------|
| 1. | Call to Order/Announcements   | Shirley Nakawatase |
| 2. | Nominating and Bylaws Committee Report <ul style="list-style-type: none"><li>– Re-election of Corporate Directors (Action Item)</li><li>– Election of Corporate Directors (Action Item)</li><li>– Election of Corporate Officers (Action Item)</li><li>– Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)</li></ul> | Norma Ramos        |
| 3. | Recognition of Outgoing Directors <ul style="list-style-type: none"><li>– David Hadacek</li><li>– Angela Yates</li></ul>  | Shirley Nakawatase |
| 4. | Recognition of Outgoing Chair   | Chair Elect        |
| 5. | Remarks from the Chair Elect  | Chair Elect        |
| 6. | Adjourn   |                    |



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**ANNUAL MEETING**  
**San Diego Imperial Counties Developmental Services, Inc. (SDICDSI)**  
**Board of Directors**  
**Via Zoom**  
**January 11, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Wendy Forkas; Angela Yates

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Michael Bell; Shelly Gonchoroff; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Dulce Morin; Gabriella Ohmstede; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson

**GUESTS PRESENT:** Virginia Bayer; Hunter Christian; Pamela MacCallum; Kevin McPartland; Kimberly Mills; Norma Miranda; Andrew Nunn-Miller; Raymond Peterson, M.D.; Edwin Pineda; Laurie Purcell; Julie Randolph; Stephanie Richard; Rene Rodriguez; Karina Sizemore; Mary Ellen Stives; Connie Strohbehn; Stacy Sullivan; Wade Wilde; Liane Wilson; Clyde Williams

1. **Call to Order**  
Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the annual meeting of the SDICDSI Board of Directors to order at 12:01 p.m.
2. **Public Input**  
There was no public input.
3. **Nominating and Bylaws Committee Report**  
Norma Ramos reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: Tessie Bradshaw, Shirley Nakawatase, Timothy Riemann, and Matthew Storey. If reelected, each term will be for three years, from February 1, 2022, to January 31, 2025.

**MOTION: M/S/C to reelect Tessie Bradshaw, Shirley Nakawatase, Timothy Riemann, and Matthew Storey.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Virginia Bayer and Julie Randolph as new Directors on the Board.

If elected, each term would be for one year, from February 1, 2022, to January 31, 2023. Ms. Bayer is a retired naval officer who has demonstrated experience in Board Governance, serving on the Board of Directors for Father Joe's Villages since 2015. Ms. Randolph is an administrative assistant who co-leads two parent support groups.

**MOTION: M/S/C to elect Virginia Bayer and Julie Randolph to serve one-year terms commencing February 1, 2022, and ending January 31, 2023, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended the following slate for Corporate Officers for terms beginning February 1, 2022, and ending on January 31, 2023. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	Norma Ramos
For Vice-Chair	Matthew Storey
For Secretary	Laura Oakes
For Treasurer	Chris Hodge
For ARCA Representative	Terri Colachis
For Immediate Past Chair	Shirley Nakawatase

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2022, through January 31, 2023: Norma Ramos, Chair; Matthew Storey, Vice-Chair; Laura Oakes, Secretary; Chris Hodge, Treasurer; Terri Colachis, ARCA Representative; and, Shirley Nakawatase, Immediate Past Chair.**

Ms. Ramos announced that the Vendor Advisory Committee reelected Wendy Forkas to serve a one-year term as the Service Provider representative on the Board of Directors beginning February 1, 2022, through January 31, 2023.

4. **Recognition of Outgoing Directors**  
Ms. Nakawatase recognized David Hadacek and Angela Yates for their service on the Board of Directors.
5. **Recognition of Outgoing Chair**  
Chair-Elect, Norma Ramos, thanked Chair, Shirley Nakawatase for her service on the Board of Directors. Ms. Ramos remarked on Ms. Nakawatase’s exemplary leadership especially during the pandemic.
6. **Remarks from the Chair-Elect**  
Ms. Ramos thanked the Board for electing her as the new Chair. Ms. Ramos stated that as a parent of a client of the San Diego Regional Center (SDRC), she understands the concerns that families have for their loved ones. Ms. Ramos remarked that there are great opportunities awaiting the SDRC, as there has been unprecedented investments into the disability service delivery system in California which will allow for improved outcomes for individuals with developmental disabilities. Ms. Ramos stated that she looks forward to working with Mark Klaus, the new Executive Director. She thanked the service provider community and expressed her commitment to working with SDRC’s community partners. Ms. Ramos thanked service coordinators, remarking how important they are to families.



7. **Adjournment**

Ms. Nakawatase thanked those in attendance and the annual meeting was adjourned at 12:12 p.m.

*Approved by the Board of Directors on February 8, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar  
Tuesday, January 11, 2022

**12:15 p.m.**

- |    |   |                    |
|----|---|--------------------|
| 1. | Call to Order/Announcements   | Shirley Nakawatase |
| 2. | Public Input  |                    |
| 3. | Approval of the Minutes<br>– December 14, 2021, Board Meeting (Action Item)   | Shirley Nakawatase |
| 4. | Chair's Report  | Shirley Nakawatase |
| 5. | Executive Director's Report   | Mark Klaus         |
| 6. | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Home of Guiding Hands Transportation (HQ1133)</i><br><i>Mountain Shadows Ancillary Services (HQ1055)</i><br>– FY 2021-22 Regional Center C-2 Contract Amendment (Action Item) | Pam Ehlers         |
| 7. | Vendor Advisory Committee Report  | Wendy Forkas       |
| 8. | Mission Moments   |                    |
| 9. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 8, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**January 11, 2022**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Wendy Forkas; Angela Yates

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Michael Bell; Shelly Gonchoroff; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Dulce Morin; Gabriella Ohmstede; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson

**GUESTS PRESENT:** Virginia Bayer; Hunter Christian; Pamela MacCallum; Kevin McPartland; Kimberly Mills; Norma Miranda; Andrew Nunn-Miller; Raymond Peterson, M.D.; Edwin Pineda; Laurie Purcell; Julie Randolph; Stephanie Richard; Rene Rodriguez; Karina Sizemore; Mary Ellen Stives; Connie Strohbeh; Stacy Sullivan; Wade Wilde; Liane Wilson; Clyde Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:12 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the December 14, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 14, 2021, Board of Directors' meeting are approved as submitted.**

5. **Chair's Report**

Ms. Nakawatase remarked on how this has been a year of transition. Ms. Nakawatase expressed gratitude for Mark Klaus' successful transition to the position of Executive Director. Ms. Nakawatase conveyed her confidence in Norma Ramos as the new Board Chair.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload continues to increase at a very rapid pace both in San Diego and Imperial counties, and at the end of December 2021, the total was 34,900 individuals.

Mr. Klaus thanked the Foundation for Developmental Disabilities for their \$10,000 donation in support of the Adopt a Family program which supports families and clients in

celebrating the holiday season. Mr. Klaus extended his thanks to SDRC Regional Manager, Miguel Larios, and his team of volunteer staff who helped distribute gifts to the 76 families that benefited from this program.

Mr. Klaus reported that the San Diego Seals event and the County Board of Supervisors resolution have both been postponed due to the uptick in COVID-19 cases.

Mr. Klaus requested that Kate Kinnamont, SDRC Director of Client Services, provide an update on reported COVID-19 cases. Ms. Kinnamont reported that for the period of January 3 to January 10, 2022, there were 328 individuals being served by the SDRC who tested positive for COVID-19. Ms. Kinnamont reported that 232 service provider staff were reported to have tested positive for COVID-19. During that same time period, SDRC has had 20 staff who tested positive.

Mr. Klaus reported that Dr. Vo's office in Imperial County has offered to provide COVID-19 testing to SDRC clients and their family members. SDRC will be sharing information on this resource with the community.

Mr. Klaus reported that the Governor's proposed budget was released on January 10, 2022. Mr. Klaus reported that included in the Governor's budget proposal is a significant increase in operations funding for regional centers to address caseload ratios.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the two proposed service provider contracts for Board approval. The Finance Committee recommends approval of both contracts.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with Home of Guiding Hands Transportation (HQ1133) and Mountain Shadows Ancillary Services (HQ1055).**

Ms. Ehlers referred Directors to the Fiscal Year (FY) 2021-22 C-2 Regional Center Contract Amendment. Ms. Ehlers reported that the Finance Committee discussed the contract amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2021-22 C-2 Regional Center Contract Amendment.**

8. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Vendor Advisory Committee voted to elect a Vendor Representative to the Board of Directors at their meeting earlier in the day. Ms. Forkas thanked the Vendor Advisory Committee for voting for her to continue in the role of Vendor Representative for another year.

Ms. Forkas reported that the Vendor Advisory Committee discussed the Governor's Budget Proposal. Ms. Forkas reported that the Lanterman Coalition met on January 20, 2022 to work on a response to the Governor's budget. The Lanterman Coalition is advocating for an

acceleration on the implementation of the rate study to provide rate increases for service providers.

Ms. Forkas reported that with the current rise in COVID-19 cases, service providers are struggling to find staff to support client needs. Service providers are also in need of testing resources.

11. **Mission Moments**

Ms. Nakawatase asked newly elected Board Directors, Virginia Bayer and Julie Randolph to introduce themselves to the Board.

Pam Ehlers shared that her Mission Moment was being able to receive COVID-19 testing at the SDRC in order for her son to be able to return to school after the holiday break. Ms. Ehlers also expressed her gratitude for SDRC Home and Community Based Services Specialist, Tiffany Swan and her work in providing testing.

David Hadacek shared that he took his daughter to attend the Enchanted Village event at Noah Homes. Ms. Forkas remarked that she also attended the Enchanted Village and shared that it was a very enjoyable event.

Beth Blair stated that she misses everyone is looking forward to a time when she will see everyone in person again at the Board of Directors meetings.

Angela Yates thanked Ms. Nakawatase for her positivity and her leadership as Chair, especially during the pandemic.

Timothy Riemann reported that he is receiving COVID-19 testing at work and thanked SDRC for their support.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:56 p.m. The next meeting of the Board of Directors is Tuesday, February 8, 2022, at noon.

*Approved by the Board of Directors on February 8, 2022*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, December 14, 2021

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation on Mental Health Services Act PeerLINKS Imperial Valley Joab Gonzalez
3. Public Input
4. Approval of the Minutes Shirley Nakawatase  
– November 9, 2021, Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
6. Executive Director's Report Mark Klaus  
– Purchase of Service Guidelines (Action Item)
7. Finance Committee Report Pam Ehlers  
– Contracts for Approval (Action Item):  
*Tender Loving Care (HQ0046)*  
*Stantcheva Residential #2 (HQ0253)*  
*Accredited Respite Services (HQ0465)*  
*Pacific Supported Living Services (HQ1238)*  
*Sunrise Adult Residential Facility (HQ1367)*  
*Oceana Residential Care (HQ1368)*  
*Unexpected Possibilities, Inc. 2 (HQ1628)*  
*University of New Hampshire – Institute on Disability (PY1665)*
8. Vendor Advisory Committee Report Wendy Forkas
9. Nominating and Bylaws Committee Report Norma Ramos  
– Revision of the Corporate Bylaws (Action Item)
10. Personnel Committee Report Laura Oakes
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, January 11, 2022, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**December 14, 2021**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Johny Espinoza; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Joab Gonzalez; Maria Hanks; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Miguel Larios; Seth Mader; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson

**GUESTS PRESENT:** Dora Acosta; David Bernstein; John Campbell; Lizette Ceja; Hunter Christian; Brian Garbark; Jacqueline Gaytan; Edward Hershey; Kimberly Larsen; Marcie Laws; Kevin McPartland; Kim Mills; Molly Nocon; John Peters; Edwin Pineda; Laurie Purcell; Margie Swafford; Wade Wilde; Clyde Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:05 p.m.

2. **Public Input**

There was no public input.

3. **Presentation on Mental Health Services Act PeerLINKS Imperial Valley**

Due to technical difficulties, the presentation on PeerLINKS Imperial Valley was postponed.

4. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the November 9, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 9, 2021, Board of Directors' meeting are approved as submitted.**

5. **Chair's Report**

Ms. Nakawatase remarked on the joy of seeing friends and family again since the pandemic and commented that the San Diego Regional Center (SDRC) and its Board of Directors is like a family.

6. **Executive Director's Report**

Mark Klaus reported that the total SDRC caseload continues to increase and at the end of November the total was 34,741 individuals.

Mr. Klaus reported that this last month SDRC has received resignations from some key

staff. Mr. Klaus recognized and thanked Ron Plotkin, Ph.D., Special Projects Manager, Lori Robinson, Regional Manager of the Imperial Valley Offices, and Ron House, Agency Counsel, as they each are entering retirement.

Mr. Klaus reported that the Developmental Disability Providers Network (DDPN) held its seventh annual Leading the Charge event on December 2, 2021. Mr. Klaus remarked that it was great day that showcased the collaboration between family members, service providers, and the SDRC. Edward Hershey, CEO and President of the Home of Guiding Hands, and Suzy Requarth, Regional Manager and Coordinator of the Self-Determination Program, were recognized for their work and presented with Leading the Charge Awards. Mr. Klaus thanked Wendy Forkas, Vendor Representative and Chair of the Leading the Charge event, for her work in coordinating the event.

Mr. Klaus referred Directors to the draft Purchase of Service Guidelines. Mr. Klaus reported that Welfare and Institutions Code section 4648.5 restored regional center authority to fund camping services and associated travel expenses; social recreation activities; educational services for children three to 17, inclusive, years of age; and nonmedical therapies, including, but not limited to, specialized recreation, art, dance, and music.

**MOTION: M/S/C to adopt the revised Purchase of Service Guidelines for camping services; social recreation activities; educational services; and, nonmedical therapies.**

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the eight proposed service provider contracts for Board approval. The Finance Committee recommends approval of all eight contracts. Ms. Ehlers reported that the contract with University of New Hampshire – Institute on Disability will have a retroactive effective date of August 1, 2021.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with Tender Loving Care (HQ0046); Stantcheva Residential #2 (HQ0253); Accredited Respite Services (HQ0465); Pacific Supported Living Services (HQ1238); Sunrise Adult Residential Facility (HQ1367); Oceana Residential Care (HQ1368); Unexpected Possibilities, Inc. 2 (HQ1628); and, University of New Hampshire – Institute on Disability (PY1665) with an effective date retroactive to August 1, 2021.**

8. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Vendor Advisory Committee will meet on January 11, 2021, to hold elections for the vendor representative and chair of the Vendor Advisory Committee.

Ms. Forkas reported that 220 people attended the Leading the Charge event. Ms. Forkas thanked SDRC for their sponsorship of the event.

9. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day and interviewed two candidates for the Board of Directors.



Ms. Ramos referred Directors to the draft corporate bylaws. Ms. Ramos reported that the Nominating and Bylaws Committee recommends that the Board approve the bylaws as amended.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

10. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee met earlier in the day and reviewed agenda items. The Committee reviewed new job descriptions for positions created in trailer bill language. Also reviewed were delinquent performance reviews and legal matters.

11. **Mission Moments**

Angela Yates stated that a Mission Moment for her was attending the Leading the Charge event and listening to the speakers.

Ms. Nakawatase thanked Mark for his work with service providers and advocacy groups in Imperial Valley and for the work they are doing to develop better resources in Imperial. Ms. Nakawatase thanked and recognized Ron Plotkin, Lori Robinson, and Ron House for their service to SDRC.

Ron Plotkin reflected on the origin of the Mission Moment and acknowledged Ms. Nakawatase on her efforts to make the Mission Moment a regular part of the Board meetings. Dr. Plotkin thanked the Board of Directors for the opportunity to work toward fulfilling personal and professional goals and commended the Board on its selection of Mr. Klaus as the new Executive Director.

Kimberly Rucker shared that her Mission Moment was being elected as the President of San Diego People's First for the next two years.

Beth Blair stated that her Mission Moment was being able to attend the Board meeting in person and getting to see everyone again. Ms. Blair also stated that she enjoyed attending the Leading the Charge event.

Timothy Riemann thanked the Home of Guiding Hands staff for providing transportation to today's Board of Directors meeting.

Terri Colachis shared that her Mission Moment was being able to meet in person again. She thanked Ron Plotkin for his work over the years. Ms. Colachis recognized Angela Yates and David Hadacek, Board Directors who will be retiring at the end of January 2022.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:41 p.m. The next meeting of the Board of Directors is Tuesday, January 11, 2022, at noon.

***Approved by the Board of Directors on January 11, 2022***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar

Tuesday, November 9, 2021

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input
3. Approval of the Minutes Shirley Nakawatase
  - October 12, 2021, Board Meeting (Action Item)
4. Chair's Report Shirley Nakawatase
  - 2021 Department of Developmental Services Performance Contract (Action Item)
5. Executive Director's Report Mark Klaus
6. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Affinity Residential Care (HQ1364)*
    - El Cerrito Adult Residential Facility (HQ1626)*
    - Gandara Residential Care 2 (HQ1362)*
    - J&A Care, LLC. (HQ1335)*
    - Lucy's Home (H59103)*
    - Marlo's Adult Residential Facility (HQ1612)*
    - San Diego Community Living Services, Inc. (HQ0775)*
    - SDY Management LLC, Yellow Cab (HQ1621)*
    - Wendy's Guest Home (HQ0269)*
  - San Diego Regional Center Office Lease for 3095 N. Imperial Ave, El Centro, CA 92243 (Action Item)
7. Audit Committee Report Terri Colachis
  - FY 2020 Financial Statements and Independent Auditors' Reports (Action Item)
8. Vendor Advisory Committee Report Wendy Forkas
9. Nominating and Bylaws Committee Report Norma Ramos
10. Personnel Committee Report Laura Oakes
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, December 14, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING**  
**November 9, 2021**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Matthew Storey

**STAFF PRESENT:** Michael Bell; Maria Hanks; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Mark Klaus; Neil Kramer; Seth Mader; Dulce Morin; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Megan Christianson; Charles Davis; Jay Ericson; Gary Greco; Edward Hershey; Raymond “Mac” Peterson; Edwin Pineda; Wade Wilde; Sheila Schaible

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:01 p.m.

2. **Public Input**

Jay Ericson, family member of an individual served by the San Diego Regional Center (SDRC), reported concerns about transportation services received through Yellow Cab.

Sheila Schaible, family member of an individual served by SDRC, also reported concerns about safety and reliability of transportation provided by Yellow Cab.

Mark Klaus, SDRC Executive Director, acknowledged concerns and reported that the proposed contract for services with Yellow Cab had been pulled from the agenda on reports of issues with their services.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the October 12, 2021, Board of Directors’ meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 12, 2021, Board of Directors’ meeting are approved as submitted.**

4. **Chair’s Report**

Ms. Nakawatase welcomed Mark Klaus, newly appointed Executive Director, and shared the Board’s enthusiasm for working in collaboration with Mr. Klaus.

Ms. Nakawatase referred Directors to the 2021 Department of Developmental Services (DDS) Performance Contract.

**MOTION: M/S/C to approve the 2022 DDS Performance Contract as amended to include activity of informing clients and families about the Self-Determination Program.**

5. **Executive Director's Report**

Mr. Klaus reported that the total SDRC caseload is now 34,643 and the rate of growth continues to be strong.

Mr. Klaus thanked the Board of Directors, SDRC staff, community partners and Carlos Flores for the open communication and collaboration in helping him to make a seamless transition to the position of Executive Director.

Mr. Klaus reported that the operations spending plan for fiscal year (FY) 2021-2022 that was approved by the Board at their meeting in October included the addition of 50 new employees. Of the 50 new positions, 13 positions are specified in trailer bill language and the rest of the new hires will be mostly service coordinators.

Mr. Klaus referred Directors to a summary that DDS presented to the Association of Regional Center Agencies (ARCA) Board of Directors on the outcomes of the FY 2021-2022 State Budget. Mr. Klaus remarked that the investment in the developmental disability system in California was truly historic. Mr. Klaus reported that SDRC will continue to be an active participant in the new initiatives resulting from the FY 2021-2022 State Budget and Trailer Bill language.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the eight proposed service provider contracts for Board approval. The Finance Committee recommends approval of all eight contracts. A ninth contract with SDY Management LLC, Yellow Cab, was pulled from the agenda.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with Affinity Residential Care (HQ1364); El Cerrito Adult Residential Facility (HQ1626); Gandara Residential Care 2 (HQ1362); J&A Care, LLC (HQ1335); Lucy's Home (H59103); Marlo's Adult Residential Facility (HQ1612); San Diego Community Living Services, Inc. (HQ0775); and, Wendy's Guest Home (HQ0269).**

Ms. Ehlers referred Directors to the SDRC Office Lease for 3095 N. Imperial Ave, El Centro, CA 92243. Ms. Ehlers reported that the Finance Committee discussed the office lease and recommended Board approval.

**MOTION: M/S/C to approve the SDRC Office Lease for 3095 N. Imperial Ave, El Centro, CA 92243.**

7. **Audit Committee Report**

Terri Colachis referred Directors to the FY 2020 Financial Statements and Independent Auditors' Reports. Ms. Colachis reported that the auditors issued an unmodified auditors' opinion on the San Diego Imperial Counties Developmental Services, Inc. (SDICDSI)

financial statements. No material weaknesses were identified and no significant deficiencies were identified by the audit.

Ms. Colachis reported that the Audit Committee met on October 28, 2021, to discuss the financial statements and independent auditors' reports. The Audit Committee recommends that the Board of Directors accept the FY 2020 financial statements and independent auditors' reports.

**MOTION: M/S/C to accept the FY 2020 financial statements and independent auditors' reports.**

8. **Vendor Advisory Committee Report**

Wendy Forkas reported that the next meeting of the Vendor Advisory Committee is scheduled for November 18, 2021 and will be held in person with an option to join by Zoom. Mr. Klaus is scheduled to present information on the service provider rate model implementation.

Ms. Forkas announced that there are only 50 tickets left to attend the Developmental Disabilities Provider Network (DDPN) Leading the Charge event scheduled for December 2, 2021.

Ms. Forkas reported that work continues on a social media campaign to thank legislators for the commitment to service providers and the developmental disability system in the State Budget.

9. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day and interviewed one candidate for the Board of Directors and will interview two more candidates in December. Ms. Ramos reported that the Nominating and Bylaws Committee anticipates bringing the revised bylaws to the Board for approval in December.

10. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee met earlier in the day and reviewed staffing needs. Currently there are 13 added positions in Trailer Bill Language in addition to 90 current vacancies. In October there were 23 employee departures.

11. **Mission Moments**

Johny Espinoza shared that his Mission Moment was finding employment through Goodwill.

Terri Colachis shared that her Mission Moment was her daughter and her friend passing out candy to Trick or Treaters on Halloween.

Kate Kinnamont shared that an individual served by SDRC was recently hired as a receptionist and has been a very cheerful addition to the team.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:49 p.m. The next meeting of the Board of Directors is Tuesday, December 14, 2021, at noon.

*Approved by the Board of Directors on December 14, 2021.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
Via Zoom Webinar  
Tuesday, October 12, 2021  
**12:00 p.m.**

- |     |  |                                  |
|-----|--|----------------------------------|
| 1.  | Call to Order/Announcements  | Shirley Nakawatase               |
| 2.  | Presentation on Monitoring of Residential Service Providers  | Robert Webb-Rex<br>Patty Alvarez |
| 3.  | Public Input   |                                  |
| 4.  | Approval of the Minutes<br>– September 14, Board Meeting (Action Item)   | Shirley Nakawatase               |
| 5.  | Chair’s Report   | Shirley Nakawatase               |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>APK Serene Hannalei (HQ0849)</i><br><i>San Diego Metro Sedan (HQ1609)</i><br><i>Sierra Way Home (HQ1611)</i><br>– FY 2021/2022 C-1 Regional Center Contract Amendment<br>(Action Item) | Pam Ehlers                       |
| 7.  | Executive Director’s Report<br>– Proposed Fiscal Year 2021/2022 Operations (OPS) Spending Plan<br>(Action Item)  | Carlos Flores                    |
| 8.  | Vendor Advisory Committee Report   | Wendy Forkas                     |
| 9.  | Nominating and Bylaws Committee Report<br>– Revision of the Corporate Bylaws (Action Item)   | Norma Ramos                      |
| 10. | Personnel Committee Report   | Laura Oakes                      |
| 11. | Client Advisory Committee Report   | Kimberly Rucker                  |
| 12. | Mission Moments  |                                  |
| 13. | Adjourn  |                                  |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, November 9, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**October 12, 2021**  
**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Tessie Bradshaw

**STAFF PRESENT:** Patty Alvarez; Michael Bell; Delia Camacho; Kathy Cattell; Sue Cavanagh; Terri Cook-Clark; Tamara Crittenden; Carlos Flores; Shelly Gonchoroff; Jose Gonzalez; Maria Hanks; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Miguel Larios; Seth Mader; Dulce Morin; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Lori Robinson; Christo Rose; Bonnie Sebright; Lori Sorenson; Kim Steitz; Ashlie Stephenson; Brian Uribe; Robert Webb-Rex; Yesenia Yopez; Raquel Zaragoza

**GUESTS PRESENT:** Dora Acosta; Hunter Christian; Lizette Ceja; Jessica Farber; Max Fernandez; Lenika Flores; Brian Garbark; Gary Greco; Mark Klaus; Adam Lomeli; Bill Mara; Cornell Montgomery; Molly Nocon; Raymond "Mac" Peterson; Edwin Pineda; Stephanie Richard; Leticia Ruiz-Mylenek; Rachel Schlesinger; Brian Spahr; Andrea Serrano; Wade Wilde; Cali Williams

1. **Call to Order**  
Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:01 p.m.
2. **Presentation on Monitoring of Residential Service Providers**  
Robert Webb-Rex, San Diego Regional Center (SDRC) Evaluation Specialist, and Patty Alvarez, SDRC Service Coordinator, presented information on SDRC's role in monitoring residential services providers.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Ms. Nakawatase referred the Directors to the draft minutes of the September 14, 2021, Board of Directors' meeting and asked for approval.  
**MOTION: M/S/C that the Minutes of the September 14, 2021, Board of Directors' meeting are approved as submitted.**
5. **Chair's Report**  
Ms. Nakawatase announced a meet and greet with Edward Hershey, the new Chief Executive Officer of the Home of Guiding Hands, on October 19, 2021, at the Trails Eatery from 5:00 to 7:00 p.m.



Ms. Nakawatase recognized Carlos Flores, Executive Director of the San Diego Regional Center, for his 22 years of service and his many accomplishments during his 14 years as the Executive Director. Ms. Nakawatase announced a retirement party for Carlos Flores scheduled for October 21, 2021 at Humphrey's by the Bay.

6. **Finance Committee Report**

Angela Yates reported on behalf of Treasurer Pam Ehlers that the Finance Committee met earlier in the day and reviewed the three proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with APK Serene Hannalei (HQ0849); San Diego Metro Sedan (HQ1609); and, Sierra Way Home (HQ1611).**

Ms. Yates referred Directors to the Fiscal Year (FY) 2021-22 C-1 Regional Center Contract Amendment. Ms. Yates reported that the Finance Committee discussed the contract amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2021-22 C-1 Regional Center Contract Amendment.**

7. **Executive Director's Report**

Mr. Flores reported that the total SDRC caseload is now 34,390 and the rate of growth during the month of September 2021 was more than double the rate of growth during August 2021.

Mr. Flores reported that 82% of the operations allocation is set aside for personnel. In an effort to recruit and maintain staff, staff is recommending to increase salary ranges by 5% effective October 16, 2021. This would increase the base and ceiling of all salary ranges. The proposed operations spending plan also includes a 3% increase for employees at the time of their performance evaluation. During the fiscal year, the total salary increase for each employee will be 8%. Employees must be currently employed and in good standing to receive the increases. The operations spending plan also includes the addition of 50 new employees to address caseload ratios.

**MOTION: M/S/C to approve the Proposed Fiscal Year 2021-22 Operations Spending Plan.**

Mr. Flores remarked on his 44-year career in the developmental disability community, his 22 years at the San Diego Regional Center, and the past 14 years as Executive Director. Mr. Flores thanked the Board of Directors for the opportunity to serve.

8. **Vendor Advisory Committee Report**

Wendy Forkas shared that the members of the Vendor Advisory Committee were looking forward to honoring Mr. Flores at his retirement party on October 21, 2021. Ms. Forkas reported that the next meeting of the Vendor Advisory Committee is scheduled for November 18, 2021 at 10:00 a.m.

9. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day and reviewed an application from a prospective Board candidate. The Committee reviewed the Board composition, the slate for reelections, and discussed possible Board Officer candidates for 2022. Ms. Ramos reported that the Committee will be postponing the recommendation to approve the revisions to the corporate bylaws due the passage of Assembly Bill (AB) 633 which will have an impact on the bylaws. Corporate counsel will review the bylaws and include any needed revisions related to AB 633.

10. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee met earlier in the day and reviewed the proposed increase in authorized positions and salaries.

11. **Client Advisory Committee Report**

Kimberly Rucker reported that the Client Advisory Committee met earlier in the day and reviewed the proposed 2022 Department of Developmental Services (DDS) Performance Contract. Ms. Rucker reported that the Client Advisory Committee agreed to schedule their next meeting in January 2022.

12. **Mission Moments**

There were no mission moments shared.

13. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:51 p.m. The next meeting of the Board of Directors is Tuesday, November 9, 2021, at noon.

*Approved by the Board of Directors on November 9, 2021*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE SDICDSI Board of Directors Meeting

Via Zoom Webinar  
Tuesday, September 14, 2021  
**12:00 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | Shirley Nakawatase |
| 2.  | Public Input<br>– 2022 Performance Contract   | Lori Sorenson      |
| 3.  | Approval of the Minutes<br>– August 10, 2021, Board Meeting (Action Item)   | Shirley Nakawatase |
| 4.  | Chair’s Report<br>– Senate Bill 639 (Action Item)   | Shirley Nakawatase |
| 5.  | Executive Director’s Report   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Angelina’s Home (HQ1605)</i><br><i>Best Residential (HQ0806)</i><br><i>Brandywood Home #2 (HQ1517)</i><br><i>Bright Home Board and Care (HQ1339)</i><br><i>CFP Home Care (HQ0176)</i><br><i>Community Interface Services (PY2444)</i><br><i>Sanchez Residential Care #1 (HQ0858)</i><br><i>Serenity Home Care (HQ0645)</i><br><i>SJIC Home (HQ0653)</i><br><i>St. Anthony’s Board and Care (HQ1342)</i> | Pam Ehlers         |
| 7.  | Vendor Advisory Committee Report  | Wendy Forkas       |
| 8.  | Client Advisory Committee Report  | Kimberly Rucker    |
| 9.  | Mission Moments   |                    |
| 10. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, October 12, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**September 14, 2021**  
**Minutes**

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Carlos Flores; Maria Hanks; Stacey Hardifer; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Seth Mader; Dulce Morin; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Daisy Bracamontes; Hunter Christian; Charles Davis; Kala Farley; Brian Garbark; Gary Greco; Mark Klaus; Adam Lomeli; Pamela MacCullum; Bill Mara; Kevin McPartland; Molly Nocon; John Peters; Edwin Pineda; Leticia Ruiz; Cynthia Sanders; Brian Spahr; Jessica Sumner; Wade Wilde; Clyde Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:05 p.m.

2. **Public Input**

Edward Hershey, Chief Executive Director of Home of Guiding Hands (HGH). Announced that HGH will be hosting its fifteenth personal protective equipment (PPE) distribution on September 15, 2021. To date, a total 12 million pieces of PPE have been distributed through a partnership between the San Diego Regional Center (SDRC), the State Council on Developmental Disabilities, the service provider community, and the Department of Developmental Services (DDS).

Lori Sorenson, Director of the SDRC Community Services Department, provided information and presented an overview of the draft 2022 San Diego-Imperial Counties Developmental Services, Inc (SDICDSI) Performance Contract outcomes and activities. The Performance Contract with the DDS is revised annually and public meetings are held in order to receive input to determine the activities to achieve the outcomes. Public comment and input are accepted through October 15, 2021.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the August 10, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the August 10, 2021, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase referred Directors to information on Senate Bill 639, included in the Board packet. There was discussion regarding the elimination of subminimum wage job opportunities for clients without viable day activity alternatives. After discussion, it was agreed that the Board make its position known by writing a letter to Governor Newsom requesting that he veto the bill.

**MOTION: M/S/C to send a letter requesting Governor Newsom to veto Senate Bill (SB) 639.**

Ms. Nakawatase reported that the Board of Directors has begun recruitment efforts in search of new members. Ms. Nakawatase asked Board Directors to put forth recommendations to Norma Ramos, Chair of the Nominating and Bylaws Committee. Ms. Nakawatase reported that the Nominating and Bylaws Committee will review recommendations for Officers of the Board for 2022. Ms. Nakawatase asked Board Directors who are interested in serving in an officer position to contact Norma Ramos.

5. **Executive Director's Report**

Mr. Flores reported that this was his second to last Board of Directors meeting prior to his retirement. He shared some information of his career path over his 44 years working in the developmental services system. He thanked the Board of Directors for the opportunity to serve as the Executive Director since 2007.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the ten proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with Angelina's Home (HQ1605); Best Residential (HQ0806); Brandywood Home #2 (HQ1517); Bright Home Board and Care (HQ1339); CFP Home Care (HQ0176); Community Interface Services (PY2444); Sanchez Residential Care #1 (HQ0858); Serenity Home Care (HQ0645); SJIC Home (HQ0653); and, St. Anthony's Board and Care (HQ1342).**

7. **Vendor Advisory Committee Report**

Wendy Forkas reported that the next meeting of the Vendor Advisory Committee is scheduled for September 23, 2021. Mr. Forkas reported that Seth Mader, Director of the SDRC Information Technology Department, will present information on vendor security breaches. The meeting will be held in person and by Zoom. Ms. Forkas welcomed the Vendor Advisory Committee's newest member, Edward Hershey, Chief Executive Officer of Home of Guiding Hands.

Ms. Forkas reported that the Lanterman Coalition is developing a campaign to thank legislators for their support during the last budget cycle.

8. **Client Advisory Committee Report**

Kate Kinnamont, Director of the SDRC Case Management Services Department and staff to

the Client Advisory Committee, reported that the Client Advisory Committee did not meet today, but is scheduled to meet next month when they will discuss and provide input on the draft 2022 Performance Contract.

9. **Nominating and Bylaws Committee Report**

Ms. Nakawatase reported on behalf of Norma Ramos that the Nominating and Bylaws Committee met earlier in the day to conduct its annual review of the corporate bylaws. The Committee will present the proposed revisions to the bylaws at the October 12, 2021 meeting of the Board of Directors.

10. **Mission Moments**

Ms. Nakawatase shared that she was grateful and impressed by the impact that Carlos Flores and Mark Klaus have had on the developmental disability community.

11. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:02 p.m. The next meeting of the Board of Directors is Tuesday, October 12, 2021, at noon.

***Approved by the Board of Directors on October 12, 2021***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, August 10, 2021

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation on Cultural Competency Brenda Bello Vazquez
3. Public Input Shirley Nakawatase
4. Approval of the Minutes Shirley Nakawatase
  - July 13, 2021, Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - Report on August 2, 2021, Closed Session Meeting (Information)
6. Executive Director's Report Carlos Flores
  - Purchase of Service Utilization Data Report (Action Item)
  - Authority for Vaccine as a Condition of Employment (Action Item)
7. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Grace Home (HA0216)*
    - Harmony Home (HQ1331)*
    - La Presa Adult Residential Facility (HQ0288)*
    - Lighthouse Care, Inc. (HQ1334)*
    - Mt. Helix Home Care (HQ1337)*
    - Paradise View Home #1 (HQ0639)*
    - Roseland II (HQ0842)*
    - Ryan's Way - Buena Vista (HQ0505)*
    - Sublime Living (HQ0867)*
    - Valle Lindo Home Care (HQ1345)*
8. Vendor Advisory Committee Report Wendy Forkas
9. Personnel Committee Report Laura Oakes
10. Mission Moments
11. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 14, 2021, at 12:00 p.m.

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and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

August 10, 2021

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Pamela Ehlers; Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Tania Cisneros; Carlos Flores; Kim Gaines; Mandana Ghavami; Jose Gonzalez; Maria Hanks; Stacey Hardifer; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Miguel Larios; Neil Kramer; Seth Mader; Paul Mansell; Joanne Mull; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Lori Sorenson; Kim Steitz; Rhonda Wilson; Janet Zakarian

**GUESTS PRESENT:** Charles Davis; Anthony DeSalis; Debra Emerson; Gary Greco; Mark Klaus; Kim Larsen; Amy Miller; Molly Nocon; John Peters; Edwin Pineda; Leticia Ruiz; Mary Ellen Stives; Bridgette Webster; Luisian Tegan; Karen Thompson; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Presentation**

Ron Plotkin, Ph.D., San Diego Regional Center (SDRC) Special Projects Manager, presented training on cultural competency to the Board of Directors. Dr. Plotkin also provided demographic information.

3. **Public Input**

Patricia Ocadiz, SDRC Administrative Assistant, provided public input regarding the item before the Board to require vaccination against COVID-19 as a condition of employment at the SDRC.

4. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the July 13, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the July 13, 2021, Board of Directors' meeting are approved as submitted.**

5. **Chair's Report**

Ms. Nakawatase reported on action taken in an August 2, 2021, closed session meeting of the Board of Directors. The Board of Directors made the decision to hire Mark Klaus as the Executive Director effective November 1, 2021.

Ms. Nakawatase reported that Carlos Flores will retire from his position as Executive Director



of the SDRC on October 31, 2021.

6. **Executive Director's Report**

Mr. Flores recognized Joanne Mull, Stephanie Tonnaer, and Rhonda Wilson as Employees of Distinction.

Mr. Flores referred Directors to the Purchase of Service Utilization Data Report that was included in the Board packet. He explained portions of the report and its conclusions. Mr. Flores requested approval of the report.

**MOTION: M/S/C to approve the Purchase of Service Data Utilization Report and send it to the Department of Developmental Services (DDS).**

Mr. Flores asked the Board to give him the authority to require vaccination against COVID-19 as a condition of employment at the SDRC.

**MOTION: M/S/C to grant authority to the Executive Director to require vaccination against COVID-19 as a condition of employment at the SDRC.**

7. **Finance Committee Report**

Angela Yates reported on behalf of Treasurer Pam Ehlers that the Finance Committee met earlier in the day and reviewed the ten proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with Grace Home (HA0216); Harmony Home (HQ1331); La Presa Adult Residential Facility (HQ0288); Lighthouse Care, Inc. (HQ1334); Mt. Helix Home Care (HQ1337); Paradise View Home #1 (HQ0639); Roseland II (HQ0842); Ryan's Way - Buena Vista (HQ0505); Sublime Living (HQ0867); and, Valle Lindo Home Care (HQ1345).**

Ms. Yates reported that the Finance Committee discussed the purchase of service monthly status report. There is a \$32 million projected surplus in purchase of services for the fiscal year 2020-21.

8. **Vendor Advisory Committee Report**

Wendy Forkas reported that Mark Klaus presented information on the rate model implementation at the Vendor Advisory Committee meeting held on July 22, 2021. The next scheduled meeting of the Vendor Advisory Committee is on September 23, 2021.

9. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee met earlier in the day and discussed new hires, vaccination requirements, and the revised plan to return to work from offices.

10. **Mission Moments**

There were no Mission Moments presented.

11. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:08 p.m. The next meeting of the Board of Directors is for Tuesday, September 14, 2021, at noon.

*Approved by the Board of Directors on September 14, 2021*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**REVISED**

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room and by Zoom Webinar

Tuesday, July 13, 2021

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Autism Prevalence and Service Utilization: An SDRC and UCSD Collaborative Study Dr. Karen Pierce
3. Public Input Shirley Nakawatase
4. Approval of the Minutes Shirley Nakawatase
  - June 8, 2021, Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - FY 2021-22 Regional Center C Contract Preliminary Allocation (Action Item)
  - Conflict of Interest Reporting Statements (Information)
6. Executive Director's Report Carlos Flores
  - Legislation Update (Information)
7. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - AAA Transport (HQ0853)*
    - Choices for Independent Living, Inc. (HQ1579)*
    - Deroux Home II (HQ1027)*
    - Developmental Services Continuum, Inc. (HQ0132)*
    - E&E Transportation (HQ0374)*
    - First Choice Transport (HQ0119)*
    - Hearts of Gold Avalon (HQ0680)*
    - Ideal Care, LLC (HQ0934)*
    - Life Options Therapeutic SLS, Inc. (HQ0553)*
    - Martinez, Faustino (HQ0334)*
    - Merakey Allos — Amanda Lane (HQ1596)*
    - Merakey Allos — Amparo (HQ1595)*
    - Networkx Supported Living Services, Inc. (HQ0667)*
    - No Vacancy Transport (HQ0102)*
    - T.G. Transportation (HQ1338)*
  - Grant Contract with University of California (Action Item)
8. Audit Committee Report Terri Colachis
  - Windes Audit & Tax Proposal (Action Item)
9. Vendor Advisory Committee Report Wendy Forkas
10. Client Advisory Committee Report Kimberly Rucker
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 10, 2021, at 12:00 p.m.



# San Diego-Imperial Counties Developmental Services, Inc.

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## MEETING NOTICE

### SDICDSI Board of Directors Meeting

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Tuesday, July 13, 2021

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    - E&E Transportation (HQ0374)*
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    - Life Options Therapeutic SLS, Inc. (HQ0553)*
    - Martinez, Faustino (HQ0334)*
    - Merakey Allos — Amanda Lane (HQ1596)*
    - Merakey Allos — Amparo (HQ1595)*
    - Networx Supported Living Services, Inc. (HQ0667)*
    - No Vacancy Transport (HQ0102)*
    - T.G. Transportation (HQ1338)*
8. Audit Committee Report Terri Colachis
  - Windes Audit & Tax Proposal (Action Item)
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The next meeting of the SDICDSI Board of Directors will be held on  
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# San Diego-Imperial Counties Developmental Services, Inc.

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## BOARD OF DIRECTORS MEETING

July 13, 2021

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Kimberly Rucker

**STAFF PRESENT:** Michael Bell; Anthony Ferguson; Carlos Flores; Kim Gaines; Maria Hanks; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Seth Mader; Paul Mansell; Lhory Montemayor; Dulce Morin; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz

**GUESTS PRESENT:** Lizette Ceja; Hunter Christian; Charles Davis; Brian Garbark; Gary Greco; Mark Klaus; Henny Kupferstein; Dr. Karen Pierce; Edwin Pineda; Wade Wilde

1. **Call to Order**  
Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Presentation**  
Dr. Karen Pierce, Professor in the Department of Neurosciences at the University of California, San Diego (UCSD) and Co-Director of the UCSD Autism Center of Excellence, presented information on Autism Prevalence and Service Utilization: A San Diego Regional Center (SDRC) and UCSD Collaborative Study.
3. **Public Input**  
Henny Kupferstein requested clarification on the data presented by Dr. Karen Pierce, and SDRC's reporting methods to the Centers for Disease Control.
4. **Approval of Minutes**  
Ms. Nakawatase referred the Directors to the draft minutes of the June 8, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the June 8, 2021, Board of Directors' meeting are approved as submitted.**

5. **Chair's Report**  
Ms. Nakawatase referred Board Directors to the fiscal year (FY) 2021-22 C Contract Preliminary Allocation. Ms. Nakawatase reported that the Executive Committee met on June 8, 2021 to authorize the Board Chair to sign the C Contract due to the urgency of receiving the preliminary allocation in order to meet purchase of service and operations obligations. Ms. Nakawatase asked the Board of Directors to ratify the action taken by the Executive Committee.

**MOTION: M/S/C to authorize the Board Chair to sign the FY 2021-22 Regional Center C Contract Preliminary Allocation.**

Ms. Nakawatase requested that the Board of Directors complete their conflict of interest reporting statements and submit them to the Executive Assistant.

6. **Executive Director's Report**

Mr. Flores reported that the SDRC average caseload growth has sustained in spite of the pandemic. Average yearly caseload growth is between 1,500 to 1,800 cases. This past fiscal year the SDRC grew by 1,799 cases.

Governor Gavin Newsom signed the State Budget on July 7, 2021. The state budget includes a five-year phase in plan for implementation of the recommendations made in the rate study conducted by Burns and Associates in March 2019. The total five-year budget for implementation of the rate study is \$2 billion. The legislature is still in the process of considering trailer bill language that will be sent to the Governor.

Mr. Flores reported that Senate Bill 639 (SB 639) would eventually eliminate the sub-minimum wage in California. The Association of Regional Center Agencies (ARCA) has submitted their input on this bill. The next step is for the bill to go to the Appropriations Committee.

Mr. Flores reported on staff returning to working in the offices. By the end of June, more than 50% of staff had returned to working from the offices. The Executive Leadership Team sent out a plan to staff to have all staff return to working in the offices by August 2, 2021. All staff will work from the offices for a period of one month, for a time of reunification. After August 30, 2021, staff may resume working remotely one to three days per pay period based on their work schedule.

Mr. Flores reported that 84% of the total 626 SDRC staff have informed Human Resources that they have been fully vaccinated. Sixteen percent of staff have either informed Human Resources that they have not been vaccinated or they have declined to state their vaccination status. In order to comply with Cal/OSHA requirements, SDRC has maintained documentation of all staff who have been fully vaccinated. These staff are not required to wear masks. Staff who are unvaccinated or decline to state their vaccination status must wear a mask while on agency premises.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the 15 proposed service provider contracts for Board approval.

**MOTION: (Forkas and Oakes abstained) M/S/C to approve the contract for services with AAA Transport (HQ0853); Choices for Independent Living, Inc. (PY1579); Deroux Home II (HQ1027); Developmental Services Continuum, Inc. (HQ0132); E&E Transportation (HQ0374); First Choice Transport (HQ0119); Hearts of Gold Avalon (HQ0680); Ideal Care, LLC (HQ0934); Life Options Therapeutic SLS (HQ0553); Martinez, Faustino (HQ0334); Merakey Allos – Amanda Lane (HQ1596); Merakey**

**Allos – Amparo (HQ1595); Networx Supported Living Services, Inc. (HQ0667); No Vacancy Transport (HQ0102); and, T.G. Transportation (HQ1338).**

Ms. Ehlers reported that the Finance Committee discussed the amendment for the disparity grant contract with the University of California, San Diego. The amendment funds the project through FY 2021-2022.

**MOTION: (Forkas and Oakes abstained.) M/S/C to approve the grant contract with the University of California as amended.**

8. **Audit Committee Report**

Terri Colachis referred Directors to the Windes Audit and Tax Proposal.

**MOTION: M/S/C to authorize the Chief Financial Officer to sign and accept the Windes Proposal for Audit and Tax services for the five fiscal years, July 1, 2021 through June 30, 2025.**

9. **Vendor Advisory Committee Report**

Wendy Forkas reported that the vendor community is working on different ways to thank legislators for their support of the implementation of the rate study. Ms. Forkas expressed gratitude for the collaboration with the SDRC and for the leadership and behind the scenes work that Mark Klaus, Chief Executive Officer and President of the Home of Guiding Hands, provided. Ms. Forkas reported that the Developmental Disabilities Provider Network (DDPN) is actively preparing and planning for the Leading the Charge educational event which will be held on December 2, 2021 at the DoubleTree Hotel located in Mission Valley. The next Vendor Advisory Committee meeting is scheduled for July 22, 2021 at 10:00 a.m.

10. **Client Advisory Committee Report**

Timothy Riemann reported on behalf of Kimberly Rucker. The Client Advisory Committee did not meet in June. Several members of the Client Advisory Committee, along with Cali Williams, San Diego People's First President, met with Assemblymember Randy Voepel on June 8, 2021 to discuss the impact of SDRC services in their lives.

11. **Mission Moments**

Ms. Nakawatase remarked that the advocacy and outreach efforts of the members of the Client Advisory Committee was a mission moment.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:09 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 10, 2021, at noon.

***Approved by the Board of Directors on August 10, 2021.***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, June 8, 2021**

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input Shirley Nakawatase
3. Approval of the Minutes Shirley Nakawatase
  - May 11, 2021, Board Meeting (Action Item)
4. Chair's Report Shirley Nakawatase
  - Employee Compensation (Action Item)
5. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - Legislation Update (Information)
6. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Antonio's Board & Care (H27372)*
    - Brilliant Corners – Acquisition (PY2520)*
    - Brilliant Corners – Renovation (PY2520)*
    - Brilliant Corners – Acquisition (PY2521)*
    - Brilliant Corners – Renovation (PY2521)*
    - California Mentor (PQ9714)*
    - Home of Guiding Hands (PQ7290)*
    - Independent Options (PQ7334)*
    - Jimenez Homes (HQ1590)*
    - Key Community Housing, Inc. – Acquisition (PY2522)*
    - Key Community Housing, Inc. – Renovation (PY2522)*
    - Oceana Residential Care 2 (HQ1591)*
    - Pagoda Residential Care (HQ0045)*
    - Sunset Home II (HQ1592)*
    - The Hands That Help – Manzana (HQ1589)*
  - FY 2019-20 Regional Center A-8 Contract Amendment (Action Item)
  - FY 2020-21 Regional Center B-3 Contract Amendment (Action Item)
  - Line of Credit with MUFG Union Bank (Action Item)
7. Vendor Advisory Committee Report Wendy Forkas
8. Personnel Committee Report Laura Oakes
9. Mission Moments
10. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 13, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

June 8, 2021

Minutes

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Carlos Flores; Shelly Gonchoroff; Maria Hanks; Stacey Hardifer; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Miguel Larios; Angela Lopez; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Dulce Morin; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz; Rita Yakou

**GUESTS PRESENT:** Rhonda Aldrich; Lizette Ceja; Hunter Christian; Charles Davis; Anthony DeSalis; Jacqueline Gaytan; Gary Greco; Rich Israel; Mark Klaus; Marcie Laws; John Peters; Edwin Pineda; Lisette Velazquez; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the May 11, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the May 11, 2021, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase asked Board Directors if they would be interested in attending the Board of Directors meeting in person at the Ruffin Road offices. Ms. Nakawatase suggested that future meetings could be held in person with a virtual option for those who choose to attend remotely. Ms. Nakawatase asked staff to plan for the July 13, 2021 Board of Directors meeting to be held both in person and virtually.

Ms. Nakawatase asked Carlos Flores to discuss the agenda item regarding employee compensation. Mr. Flores reported that this is not an action item as listed on the agenda, but an information item. Mr. Flores reported that vaccination is not a requirement for staff, but is highly encouraged.

Mr. Flores reported that San Diego Regional Center (SDRC) received the fiscal year (FY) 2021-22 regional center C contract preliminary allocation on June 7, 2021. It is critically important to get the C contract approved and receive the preliminary allocation in order to have the necessary funds to begin the new fiscal year. This item cannot wait for the next Board meeting for approval. Staff is recommending that the Chair call a meeting of the Executive Committee in order to approve the C contract.

With notice of the amount in the C contract allocation, staff will begin the process for developing the operations spending plan, 85% of which is dedicated to staff salaries and benefits. The Executive Leadership Team will be analyzing staff salaries in order to maintain SDRC's competitive position in attracting applicants. When the draft is complete, staff will submit the operations spending plan to the Board for review and approval.

5. **Executive Director's Report**

Mr. Flores reported on the state budget process. The legislature is supporting the implementation of recommendations made in the rate study conducted by Burns & Associates in March 2019. The legislature's plan would implement the rate study recommendations over the next three fiscal years. For the next fiscal year, FY 2021-22, the plan contains \$217 million from the general fund to increase service provider rates at least 2.5%. The funding increases would take effect January 1, 2022, if signed into the state budget. To continue implementation of the rate study, the legislature is proposing an additional \$434 million in the FY 2022-23 state budget. The legislature is proposing an additional \$847 million in the FY 2023-24 state budget to fully implement the rate study. With the addition of the federal reimbursement, the total for the three years would be approximately \$1.3 billion.

The Department of Developmental Services (DDS) will receive \$989.7 million for one year only in order to strengthen the Home and Community Based Services program. These funds will come from the Federal American Rescue Plan. Two hundred fifteen million dollars will be used to bolster the direct support professionals' workforce. Direct support professionals (DSPs) are those staff that work for service providers and provide direct care to persons with developmental disabilities. These funds will be used to provide a \$500 retention bonus for DSPs, a \$500 sign-on bonus for DSPs, and educational bonuses for DSPs as they advance their training and education. Seven million dollars will be dedicated to a client navigation portal, similar to those used in medical health care systems. There are \$150 million dedicated to affordable housing projects for persons with developmental disabilities. There are \$15 million dedicated to transition people in work activity programs to paid internship programs or paid competitive employment. Forty-five million dollars are set aside to accelerate service coordinator recruitment in order to fund 400 additional service coordinators and 40 additional program managers across the regional center system. One hundred twenty million dollars will be dedicated to modernize the regional center system's technology and replace the Uniform Fiscal System (UFS). Twenty-six million dollars will be used to advance the person-centered planning services and programs across the state.

Mr. Flores introduced and welcomed Jacqueline Gaytan, DDS South Team Chief within the Office of Community Operations. Ms. Gaytan was promoted to her current position on May

26, 2021. Previously she worked as a Primary Liaison to three Southern California Regional Centers.

Mr. Flores recognized Angela Lopez and Rita Yakou as Employees of Distinction.

Mr. Flores shared that SDRC will hold its annual picnic on July 17, 2021 at De Anza Cove on Mission Bay. All Board Directors and their families are invited to attend. Mr. Flores reported that the annual holiday and staff service awards party will be held at the Hyatt Regency La Jolla on December 16, 2021.

Mr. Flores reported that in response to a suggestion received through the SDRC Solutions Box, an online store was created to purchase merchandise with the San Diego Regional Center name and logo. The store has items such as clothing, coffee mugs, and tote bags.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the 15 proposed service provider contracts for Board approval.

**MOTION: (Oakes and Forkas abstained) M/S/C to approve the contract for services with Antonio's Board & Care (H27372); Brilliant Corners - Acquisition (PY2520); Brilliant Corners - Renovation (PY2520); Brilliant Corners - Acquisition (PY2521); Brilliant Corners - Renovation (PY2521); California Mentor (PQ9714); Home of Guiding Hands (PQ7290); Independent Options (PQ7334); Jimenez Homes (HQ1590); Key Community Housing, Inc. - Acquisition (PY2522); Key Community Housing, Inc. - Renovation (PY2522); Oceana Residential Care 2 (HQ1591); Pagoda Residential Care (HQ0045); Sunset Home II (HQ1592); and, The Hands That Help - Manzana (HQ1589).**

Ms. Ehlers reported that the Finance Committee discussed the FY 2019-20 A-8 Regional Center Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2019-20 A-8 Regional Center Contract Amendment.**

Ms. Ehlers reported that the Finance Committee discussed the FY 2020-2021 Regional Center B-3 Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2020-2021 B-3 Regional Center Contract Amendment.**

Ms. Ehlers referred Directors to the proposed Line of Credit agreement with MUFG Union Bank for the period July 6, 2021 through October 29, 2021.

**MOTION: M/S/C the Members and Directors approved the resolution to authorize the Executive Director or the Chief Financial Officer to enter into a Credit and Security Agreement (Revolving Loan Facility) with MUFG Bank, Ltd.**

7. **Vendor Advisory Committee Report**

Wendy Forkas reported that the California Disability Services Association (CDSA) is holding a Disability Thrive Initiative webinar on Wednesday, June 9. The webinar is designed for regional center and service provider staff and will discuss change management.

Ms. Forkas announced that the next meeting of the Developmental Disabilities Provider Network (DDPN) is scheduled for June 17, 2021 at 10:00 a.m. The DDPN is putting forth a call to action to support a budget plan to build back the foundation of disability services. More information is on the DDPN website: [www.TheFutureIncludesUs.org](http://www.TheFutureIncludesUs.org).

8. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee discussed the vaccination appreciation campaign and the increased efforts towards hiring additional service coordinators in order to bring down caseload ratios.

9. **Client Advisory Committee Report**

Kimberly Rucker reported that the Client Advisory Committee did not have a regular meeting today. Members of the Committee will meet later in the day with Assemblymember Randy Voepel to thank Mr. Voepel for signing onto Assemblymember Holden's budget request letter and to discuss the importance of service coordinators and service providers in the lives of persons with developmental disabilities.

Ms. Rucker announced that San Diego People's First will meet virtually on Friday, June 18, 2021 to discuss how to develop and use a medical passport. This information comes from the DDS Consumer Advisory Committee (CAC).

Mr. Flores thanked Ms. Rucker for her continued work as a member of the DDS CAC.

10. **Mission Moments**

Tessie Bradshaw commented that she is impressed with the vaccination appreciation efforts by the SDRC and expressed her support for these efforts.

11. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 13, 2021, at noon, via Zoom.

*Approved by the Board of Directors on July 13, 2021.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, May 11, 2021**

**12:00 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | Shirley Nakawatase |
| 2.  | Public Input  | Shirley Nakawatase |
| 3.  | Approval of the Minutes<br>– April 13, 2021, Board Meeting (Action Item)  | Shirley Nakawatase |
| 4.  | Chair’s Report<br>– Personal Assistance Policy (Action Item)  | Shirley Nakawatase |
| 5.  | Executive Director’s Report<br>– Employees of Distinction (Information)<br>– Legislation Update (Information)   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>A&amp;R Residential Care, LLC (HQ1580)</i><br><i>Community Research Foundation (PY1687)</i><br><i>Merakey Allos (PY2498)</i><br><i>Mindwise Psychological Services, Inc. (PY2505)</i><br><i>Jonathon Board &amp; Care (HQ0601)</i><br><i>Julie’s Adult Residential Facility (HQ1112)</i><br><i>Raymar’s Board &amp; Care (HA0625)</i><br><i>Samuel Taylor Homes, LLC (HQ1586)</i><br><i>Villalobos #3 (HQ1325)</i><br>– FY 2018-19 Regional Center E-5 Contract Amendment (Action Item) | Pam Ehlers         |
| 7.  | Vendor Advisory Committee Report  | Wendy Forkas       |
| 8.  | Client Advisory Committee Report  | Kimberly Rucker    |
| 9.  | Mission Moments   |                    |
| 10. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 8, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

May 11, 2021

Minutes

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair

**STAFF PRESENT:** Michael Bell; Samuel “Cody” Bradshaw; Anthony Ferguson; Carlos Flores; Yesenia Gaxiola; Joab Gonzalez; Maria Hanks; Jim Hilton; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Miguel Larios; Christine Lux-Whiting; Seth Mader; Jorge Malone; Lhory Montemayor; Dulce Morin; Nang Nakhanthop; Gabriella Ohmstede; Angie Pena; Ron Plotkin, Ph.D.; Suzy Requarth; Lori Robinson; Bonnie Sebright; Lori Sorenson; Kim Steitz

**GUESTS PRESENT:** Thomas Carr; Lizette Ceja; Hunter Christian; Charles Davis; Joanne Garcia; Gary Greco; Rich Israel; Mark Klaus; Paloma Martinez; Kevin McPartland; Molly Nocon; Edwin Pineda; Wade Wilde; Jamie Van Dusen

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the April 13, 2021, Board of Directors’ meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 13, 2021, Board of Directors’ meeting are approved as submitted.**

4. **Chair’s Report**

Ms. Nakawatase referred Directors to the draft purchase of service policy for personal assistance services and requested approval.

**MOTION: M/S/C that the draft purchase of service policy for personal assistance services are approved and will be forwarded to the Department of Developmental Services (DDS) for their review.**

5. **Executive Director’s Report**

Mr. Flores recognized Samuel “Cody” Bradshaw, Christian Cardoza, Yesenia Gaxiola, Jorge Malone, and Angie Pena, as Employees of Distinction.

Mr. Flores provided a legislative update. He reported that on May 12, 2021, there will be a vote-only session of the Assembly Budget Sub-Committee #1 where a number of Department of Developmental Services items are on the agenda. There will be no public input at this meeting; however, Mr. Flores will share the link for those who wish to follow along. Mr. Flores referred Directors to the letters from both Assemblymembers Chris Holden and Jim Frazier to the Assemblymember Philip Ting, Chair of the Assembly Budget Committee. Assemblymember Holden requests \$15 million from the state's general fund to create a fair and equitable process for adjusting the rates for service provider communities. The request from Assemblymember Frazier is for \$83 million to increase service coordination positions at all regional centers by 850. Mr. Flores reported there are a number of bills that that the Association of Regional Center Agencies (ARCA) is currently tracking and reported on these bills to the Board.

Mr. Flores requested that Michael Bell introduce Dulce Morin. Mr. Bell introduced Ms. Morin who was promoted as the Assistant Director of the Business Services Department.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the nine proposed service provider contracts for Board approval.

**MOTION: (Oakes and Forkas abstained) M/S/C to approve the contract for services with A&R Residential Care, LLC (HQ1580); Community Research Foundation (PY1687); Merakey Allos (PY2498); Mindwise Psychological Services, Inc. (PY2505); Jonathon Board & Care (HQ0601); Julie's Adult Residential Facility (HQ1112); Raymar's Board & Care (HA0625); Samuel Taylor Homes, LLC (HQ1586); and Villalobos #3 (HQ1325).**

Ms. Ehlers reported that the Finance Committee discussed the FY 2018-19 E-5 Regional Center Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2018-19 E-5 Regional Center Contract Amendment.**

7. **Vendor Advisory Committee Report**

Wendy Forkas stated that she appreciated the opportunity to join the ARCA Grassroots Day meetings with state legislators.

Ms. Forkas announced that the Developmental Disabilities Provider Network (DDPN) is planning their Leading the Charge event with a tentative date of December 2, 2021. They are hopeful that they will be able to have an in-person event this year. The Board of Directors agreed to provide a donation to the Leading the Charge Conference at a level no less than the amount provided in previous years.

Mr. Forkas reported that she met with Lori Sorenson, Director of the San Diego Regional Center (SDRC) Community Services Department, to discuss a request from the service provider community to begin a mentorship program for new service providers.

8. **Client Advisory Committee Report**

Kimberly Rucker reported that the Client Advisory Committee met earlier in the day. Suzy Requarth, SDRC Regional Manager and Self-Determination Program Coordinator, provided a presentation on the roll out of the Self-Determination Program. She invited the Client Advisory Committee Members to attend the Self-Determination Local Advisory Committee that meets the third Thursday of every month.

9. **Mission Moments**

Mr. Flores presented a video encouraging people to be get vaccinated against the COVID-19 virus that was produced by the Arc of San Diego and shared by Anthony DeSalis, Chief Executive Officer of the Arc.

Martha Soto-Aceves expressed gratitude for the COVID-19 vaccine clinic sponsored by the Home of Guiding Hands (HGH) and SDRC and for the staff of both who made her son feel welcomed and comfortable receiving his vaccine.

Angie Pena, SDRC Service Coordinator, shared a story of one client that attended a vaccine clinic in Imperial who was very hesitant to receive the vaccine. All of the staff at the clinic helped encourage him to be vaccinated and were very accommodating.

10. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:03 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, June 8, 2021, at noon, via Zoom.

***Approved by the Board of Directors on June 8, 2021***





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, April 13, 2021**

**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | Shirley Nakawatase |
| 2.  | Strategic Plan Update  | Ron Plotkin, Ph.D. |
| 3.  | Public Input   | Shirley Nakawatase |
| 4.  | Approval of the Minutes<br>– March 9, 2021, Board Meeting (Action Item)  | Shirley Nakawatase |
| 5.  | Chair’s Report<br>– Service Provider Agreement – Support Living Services (Action Item)   | Shirley Nakawatase |
| 6.  | Executive Director’s Report<br>– Employees of Distinction  | Carlos Flores      |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Eubank Castle Adult Residential Facility (HQ1275)</i><br><i>Villalobos Adult Residential Facility (HQ0804)</i> | Pam Ehlers         |
| 8.  | Vendor Advisory Committee Report   | Wendy Forkas       |
| 9.  | Personnel Committee Report   | Laura Oakes        |
| 10. | Client Advisory Committee Report   | Kimberly Rucker    |
| 11. | Mission Moments  |                    |
| 12. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 11, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**Via Zoom**

**April 13, 2021**

**Minutes**

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair

**STAFF PRESENT:** Michael Bell; Nicole Collins; John Filley; Carlos Flores; Kim Gaines, Ph.D.; Bridget Garrett; Shelly Gonchoroff; Jose Gonzalez; Maria Hanks; Jim Hilton; Kim Hosburg; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Sheila Minick; Lhory Montemayor; Patty Ocadiz; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Kathi Rubio; Bonnie Sebright; Jami Sisson; Matthew Smith; Lori Sorenson; Kim Steitz; Felicia Wynn

**GUESTS PRESENT:** Thomas Carr; Lizette Ceja; Hunter Christian; Charles Davis; Joanne Garcia; Gary Greco; Rich Israel; Mark Klaus; Paloma Martinez; Kevin McPartland; Molly Nocon; Edwin Pineda; Wade Wilde; Jamie Van Dusen

1. **Call to Order**  
Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Strategic Plan Update**  
Ron Plotkin, Ph.D., San Diego Regional Center (SDRC) Special Projects Manager; John Filley, SDRC Employment Services Coordinator; Kim Gaines, Ph.D., SDRC Autism Services Coordinator; Shelly Gonchoroff, SDRC Program Manager; Paul Mansell, SDRC Client Information Specialist; Sheila Minick, SDRC Service Coordinator; Suzy Requarth, SDRC Regional Manager and Self-Determination Program Coordinator; and, Mark Klaus, Home of Guiding Hands President and CEO presented information regarding the progress toward the goals of the agency's strategic plan. The five goals of the strategic plan are: 1. Enhance the quality of individuals daily living experiences by improving individual experiences in day services that are defined as meaningful to/by them. 2. Increase the number of clients engaged in competitive integrated employment. 3. To increase the number of affordable housing opportunities. 4. Reduce disparity in accessing and utilizing services funded by SDRC among ethnic groups. 5. Improve collaboration between and among SDRC with vendors, the Department of Developmental Services, elected state officials, and other community partners in order to provide effective, quality services.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Ms. Nakawatase referred the Directors to the draft minutes of the March 9, 2021, Board of

Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 9, 2021, Board of Directors' meeting are approved as submitted.**

5. **Chair's Report**

Ms. Nakawatase referred Directors to the draft Service Provider Agreement for Supported Living Services and requested approval.

**MOTION: M/S/C that the Service Provider Agreement for Supported Living Services is approved.**

6. **Executive Director's Report**

Mr. Flores recognized Nicole Collins, Bridget Garrett, Kim Hosburg, Patty Ocadiz, Kathi Rubio, Jami Sisson, and Matthew Smith, as Employees of Distinction.

Mr. Flores reported that the Department of Developmental Services (DDS) issued a directive indicating that all persons with developmental disabilities were eligible for COVID-19 vaccinations effective March 15, 2021. SDRC staff worked quickly to mail out eligibility letters and instructions for accessing vaccine sites to the 12,000 clients identified as being eligible. Staff had the instructions translated into the threshold languages, Spanish, Tagalog, Vietnamese, and Arabic. When bulk mailing services could not process the order for mailing the 12,000 eligibility letters, staff took on the time intensive process themselves, working through the weekend to ensure that all of the letters were mailed by Monday, March 15, 2021.

During March 2021, there were 694 cases opened through intake at the SDRC, this number is in line with growth experienced prior to the COVID-19 pandemic. SDRC is also seeing an increase in Early Start cases which is encouraging after experiencing a decline during the pandemic. Early Start outreach efforts appear to have made an impact.

Mr. Flores reported that SDRC has partnered with service providers and the County of San Diego to create vaccination clinics for SDRC clients. On Monday, April 5, 2021, a pilot vaccination clinic was held in El Cajon, hosted by the Home of Guiding Hands, where approximately 100 clients were vaccinated. Mr. Flores reported that a vaccination clinic is scheduled at TERI, Inc. on April 14, 2021 and another clinic is scheduled at the Home of Guiding Hands for the following week. Mr. Flores reported that distribution of the Johnson & Johnson vaccine has been paused due to rare blood clotting issues. The vaccination clinic scheduled for April 14, 2021 had planned to use the Johnson & Johnson vaccine, but will now transition to another vaccine as provided by the county.

Mr. Flores shared that he received a message from Angela Yates inquiring about receiving updates on pending legislation. In past Board meetings, prior to COVID-19, the Board discussed legislation that was relevant to persons with developmental disabilities. Ms. Nakawatase approved including legislation as an ongoing topic for Board meetings. Mr. Flores referred Board Directors to a memo on current legislation. The Association for Regional Center Agencies (ARCA) has scheduled their Grass Roots Day for April 20, 2021.

This year SDRC staff and Board Directors will meet with legislators and their staff remotely.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the two proposed service provider contracts for Board approval.

**MOTION: (Oakes and Forkas abstained) M/S/C to approve the contract for services with Eubank Castle Adult Residential Facility (HQ1275) and Villalobos Adult Residential Facility (HQ0804).**

8. **Vendor Advisory Committee Report**

Wendy Forkas expressed thanks for the vaccine clinics that SDRC and service providers coordinated with the County of San Diego for individuals with developmental disabilities.

Ms. Forkas thanked Seth Mader, SDRC Information Technology Director, for livestreaming a training on Special Incidents Reporting in order to accommodate the large number of service providers who wanted to attend.

9. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee met earlier in the day and discussed tentative plans for SDRC staff to return to working in the offices. All SDRC management staff have been requested to return to working in the offices by March 26, 2021. This decision was made in light of moving to the less restrictive COVID-19 orange tier.

10. **Client Advisory Committee Report**

Kimberly Rucker reported that the Client Advisory Committee met earlier in the day. Neil Kramer presented information on current legislation to the Committee. The Client Advisory Committee members are organizing to call and write letters to their local representatives in support of Assemblymember Holden and Assemblymember Frazier's request for additional funding to support service provider rates and for regional centers to hire additional service coordinators.

The Client Advisory Committee discussed the roll out of the Self-Determination program. Members were invited to attend the Self-Determination Local Advisory Committee meeting scheduled for April 15, 2021 at 6:00 p.m.

11. **Mission Moments**

Staff presented a Mission Moment video highlighting staff who assisted with the distribution of the 12,000 vaccine eligibility letters to clients.

Terri Colachis thanked Carlos Flores and Mark Klaus and their staff for the work they did in coordinating the vaccine clinics.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:13 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, May 11, 2021, at noon, via Zoom.

***Approved by the Board of Directors on May 11, 2021***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, March 9, 2021**

**12:00 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | Shirley Nakawatase |
| 2.  | Educational Presentation: Self-Determination Program  | Suzy Requarth      |
| 3.  | Public Input  | Shirley Nakawatase |
| 4.  | Approval of the Minutes<br>– February 9, 2021, Board Meeting (Action Item)  | Shirley Nakawatase |
| 5.  | Chair’s Report  | Shirley Nakawatase |
| 6.  | Executive Director’s Report<br>– Employees of Distinction   | Carlos Flores      |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Angels’ Haven 3 (HQ1575)</i><br><i>Cedar Adult Residential Facility 2 (H59144)</i><br><i>Community Interface Services (PQ8430)</i><br><i>Cozy Home &amp; Care (HQ1312)</i><br><i>Esperanza’s Home of Hope (HQ1060)</i><br><i>Kimball Residential Care Home (HQ1311)</i><br><i>KP Disability Services 2 (HQ1283)</i><br><i>Noelle Residential II (HQ1313)</i><br><i>Pride, Inc. (H39523)</i><br><i>Shining Pathway (HQ0684)</i><br><i>Villa Verde Home (HQ1300)</i><br>– FY 2020-21 Regional Center B-2 Contract Amendment (Action Item) | Pam Ehlers         |
| 8.  | Vendor Advisory Committee Report  | Wendy Forkas       |
| 9.  | Client Advisory Committee Report  | Kimberly Rucker    |
| 10. | Mission Moments   |                    |
| 11. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 13, 2021, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

March 9, 2021

Minutes

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johnny Espinoza; Wendy Forkas; David Hadacek; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Stephanie Tonnaer; Robert Webb-Rex

**GUESTS PRESENT:** Hunter Christian; Charles Davis; Anthony DeSalis; Debra Emerson; Gary Greco; Mark Klaus; Paloma Martinez; Kevin McPartland; Molly Nocon; Raymond “Mac” Peterson, M.D.; Edwin Pineda; Chantal Sicile-Kira; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Educational Presentation: Self-Determination Program**

Suzy Requarth, San Diego Regional Center (SDRC) Regional Manager and Self-Determination Program Coordinator, presented information on the Self-Determination Program and explained the program is expanding, and will be open to all clients statewide who would like to participate in the program beginning on July 1, 2021.

3. **Public Input**

There was no public input.

4. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the February 9, 2021, Board of Directors’ meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 9, 2021, Board of Directors’ meeting are approved as submitted.**

5. **Chair’s Report**

Ms. Nakawatase reported that she is encouraged by the decrease in number of COVID-19 cases being reported by the Department of Developmental Services (DDS) and the relaxation of restrictions for persons who have been fully vaccinated as issued by the national Centers for Disease Control and Prevention (CDC). Ms. Nakawatase expressed gratitude for the connection and support between the members of the Board of Directors.

6. **Executive Director's Report**

Mr. Flores recognized Patricia Bondoc and Robert Webb-Rex as Employees of Distinction.

Mr. Flores reported that the DDS has issued an extension on the requirement regarding the posting of purchase of service data. Regional centers may now hold public meetings by June 30, 2021. Reports by regional centers are now due to DDS by August 31, 2021. Reports must be posted on regional centers' websites by October 31, 2021. The intent of this waiver is to allow regional centers to prioritize activities associated with the COVID-19 pandemic.

Mr. Flores reported that the DDS will be issuing a Directive soon making persons with developmental disabilities, older than 16 years of age, eligible for COVID-19 vaccinations. SDRC has approximately 12,000 clients who will be eligible for vaccinations when the directive is issued. SDRC will prepare 12,000 eligibility letters and mail them to clients and their families.

Mr. Flores reported that SDRC staff met with the staff from San Diego County Public Health to discuss the feasibility of creating vaccination sites exclusively for our clients. We cannot have sites as we are not enrolled vaccination providers and enrollment is closed. The County representatives were made aware of the challenges that many persons with developmental disabilities may have relative to receiving vaccinations, such as larger super center settings, waiting in long lines and behavioral issues. SDRC has identified about 2,000 clients that may have significant challenges with being vaccinated.

7. **Vendor Advisory Committee Report**

Ms. Forkas reported that the Lanterman Coalition had their monthly meeting and held a vaccination roll-out meeting. The Lanterman Coalition is looking at ways that they can best support persons with developmental disabilities, their family members, and the service provider community with accessing the COVID-19 vaccines. The Lanterman Coalition is considering running an educational campaign to assuage concerns about getting the vaccine and looking at how to best support individuals with behavioral challenges in order to receive the vaccine.

Ms. Forkas shared that there was a lot of positive feedback from service providers at the Developmental Disability Providers Network (DDPN) meeting regarding the testimony that Mr. Flores provided at the state budget hearings, and the recognition he gave to the service provider community's workforce. Ms. Forkas reported that there have been requests to support an initiative on the minimum wage at the state level. Providers support a standard adjustment across all service provider rates, rather than requiring service providers to apply for a rate adjustment for each affected employee. There is also support for Assembly Bill (AB) 20 authored by Assemblymember Voepel. The Workplace Flexibility Act would allow non-exempt employees the option to select a flexible work schedule, allowing them to work up to ten hours in a day, four days per week. This would be beneficial to direct service staff. The next Vendor Advisory Committee meeting is scheduled for March 25, 2021.

8. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the 11 proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve the proposed contracts with a change to the limit for the contract with Community Interface Services, increasing the limit from \$14,500,000 up to \$23,929,200.

**MOTION: (Oakes and Forkas abstained) M/S/C to approve the contract for services with Angel's Haven 3 (HQ1575); Cedar Adult Residential Facility 2 (H59144); Cozy Home & Care Home (HQ1312); Esperanza's Home of hope (HQ1060); Kimball Residential Care Home (HQ1311) KP Disability Services II (HQ1283); Noelle Residential II (HQ1313); Pride, Inc. (H39523); Shining Pathway (HQ0684); Villa Verde Home (HQ1300); and, Community Interface Services (PQ8430) as amended.**

Ms. Ehlers reported that the Finance Committee discussed the FY 2020-21 B-2 Regional Center Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2020-2021 B-2 Regional Center Contract Amendment.**

9. **Client Advisory Committee Report**

Kimberly Rucker reported that the Client Advisory Committee met on February 9, 2021. The Committee discussed the Self-Determination Program. The Committee members decided to change their meeting time to 11:00 a.m. prior to the Board of Directors' meetings. The Committee met again on March 9, 2021, at 11:00 a.m. and discussed the expansion of the Self-Determination Program.

Ms. Rucker reported that San Diego People First is scheduled to meet on March 19, 2021 at 2:00 p.m. via Zoom to discuss the COVID-19 vaccinations and where to be vaccinated. Imperial Valley People First met on March 5, 2021 at 1:00 p.m. They had a nurse present information on the COVID-19 vaccinations. The Committee discussed that persons with developmental disabilities, older than 16 years of age, will soon be eligible to be vaccinated.

10. **Mission Moments**

Mr. Flores announced that March is Social Work Appreciation Month. Mr. Flores encouraged everyone to thank their service coordinators for the work they are doing especially in light of the COVID-19 pandemic.

Norma Ramos shared that she recently began taking special education law classes through the University of San Diego. She stated that fellow Board Director, Matthew Storey, presented information to the class on special education eligibility. Ms. Ramos stated that Mr. Storey is a wealth of information on special education law and that he is very knowledgeable and passionate about advocating for persons with developmental disabilities.

11. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:57 p.m. The next meeting of



the Board of Directors is scheduled for Tuesday, April 13, 2021, at noon, via Zoom.

***Approved by the Board of Directors on April 13, 2021***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, February 9, 2021**

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input
3. Approval of the Minutes Shirley Nakawatase
  - January 12, 2020, Annual Meeting (Action Item)
  - January 12, 2020, Board Meeting (Action Item)
4. Chair's Report Shirley Nakawatase
  - Service Provider Agreement Independent Contractor (Action Item)
5. Executive Director's Report Carlos Flores
  - Employees of Distinction
  - DDS Directive (Information)
  - 2020 DDS Performance Contract (Information)
6. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - ACT Supported Living Services, LLC (HQ1256)*
    - Community Catalysts of California (H72751)*
    - FCH Brookhaven (TBD)*
    - Life Works, Supported Living Services (HQ0361)*
7. Vendor Advisory Committee Report Wendy Forkas
8. Mission Moments
9. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 9, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

February 9, 2021

Minutes

**DIRECTORS PRESENT:** Tessie Bradshaw; Terri Colachis; Pam Ehlers; Johny Espinoza; Wendy Forkas; David Hadacek; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Matthew Storey; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Chris Hodge; Laura Oakes

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz; Stephanie Tonnaer; Maribel Veaz

**GUESTS PRESENT:** Cindy Alvarez; Lizette Ceja; Hunter Christian; Charles Davis; Anthony DeSalis; Gary Greco; Richard Israel; Mark Klaus; Marcie Laws; Paloma Martinez; Kevin McPartland; Molly Nocon; Edwin Pineda; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the January 12, 2021, Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 12, 2021, Annual Meeting are approved as submitted.**

Ms. Nakawatase referred the Directors to the draft minutes of the January 12, 2021, Board of Directors' meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 12, 2021, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase referred Directors to the Service Provider Agreement for Independent Contractors. Ms. Nakawatase requested that Carlos Flores explain and answer questions on the service provider agreement for the Board.

**MOTION: M/S/C to approve the Service Provider Agreement for Independent Contractors.**

Ms. Nakawatase welcomed new Board Directors, Tessie Bradshaw, Wendy Forkas, and Matt Storey, to the Board.

5. **Executive Director's Report**

Mr. Flores recognized Maribel Veaz as an Employee of Distinction.

Mr. Flores referred Directors to the January 29, 2021, Department of Developmental Services (DDS) Directive. This DDS Directive requires Regional Centers to contact every client and their family within the next 30 days unless contact was made since January 1, 2021. The contacts are to check on the health, safety, and well-being of the clients and families and to obtain information regarding COVID-19 testing and vaccinations. Regional Centers are required to maintain contact with clients who are hospitalized because of COVID-19 infection in order to assist with discharge planning. Regional Centers are required to develop, and submit to DDS, a plan for COVID-19 testing and vaccinations. Mr. Flores reported on the testing program that San Diego Regional Center (SDRC) and several service providers are coordinating in San Diego and Imperial counties for clients, families, service provider and SDRC staff. There is a link on the SDRC website for the testing dates and locations. The DDS Directive allows Regional Centers to submit requests to DDS for workload relief to allow more time to focus on clients' health and safety.

Mr. Flores reported that CVS, Walgreens, and CalFire are coordinating COVID-19 vaccinations for clients who live in residential facilities.

Mr. Flores referred Directors to the 2020 Performance Contract End of Year Data. At the end of each calendar year, DDS issues data on each Regional Center's performance on each of the outcomes. Included in the data is a table for the Number and Percent of Total Population Who are in Developmental Centers. This table reflects the number of clients of Regional Centers that are living in the Secured Treatment Program (STP) of the Porterville Developmental Center. Only judges can make referrals to the Porterville STP. The referrals are made in the cases of clients who are accused of felony crimes and are deemed incompetent to stand trial and considered threats to selves or others.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the four proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve the proposed contracts.

**MOTION: (Colachis and Forkas abstained) M/S/C to approve the contract for services with ACT Supported Living Services, LLC (HQ1256); Community Catalysts of California (H72751); FCH Brookhaven (TBD); and, Life Works, Supported Living Services (HQ0361).**

7. **Vendor Advisory Committee Report**

Ms. Forkas reported on the Alternative Services Billing Webinar presented by SDRC staff on February 1, 2021. Ms. Forkas stated that Michael Bell and his staff did a great job answering questions from the service provider community and providing training with detailed

instructions and screenshots for submitting electronic billing for alternative services. Ms. Forkas stated that SDRC graciously extended the billing deadline this month to assist service providers as February is the first month that they have used the new alternative services rates for billing.

Ms. Forkas reported that the service provider community has been advocating for persons with developmental disabilities to be moved up in the tiered phase system in order to be eligible to receive COVID-19 vaccinations sooner.

8. **Mission Moments**

Terri Colachis recognized Mr. Flores for his leadership during the COVID-19 pandemic. Ms. Colachis expressed gratitude for the letters from SDRC identifying family member caregivers of clients and making them eligible to receive COVID-19 vaccinations during Phase 1A. Ms. Colachis stated that it was her daughter's birthday and that the SDRC had been serving her for 20 years.

Ms. Ehlers stated that her son just turned 16 and has been a Regional Center client since he was two years old and she credits his success to the early intervention he received from the Regional Center system.

Timothy Riemann reported that his Mission Moment is that he will be able to visit his parents after receiving both doses of the COVID-19 vaccine.

9. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:51 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 9, 2021, at noon, via Zoom.

***Approved by the Board of Directors on March 9, 2021***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, January 12, 2021**

**12:15 p.m.**

- |    |  |                    |
|----|--|--------------------|
| 1. | Call to Order/Announcements  | Shirley Nakawatase |
| 2. | Public Input   |                    |
| 3. | Approval of the Minutes<br>– December 8, 2020, Board Meeting (Action Item)   | Shirley Nakawatase |
| 4. | Chair's Report<br>– Revision of the Corporate Bylaws (Action Item)<br>– 2021 DDS Performance Contract (Action Item)  | Shirley Nakawatase |
| 5. | Executive Director's Report<br>– Purchase of Service Disparity Report (Action Item)  | Carlos Flores      |
| 6. | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Community Research Foundation (PY1687)</i><br><i>Hearts &amp; Minds/Molly's House (TBD)</i><br><i>Mackenzie Care Home (HQ1529)</i><br><i>Universal Homes II (HQ1530)</i> | Pam Ehlers         |
| 7. | Vendor Advisory Committee Report   | Mark Klaus         |
| 8. | Mission Moments  |                    |
| 9. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 9, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

January 12, 2021

Minutes

**DIRECTORS PRESENT:** Terri Colachis; Elmo Dill; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz

**GUESTS PRESENT:** Cindy Alvarez; Tessie Bradshaw; Hunter Christian; Charles Davis; Anthony DeSalis; Wendy Forkas; Joanne Garcia; Marcie Laws; Debbie Marshall; Molly Nocon; Edwin Pineda; Jennifer Powell; Raquel Preece; Matthew Storey; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:13 p.m.

2. **Public Input**

Hunter Christian, Executive Director of Villa de Vida, Inc., announced that Villa de Vida would be admitting new residents at the end of February and offered to provide a tour of their facilities.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the December 8, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 8, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase referred Directors to the draft corporate bylaws that were included in the Board meeting materials.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

Ms. Nakawatase referred Directors to the draft 2021 Department of Developmental Services (DDS) Performance Contract. The draft was amended to add verbs to outcomes 26, 27, 28, 29, and 30 outcomes.

**MOTION: M/S/C to approve the 2021 Department of Developmental Services Performance Contract as amended.**

5. **Executive Director's Report**

Carlos Flores thanked Elmo Dill, Maria Flores, and Mark Klaus for their service on the Board of Directors. Mr. Flores welcomed Wendy Forkas as the new service provider representative on the Board of Directors. Mr. Flores took a moment to remember Alexine Wells, Board Director, who passed away in July of 2020.

Mr. Flores reported that at the beginning of the pandemic, both Early Start intakes and intakes for people three years and older had declined. There has recently been an uptick in intakes in both Early Start and for those older than year years of age. In December 2020, there were 462 cases opened through Intake. In comparison, there were 452 cases opened through Intake in December 2019. The total SDRC caseload grew by 1,231 clients in 2019, and the total SDRC caseload grew by 1,075 in 2020.

Mr. Flores referred Directors to the draft Purchase of Services Disparity Report for 2020. The data show that, on average, White clients receive more purchase of services than clients from ethnic minorities. Mr. Flores reported that if you remove the cost of residential placement services from the equation, there is almost no disparity in purchase of service between Whites and Latinos.

**MOTION: M/S/C to authorize the Executive Director to send the Purchase of Services Disparity Report to the Department of Developmental Services.**

Mr. Flores reported that the Executive Directors of the 21 regional centers had a discussion with Nancy Bargmann, Director of DDS, regarding the surge in cases of COVID-19 in California for clients, service provider staff, and regional center staff. Since mid-March 2020, 8,769 individuals who are served by regional centers statewide have tested positive for COVID, and 316 have died; 37 of those deaths occurred in the past week. Mr. Flores reported that regional centers are focused on being available to clients who have been hospitalized in order to assist them and their families with their plans for care after discharge from the hospital.

Mr. Flores reported that SDRC has partnered with the Home of Guiding Hands (HGH) and several other service provider agencies to conduct COVID-19 testing. While this program is still in the beginning stages, it had a very successful pilot. The testing program is being conducted with the support of the California Health and Human Services Agency, which is hoping to get other regional centers involved in testing clients, their families, service provider staff, and regional center staff.

Mr. Flores reported that Governor Newsom released his proposed state budget for fiscal year 2021-2022 on January 8, 2021. The state budget proposal includes modifications for the current fiscal year as well as the new state budget for next fiscal year. The Governor's budget proposal does not include reductions in allocations for the regional centers in spite of regional centers' caseload growth not meeting projections. This decision was made in light of the tremendous efforts still needed to support clients and families through the pandemic and the expected recovery efforts. The total budget for the developmental services system is proposed to grow by approximately \$665.5 million from \$9.8 billion to



\$10.5 billion. The Legislative Analyst's Office had projected a substantial surplus in state revenues.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the four proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve the proposed contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contract for services with Community Research Foundation (PY1687); Hearts & Minds/Molly's House (TBD); Mackenzie Care Home (HQ1529); and, Universal Homes II (HQ1530).**

7. **Vendor Advisory Committee Report**

Mr. Klaus reported that SDRC and HGH have distributed close to 4.5 million units of personal protective equipment to the developmental services community in both San Diego and Imperial counties. The distribution events held the week before served more than 100 clients and family members at the HGH offices in Santee and 125 families in Imperial County. The Imperial County event was a joint effort with the Autism Support Group of Imperial. Mr. Klaus reported that the San Diego County COVID-19 Task Force is proposing a mass immunization for all residential facilities in San Diego to occur the following week.

Ms. Forkas spoke about efforts that Community Catalysts of California is taking to get news out about the vaccine to clients and families. Ms. Forkas stated that the surge in COVID-19 cases has affected the service provider community especially in availability of staffing.

11. **Mission Moments**

Timothy Riemann stated that his mission moment was getting his first-round vaccine and he stated that he was looking forward to getting his second vaccine.

Terri Colachis recognized the efforts of SDRC staff in holding a virtual service awards event for staff who were celebrating 5, 10, 15, 20, 25, 30, and 35-year anniversaries of service with the agency.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 1:12 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 9, 2020, at noon, via Zoom.

*Approved by the Board of Directors on February 9, 2021*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## SDICDSI Board of Directors

### ANNUAL MEETING

Via Zoom Meeting

Tuesday, January 12, 2021

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Nominating and Bylaws Committee Report Norma Ramos
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
3. Recognition of Outgoing Directors Shirley Nakawatase
  - Elmo Dill
  - Maria Flores
  - Mark Klaus
4. Adjourn



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**ANNUAL MEETING**  
**San Diego Imperial Counties Developmental Services, Inc. (SDICDSI)**  
**Board of Directors**  
**Via Zoom**  
**January 12, 2021**  
**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Elmo Dill; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz

**GUESTS PRESENT:** Cindy Alvarez; Tessie Bradshaw; Hunter Christian; Charles Davis; Anthony DeSalis; Wendy Forkas; Joanne Garcia; Marcie Laws; Debbie Marshall; Molly Nocon; Edwin Pineda; Jennifer Powell; Raquel Preece; Matthew Storey; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the annual meeting of the SDICDSI Board of Directors to order at 12:03 p.m.

2. **Public Input**

There was no public input.

3. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: Beth Blair, Terri Colachis, Pam Ehlers, Johny Espinoza, Chris Hodge, Yasuko Mason, Kimberly Rucker, and Martha Soto-Aceves. If reelected, each term will be for three years, from February 1, 2021, to January 31, 2024.

**MOTION: M/S/C to reelect Beth Blair, Terri Colachis, Pam Ehlers, Johny Espinoza, Chris Hodge, Yasuko Mason, Kimberly Rucker, and Martha Soto-Aceves.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Tessie Bradshaw and Matthew Storey as new Directors on the Board.

If elected, each term would be for one year, from February 1, 2021, to January 31, 2022. Ms. Bradshaw brings experience from her past work with the Exceptional Families Resource Center (EFRC). Mr. Storey is a special education lawyer who has provided training sessions in education advocacy to the San Diego Regional Center (SDRC).

**MOTION: M/S/C to elect Tessie Bradshaw and Matthew Storey to serve one-year terms commencing February 1, 2021, and ending January 31, 2022, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended the following slate for Corporate Officers for terms beginning February 1, 2021, and ending on January 31, 2022. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	Shirley Nakawatase
For Vice-Chair	Angela Yates
For Secretary	Yasuko Mason
For Treasurer	Pamela Ehlers
For ARCA Representative	Terri Colachis
For Immediate Past Chair	David Hadacek

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2021, through January 31, 2022: Shirley Nakawatase, Chair; Angela Yates, Vice-Chair; Yasuko Mason, Secretary; Pamela Ehlers, Treasurer; Terri Colachis, ARCA Representative; and, David Hadacek, Immediate Past Chair.**

Ms. Ramos announced that the Vendor Advisory Committee elected Wendy Forkas to serve a one-year term as the Service Provider representative on the Board of Directors beginning February 1, 2021, through January 31, 2022.

4. **Recognition of Outgoing Directors**

Ms. Nakawatase recognized Elmo Dill, Maria Flores, and Mark Klaus for their service on the Board of Directors.

5. **Adjournment**

Ms. Nakawatase thanked those in attendance and the annual meeting was adjourned at 12:12 p.m.

*Approved by the Board of Directors on February 9, 2021*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, December 8, 2020**  
**12:00 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | Shirley Nakawatase |
| 2.  | Public Input  |                    |
| 3.  | Approval of the Minutes<br>– November 10, 2020, Board Meeting (Action Item)   | Shirley Nakawatase |
| 4.  | Chair’s Report<br>– Draft Board Member Job Description and Agreements (Action Item)<br>– Whistleblower Policy (Information)<br>– Contracts with the California Developmental Services Association and Easter Seals of Southern California (Information)<br>– Annual Meeting of the Board of Directors (Information) | Shirley Nakawatase |
| 5.  | Executive Director’s Report   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Garcia’s Adult Residential Facility</i><br>– FY 209-20 A-7 Regional Center Contract Amendment (Action Item)   | Pam Ehlers         |
| 7.  | Vendor Advisory Committee Report  | Mark Klaus         |
| 8.  | Nominating and Bylaws Committee Report  | Norma Ramos        |
| 9.  | Personnel Committee Report<br>– Draft Employee Handbook (Action Item)   | Laura Oakes        |
| 10. | Client Advisory Committee Report  | Kimberly Rucker    |
| 11. | Mission Moments   |                    |
| 12. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, January 12, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

Via Zoom

December 8, 2020

Minutes

**DIRECTORS PRESENT:** Terri Colachis; Elmo Dill; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Kim Steitz; Ashlie Stephenson

**GUESTS PRESENT:** Cindy Alvarez; Tessie Bradshaw; Thomas Carr; Hunter Christian; Charles Davis; Anthony DeSalis; Debra Emerson; Lupe Garcia; Gary Greco; Rich Israel; Christina Kavanagh; Kimberly Kelley; Marcie Laws; Kimberly Mills; Megan Mitchell; Molly Nocon; Edwin Pineda; Dushawn Powell; Raquel Preece; Brian Spahr; Mary Ellen Stives; Matthew Storey; Margie Swafford; Karen Thompson; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:13 p.m.

2. **Public Input**

Hunter Christian,

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the November 10, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 10, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase referred Directors to the draft Board Member Job Description and Agreements that were included in the Board meeting materials.

**MOTION: M/S/C to approve the Board Member Job Description and Agreements.**

Ms. Nakawatase requested all Board Directors review the Whistleblower Policy that was included in the Board meeting materials.

Ms. Nakawatase reported on action taken by the Executive Committee at their meeting on November 25, 2020, to approve the technical assistance and training contracts with Easter Seals

Southern California, Inc. and California Disability Services Association. The motion passed unanimously.

Ms. Nakawatase reported that the annual meeting of the Board of Directors will convene in conjunction with the January 12, 2021, meeting of the Board of Directors that will be held via Zoom.

5. **Executive Director's Report**

Carlos Flores reported that there will be an action item at the January 12, 2021, meeting of the Board of Directors to approve the 2021 San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI) Performance Contract outcomes and activities.

Seth Mader, San Diego Regional Center (SDRC), Director, Information Technology Department, presented the newly developed SDRC website.

Mr. Flores reported that SDRC is experiencing some growth in its total caseload for clients three years of age and older. Referrals of children younger than three years old to the Early Start program are still declining. SDRC has started an advertising campaign to alert the community that Early Start services are still available.

Mr. Flores shared that the Legislative Analyst's Office (LAO) released a report that indicates that state revenues for fiscal year (FY) 2021-2022 are \$26 billion more than expected. In spite of this projection, there are concerns that significantly reduced revenues will occur for FY 2022-2023 and 2023-2024.

Mr. Flores shared information that he received from Anthony DeSalis, Chair of the Developmental Disability Provider Network (DDPN) regarding the Lanterman Coalition's advocacy efforts on behalf of the developmental disability system.

Mr. Flores reported that advocacy efforts will be focused on placing persons with developmental disabilities in a higher priority category for receiving the COVID-19 vaccinations. Research has shown that persons with a developmental disability are three times more likely to have severe complications from COVID-19 than those in the general public. Mark Klaus reported that the Lanterman Coalition is advocating that the Association of Regional Center Agencies (ARCA) be represented on the COVID-19 vaccination board.

Mr. Flores reported that the SDRC annual holiday employee service award celebration will be held virtually on January 7, 2021, and invited Board Directors to attend.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed one proposed service provider contract for Board approval. The Finance Committee recommended that the Board approve the proposed contract.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contract for services with Garcia's Adult Residential Facility.**

Ms. Ehlers reported that the Finance Committee discussed the FY 2019-20 A-7 Regional Center Contract Amendment and recommended Board approval.

**MOTION: M/S/C to approve the FY 2019-2020 A-7 Regional Center Contract Amendment.**

7. **Vendor Advisory Committee Report**

Mr. Klaus reported that the Vendor Advisory Committee has not met formally since November 19, 2020. However, service providers are in constant contact regarding issues such as monthly rates, surge capacity, and sharing personal protective equipment (PPE) with vendors and families.

Since the Vendor Advisory Committee will not meet in person on January 12, 2021, the Committee chose to hold their vote early and the 21 members of the Committee selected Wendy Forkas, Chief Executive Officer of Community Catalysts of California, as the incoming Vendor Advisory Chair and Representative to the Board of Directors. Her term will begin on February 1, 2021. Ms. Nakawatase thanked Mr. Klaus for his strong advocacy on behalf of persons with developmental disabilities. Mr. Klaus reported that he will continue his advocacy efforts through his work as a member of the Lanterman Coalition Political Committee.

8. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day to review slates and make recommendations for the January elections. The Committee will recommend the reelection of the current Board Officers: Chair, Shirley Nakawatase; Vice-Chair Angela Yates; Secretary, Yasuko Mason; Treasurer, Pamela Ehlers; ARCA Representative, Terri Colachis; and, Immediate Past Chair, David Hadacek. The Committee will recommend that the following Directors be re-elected: Beth Blair, Terri Colachis, Pam Ehlers, Johny Espinoza, Chris Hodge, Yasuko Mason, Kimberly Rucker, and Martha Soto-Aceves. The Committee will be nominating two new members for election to the Board of Directors, Tessie Bradshaw and Matt Storey. Ms. Bradshaw brings experience from her past work with the Exceptional Families Resource Center (EFRC). Mr. Storey is a special education lawyer who has provided training sessions in education advocacy to the SDRC.

The Committee has finished its review of the corporate bylaws and plans to distribute the proposed revisions along with an executive summary to the Board by the end of the month. The Committee will make a motion at the January meeting to approve the revisions to the bylaws. Ms. Ramos reported that the Committee discussed recommending the creation of a task force to review the Purchase of Services Policies.

9. **Personnel Committee**

Laura Oakes reported that the Personnel Committee met earlier in the day and is recommending that the Board of Directors approve the revisions to the Employee Handbook.

**MOTION: M/S/C to approve the revisions to the Employee Handbook.**



10. **Client Advisory Committee**

Kimberly Rucker reported that the Client Advisory Committee met last month and discussed the People's First Conference scheduled for May 7 and 8, 2022. The Committee discussed the roll out of the Self-Determination Program. The Committee decided to meet again in February 2021.

11. **Mission Moments**

Terri Colachis reported that her daughter has just completed her first year in her own home in supported living and she expressed gratitude to everyone at the SDRC.

12. **Adjournment/Next Meeting**

There being no other business, the meeting adjourned at 12:40 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, January 12, 2020, at noon, via Zoom.

*Approved by the Board of Directors on January 12, 2021*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, November 10, 2020**  
**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | Shirley Nakawatase |
| 2.  | Public Input   |                    |
| 3.  | Approval of the Minutes<br>– October 13, 2020, Board Meeting (Action Item)   | Shirley Nakawatase |
| 4.  | Chair’s Report<br>– Board Member Job Description (Action Item)   | Shirley Nakawatase |
| 5.  | Executive Director’s Report<br>– Employee of Distinction   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Arc of San Diego (PY2422)</i><br><i>NAMI Peerlinks (PY2315)</i><br><i>Options for All (PY2424)</i><br><i>United Cerebral Palsy of San Diego (PY2423)</i> | Pam Ehlers         |
| 7.  | Vendor Advisory Committee Report   | Mark Klaus         |
| 8.  | Nominating and Bylaws Committee Report   | Norma Ramos        |
| 9.  | Personnel Committee Report   | Laura Oakes        |
| 10. | Client Advisory Committee Report   | Kimberly Rucker    |
| 11. | Mission Moments  |                    |
| 12. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, December 8, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING VIA ZOOM

November 10, 2020

### Minutes

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill

**STAFF PRESENT:** Michael Bell; Joshua Drake; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Brandon Zuniga

**GUESTS PRESENT:** Cindy Alvarez; Tessie Bradshaw; Hunter Christian; Charles Davis; Anthony DeSalis; Debra Emerson; Lupe Garcia; Gary Greco; Rich Israel; Christina Kavanagh; Kimberly Mills; Molly Nocon; Edwin Pineda; Brian Spahr; Mary Ellen Stives; Matthew Storey; Margie Swafford; Karen Thompson

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:04 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the October 13, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 13, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase reported that the Executive Committee met on November 9, 2020. The Executive Committee is working on the Executive Director's performance evaluation and invited input from the Board of Directors.

Ms. Nakawatase reported that the Board of Directors will be sending a thank you letter to the staff of the San Diego Regional Center (SDRC) in gratitude of their efforts to meet the needs of the 32,00 clients they are serving during the ever-changing landscape of the COVID-19 pandemic.

Ms. Nakawatase referred Directors to the draft Board Member Job Description. Following discussion, it was decided that staff should draft a consolidated Board Member Agreement, Board Member Job Description, and the Board Member/Executive Director Responsibilities

for the Board to review at their December meeting.

5. **Executive Director's Report**

Carlos Flores recognized Joshua Drake as an Employee of Distinction.

Mr. Flores reported that since reopening the hiring process in mid-September, the SDRC has hired eight new service coordinators, and made six more offers of employment. Efforts to hire service coordinators and reduce caseloads are being balanced with the need to maintain safety protocols and office spacing in response to the pandemic.

Mr. Flores referred Directors to the caseload ratio plan of correction that was submitted to the Department of Developmental Services (DDS). All 21 regional centers are out of compliance with one or more of the requirements.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the four proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve all four of the proposed contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Arc of San Diego (PY2422); NAMI Peerlinks (PY2315); Options for All (PY2424); and, United Cerebral Palsy of San Diego (HQ2423).**

7. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee is scheduled to meet on November 19, 2020. The service provider community is awaiting answers regarding the monthly rates for Alternative Nonresidential Services. In response to the request for proposals process two agencies have been offered contracts to provide technical assistance and training to agencies providing Alternative Nonresidential Services across the state.

Mr. Flores thanked and congratulated Mr. Klaus and the staff of Home of Guiding Hands for their collaboration with SDRC in distributing three million items of personal protective equipment (PPE).

8. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day to interview two Board applicants. Ms. Ramos reported that the Committee met with agency counsel, Elaine Rogers, to review proposed revisions to the corporate bylaws. The Nominating and Bylaws Committee will continue the annual review of the bylaws at their meeting in December.

9. **Personnel Committee**

Laura Oakes reported that the Personnel Committee met earlier in the day and they are reviewing the Employee Handbook which they plan to submit for the Board's review in December.

10. **Client Advisory Committee**

Kimberly Rucker reported that the Client Advisory Committee met last month and discussed the Self-Determination Program roll-out. Ms. Rucker reported that the People's First Conference has been delayed to May 2022. It was decided that it was important to have an in-person event. Ms. Rucker encouraged members of the Client Advisory Committee to attend the meeting scheduled for today at 1:30 p.m.

11. **Mission Moments**

Gabriella Ohmstede expressed gratitude for the state-wide collaboration citing the work of the Developmental Services Task Force and service providers providing outreach with Alternative Nonresidential Services. She stated that there is a lot of collaboration and creativity working together at a fast pace towards providing services to clients in new ways.

Mr. Flores recognized the tremendous work of the service provider community in providing services to clients in light of the pandemic in a flexible and creative manner.

Kate Kinnamont shared an article from the SDRC Newsletter that highlighted a client who participated in a Voter Summit convened by the State Council on Developmental Disabilities San Diego Imperial Regional Office, and who voted for the first time in the November 2020 elections.

Ms. Rucker shared that she has enrolled in a course to become an Independent Facilitator through the Self-Determination Program.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, December 8, 2020, at noon, via Zoom.

***Approved by the Board of Directors on December 8, 2020***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, October 13, 2020**  
**12:00 p.m.**

- |  |                    |
|--|--------------------|
| 1. Call to Order/Announcements                   | Shirley Nakawatase |
| 2. Public Input                                  |                    |
| – 2021 Performance Contract with DDS             | Lori Sorenson      |
| 3. Approval of the Minutes                       | Shirley Nakawatase |
| – September 8, 2020, Board Meeting (Action Item) |                    |
| 4. Chair’s Report                                | Shirley Nakawatase |
| 5. Executive Director’s Report                   | Carlos Flores      |
| – Employees of Distinction                       |                    |
| 6. Finance Committee Report                      | Pam Ehlers         |
| – Contracts for Approval (Action Item):          |                    |
| <i>Beyond Intellectual Abilities (HQ1521)</i>    |                    |
| <i>Caritas LLC – Brandywood #3 (HQ1501)</i>      |                    |
| <i>Rose’s ARF II (HQ1500)</i>                    |                    |
| <i>Siena Home Care LLC (HQ1502)</i>              |                    |
| – Operations (OPS) Spending Plan (Action Item)   |                    |
| 7. Vendor Advisory Committee Report              | Mark Klaus         |
| 8. Nominating and Bylaws Committee Report        | Norma Ramos        |
| 9. Personnel Committee Report                    | Laura Oakes        |
| 10. Mission Moments                              |                    |
| 11. Adjourn                                      |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, November 10, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING VIA ZOOM

October 13, 2020

### Minutes

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill; Laura Oakes; Angela Yates

**STAFF PRESENT:** Michael Bell; Carlos Flores; Janet Freihofer; Rosa Garcia; Mizuki Goto; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Jane Saffery; Bonnie Sebright; Lori Sorenson; Jamie Wei

**GUESTS PRESENT:** Cindy Alvarez; Roschell Ashley; Hunter Christian; Lupe Garcia; Gary Greco; Rich Israel; Christina Kavanagh; Molly Nocon; Edwin Pineda; Brian Spahr; Margie Swafford

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Public Input**

Lori Sorenson, Director of Community Services Department, San Diego Regional Center (SDRC), provided written information and presented an overview of the draft 2021 San Diego-Imperial Counties Developmental Services, Inc (SDICDSI) Performance Contract outcomes and activities. The Performance Contract with the Department of Developmental Services (DDS) is revised annually and a public meeting is held in order to receive input to determine the activities to achieve the outcomes. Public comment and input will be accepted through November 15, 2020.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the September 8, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 8, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase wished everyone in attendance and their families good health and wellness during the Covid-19 crisis.

5. **Executive Director's Report**

Carlos Flores recognized Janet Freihofer, Rosa Garcia, Mizuki Goto, Jane Saffery, Jamie Wei, members of the SDRC nursing team, as Employees of Distinction.

Mr. Flores reported that the Finance Committee discussed Alternative Nonresidential

Services. Since the state of emergency was declared and the stay at home orders were issued by Governor Newsom in mid-March, developmental disability services have changed dramatically throughout California. From March through August, some service providers received retainer payments to maintain their solvency during the pandemic. The State of California was receiving federal reimbursement for the retainer payments. The federal government informed the state that they would end the reimbursement of retainer payments on August 31, 2020, and DDS had to develop a new way to reimburse service providers. DDS issued a directive that created Alternative Nonresidential Services on August 31, 2020 that took effect on September 1, 2020. Service providers now have an option to go back to providing traditional services, either in-person, remotely, or a combination of both. For those service providers who cannot return to providing traditional services, they may provide Alternative Nonresidential Services. Service providers will bill for Alternative Services for services provided on November 1, 2020, and thereafter. Rates for Alternative Services will be issued by the DDS.

Mr. Flores thanked Mark Klaus for his work on helping to implement the DDS directive on Alternative Services. Mr. Klaus served on five subcommittees of the DDS Developmental Services Task Force. Mr. Flores reported that on October 5, 2020, Mr. Klaus, SDRC staff, and he hosted a training session with more than 300 attendees to answer questions and address concerns about moving to Alternative Nonresidential Services. Mr. Klaus commended DDS and their consultants, Burns and Associates, on the detailed attention that is being given to service provider rates.

Mr. Flores introduced Roschell Ashley, Executive Director of Westside Regional Center, located in Los Angeles County. Ms. Ashley stated that Mr. Flores has been serving as a mentor to her in her new position as Executive Director. Ms. Ashley stated that she previously worked in the service provider sector.

6. **Finance Committee Report**

David Hadacek reported on behalf of Treasurer Pam Ehlers. The Finance Committee met earlier in the day and reviewed the four proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve all four of the proposed contracts.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Beyond Intellectual Abilities (HQ1521); Caritas, LLC – Brandywood #3 (HQ1501); Rose’s Adult Residential Facility II (HQ1500); and, Siena Home Care, LLC (HQ1502).**

Mr. Hadacek reported that the Finance Committee reviewed the proposed SDRC Operations (OPS) spending plan for FY 2020-21. Mr. Flores summarized the proposed OPS spending plan and the changes due to the uncertainty presented by the pandemic. Staff had hoped to be employing 670 staff at the end of the last fiscal year. Due to issues related to the pandemic, SDRC is currently down to 609 staff. This has posed some difficulty and strain due to increased service coordinator caseloads and increases in workloads in all departments due to reduced staffing. Caseload growth has recovered to pre-pandemic rates and SDRC has begun recruiting and hiring new staff. The proposed OPS spending plan includes plans to hire 50 additional staff by the end of the fiscal year. Mr. Flores reported



that SDRC is one of only two regional centers that does not offer automatic pay increases at the time of performance evaluations. The Executive Leadership Team is proposing a 2.5% salary increase at the time of each staff's performance evaluation, retroactive to July 1, 2020, in order to address the increase in Consumer Price Index and the increased workloads.

**MOTION: M/S/C to approve the FY 2020-21 Operations Spending Plan.**

7. **Vendor Advisory Committee Report**

Mr. Klaus reported that since the last Vendor Advisory Committee meeting on September 24, 2020, service providers have held several impromptu Zoom meetings. The next official meeting of the Vendor Advisory Committee is scheduled for November 19, 2020. Mr. Klaus reported that this will be his last meeting as the Vendor Advisory Chair. Mr. Flores recognized Mr. Klaus for his response to the Covid-19 emergency, not only in San Diego, but throughout the state. Mr. Flores remarked that Mr. Klaus, as the CEO of the Home of Guiding Hands, has partnered with the SDRC to distribute 1.2 million articles of PPE and cleaning supplies throughout San Diego and Imperial counties. Mr. Flores expressed gratitude for the collaboration with service providers and with HGH through Mr. Klaus' leadership.

8. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day to review two Board applications. Ms. Ramos reported that the Committee will interview both applicants at their next meeting.

Ms. Ramos reported that she and SDRC staff to the Nominating and Bylaws Committee met with agency counsel, Elaine Rogers, to discuss proposed revisions to the corporate bylaws specifically as related to emergency bylaws in response to the pandemic. Counsel anticipates that these revisions will be ready for review by the Nominating and Bylaws Committee at their next meeting on November 10, 2020.

9. **Mission Moments**

Timothy Riemann congratulated Mark Klaus for the work that he is doing to address the Covid-19 crisis by distributing PPE supplies.

10. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:07 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 10, 2020, at noon, via Zoom.

***Reviewed, corrected, and approved by the Board of Directors on November 10, 2020.***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, September 8, 2020**  
**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input
3. Approval of the Minutes Shirley Nakawatase
  - August 11, 2020, Board Meeting (Action Item)
4. Chair's Report Shirley Nakawatase
  - FY 2020-21 B-1 Regional Center Contract Amendment (Information)
5. Executive Director's Report Carlos Flores
6. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Jardine Family Home (H10181)*
    - Stancheva Residential Care (H72781)*
    - Paradise Gardens (HQ0287)*
    - Lino and Amie's Board and Care (HQ0326)*
    - Paradise Gardens Residential 2 (HQ0520)*
    - Bency's Ranch (HQ0530)*
    - Royal Residential Care (HQ0762)*
    - Pleasant Valley (HQ0780)*
    - HJJ Homes, Inc. (HQ0843)*
    - Evolve Supported Living Services (HQ1218)*
    - El Amoroso, Inc. (HQ1268)*
    - Via Hacienda ARF (HQ1522)*
  - Proposed Fiscal Year 2020/2021 Operations (OPS) Spending Plan (Information)
7. Audit Committee Report Terri Colachis
  - FY 2019 Financial Statements and Independent Auditors' Reports (Action Item)
8. Vendor Advisory Committee Report Mark Klaus
9. Nominating and Bylaws Committee Report Norma Ramos
10. Mission Moments
11. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, October 13, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING VIA ZOOM

September 8, 2020

### Minutes

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill; Yasuko Mason;

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Cindy Alvarez; Hunter Christian; Charles Davis; Joanne Garcia; Lupe Garcia; Gary Greco; Rich Israel; Molly Nocon; Edwin Pineda; Brian Spahr; Margie Swafford

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:03 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the August 11, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the August 11, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase shared that two former San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI) Board Directors have passed, Hugh Wilner and Joseph DeDiminicanio. Both were leaders in the developmental disabilities field. Ms. Nakawatase expressed gratitude for Joe's mentorship while on the Board of Directors.

Ms. Nakawatase reported that the Executive Committee met on August 25, 2020 by video conference to approve the B-1 contract amendment. The Executive Committee voted to authorize the Chair of the Board of Directors to sign the B-1 contract amendment for fiscal year (FY) 2020-2021 with the Department of Developmental Services (DDS). In accordance with the Corporate Bylaws this action is being reported to the Board of Directors. The members approving this action were Shirley Nakawatase, Angela Yates, David Hadacek, Terri Colachis, and Pam Ehlers.

Mr. Flores reported to the Executive Committee that due to increased purchase of services

spending related to Covid-19, the San Diego Regional Center (SDRC) was running low on cash and needed the cash advance monies contained in the B-1 contract amendment in order to meet obligations to service providers and staff.

**MOTION: M/S/C to approve the FY 2020-2021 B-1 Regional Center Contract Amendment.**

5. **Executive Director's Report**

Carlos Flores reported that the total SDRC caseload is increasing. However, during the Covid-19 pandemic, the Early Start caseload has dropped. Internal meetings were held with Early Start staff and the Exceptional Families Resource Center (EFRC), and together they will boost their community outreach to families with infants and toddlers that have a delay or at risk for a developmental disability. As the caseload grows for clients who are three years old or older, SDRC is looking at reopening hiring for service coordinators to meet those needs and to reduce caseload ratios.

The governor's stay at home order effectively shut down day programs and many other nonresidential services. DDS, with approval from the Centers for Medicare and Medicaid Services (CMS), was able to institute what are called, "retainer payments" for service providers who could not provide services due to the stay at home order. Retainer payments ended on August 31, 2020. CMS indicated that they would no longer provide waiver reimbursement for retainer payments and DDS needed to develop another way for service providers to bill the regional centers. On August 31<sup>st</sup> the DDS issued a Directive for Alternative Nonresidential Services. For the months of September and October service providers will be able to bill similarly to retainer payments. Beginning November 1, 2020, DDS will create a monthly rate for all service providers who are providing alternative nonresidential services. Examples of Alternative Nonresidential Services include providing services remotely, services, delivering supplies and needed items to clients and families, and completion of an individualized assessment service plan.

Technically, service providers can reopen services in their facilities if they comply with all of the local and state requirements. Beginning September 1, 2020, nonresidential service providers not providing traditional services, must provide alternative services in order to be reimbursed and must submit a certification for alternative nonresidential services form. This form certifies that the service provider is providing alternative nonresidential services and that the service provider will comply with all state and local Covid-19 requirements. The certification form needs to be submitted to the regional center before they can bill for alternative services. Before the end of October, service providers need to complete an individualized service plan for each client receiving alternative nonresidential services. In November, service providers will need to begin providing quarterly reports to the regional center for the clients they serve that are receiving alternative nonresidential services. Service providers who are providing the same services, but are doing so remotely, may continue to bill as usual for traditional services. Transportation service providers are struggling to find ways to provide alternative services to clients and their families.

Mr. Flores reported that SDRC will assist DDS with a Request for Proposal (RFP) process to find an agent that will coordinate state-wide alternative nonresidential services technical

assistance and training.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed the 12 proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve all 12 of the proposed contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Bency's Ranch (HQ0287); El Amoroso, Inc. (HQ1268); Evolve Supported Living Services (HQ1218); HJJ Homes, Inc. (HQ0843); Jardine Family Home (H10181); Lino and Amie's Board and Care (HQ0326); Paradise Gardens (HQ0287); Paradise Gardens Residential 2 (HQ0250); Pleasant Valley (HQ0780); Royal Residential Care (HQ0762); Stancheva Residential Care (H72781); and, Via Hacienda ARF (HQ1522).**

Mr. Flores reported an error that SDRC has made in purchase of service authorizations. Prior to the Covid-19 crisis, many clients living in a residential facility would go to day program services during the day. This allowed residential facilities to maintain a much lower staffing during the day when clients attended day programs outside of the facility. Due to day program closures in response to the governor's stay at home order, residential facilities needed to increase their staffing to meet the needs of clients who were at the residential facilities 24-hours per day. In order to alleviate the staffing issue, DDS approved a service sub-code 109 for supplemental staffing due to Covid-19.

SDRC issued authorizations for all clients who were in the residential setting during the day. Technically, each authorization allowed for billing for an additional staff person. However, staffing on a one-to-one ratio was not provided. There was confusion regarding the billing process and SDRC will be preparing a letter to go out to residential service providers to acknowledge SDRC's error and requesting them to examine their records. If they billed for more authorizations than they provided staff, SDRC will be requesting that they reimburse SDRC for what was in effect an overpayment. Understanding that it was an SDRC error, and given that service providers are under economic stress due to the Covid-19 crisis, the SDRC is willing to work out a repayment plan as long as the overpayment is reimbursed during the current fiscal year. Mr. Flores reported that he shared this information with the Developmental Disabilities Providers Network.

7. **Audit Committee Report**

Terri Colachis reported that the Audit Committee met on August 28, 2020 to review the FY 2019 Financial Statements and Independent Auditors' Reports. Ms. Colachis reported that SDRC received a clean audit and thanked Michael Bell and his staff for providing sound financial oversight. Mark Klaus expressed appreciation for the work that Mr. Bell and his staff put into ensuring a clean audit report.

**MOTION: M/S/C to accept the FY 2019 Financial Statements and Independent Auditors' Reports, Memo to the Board, and the Management Comments Letter.**

8. **Vendor Advisory Committee Report**

Mr. Klaus reported that the service provider community is busy trying to implement

alternative nonresidential services. Mr. Klaus remarked that the communication between SDRC and the service provider community remains strong. Mr. Klaus reported that Mr. Flores and he hosted a Zoom webinar to answer questions regarding implementation of the alternative services which was attended by more than 400 service providers.

9. **Nominating and Bylaws Committee Report**

Norma Ramos reported that the Nominating and Bylaws Committee met earlier in the day to review and discuss member terms and Board composition. Elmo Dill and Maria Flores have terms ending on January 31, 2021. There are eight members who are up for reelection in January 2021. Those members are: Beth Blair, Pam Ehlers, Yasuko Mason, Martha Soto-Aceves, Terri Colachis, Johny Espinoza, Chris Hodge, and Kimberly Rucker. Ms. Ramos requested that the members up for reelection contact Ms. Ramos privately after the meeting to let her know if they would like to be considered for reelection. Ms. Ramos reported that after the two members retire at the end of January, the Board composition will still meet all DDS' requirements under the Lanterman Act. Ms. Ramos encouraged Board Directors to contact her if they know someone who they would like the Committee to consider as a potential Board Director or Community Representative on one of the Board Committees.

10. **Mission Moments**

Timothy Riemann remarked that SDRC and the Board of Directors are doing a good job in spite of the challenges presented by Covid-19.

Ms. Nakawatase shared a positive encounter she had with a client in the community.

Angela Yates reported that her daughter is receiving alternative services and she stated that she really appreciates the flexibility on the part of the state, SDRC, and the service provider for doing this.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 12:56 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 13, 2020, at noon, via Zoom.

*Approved by the Board of Directors on October 13, 2020*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, August 11, 2020**  
**12:00 p.m.**

- |    |  |                    |
|----|--|--------------------|
| 1. | Call to Order/Announcements  | Shirley Nakawatase |
| 2. | Public Input   |                    |
| 3. | Approval of the Minutes<br>– July 14, 2020, Board Meeting (Action Item)  | Shirley Nakawatase |
| 4. | Chair’s Report<br>– Employee Holiday Survey (Action Item)  | Shirley Nakawatase |
| 5. | Executive Director’s Report<br>– Employees of Distinction (Information)  | Carlos Flores      |
| 6. | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Community Interface Services (PY2152)</i><br><i>Dawn &amp; Dawn, LLC (HQ1517)</i><br><i>People’s Care Developmental Services (HQ1243)</i><br><i>Pine Tree Home 2 (HQ1518)</i><br><i>Raquel’s, LLC (HQ1515)</i><br><i>Rockview Adult Residential Facility (HQ1519)</i><br><i>Walk of Life – Muse, Inc. (HQ1516)</i> | Pam Ehlers         |
| 7. | Vendor Advisory Committee Report   | Mark Klaus         |
| 8. | Mission Moments  |                    |
| 9. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 8, 2020, at 12: 00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING VIA ZOOM**

**August 11, 2020**

**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill

**STAFF PRESENT:** Cheryl “Chay” Ayers; Caroline Benning; Terri Cook-Clark; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Jessica Medina; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; JoeAnn Randall; Suzy Requarth; Bonnie Sebright; Lori Sorenson; Johanna Stafford

**GUESTS PRESENT:** Cindy Alvarez; Thomas Carr; Hunter Christian; Charles Davis; Anthony DeSalis; Debra Emerson; Beth Gallagher; Gary Greco; Thompson Kelly; Kimberly Mills; Molly Nocon; Edwin Pineda; Brian Spahr; Joseph Tontodonato; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the July 14, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the July 14, 2020, Board of Directors’ meeting are approved as submitted.**

4. **Chair’s Report**

Ms. Nakawatase reported that at the last meeting of the Board of Directors it was decided to survey staff as to their preference for replacing the Columbus Day holiday with either Cesar Chavez or Juneteenth holiday. Staff were also given the option of not changing the holiday or giving all employees the option of one of the three holidays to be selected by the employee in January of each year. According to the survey results, a large majority of staff preferred to give each employee the choice of one of the three holidays.

**MOTION: M/S/C to approve changing the employee holiday schedule by giving staff the choice between Columbus Day (second Monday in October), Cesar Chavez Day (March 31), or Juneteenth (June 19), as their holiday. Each January staff must indicate which will be their holiday for that calendar year. The revised holiday schedule will be effective on January 1, 2021.**



Ms. Nakawatase shared that Alexine Wells has passed away. Ms. Wells was a member of the Board of Directors of the San Diego Imperial Counties Developmental Services, Inc. (SDICDSI). Ms. Wells served two terms on the Board of Directors and was elected for a third term in January 2020. During her terms on the Board, Ms. Wells was a member of the Finance and Personnel Committees. In 2012, 2016, and 2017, she served as the Chair of the Personnel Committee.

5. **Executive Director's Report**

Carlos Flores reported that during the Covid-19 pandemic, the total San Diego Regional Center (SDRC) Early Start caseload has dropped in spite of remaining open for clients and accepting new clients through intake. During the month of June 2020, there were 434 cases opened for intake for both Early Start and for those older than 3 years of age.

Terri Cook-Clark, SDRC Manager of Early Start Services, and JoeAnn Randall, SDRC Manager of Intake Services, presented information on the intake processes during the pandemic. Although referrals have decreased, intake services have continued throughout the pandemic and while the stay-at-home orders were in place. To the extent possible, assessments and evaluations are being conducted remotely.

Mr. Flores recognized Cheryl "Chay" Ayers, Caroline Benning, and Jessica Medina as Employees of Distinction.

Mr. Flores reported that as of this date and since mid-March 2020, 128 clients have tested positive for Covid-19. Of those 128, 46 live in Imperial County. Imperial County continues to have the highest rate of infection than any other county in California. Data from the 21 regional centers indicates that on July 28, 2020, 1,540 clients have tested positive for COVID-19 since mid-March. The percentage of Latino clients testing positive is 47%.

6. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met on Monday, August 10, 2020, and reviewed the seven proposed service provider contracts for Board approval. The Finance Committee recommended that the Board approve all seven of the proposed contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Community Interface Services (PY2152); Dawn & Dawn, LLC (HQ1517); People's Care Developmental Services (HQ1243); Pine Tree Home 2 (HQ1518); Raquel's, LLC (HQ1515); Rockview Adult Residential Facility (HQ1519); and, Walk of Life - Muse, Inc. (HQ1516).**

Ms. Ehlers asked Mr. Flores to report on the fiscal year (FY) 2019-2020 deficit in purchase of services spending. SDRC has ended the year with a deficit of \$5,943,000 in Community Placement Plan (CPP) purchase of services expenditures. It is expected that the Department of Developmental Services (DDS) will issue a contract amendment in the future to cover the amount of the deficit.

7. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee last met on July 23, 2020. Since mid-March, non-residential service providers have been receiving retainer payments which are based on a 12-month averages for attendance prior to the stay-at-home order due to Covid-19. These retainer payments will end on August 31, 2020. After that date, non-residential service providers will be able to bill for alternative services. On July 17, 2020, the DDS issued a preliminary directive addressing alternative services. Mr. Klaus remarked that there has been a high level of collaboration amongst service providers along with SDRC to approach the challenges presented by the Covid-19 pandemic.

8. **Mission Moments**

Mr. Flores presented an SDRC Mission Moment video to the Board of Directors. The video highlighted a single mother with two children served by the SDRC who was able to move into affordable housing in Brawley, California. The Serenita housing complex is a project of the Chelsea Investment Corporation and the Southern California Housing Collaborative with \$1 million in funding provided by DDS.

Mr. Klaus thanked Yasuko Mason, Board Director, for making masks and sharing with all Board Directors.

9. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:05 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, September 8, 2020, at noon, via Zoom.

*Approved by the Board of Directors on September 8, 2020*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, July 14, 2020**  
**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input
3. Approval of the Minutes Shirley Nakawatase
  - June 9, 2020, Board Meeting (Action Item)
5. Chair’s Report Shirley Nakawatase
6. Executive Director’s Report Carlos Flores
  - Employees of Distinction (Information)
7. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - A Better Life Together (HQ0491)*
    - Alliance Guest Homes (HQ1490)*
    - AYA Supported Living (HQ0674)*
    - Boylan Board & Care (HQ1481)*
    - Community Interface Services (H39475)*
    - Creative Support Alternatives (H39462)*
    - Exodus Recovery, Inc. (PY1682)*
    - Fred Finch Youth & Family Services (PY2141)*
    - Nor Living, LLC (HQ1489)*
    - Olivia Residential, Inc. (HQ1514)*
    - Rienda Services (HQ1252)*
    - Sea & Sun, Supported Living, Inc. (HQ1115)*
    - Toward Maximum Independence (H39459)*
  - FY 2019-20 A-6 Regional Center Contract Amendment (Action Item)
  - FY 2019-20 A-5 Regional Center Contract Amendment (Information)
  - FY 2020-21 B Preliminary Regional Center Contract (Information)
8. Personnel Committee Report Laura Oakes
  - Pension Plan Restatement and Amendment (Information)
9. Mission Moments
10. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 11, 2020, at 12: 00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**BOARD OF DIRECTORS MEETING VIA ZOOM**

**July 14, 2020**

**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Mark Klaus; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill; Chris Hodge; Yasuko Mason; Martha Soto-Aceves; Alexine Wells

**STAFF PRESENT:** Michael Bell; Carlos Flores; Sonia Griffin; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Tiffany Swan; Kristen Van den Broek

**GUESTS PRESENT:** Alexis Cano; Thomas Carr; Charles Davis; Gary Greco; Bill Mara; Kimberly Mills; Molly Nocon; Edwin Pineda; Sitara Sethi; Clyde Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the June 9, 2020, Board of Directors meeting and asked for approval.

**MOTION: (Colachis abstained) M/S/C that the Minutes of the June 9, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

On behalf of the developmental disabilities system in California, Ms. Nakawatase expressed gratitude to Senate President pro Tempore Toni Atkins for her leadership during the state budget process. Ms. Nakawatase also thanked Mark Klaus for his advocacy efforts.

Ms. Nakawatase reported that the Executive Committee and the Personnel Committee held a joint meeting to discuss requests from staff to replace the Columbus Day holiday with either Cesar Chavez Day or a holiday in honor of Juneteenth. Ms. Nakawatase reported that the committees recommended that all staff be surveyed to determine their preferred holiday. Staff will report the results of the survey at the next meeting of the Board of Directors.

5. **Executive Director's Report**

Carlos Flores recognized Sonia Griffin, Tiffany Swan, and Kristen Van den Broek as Employees of Distinction.

Mr. Flores reported that San Diego and Imperial counties are on the Governor's watchlist due to a rise in the Covid-19 infection rates which resulted in additional restrictions being instituted, primarily on indoor activities. On July 7, 2020, there were 68 clients that tested positive for Covid-19. By July 14, 2020, that number had risen to 86; an increase of 18 new positive cases in one week. Mr. Flores reported that there has been a dramatic increase in reported cases of Covid-19, especially in Imperial County. Mr. Flores reported that six clients of the San Diego Regional Center (SDRC) have died of Covid-19. Due to the increase in the infection rate, staff at SDRC will be given the opportunity to return to working remotely. Mr. Flores reported that many staff desire to continue to work in the offices, and the agency has taken measures to ensure the safety of staff while working in the offices.

6. **Vendor Advisory Committee Report**

Mark Klaus reported that the next Vendor Advisory Committee meeting is scheduled for July 23, 2020 at 10:00 a.m. via Zoom. Mr. Klaus indicated that the Vendor Advisory Committee will have a lot to discuss at their meeting. He stated that the service provider community is pleased that the budget remains intact. There are concerns over how services will move forward in light of the pandemic. There is also concern for day services and transportation services as absence payments are due to expire on July 31, 2020.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met on Monday, July 13, 2020, and reviewed the 13 proposed service provider contracts for Board approval.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contract for services with Fred Finch Youth & Family Services (PY2141) retroactively to June 22, 2020.**

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with A Better Life Together (HQ0491); Alliance Guest Homes (HQ1490); AYA Supported Living (HQ0674); Boylan Board & Care (HQ1481); Community Interface Services (H39475); Creative Support Alternatives (H39462); Exodus Recovery, Inc. (PY1682); Nor Living, LLC (HQ1489); Olivia Residential, Inc. (HQ1514); Rienda Services (HQ1252); Sea & Sun, Supported Living, Inc. (HQ1115); and, Toward Maximum Independence (H39459).**

Ms. Ehlers reported that the Finance Committee discussed the fiscal year (FY) B Preliminary Contract. On June 19, 2020, SDRC received the letter of intent for the B contract and for the preliminary cash allocation from the Department of Developmental Services (DDS). In order to continue to meet the SDRC's purchase of service (POS) obligations to service providers and operations obligations to staff and suppliers, SDRC needed the preliminary cash allocation in the bank by mid-July. The B contract needed to be signed before the Board meeting in order to receive the preliminary cash allocation. Members of the Executive Committee acted to authorize the Board Chair to sign the B contract on June 24, 2020. The vote was held via telephone conference call with all members in agreement. In accordance with the corporate bylaws, this action is reported to the Board of Directors, today, July 14, 2020.

The Finance Committee discussed the FY 2019-20 A-6 Regional Center Contract Amendment. The Finance Committee is recommending that the Board approve this contract.

**MOTION: M/S/C to approve the FY 2019-20 A-6 Regional Center Contract Amendment.**

8. **Mission Moments**

Mr. Flores stated that his Mission Moments are the three staff, Sonia Griffin, Tiffany Swan, and Kristen Van den Broek, who were identified as Employees of Distinction.

Mr. Flores reported that 14 families that are served by SDRC were affected by the Niland fire. A Go Fund Me page was started for the one family that lost their home in the fire. In addition, \$200 gift cards were given to the other 13 families which were affected by the fire so they could replace some of the food they lost because of a prolonged power outage.

Mr. Klaus reported that Tiffany Swan, Lori Robinson, Joab Gonzalez, Wendy Prewett, and members of the Autism Society Imperial County went out to Niland to provide personal protective equipment and other needed supplies the next day to families affected by the fire.

Ms. Nakawatase commended those Board Directors who contributed to the Go Fund Me account for the family who lost their home in the Niland Fire.

Ms. Nakawatase reported that she posted a thank you on Facebook to Senator Toni Atkins. Ms. Nakawatase shared that she also called Senator Atkins office to express her thanks. Ms. Nakawatase encouraged others to reach out to the Senator's office to share their appreciation for her advocacy for persons with developmental disabilities.

9. **Old Business**

Staff reported that the FY 2019-20 A-5 Contract Amendment was approved by unanimous electronic vote on April 2, 2020.

Staff reported that the Pension Plan Restatement and Amendment were approved by unanimous electronic vote on April 17, 2020.

10. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 12:53 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 11, 2020, at noon, via Zoom.

***Approved by the Board of Directors on August 11, 2020***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
**Via Zoom Meeting**  
**Tuesday, June 9, 2020**  
**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Public Input
3. Approval of the Minutes of the March 10, 2020 Board Meeting (Action Item)
4. Chair's Report Shirley Nakawatase
5. Executive Director's Report Carlos Flores
6. Contracts for Approval (Action Item): Shirley Nakawatase
  - AAA Transport (HQ0853)*
  - Community Interface Services (PY2166)*
  - E&E Transportation (HQ0374)*
  - Exodus Recovery (PY1666)*
  - First Choice Transport (HQ0119)*
  - Fred Finch Youth and Family Services (PY2140)*
  - Martinez, Faustino (HQ0334)*
  - No Vacancy Transport (HQ0102)*
  - TG Transportation (HQ1338)*
7. FY 2017-18 D-5 Regional Center Contract Amendment (Action Item) Shirley Nakawatase
8. Line of Credit with MUFU Union Bank (Action Item) Shirley Nakawatase
9. Corporate Financial Statements (Information) Shirley Nakawatase
10. Employee Sick Leave Accrual (Action Item) Shirley Nakawatase
11. Corporate Bylaws (Information) Carlos Flores
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 14, 2020, at 12:00 p.m.

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING VIA ZOOM**

**June 9, 2020,**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Shirley Nakawatase; Laura Oakes; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves Alexine Wells; Angela Yates

**DIRECTORS ABSENT:** Terri Colachis; Elmo Dill; Yasuko Mason

**STAFF PRESENT:** Michael Bell; Carlos Flores; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Felicia Wynn

**GUESTS PRESENT:** Ken Barnes; Karyn Bowker; Miriam Burke; Thomas Carr; Hunter Christian; Esmeralda Cruz-Reyes; Charles Davis; Anthony DeSalis; Gary Greco; Rich Israel; Bill Mara; Debbie Marshall; Kimberly Mills; Molly Nocon; Edwin Pineda; Laurie Purcell; Stephanie Richard; Mari Steffes; Stacy Sullivan; Joseph Tontodonato; Wade Wilde; Clyde Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the March 10, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 10, 2020, Board of Directors' meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase reported that the Covid-19 pandemic has been very difficult on everyone, and reflected on the positive ways people are helping others and coping with the Stay-at-Home Order.

5. **Executive Director's Report**

Carlos Flores reported that there were 14 service providers, staff from the State Council on Developmental Disabilities, the Foundation for Developmental Disabilities, and the Department of Developmental Services (DDS) registered to attend today's Board meeting. Mr. Flores expressed gratitude for the assistance and collaboration of service providers and the community during the Covid-19 crisis.

Mr. Flores reported that the total SDRC caseload grew by 40 cases to a total of 31,809. Most



staff are working remotely. Staff have been surveyed regarding their readiness to return to working in the offices. Mr. Flores reported that staff have formed a Return to Offices Task Force that has created a plan to come into compliance with all of the state and local requirements in order to return to work at the offices. The plan includes having staff come back in three phased groups. The first group made up of 165 staff, stated when surveyed that they were willing to come back to work in the offices as soon as possible. That group is scheduled to return to the offices on June 22, 2020. The offices have been thoroughly sanitized, masks will be required, and a space planner has worked to ensure all staff will be seated a safe distance. Everyone will have their temperature taken prior to entering the offices. The second group is scheduled to return to the offices on July 13, 2020, and the third group's return date is still to be determined.

Mr. Flores reported that he has been in communication with DDS to determine what DDS' plans are for day services to resume operations.

Mr. Flores reported that since the Governor's Stay-at-Home Order was issued on March 19, 2020, there have been 37 clients who have tested positive for Covid-19, and sadly three of those clients have died of Covid-19. Fourteen of the clients who tested positive were living with family, and 23 of the clients were living in a residential facility. There have been 48 staff who have tested positive.

6. **Contracts for Approval**

Ms. Nakawatase moved for approval of the nine proposed service provider contracts. There was no discussion.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with AAA Transport (HQ0853); Community Interface Services (PY2166); E&E Transportation (HQ0374); Exodus Recovery (PY1666); First Choice Transport (HQ0119); Fred Finch Youth and Family Services (PY2140); Martinez, Faustino (HQ0334); No Vacancy Transport (HQ0102); and TG Transportation (HQ1338).**

7. **Fiscal Year 2017-2018 D-5 Regional Center Contract Amendment**

Michael Bell explained that in the fiscal year (FY) 2017-18 D-5 Regional Center Contract Amendment DDS will reduce Community Placement Plan (CPP) Start-up funds by \$538,950.

**MOTION: M/S/C to approve the FY 2017-2018 D-5 Regional Center Contract Amendment.**

8. **Line of Credit with MUFG Union Bank**

Mr. Bell reported that staff is in the process of establishing a line of credit of up to \$60 million with MUFG Union Bank to ensure cash is available to operate the SDRC through the transition to the new fiscal year.

**MOTION: M/S/C to authorize the Executive Director and the Chief Financial Officer to enter into a line of credit agreement with MUFG Union Bank.**

**MOTION: M/S/C to authorize the Board Secretary to sign the line of credit resolution in the form presented by MUFG Union Bank.**

9. **Corporate Financial Statements**

Mr. Bell reported that there is an estimated \$4.5 million deficit for purchase of services, primarily because of the authorized supplemental services due to Covid-19.

Mr. Bell reported an estimated \$3.9 million deficit for CPP. Mr. Bell cited the high needs of the clients served through the CPP and the added costs of providing services during the pandemic.

Mr. Bell reported that projected remaining expenditures are at \$12,932,368 for the fiscal year. Mr. Bell stated that SDRC opened three new office sites this year which accounts for the increased expenditures in general expense and equipment purchases.

10. **Employee Sick Leave Accrual**

Mr. Flores referred Directors to a copy of an email message that was sent to the Board of Directors on May 27, 2020 (included in the Board meeting materials). Staff is recommending to increase employee sick leave, revising Section 12.6 of the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Employee Handbook. This would increase the accrual rate from 2.66 hours per pay period to 3.46 hours per pay period.

**MOTION: (Klaus abstained) M/S/C to revise section 12.6 of the SDICDSI Employee Handbook as follows:**

***Sick leave is accrued according to hours paid. Employees paid for an 80 hour pay period earn 3.46 hours of sick leave to a maximum of 90 hours per year. Part-time employees eligible for benefits earn a pro-rated amount of sick leave. Sick leave is not accrued on overtime hours.***

11. **Corporate Bylaws**

Mr. Flores reported that it has been exceedingly difficult to obtain approval from 100% of the Board membership using Article III, Section 15 of the Corporate Bylaws that states, "Any action which may be taken at a meeting of the Board of Directors may be taken without a meeting if all members of the Board of Directors shall individually or collectively consent in writing to such action." The corporate law requiring 100% affirmative votes remains in place. The Board agreed that when timely decisions are necessary the Executive Committee has the "power and duty to conduct such affairs of the Corporation and to exercise such powers as are delegated to it by the Board when the Board is not in session." Any actions taken by the Executive Committee will be reported to the Board at the next regular Board meeting.

During the pandemic, Board meetings will continue to be held by Zoom. Staff will confer with committee chairs regarding holding committee meetings by Zoom.

12. **Mission Moments**

Ms. Nakawatase stated that the flexibility and dedication that the SDRC community has displayed is her mission moment.

Mr. Flores shared information about an intermediate care facility (ICF) called Hilldale in La Mesa. Mr. Flores reported about the heroic efforts of the staff at Hilldale to protect the medically fragile clients during a riot that broke out near their facility.

Mr. Klaus reported on the collaborative efforts of service providers, families, and SDRC staff, specifically Tiffany Swan, Home and Community Based Services Specialist, who have held two events so far to distribute Personal Protective Equipment (PPE) to service providers. Several other PPE distribution events have been held and more are scheduled to take place in San Diego and Imperial counties. Mr. Flores thanked Board members who made donations of supplies.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:19 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 14, 2020, via Zoom.

*Approved by the Board of Directors on July 14, 2020.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, March 10, 2020

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation Association of Regional Center Agencies Academy Yasuko Mason  
Laura Oakes  
Norma Ramos
3. Public Input
4. Approval of the Minutes Shirley Nakawatase
  - February 11, 2020, Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - Agreement for Housing Start Up (Action Item)
  - Board Member Agreement (Action Item)
  - April Board of Directors Meeting (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - State Legislative Budget Hearings (Information)
7. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Access to Success, LLC (HQ1379)*
    - Bautista Investment Group (HQ1478)*
    - Blossoms Supported Living (HQ1319)*
    - Chloe's Home, Inc. (HQ1476)*
    - Coastal Living III (HQ1449)*
    - Key Community Housing – Acquisition (PY2111)*
    - Key Community Housing – Renovation (PY2111)*
    - Life Options, Inc. (HQ1475)*
    - Tizon's Prime Care, Inc. #2 (HQ1467)*
  - FY 2019-20 A-4 Regional Center Contract Amendment (Action Item)
  - DDS Audit FY 2016-17 and FY 2017-18 (Action Item)
8. Vendor Advisory Committee Report Mark Klaus
9. Personnel Committee Report Laura Oakes
10. Client Advisory Committee Report Kim Rucker
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 14, 2020, at 1: 00 p.m. at the El Centro Elementary School District's Parent  
Training Center located at 1420 Commercial Avenue, El Centro, California 92243

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

March 10, 2020

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Elmo Dill; Pam Ehlers; Johny Espinoza; Maria Flores; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Erik Rascon; Timothy Riemann; Kimberly Rucker; Martha Soto-Aceves Alexine Wells; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Norma Ramos

**STAFF PRESENT:** Alondra Alegria, Jon Arceo; Michael Bell; Carlos Flores; Kim Gaines, Ph.D.; Hailley Hukill; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Lhory Montemayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson

**GUESTS PRESENT:** Jason Aldrich; Rhonda Aldrich; Sylvia Campa; Hunter Christian; Charles Davis; Gary Greco; Daisy Greene; Yasmin Lope; Nichole Mikkelson; Molly Nocon; John W. Peters; Cynthia Sandoval; Mary Ellen Stives; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.

2. **Presentation on the Association of Regional Center Agencies Academy**

Yasuko Mason, Laura Oakes, and Norma Ramos attended the Association of Regional Center Agencies (ARCA) Academy held in Sacramento on February 22, 2020. Ms. Oakes reported on behalf of the group that attended, stating that the focus of the ARCA Academy was to give Board Directors from all regional centers an opportunity to learn best practices, improve their oversight skills, and learn more about non-profit governance.

3. **Public Input**

Jason and Rhonda Aldrich, parents, provided public input regarding their son's residential placement.

Sylvia Campa, parent, provided public input regarding San Diego Regional Center's (SDRC) involvement in the conservatorship of her daughter.

4. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the February 11, 2020, Board of Directors meeting and asked for approval.

Mark Klaus asked that the minutes be corrected to reflect that he abstained from the vote to approve service provider contracts at the February 11, 2020 meeting.

**MOTION: M/S/C that the Minutes of the February 11, 2020, Board of Directors' meeting are approved as corrected.**

5. **Chair's Report**

Ms. Nakawatase referred Board Directors to the Agreement for Housing Start Up which was presented at the February 11, 2020 meeting of the Board of Directors.

**MOTION: M/S/C to approve the Agreement for Housing Start Up with leeway to make any minor corrections to make it consistent with law and other previously approved service provider contracts.**

Ms. Nakawatase referred the Directors to the draft Board Member Agreement. Ms. Mason asked about guidelines for Board Directors when representing the Board in the community. It was suggested that this could be a discussion item for the Board retreat.

**MOTION: M/S/C to accept the Board Member Agreement as presented.**

Ms. Nakawatase reminded Board Directors that the April 14, 2020 meeting of the Board of Directors is scheduled to be held in Imperial County. Ms. Nakawatase referred Directors to the detailed itinerary which was included in the Board meeting materials.

6. **Executive Director's Report**

Carlos Flores recognized Alondra Alegria, Jon Arceo, and Hailley Hukill as Employees of Distinction.

Mr. Flores reported that SDRC is one of the fastest growing regional centers in the system with a growth rate of 7.5% in 2019. SDRC has just added new office space in Carmel Mountain and will open new offices in Eastlake this month. SDRC anticipates the need for additional office space due to the rapid rate of caseload growth.

Mr. Flores reported on SDRC's response to the Coronavirus. So far, the people who are affected the most are those with underlying health conditions. SDRC serves a number of individuals with serious medical conditions. SDRC serves individuals in Adult Residential Facilities for Persons with Special Health Needs (ARFPSHN) and individuals in skilled nursing facilities. SDRC is developing a plan of response to mirror the county health departments of both San Diego County and Imperial County. Currently both counties are at the lowest level of risk rating.

Mr. Flores reported that the state budget process began in January when Governor Newsom presented his proposed budget. The state legislature is beginning to hold hearings on the proposed budget. Issues that will be presented to the legislature regarding the developmental disability system are the recommendations from the rate study, issues with minimum wage differences, and caseload ratios.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed nine proposed service provider contracts for Board approval. The Finance Committee moved to recommend to the Board of Directors that it approves the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Access to Success, LLC (HQ1379); Bautista Investment Group (HQ1478); Blossoms Supported Living (HQ1319); Chloe's Home, Inc. (HQ1476); Coastal Living III (HQ1449); Key Community Housing - Acquisition (PY2111); Key Community Housing - Renovation (PY2111); Life Options, Inc. (HQ1475); and, Tizon's Prime Care, Inc. #2 (HQ1467).**

Ms. Ehlers referred Directors to the FY 2019-20 A-4 Regional Center Contract Amendment. Ms. Ehlers reported that the Finance Committee discussed the contract amendment and recommends that the Board approve the contract.

**MOTION: M/S/C to approve the FY 2019-20 A-4 Regional Center Contract Amendment.**

Ms. Ehlers reported that the Finance Committee moved to accept the Department of Developmental Services (DDS) Fiscal Compliance Audit Report of the San Diego Regional Center for the period of July 1, 2016 through June 30, 2018.

**MOTION: M/S/C to accept the Department of Developmental Services (DDS) Fiscal Compliance Audit Report of the San Diego Regional Center for the period of July 1, 2016 through June 30, 2018.**

8. **Vendor Advisory Committee Report**

Mr. Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for March 19, 2020.

Mr. Klaus reported that the Developmental Disability Provider Network (DDPN) Legislative Forum is scheduled for May 8, 2020 at the Balboa Park Club.

9. **Personnel Committee Report**

Ms. Oakes reported that the Personnel Committee met earlier in the day. Currently, the Lanterman Act allows regional centers to contract for services through individual vendors. SDRC contracts with independent contractors to provide services to clients such as occupational therapy, physical therapy and nursing services. Issues are created with the enrollment of Assembly Bill (AB) 5. According to opinions received from two different attorneys, SDRC can no longer use independent contractors to provide services. SDRC will need to use a staffing agency to provide these services at a much higher cost in order to comply with AB 5.

10. **Client Advisory Committee Report**

Kim Rucker reported that the Client Advisory Committee met earlier in the day. Ms. Rucker reported that the Imperial Valley People's First Conference will be held on March 28, 2020 at the Strike Zone.

Ms. Rucker reported that the members of the Client Advisory Committee fielded topics they would like to discuss at future meetings including legislation that affects the developmental

disability system.

Ms. Rucker reported that March is national social worker appreciation month. The Committee discussed the importance of the role of social workers.

11. **Mission Moments**

Hailley Hukill, SDRC Service Coordinator, stated that her mission moment is seeing her clients on her caseload who are happy in their homes, with the staff who assist them, and their day activities.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:12 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 14, 2020, in Imperial County.

*Approved by the Board of Directors on June 9, 2020*





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, February 11, 2020

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation of Strategic Plan Goal on Affordable Housing Linda Livingston  
Sheila Minick
3. Public Input
4. Approval of the Minutes Shirley Nakawatase
  - January 14, 2020, Board Meeting (Action Item)
  - January 14, 2020, Annual Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - Agreement for Housing Renovation (Action Item)
  - Agreement for Start Up (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - Association of Regional Center Agencies Report (Information)
  - Assembly Bill 2024 (Action Item)
7. Finance Committee Report Pam Ehlers
  - Contracts for Approval (Action Item):
    - Bonita Residential Care 2 (HQ1432)*
    - Cali ARF, LLC (HQ1466)*
    - Dawn Bright House (HQ1469)*
    - L&M Residential #2 (HQ1473)*
    - Libey's Coronado (HQ1468)*
    - Neuro Care, Inc. (HQ1459)*
    - Paradise Care Homes II (HQ1471)*
    - Rehoboth Homes, LLC (HQ1472)*
8. Vendor Advisory Committee Report Mark Klaus
9. Client Advisory Committee Report Kim Rucker
10. Mission Moments
11. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 10, 2020, at 12: 00 p.m. in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**February 11, 2020**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Elmo Dill; Pam Ehlers; Johny Espinoza; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Norma Ramos; Erik Rascon; Timothy Riemann; Kimberly Rucker; Alexine Wells; Angela Yates

**DIRECTORS ABSENT:** Laura Oakes; Martha Soto-Aceves

**STAFF PRESENT:** Alma Barkle; Michael Bell; Carlos Flores; Kim Gaines, Ph.D.; Kathy Karins, R.N.; Kate Kinnamont; Linda Livingston; Christine Lux-Whiting; Seth Mader; Paul Mansell; Sheila Minick; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Kim Steitz; Ashlie Stephenson

**GUESTS PRESENT:** Hunter Christian; Charles Davis; Gustavo Estrada; Yasmin Lope; Jo Mullins; Molly Nocon; John W. Peters; Stephanie Richard; Hannah Schultz; Mary Ellen Stives; Angelica Velazquez; Tom White; Cali Williams; Beck Williams

1. **Call to Order**

Shirley Nakawatase, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:10 p.m.

2. **Presentation on the Strategic Plan Goal of Affordable Housing**

Linda Livingston, San Diego Regional Center (SDRC) Resource Coordinator; Sheila Minick, SDRC Service Coordinator; and, Kim Steitz, SDRC Program Manager, presented an update on progress made toward the strategic plan goal of increasing affordable housing opportunities for persons with developmental disabilities.

3. **Public Input**

Hunter Christian, Executive Director of Villa de Vida, Inc., announced a community meeting to be held at Poway City Hall on February 13, 2020 at 6:30 p.m. regarding waitlist procedures and becoming a resident at Villa de Vida in Poway.

Mary Ellen Stives, Regional Manager, State Council on Developmental Disabilities San Diego Imperial Office, announced that it is Jewish Developmental Disability Awareness and Inclusion Month and the Ohr Shalom Synagogue is hosting a number of community events throughout the month of February.

Ms. Stives stated that the State Council is working on developing their five year state plan and Ms. Stives distributed a development survey requesting input on the plan.

4. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the January 14, 2020, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 14, 2020, Board of Directors' meeting are approved as submitted.**

Ms. Nakawatase referred the Directors to the draft minutes of the January 14, 2020, Board of Directors' Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 14, 2020, Board of Directors' Annual Meeting are approved as submitted.**

5. **Chair's Report**

Ms. Nakawatase thanked Executive Offices staff who worked to make the Annual Meeting a success.

Ms. Nakawatase announced that the April Board meeting will be held in El Centro. Transportation via chartered bus will be provided and more details will be shared at the March Board meeting.

Ms. Nakawatase announced that the Executive Committee is working to schedule a Board retreat in July or August 2020.

Ms. Nakawatase reminded Board Directors that they were all emailed copies of an input form for the Executive Director's performance evaluation. Ms. Nakawatase asked all Board Directors to turn in their evaluation input forms to David Hadacek by the end of the day.

Ms. Nakawatase referred Board Directors to the Agreement for Housing Renovation.

**MOTION: M/S/C to approve the Agreement for Housing Renovation with leeway to make any minor corrections to make it consistent with law and other previously approved service provider contracts.**

Mr. Nakawatase referred the Directors to the draft agreement for housing start-up and requested any input be submitted by the end of the month. The agreement for housing start-up will be presented to the Board of Directors for a vote for approval at the March 2020 meeting.

6. **Executive Director's Report**

Carlos Flores recognized Alma Barkle as an Employee of Distinction.

Mr. Flores reported that growth remains high at SDRC. During the month of January 2020, the total SDRC caseload grew by 218 cases for a total of 31,617. In California the general population growth rate is 1% and the total regional center growth rate is at 5%.

Mr. Flores reported that the Governor's budget proposal is \$1 billion more than the current fiscal year. The proposed budget includes only minimal service provider rate increases for three service codes. Most of the funding increase goes to address growth. The projected growth for purchase of services is \$400 million.

Mr. Flores reported that the Governor's proposed budget contains \$78 million in operations funding for a Performance Incentive Program for regional centers. Mr. Flores remarked that the Legislative Analyst's Office has reported that they will recommend that the legislature reject the incentive program. Mr. Flores stated that funding would be better used to address the need for additional service coordinators in order to come into compliance with regulations for caseload ratios. Not one of the 21 regional centers is in compliance with all areas of the caseload ratio requirements. Currently, the operations allocation is not sufficient to come into compliance with caseload ratios. Legislative budget hearings are scheduled to begin in March. Issues related to the regional center system are heard in the Senate Budget Subcommittee #3 and the Assembly Budget Subcommittee #1. Mr. Flores stated that staff will be closely tracking those hearings.

Mr. Flores stated that he would share the Association of Regional Center Agencies (ARCA) comments on the Governor's budget proposal with Board Directors as soon as it was made available.

Mr. Flores referred Directors to Assembly Bill (AB) 2024. Mr. Flores stated that he is recommending that the Board of Directors support the bill and request to sponsor AB 2024. Mark Klaus provided background information on the origin of AB 2024 which addresses service provider rate increases for providers who pay their staff more than the state minimum wage. There are several cities that have local minimum wage ordinances that are higher than the state minimum wage.

**MOTION: M/S/C to support and request the author to sponsor Assembly Bill 2024.**

Mr. Flores referred Directors to a draft revision of the Board of Directors member agreement that was amended following the last Board retreat. Mr. Flores requested Board input and stated that the draft agreement would be presented as an action item on the March 2020 Board meeting agenda.

7. **Finance Committee Report**

Treasurer Pam Ehlers reported that the Finance Committee met earlier in the day and reviewed eight proposed service provider contracts for Board approval. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Bonita Residential Care 2 (HQ1432); Cali ARF, LLC (HQ1466); Dawn Bright House (HQ1469); L&M Residential #2 (HQ1473); Libey's Coronado (HQ1468); Neuro Care, Inc. (HQ1459); Paradise Care Homes II (HQ1471); and, Rehoboth Homes, LLC (HQ1472).**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the last meeting of the Vendor Advisory Committee was held on January 14, 2020. Mr. Klaus stated that he was honored to be elected again as the Vendor Representative on the Board of Directors. The next meeting of the Vendor Advisory Committee is scheduled for March 19, 2020, which is a change from the previously scheduled date of March 26.

Mr. Klaus announced that the Developmental Disabilities Provider Network (DDPN) Legislative Forum will be held in May 2020.

9. **Client Advisory Committee Report**

Kim Rucker reported that the new members of the Client Advisory Committee were introduced at their meeting earlier in the day. Ms. Rucker reported that Johanna Stafford, SDRC Program Manager, presented information to the Committee members on the CalFresh program which is now available to recipients of SSI/SSP benefits. SDRC Service Coordinators are able to assist clients in applying for CalFresh benefits.

10. **Mission Moments**

Angela Yates stated that it was wonderful to see an individual with developmental disabilities present an award at the Oscars.

Lori Sorenson shared that a client who moved from the Developmental Center to the community had never seen a coffee maker before. He loves coffee and is very happy to have a coffee maker in his new home.

Tim Riemann reported that his mission moment was attending the Night to Shine event on February 7, 2020. Night to Shine is a prom night experience for individuals with special needs. Mr. Riemann reported that he was featured in a segment about Night to Shine on the Channel 10 News.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:11 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 10, 2020, at 12:00 p.m.

***Approved by the Board of Directors on March 10, 2020***



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**Board of Directors  
ANNUAL MEETING**

**Tuesday, January 14, 2020  
Maderas Golf Club, Poway**

**AGENDA**

10:30 – 11:00 a.m.	Finance Committee Meeting	Member’s Lounge
11:00 – 11:45 a.m.	Vendor Advisory Committee Meeting	Del Lago A
11:00 – 11:45 a.m.	Board of Directors Meeting	Clubhouse Grille
12:00 p.m.	Luncheon	Del Lago Ballroom
12:45 p.m.	Annual Meeting of the Board of Directors	Del Lago Ballroom
	Board Chair’s Remarks	<i>David Hadacek</i>
	Vendor Advisory Committee Chair’s Remarks	<i>Mark Klaus</i>
	Executive Director’s Remarks	<i>Carlos Flores</i>
	<b>Keynote Presentation</b> <b>James J. Schmid, Founder and CEO,</b> <b>Chelsea Investment Corporation</b>	
	Board of Directors Elections Report Re-elected Members Newly Elected Members Vendor Representative Board Officers for 2020	<i>David Hadacek</i>
	Recognition of Outgoing Directors Jonathan Copeland Nancy Prutzman	<i>David Hadacek</i>
	Recognition of David Hadacek	<i>Chair-elect</i>
2:15 p.m.	Remarks from Chair-elect/Adjourn	<i>Chair-elect</i>



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**Annual Meeting**  
**San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI)**  
**Board of Directors**  
Maderas Golf Club

**MINUTES**  
January 14, 2020

**Attendance**

**SDICDSI Board of Directors:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Nancy Prutzman; Norma Ramos; Timothy Riemann; Martha Soto-Aceves; Angela Yates

**Guests:** Members of the Foundation for Developmental Disabilities; Representative for Senator Brian Jones; Representative for Assemblymember Shirley Weber; staff from A Better Life Together; ARCC Center; Autism Learning Partners; Certified Interpreting Services; College Nannies and Tutors; Chelsea Investment Corporation; Community Catalysts of California; Community Interface Services; Exceptional Family Resource Center; Explorer Development Center; Fred Finch Youth and Family Services; Home of Guiding Hands; Independence for Life Choices; Legal Aid Society of San Diego; Maxim Healthcare; Mountain Shadows; Noah Homes; Norwood Development Strategies; San Diego Regional Center clients, families, and staff; Shella Care Management; Southern California Housing Collaborative; State Council on Developmental Disabilities; TERI, Inc.; The Arc of San Diego; Together We Grow; Toward Maximum Independence; United Cerebral Palsy Association; and, Vista Hill Foundation.

**Welcome/Introductions/Call to Order**

Chair David Hadacek, provided introductions, welcomed all in attendance and thanked the Board of Directors, the Foundation for Developmental Disabilities and their Board of Directors, San Diego Regional Center (SDRC) staff, service providers, community agencies, legislative staff, clients, family members, advocates and others for their ongoing service and support to individuals with developmental disabilities.

The Annual Meeting of the SDICDSI Board of Directors was called to order by Chair Hadacek at 12:45 p.m.

Following the remarks of Mr. Hadacek and Mark Klaus, Vendor Representative, Carlos Flores, SDRC Executive Director, recognized SDRC staff, Leah Wall and Zeltzin Munoz, and service providers Becky Wergers, R.N., and Sharon McGilvery, Ph.D. for their collaborative efforts that resulted in moving all of the individuals served by SDRC who were residing in the Fairview Developmental Center into the community.

Mr. Flores recognized James J. Schmid and the Chelsea Investment Corporation for their work in creating affordable housing opportunities for individuals with developmental disabilities in San Diego and Imperial counties. Mr. Flores introduced James J. Schmid, Founder and Chief Executive Officer of Chelsea Investment Corporation.

**Presentation: James J. Schmid, Founder and Chief Executive Officer of Chelsea Investment Corporation.**

Mr. Schmid provided a keynote address on the progress made in providing affordable housing options for individuals with developmental disabilities. Mr. Schmid outlined Chelsea Investment Corporation's commitment to continued partnership with the SDRC and the Southern California Housing Collaborative for the shared goal of expanding affordable housing opportunities in San Diego and Imperial counties.

**Nominating Committee Report**

Shirley Nakawatase reported the following actions taken by the Board at their meeting held earlier in the day:

Election of SDICDSI Directors: The following persons were re-elected to serve on the SDICDSI Board of Directors: Laura Oakes, Norma Ramos, and Eric Rascon, for a three year term commencing February 1, 2020, and ending January 31, 2023. Terri Colachis, Johny Espinoza, Chris Hodge, and Kimberly Rucker were elected for a one year term beginning February 1, 2020, and ending January 31, 2021.

Election of SDICDSI Officers: The following Directors were elected to serve as officers of the corporation for a one year term commencing February 1, 2020, and ending January 31, 2021: Shirley Nakawatase, Chair; Angela Yates, Vice-Chair; Yasuko Mason, Secretary; Pamela Ehlers, Treasurer; Terri Colachis, Association of Regional Center Agencies Representative; and, David Hadacek, Immediate Past Chair.

Election of the SDICDSI Vendor Representative: The Vendor Advisory Committee, at their meeting earlier in the day, re-elected Mark Klaus to serve as Vendor Representative on the SDICDSI Board of Directors for a one year term commencing February 1, 2020, and ending January 31, 2021.

**Recognition of Outgoing Directors**

Chair Hadacek, expressed gratitude to Jonathan Copeland and Nancy Prutzman, for their service on the Board of Directors. Mr. Copeland and Ms. Prutzman served for seven years on the SDICDSI Board.

**Recognition of Outgoing Board Chair**

Chair-elect, Shirley Nakawatase, recognized David Hadacek for his leadership and dedication as Board Chair over the past two years.

**Adjournment**

Chair-elect Nakawatase, thanked service providers, staff members, community members and legislators for attending. She adjourned the meeting at 2:00 p.m.

***Approved by the Board of Directors on February 11, 2020***





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

Tuesday, January 14, 2020, 11:00 a.m.

Maderas Golf Club  
17750 Old Coach Road, Poway CA 92064

## AGENDA

1. Call to Order/Announcements David Hadacek
2. Public Input
3. Approval of the Minutes David Hadacek
  - December 10, 2019, Board Meeting (Action Item)
4. Chair's Report David Hadacek
  - Agreement for Housing Renovation (Information)
5. Executive Director's Report Carlos Flores
6. Nominating and Bylaws Committee Report Shirley Nakawatase
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Brilliant Corners - Acquisition (PY2085)*
    - Brilliant Corners - Renovation (PY2085)*
    - Brilliant Corners - Acquisition (PY2086)*
    - Brilliant Corners - Renovation (PY2086)*
    - Casa de Maya, LLC (HQ1463)*
    - Joy's Residential Care Home (HQ1460)*
    - Key Community Housing, Inc. - Acquisition (PY2087)*
    - Key Community Housing, Inc. - Acquisition (PY2087)*
    - Matthew's Homes, Inc. (HQ1455)*
    - Plumosa Place, LLC (HQ1457)*
  - FY 2019-20 A-3 Regional Center Contract Amendment (Action Item)
8. Mission Moments
9. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on Tuesday, February 11, 2020, at 12:00 p.m. in the SDRC Board Room

*Our mission is to serve and empower persons with developmental disabilities and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

January 14, 2020

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Norma Ramos; Timothy Riemann; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Mark Klaus; Nancy Prutzman; Erik Rascon

**STAFF PRESENT:** Michael Bell; Carlos Flores; Neil Kramer; Seth Mader; Bonnie Sebright

**GUESTS PRESENT:** Michael Bradshaw; Terri Colachis; Charles Davis; Johny Espinoza; Gary Grecco; Chris Hodge; Maria Jimenez; Sitara Sethi

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 11:03 a.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the December 10, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 10, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred the Directors to the draft agreement for housing renovation and requested any input be submitted by the end of the month. The agreement for housing renovation will be presented to the Board of Directors for a vote at the February 2020 meeting.

5. **Executive Director's Report**

Carlos Flores reported that on January 1, 2020, the total SDRC caseload was 31, 399. During 2019, the total SDRC caseload grew by 1,231 clients. Mr. Flores reported that SDRC is currently the fastest growing regional center in California.

Mr. Flores announced that the last SDRC client has moved into the community from Fairview Developmental Center. Mr. Flores recognized the efforts of staff and the support of the Board of Directors and the Department of Developmental Services (DDS).

6. **Nominating and Bylaw Committee Report**

Ms. Nakawatase reported that the Nominating and Bylaws Committee recommended that

the Board of Directors reelect the following Directors: Laura Oakes, Norma Ramos, and Erik Rascon. If reelected, each term will be for three years, from February 1, 2020, and ending January 21, 2023.

**MOTION: M/S/C to reelect Laura Oakes, Norma Ramos, and Erik Rascon to serve three-year terms commencing February 1, 2020, and ending January 31, 2023, on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Terri Colachis, Johny Espinoza, Chris Hodge, Kimberly Rucker, and Alexine Wells as new Directors on the Board.

**MOTION: M/S/C to elect Terri Colachis, Johny Espinoza, Chris Hodge, Kimberly Rucker, and Alexine Wells, to serve one-year terms commencing February 1, 2020, and ending January 31, 2021, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended that the following Directors be elected to serve as Officers to serve a one-year term beginning February 1, 2020, and ending January 31, 2021: Shirley Nakawatase as Chair; Angela Yates as Vice-Chair; Yasuko Mason as Secretary; Pam Ehlers as Treasurer; Terri Colachis as ARCA Representative; and, David Hadacek as Immediate Past Chair.

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2020, through January 31, 2021: Shirley Nakawatase, Chair; Angela Yates, Vice-Chair; Yasuko Mason, Secretary; Pam Ehlers, Treasurer; Terri Colachis, ARCA Representative; and, David Hadacek, Immediate Past Chair.**

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the ten proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: M/S/C (Oakes abstained) to approve the contracts for services with Brilliant Corners – Acquisition (PY2085); Brilliant Corners – Renovation (PY2085); Brilliant Corners – Acquisition (PY2086); Brilliant Corners – Renovation (PY2086); Casa de Maya, LLC (HQ1463); Joy's Residential Care Home (HQ1460); Key Community Housing, Inc. – Acquisition (PY2087); Key Community Housing, Inc. – Renovation (PY2087); Matthew's Homes, Inc. (HQ1455); and, Plumosa Place, LLC (HQ1457).**

Ms. Soto-Aceves referred Directors to the FY 2019-20 A-3 Regional Center Contract Amendment. The Finance Committee moved that the Board of Directors approve the FY 2019-2020 Regional Center A-3 Contract Amendment.

**MOTION: M/S/C to approve the fiscal year 2019-20 A-3 Regional Center Contract Amendment.**

8. **Mission Moments**

Timothy Riemann stated that his Mission Moment was having his friend, Gary Grecco, at the Board meeting as his guest.

Angela Yates reported that Arc Work Activity Program staff communicated with clients and families regarding new community-based program plans in response to a lack of funding for subminimum wage work programs.

9. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 11:22 a.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 11, 2020, at 12:00 p.m.

***Approved by the Board of Directors on February 11, 2020***



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, December 10, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Presentation on Strategic Plan Goal to Enhance Day Services Suzy Requarth  
Robert Webb-Rex
3. Public Input
4. Approval of the Minutes David Hadacek
  - November 12, 2019 Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Policy for Copayment, Coinsurance, and Deductibles Assistance Guidelines (Action Item)
  - Agreement for Housing Acquisition (Action Item)
  - Whistleblower Policy (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - DDS Task Force (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - City Link Foundation (HQ0318)*
    - Home of Guiding Hands Transportation (HQ1133)*
    - J5 Care Services, Inc. (HQ1451)*
    - Magneon Homes (HQ1426)*
    - Mountain Shadows Transportation (HQ1055)*
8. Vendor Advisory Committee Report Mark Klaus
9. Nominating and Bylaws Committee Report Shirley Nakawatase
  - Nominations for January 2020 Elections (Information)
10. Personnel Committee Report Laura Oakes
  - Defined Benefit Pension Plan Lump-Sum Payment (Action Item)
11. Client Advisory Committee Report Timothy Riemann
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, January 14, 2020, at 11:00 a.m. at Maderas Golf Club

*Our mission is to serve and empower persons with developmental disabilities  
and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

December 10, 2019

### Minutes

**DIRECTORS PRESENT:** Jonathan Copeland; Elmo Dill; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Pam Ehlers

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Seth Mader; Paul Mansell; Lhory MonteMayor; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Vanessa Smith

**GUESTS PRESENT:** Hunter Christian; Gustava Estrada; Michael Hack; Megan Mitchell; Jo Mullins; Molly Nocon; Sitara Sethi; Wade Wilde

1. **Call to Order**  
David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:07 p.m.
2. **Presentation on Strategic Plan Goal to Enhance Day Services**  
Suzy Requarth, San Diego Regional Center (SDRC) Regional Manager, presented an update on progress made toward the strategic plan goal of enhancing day services experiences for clients.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Mr. Hadacek referred the Directors to the draft minutes of the November 12, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 12, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Mr. Hadacek referred the Directors to the draft revised policy for copayment, coinsurance and deductibles assistance guidelines.

**MOTION: M/S/C to approve the policy for copayment, coinsurance and deductibles assistance guidelines.**

Mr. Hadacek referred the Directors to the draft agreement for housing acquisition.

**MOTION: M/S/C to approve the agreement for housing acquisition.**

Mr. Hadacek requested all Board Directors to review the Whistleblower Policy which was included in the Board meeting materials.

Mr. Hadacek shared an email that was sent on his behalf to all SDRC staff announcing the addition of a holiday to the agency's calendar on December 23, 2019. Mr. Hadacek read one of many emails he and the Board of Directors received from staff thanking them for this additional holiday.

6. **Executive Director's Report**

Carlos Flores recognized Deborah Heller, Lhory MonteMayor, and Vanessa Smith as Employees of Distinction.

Mr. Flores recognized Dan Clark, SDRC Director of the Case Management Services Department, for his more than 39 years of service at the SDRC and announced that Mr. Clark will retire on January 10, 2020. Mr. Flores introduced Kate Kinnamont, SDRC Regional Manager, who will take over the position of Director of the Case Management Services Department when Mr. Clark retires.

Mr. Flores recognized Nina Garrett, SDRC Associate Director of the Case Management Services Department, for her 40 years of service at the SDRC. Ms. Garrett will retire from the SDRC on January 31, 2020.

The Department of Developmental Services (DDS) proposed to the legislature and Governor, a restructuring of the DDS due in part to the scheduled closure of the last Developmental Centers at the end of 2019. The restructuring plan was approved and DDS has opened a temporary location at the Fairview Developmental Center.

Mr. Flores reported that the Developmental Services Task Force and Workgroup members were announced on December 9, 2019. There are five representatives from the San Diego and Imperial counties area.

Mr. Flores announced that Governor Gavin Newsome is scheduled to release his proposed budget for FY 2020-2021 on January 10, 2020. In addition, DDS will be releasing the comments and revisions to the rate study on January 10, 2020.

Mr. Flores reported that the last two SDRC clients being served at the Fairview Developmental Center will be moving into the community on December 11, 2019.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the five proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: M/S/C (Klaus and Oakes abstained) to approve the contracts for services with City Link Foundation (HQ0318); Home of Guiding Hands (HQ1133); J5 Care Services, Inc. (HQ1451); Magneon Homes (HQ1426); and, Mountain Shadows Transportation (HQ1055).**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee discussed rates at their last meeting. They discussed bridge funding rate increases that were put in place by SDRC staff. The Vendor Advisory Committee discussed targeted rate increases which will go into effect on January 1, 2020 and will sunset on December 31, 2021 for some vendor codes. The next meeting of the Vendor Advisory Committee will be held at Maderas Golf Club on January 14, 2020 at 11:00 a.m.

9. **Nominating and Bylaw Committee Report**

Ms. Nakawatase reported that the Nominating and Bylaws Committee met on November 12, 2019, and finalized their recommendations for nominations to the Board of Directors for the January 14, 2020, elections.

Ms. Nakawatase reported that the Nominating and Bylaws Committee recommended that Laura Oakes, Norma Ramos, and Erik Rascon, be re-elected to serve a three-year term beginning February 1, 2020, and ending January 21, 2023.

The Nominating and Bylaws Committee recommended that Terri Colachis, Johny Espinoza, Chris Hodge, Kimberly Rucker, Alexine Wells, be elected to the Board of Directors to serve a one-year term beginning February 1, 2020, and ending January 31, 2021.

The Nominating and Bylaws Committee recommended that the following Directors be elected to serve as Officers to serve a one-year term beginning February 1, 2020, and ending January 31, 2021: Shirley Nakawatase as Chair; Angela Yates as Vice-Chair; Yasuko Mason as Secretary; Pam Ehlers as Treasurer; Terri Colachis as ARCA Representative; and, David Hadacek as Immediate Past Chair.

10. **Personnel Committee Report**

Laura Oakes asked Mr. Flores to explain the action item before the Board. Mr. Flores explained the proposal to increase the lump-sum payout for the Defined Benefit Pension Plan which will result in administrative savings.

**MOTION: M/S/C to approve the San Diego Imperial Counties Developmental Services, Inc. Defined Benefit Pension Plan lump-sum distribution limit to be increased from \$10,000 to \$25,000 with an effective date of January 1, 2020.**

11. **Client Advisory Committee Report**

Timothy Riemann reported that Aubrey Dobson, SDRC Regional Manager, presented information on a new Person-Centered Individual Program Plan at the Client Advisory Committee meeting earlier in the day.

Mr. Riemann reported that the Committee learned about new accessible voting machines and discussed the importance of registering to vote.



12. **Mission Moments**

Norma Ramos shared that she recently participated in the Person Centered Thinking training which was led by Suzy Requarth and Karina Bruder, SDRC Intake Coordinator. Ms. Ramos stated that as a parent, she was glad to know that SDRC staff are all receiving training in Person Centered Thinking and as a Board Director, she was proud of the quality of the staff the agency is hiring. Ms. Ramos also stated that Ms. Requarth was a wonderful trainer and made the learning experience fun.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:19 p.m. The next meeting of the Board of Directors and the Board of Directors' Annual Meeting, is scheduled for Tuesday, January 14, 2020, at 11:00 a.m. and noon at the Maderas Golf Club.

*Approved by the Board of Directors on January 14, 2020*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, November 12, 2019

**12:00 p.m.**

- |     |   |   |
|-----|---|---|
| 1.  | Call to Order/Announcements   | David Hadacek   |
| 2.  | Presentation of Strategic Plan Goal on Employment                   | John Filley<br>William Lacey<br>Paul Mansell<br>Sandra Bishop |
| 3.  | Public Input  |   |
| 4.  | Approval of the Minutes   | David Hadacek   |
|     | – October 9, 2019 Board Meeting (Action Item)                       |   |
| 5.  | Chair's Report  | David Hadacek   |
|     | – Revision of the Corporate Bylaws (Action Item)                    |   |
|     | – Purchase of Service Copayment Assistance Guidelines (Action Item) |   |
| 6.  | Executive Director's Report   | Carlos Flores   |
|     | – Draft Housing Acquisition Agreement (Information)                 |   |
| 7.  | Finance Committee Report  | Martha Soto-Aceves  |
|     | – Contracts for Approval (Action Item):                             |   |
|     | <i>Best Residential Care – Strawberry (HQ1440)</i>                  |   |
|     | <i>Building Independence, Inc. (HQ1443)</i>                         |   |
|     | <i>Curry Management Services – Oceanside (HQ1438)</i>               |   |
|     | <i>Hailey Springs Valley, LLC (HQ1442)</i>                          |   |
|     | <i>Maryam RCFE, Inc. (HQ1431)</i>                                   |   |
|     | <i>R&amp;A ARF Homes, Inc. (HQ1434)</i>                             |   |
|     | <i>Sacred Heart Home (HQ1422)</i>                                   |   |
|     | <i>Unexpected Possibilities ARF (HQ1439)</i>                        |   |
|     | <i>UNH – Institute on Disability (PY1665)</i>                       |   |
|     | <i>Villa La Cresta Home (HQ1436)</i>                                |   |
|     | <i>Vivi Home Care, LLC (HQ1441)</i>                                 |   |
|     | <i>Wonderful Homes – Spring House (HQ1429)</i>                      |   |
|     | <i>Wonderful Homes – Tarleton House (HQ 1428)</i>                   |   |
|     | – FY 2019-20 A-2 Regional Center Contract Amendment (Action Item)   |   |
|     | – FY 2018-19 E-4 Regional Center Contract Amendment (Action Item)   |   |
|     | – FY 2019-20 Operation Spending Plan (Action Item)                  |   |
| 8.  | Audit Committee Report  | Shirley Nakawatase  |
|     | – FY 2017-18 Independent Audit (Action Item)                        |   |
| 9.  | Vendor Advisory Committee Report                                    | Mark Klaus  |
| 10. | Association of Regional Center Agencies Update                      | Angela Yates  |
| 11. | Nominating and Bylaws Committee Report                              | Shirley Nakawatase  |
| 12. | Personnel Committee Report  | Laura Oakes   |
|     | – Revision of the Employee Handbook (Action Item)                   |   |
| 13. | Client Advisory Committee Report                                    | Timothy Riemann   |
| 14. | Mission Moments   |   |
| 15. | Adjourn   |   |

The next meeting of the SDICDSI Board of Directors will be held on Tuesday, December 10, 2019, at 12:00 p.m. in the SDRC Boardroom

*Our mission is to serve and empower persons with developmental disabilities and their families to achieve their goals with community partners.*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

November 12, 2019

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Pam Ehlers; Maria Flores; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Elmo Dill; David Hadacek; Nancy Prutzman; Norma Ramos; Jason Whittaker

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Carlos Flores; Kim Gaines; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; William Lacey; Christine Lux-Whiting; Seth Mader; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Suzy Requarth; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Davis; Michael Hack; Mary Hernandez; Alma Janssen; Jo Mullins; Kim Rucker; Mary Ellen Stives; Alexine Wells

1. **Call to Order**  
Shirley Nakawatase, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:03 p.m.
2. **Presentation of Strategic Plan Goal on Employment**  
John Filley, San Diego Regional Center (SDRC) Employment Services Coordinator; William Lacey, SDRC Program Manager; and, Paul Mansell, SDRC Community Information Specialist, presented an update on progress made toward the strategic plan goal of increasing the number of clients engaged in competitive and integrated employment.
3. **Public Input**  
Mary Ellen Stives, Regional Manager, State Council on Developmental Disabilities San Diego Imperial Office, announced that the 6<sup>th</sup> Annual Leading the Charge conference will be held on December 4, 2019, and will feature keynote speaker, Dr. Joan Beasley. Registration is available online at [www.leadingthecharge2019.eventbrite.com](http://www.leadingthecharge2019.eventbrite.com).
4. **Approval of Minutes**  
Ms. Nakawatase referred the Directors to the draft minutes of the October 8, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 8, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Ms. Nakawatase referred the Directors to the draft amendments to the corporate bylaws.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

Ms. Nakawatase referred the Directors to the draft purchase of service copayment assistance

guidelines. After discussion, it was agreed that action on the guidelines be delayed until the December meeting of the Board of Directors, allowing staff to re-write the guidelines separating the criteria for clients younger than three years of age and older than three years.

Ms. Nakawatase requested that the Board Directors give their replies to an invitation to the Board of Directors holiday party which is scheduled for December 17, 2019.

6. **Executive Director's Report**

Carlos Flores announced that the search for the Associate Executive Director position has been suspended until further notice.

Mr. Flores asked Board Directors who are interested in attending the Association of Regional Center Agencies (ARCA) Academy during February 2020 to please let him know no later than November 13, 2019.

Mr. Flores commented that the SDRC experienced incredible growth this past month with the addition of 293 cases.

Mr. Flores referred Directors to the draft housing acquisition agreement and requested Directors to submit their input on the draft agreement by the end of November.

Mr. Flores referred Directors to draft statute language to allow for funding of Adult Residential Facilities for Persons with Special Health Needs (ARFPSHN) after the developmental centers are closed. Assemblymember Jim Frazier has been asked to author a bill in the next session.

Mr. Flores reported that five legislative staffers, who serve on budget committees and Health and Human Services committees, visited San Diego and toured a specialized support home through Fred Finch and an Enhanced Behavioral Support home in Ramona. They are very interested in what the legislature can do to increase resource development across the state.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 13 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Best Residential Care - Strawberry (HQ1440); Building Independence, Inc. (HQ1443); Curry Management Services - Oceanside (HQ1438); Hailey Springs Valley, LLC (HQ1442); Maryam RCFE, Inc. (HQ1431); R&A ARF Homes, Inc. (HQ1434); Sacred Heart Home (HQ1422); Unexpected Possibilities ARF (HQ1439); UNH – Institute on Disability (PY1665); Villa La Cresta Home (HQ1436); Vivi Home Care, LLC (HQ1441); Wonderful Homes – Spring House (HQ1429); and, Wonderful Homes – Tarleton House (HQ1428).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2019-20 A-2 Regional Center Contract Amendment. The Finance Committee moved that the Board of Directors approve the

FY 2019-20 Regional Center A-2 Contract Amendment.

**MOTION: M/S/C to approve the fiscal year 2019-20 A-2 Regional Center Contract Amendment.**

Ms. Soto-Aceves referred Director to the FY 2018-19 E-4 Regional Center Contract Amendment. The Finance Committee moved that the Board of Directors approve the E-4 Contract Amendment.

**MOTION: M/S/C to approve the fiscal year 2018-19 E-4 Contract Amendment.**

Ms. Soto-Aceves referred Directors to the draft FY 2019-20 SDRC Operations Spending Plan. The Finance Committee moved that the Board of Directors approve the draft FY 2019-20 SDRC Operations Spending Plan.

**MOTION: M/S/C to approve the FY 2019-20 SDRC Operations Spending Plan.**

8. **Audit Committee Report**

Ms. Nakawatase reported that the Audit Committee reviewed the FY 2017-18 independent audit report at their meeting on October 8, 2019. The independent auditors issued an unmodified opinion on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) financial statements which is the highest level of auditor assurance. The Audit Committee moved that the Board of Directors accept the FY 2017-18 financial statements, independent auditors' report, memo to the Board, and the management comments letter.

**MOTION: M/S/C to accept the FY 2017-18 SDICDSI financial statements, independent auditors' report, memo to the Board, and the management comments letter.**

9. **Vendor Advisory Committee Report**

Mark Klaus announced that the next meeting of the Vendor Advisory Committee is scheduled for Thursday, November 21, 2019.

Mr. Klaus reported that the Strategic Plan Goal #5 task force met on November 6, 2019.

Several of the Vendor Advisory Committee members participated in the Ramona Advisory Task Force meeting which was held on November 7, 2019.

The Developmental Services Network, a statewide trade association for Intermediate Care Facility (ICF) providers, held their annual conference in San Diego last week. Mr. Klaus reported that State Assemblymember, Shirley Weber, was the keynote speaker. Mr. Klaus thanked Lori Sorenson, SDRC Director of Community Services, for attending the conference as well as Tiffany Swan, SDRC HCBS Specialist, and Kate Kinnamont, SDRC Regional Manager, who spoke about Home Based and Community Services (HCBS) rules at the conference. Although the HCBS rules do not apply to the residential setting of ICF homes, they do apply to any day services that the clients who reside in the ICF homes may attend.

Mr. Klaus reported that Mark Ghaly, Secretary of Health and Human Services, declined an invitation to come visit Los Angeles and San Diego to see the services that are being provided by vendors in community based services. Mr. Klaus stated that they will invite Secretary Ghaly again in January.

10. **Association of Regional Center Agencies Update**

Angela Yates, referred Directors to the summary of the ARCA Directors' Group meeting and the ARCA Delegates meeting. Ms. Yates explained that the aim of the ARCA Academy is to educate and inform members of the boards of directors of regional centers on their roles and their contracts with the state. Ms. Yates urged Board Directors to consider attending the ARCA Academy in February 2020.

Ms. Yates referred Directors to an infographic of what a service coordinator does. This is part of an ARCA public relations campaign to promote regional centers and raise public awareness of how the centers serve people with developmental disabilities.

Ms. Yates referred Directors to the ARCA bill outcome list that tracks legislation that affects the developmental disabilities system.

10. **Nominating and Bylaw Committee Report**

Ms. Nakawatase reported that the Nominating and Bylaws Committee met with an applicant to the Board of Directors today and reviewed one additional application that was submitted. The Committee is working to finalize the slate of officers and slate of new members and will make their nominations to the Board for the January elections.

11. **Personnel Committee Report**

Laura Oakes asked Mr. Flores to explain the action item before the Board. Mr. Flores reported that the proposed revision to the Employee Handbook clarifies that SDRC employees cannot work for regional center clients or their families.

**MOTION: M/S/C to approve the Employee Handbook as revised.**

12. **Client Advisory Committee Report**

Timothy Riemann reported that San Diego People First held their annual elections for new officers. Callie William is the President elect and Kim Rucker is the Vice-President elect. The Client Advisory Committee agreed to invite Callie to their next meeting so the Committee members can meet her.

The San Diego People First conference is scheduled for December 6 and 7, 2019, and there are currently 76 people registered to attend. The deadline to submit an application for the conference is November 15, 2019.

Mr. Riemann reported that Imperial County People's First will hold their next meeting on November 15, 2019, and will hold a raffle and silent auction as a fundraiser for their conference which will be held on March 28, 2020.

13. **Mission Moments**

Mr. Riemann shared that his mission moment is that he loves his home at Noah Homes where he has lived for the past five years.

Janell Balderamos, SDRC Service Coordinator, shared that she is celebrating five years of employment with the SDRC, stating that SDRC is a great place to work, and thanked the Board for their support of the agency.

Ms. Oakes shared that she had run into a friend of the family with Autism who is now gainfully employed at McDonald's.

Ms. Nakawatase shared that a former Board member's daughter who is non-verbal has learned how to use an iPad for communication and has made great strides since being able to communicate more effectively.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, December 10, 2019, at 12:00 p.m.

*Approved by the Board of Directors on December 10, 2019*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, October 8, 2019

**12:00 p.m.**

- |     |  |  |
|-----|--|--|
| 1.  | Call to Order/Announcements  | David Hadacek  |
| 2.  | Presentation on Strategic Plan Goal to Improve Collaboration   | Mark Klaus<br>Kim Gaines, Ph.D.<br>Sara Reith, Ph.D. |
| 3.  | Public Input   |  |
| 4.  | Approval of the Minutes<br>– September 10, 2019 Board Meeting (Action Item)  | David Hadacek  |
| 5.  | Chair's Report   | David Hadacek  |
| 6.  | Executive Director's Report<br>– 2020 DDS Performance Contract (Action Item)<br>– 2019-2020 Operations Spending Plan (Information Item)  | Carlos Flores  |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Blooming Care Residential (HQ1405)</i><br><i>Family Values Adult Residential Facility (HQ1421)</i><br><i>Mountain View Home (HQ1403)</i><br><i>R&amp;A Adult Residential Facility Homes, Inc. (HQ1434)</i><br><i>Rescare - Winnetka (HQ1370)</i><br><i>Rienda Services – Villa Santa Rosa (HQ1231)</i><br><i>TLC Supported Living Services, LLC. (HQ1072)</i><br>– FY 2018-19 Independent Audit (Information Item) | Martha Soto-Aceves                                   |
| 8.  | Vendor Advisory Committee Report   | Mark Klaus   |
| 9.  | Nominating and Bylaws Committee Report   | Shirley Nakawatase                                   |
| 10. | Personnel Committee Report   | Laura Oakes  |
| 11. | Client Advisory Committee Report   | Timothy Riemann                                      |
| 12. | Mission Moments  |  |
| 13. | Adjourn  |  |

The next meeting of the SDICDSI Board of Directors will be held on Tuesday, November 12, 2019, at 12:00 p.m. in the SDRC Boardroom





# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

October 8, 2019

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Angela Yates

**DIRECTORS ABSENT:** Jason Whittaker

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Carlos Flores; Kim Gaines; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Melissa Melgar; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Rachel Vedder, Ph.D.

**GUESTS PRESENT:** Hunter Christian; Michael Hack; Alma Janssen; John W. Peters; Sandra Rocco-Melville; Kim Rucker; Sitara Sethi; Geoff Tobias; Alexine Wells; Wade Wilde

1. **Call to Order**  
David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.
2. **Presentation on Strategic Plan to Improve Collaboration**  
Mark Klaus, Home of Guiding Hands, President and Chief Executive Officer, and San Diego Imperial Counties Developmental Services, Inc. (SDICDSI) Vendor Advisory Chair; Kimberly Gaines, Ph.D., San Diego Regional Center (SDRC) Autism Services Coordinator; and, Sara Rieth, Ph.D., Rady's Children's Hospital, Developmental Specialist, presented an update on progress made toward the strategic plan goal of improving collaboration between and among the SDRC with vendors, Department of Developmental Services, elected state officials, and other community partners.
3. **Public Input**  
There was no public input.
4. **Approval of Minutes**  
Mr. Hadacek referred the Directors to the draft minutes of the September 10, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 10, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Mr. Hadacek referred the Directors to invitations that were distributed to the SDRC 50<sup>th</sup> Anniversary celebration at the SDRC Imperial Valley offices scheduled for Wednesday, October 23, 2019.

Mr. Hadacek reminded Directors that the SDRC 50<sup>th</sup> Anniversary celebration in Santee will be

held on Tuesday, October 15, 2019.

Mr. Hadacek informed the Board of Directors that he has been asked to provide consultation for another regional center Board of Directors. Mr. Hadacek shared that he is grateful for the professional and respectful relationship the SDICDSI Board of Directors has with one another and with Carlos Flores, the Executive Director, and with SDRC staff.

Mr. Hadacek referred the Directors to the draft 2020 Department of Developmental Services (DDS) Performance Contract that was revised to include added activities in support of all living options that comply with state and federal statutes, regulations, and rules.

**MOTION: M/S/C to approve the 2020 DDS Performance Contract.**

6. **Executive Director's Report**

Carlos Flores recognized Kim Hosburg, Rebecca Sanchez, and Tami West as Employees of Distinction.

Mr. Flores referred the Directors to the draft operations spending plans for fiscal year (FY) 2019-2020 that were included in the Board meeting materials. There were two draft spending plans. One plan has a surplus of \$590,000. It assumes no operational changes from the FY 2018-2019 plan. The other plan has a deficit of \$470,000. It includes the addition of one case management unit this year in response to client growth, and a 3% salary adjustment for all staff. The two plans were shared to illustrate issues encountered when trying to plan for the fiscal year. Mr. Flores stated that DDS held back Community Placement Plan (CPP) operations funds from the FY 2019-2020 regional center A-1 contract amendment. Staff do not know the exact amount of the CPP operations allocation for the fiscal year, but were confident that it would be more than \$470,000. DDS has stated that they anticipate releasing the CPP operations allocations in the A-2 regional center contract amendment after October 11, 2019. Mr. Flores stated that a final operations spending plan proposal will be presented to the Board of Directors at their November meeting.

Mr. Flores reported that the total SDRC caseload grew by 176 cases in the month of September. SDRC would need more than 60 additional service coordinators to come into compliance with statutes.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the seven proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Blooming Care Residential (HQ1405); Family Values Adult Residential Facility (HQ1421); Mountain View Home (HQ1403); R&A Adult Residential Facility Homes, Inc. (HQ1434); Rescare - Winnetka (HQ1370); Rienda Services – Villa Santa Rosa (HQ1231); and, TLC Supported Living Services, LLC (HQ1072).**

Ms. Soto-Aceves announced that the Audit Committee will meet at 1:30 p.m., following the Board meeting, to review the results of the FY 2017-18 independent audit report.

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for November 21, 2019. The focus for service providers continues to be on the next legislative session. Service providers are working with regional center groups, the Lanterman Coalition and other lobbying bodies on messaging as they address statewide issues such as caseload ratios and rate reform.

9. **Nominating and Bylaws Committee Report**

Shirley Nakawatase reported that the Nominating and Bylaws Committee met earlier in the day and interviewed one Board of Directors applicant.

Ms. Nakawatase reported that the Nominating and Bylaws Committee is recommending two additional revisions to the corporate bylaws and will present the draft bylaws for approval at the November 12, 2019, Board meeting.

10. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee will present a revision to the Personnel Handbook at the November Board meeting. Ms. Lux-Whiting explained that the revision would clarify that employees cannot work for regional center vendors or directly for regional center clients.

Ms. Oakes reported that the employee turnover rate is 2.5%. Ms. Oakes commented that this is very low rate especially given the size of the agency with more than 600 staff.

11. **Client Advisory Committee Report**

Timothy Riemann reported that the San Diego People's First quarterly meeting will be held at 10:00 a.m. on November 4, 2019 at the Ballard Center in Old Town.

Mr. Riemann announced that November 15, 2019, is the registration deadline for the People's First conference which will be held on December 6 and 7, 2019 at the Crowne Plaza Hotel.

12. **Mission Moments**

Shirley Nakawatase shared that her mission moment is seeing the amazing people the Board of Directors attracts and retains; people who genuinely want to serve and are willing to collaborate.

Norma Ramos shared that she was very impressed with the number of parents that attended an independent facilitator training for the Self-Determination Program. Many of the parents who attended drove a long distance and devoted a full day to receive training.

Beth Blair shared that she is happy to be recovering from surgery and to be able to attend Board meetings again.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:17 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 12, 2019, at 12:00 p.m.

*Approved by the Board of Directors on November 12, 2019*



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

### SDICDSI Board of Directors Meeting

San Diego Regional Center Board Room

4355 Ruffin Road, San Diego, CA

Tuesday, September 10, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Public Input Lori Sorenson
  - 2020 Performance Contract with DDS
3. Approval of the Minutes David Hadacek
  - August 13, 2019 Board Meeting (Action Item)
4. Chair's Report David Hadacek
  - Draft Enhanced Behavioral Supports Home Contract (Action Item)
  - Audit Committee (Action Item)
5. Executive Director's Report David Hadacek
6. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Hidden Valley Rehabilitation – Haverford House (HQ0052)*
    - Hidden Valley Rehabilitation – Ruske House (HQ0051)*
    - Hidden Valley Rehabilitation – Stone Mountain Ranch (HQ0049)*
    - Exodus Recovery, Inc. (PY1682)*
    - Merakey Allos Wyndemere (HQ1369)*
    - Mesa Brook Residential Care (HQ1419)*
    - Noelle Residential Care (HQ1399)*
    - Sunset ARF, Inc. #2 (HQ1420)*
  - FY 2019-20 A-1 Regional Center Contract Amendment (Action Item)
  - Office Lease for 4355 Ruffin Road, Amendment No. 8 (Action Item)
7. Advisory Committee Report Mark Klaus
8. Association of Regional Center Agencies (ARCA) Update Angela Yates Vendor
9. Client Advisory Committee Report Timothy Riemann
10. Mission Moments
11. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, October 8, 2019, at 12:00 p.m. in the SDRC Boardroom



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

September 10, 2019

### Minutes

**DIRECTORS PRESENT:** Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Mark Klaus

**STAFF PRESENT:** Michael Bell; Dan Clark; Kathy Cattell; Kim Gaines; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Min'am Ayers Ponce; Brian Ceron; Hunter Christian; Charles Davis; Hope Dills; Jeffrey Gogue; Michael Hack; Molly Nocon; John W. Peters; Crishma Rodriguez; Ramon Rodriguez Venegas; Kim Rucker; Mary Ellen Stives; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Public Input**

Lori Sorenson, Director of Community Services Department, San Diego Regional Center (SDRC), provided written information and presented an overview of the draft 2020 San Diego-Imperial Counties Developmental Services, Inc (SDICDSI) Performance Contract outcomes and activities. The Performance Contract with the Department of Developmental Services (DDS) is revised annually and public meetings are held in order to receive input to determine the activities to achieve the outcomes. Additional public meetings are scheduled for Thursday, September 12 and Tuesday, September 17, 2019. Public comment and input will be accepted through September 27, 2019.

Hunter Christian, Executive Director of Villa de Vida, made an announcement regarding the development of the Villa de Vida Home in Poway that is expected to begin leasing by the end of 2020. Ms. Christian invited anyone with questions to contact her directly.

3. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the August 13, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the August 13, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred Directors to the draft Enhanced Behavioral Supports Home service provider agreement.

**MOTION: M/S/C to approve the Enhanced Behavioral Support Home service provider agreement with the authority to make minor changes to make the contract consistent with the other service provider contracts.**

Mr. Hadacek discussed the memo sent to the Board of Directors regarding appointing members to the Audit Committee which was added in March 2019 by amendment to the Corporate Bylaws. In addition to the names listed in the memo, Mr. Hadacek recommended adding Shirley Nakawatase to the Audit Committee.

**MOTION: M/S/C to appoint Pam Ehlers, David Hadacek, Shirley Nakawatase, and Laura Oakes as members of the Audit Committee.**

5. **Executive Director's Report**

Mr. Hadacek presented the Executive Director's report on behalf of Carlos Flores. Mr. Hadacek reported that the total SDRC caseload grew by 273 cases in July 2019.

Mr. Hadacek announced that last two 50<sup>th</sup> Anniversary Celebrations will be held on Tuesday, October 15, 2019 in Santee at 10:00 a.m. and in Imperial County on October 23, 2019 at 10:00 a.m.

Mr. Hadacek reported that the A-1 regional center contract amendment will increase purchase of services allocations by \$95 million and operations allocations by \$10 million from the preliminary allocation.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the seven proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Oakes abstained) M/S/C to approve the contracts for services with Hidden Valley Rehabilitation – Haverford House (HQ0052); Hidden Valley Rehabilitation – Ruske House (HQ0051); Hidden Valley Rehabilitation – Stone Mountain Ranch (HQ0049); Merakey Allos - Wyndemere (HQ1369); Mesa Brook Residential Care (HQ1419); Noelle Residential Care (HQ1399); and, Sunset ARF, Inc. #2 (HQ1420).**

Ms. Soto-Aceves referred Directors to the FY 2019-2020 A-1 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2019-2020 A-1 contract amendment.**

Directors reviewed the eighth (8<sup>th</sup>) amendment to the 4355 Ruffin Road office lease.

**MOTION: M/S/C to authorize the Executive Director of the Chief Financial Officer to**

**enter into an amended lease agreement with San Diego-Imperial Counties Developmental Services Foundation (“the landlord”) as outlined in terms of the Eighth Amendment to the 4355 Ruffin Road, Suite 116, office lease retroactively as of July 1, 2019.**

7. **Vendor Advisory Committee Report**

Ms. Sorenson reporting on behalf of Mark Klaus, announced that the September 26, 2019, meeting of the Vendor Advisory Committee was canceled due to the annual meeting of the California Disabilities Services Association (CDSA) scheduled for the same date.

Ms. Sorenson invited everyone to attend the opening ceremonies that will be held for Pacifica at Playa del Sol, an affordable housing community with 12 units set aside for persons with developmental disabilities and their families. The Pacifica opening is scheduled for 10:00 a.m. on September 26, 2019, at 5215 Calle Dorado, San Diego, California 92154.

Ms. Sorenson reported that the newly formed Ramona Resource Task Force met on August 29, 2019. The group will work to assess and develop needed resources for the Ramona area.

8. **Association of Regional Center Agencies Update**

Angela Yates reported that the Association of Regional Center Agencies (ARCA) Board of Directors met at Harbor Regional Center on August 16, 2019. Ms. Yates reported that she and other ARCA Board Delegates were inspired by the resource center that Harbor Regional Center has created and by the ongoing training opportunities they provide for their clients.

Ms. Yates reported that ARCA is looking at developing an online training platform for Board Directors of all 21 regional centers that will be called ARCA Academy. A survey will be sent to ARCA Board Delegates regarding topics of interest.

ARCA is trying to improve the effectiveness of its legislative efforts by having clients working as self-advocates to provide testimony at legislative hearings in Sacramento. Advocates would also work as part of an ARCA legislative committee drafting positions on legislation. ARCA would provide training on self-advocacy to clients and family members who are interested in volunteering in this capacity. Those interested should contact Ms. Yates or Carlos Flores for more information.

9. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee reviewed the proposed Performance Contract activities during their meeting.

Mr. Riemann reported that two clients who are in the Self-Determination Program shared their experiences of working with the program and the Person-Centered Plan (PCP) process.

10. **Mission Moments**

Norma Ramos shared that her mission moment was reading the article on Jason Whittaker that appeared in the Partners Therapeutic Horsemanship newsletter that detailed all of the success Jason has had and the activities in which he participates.



Hunter Christian shared that her mission moment was attending the Carlsbad 50<sup>th</sup> Anniversary Celebration that was well attended by clients and community members and was a joyful event.

Michael Hack shared that he won a gold medal in bowling.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:00 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 8, 2019 at 12:00 p.m.

*Approved by the Board of Directors on October 8, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, August 13, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Presentation on Strategic Plan Goal of Reducing Disparity Ron Plotkin, Ph.D.
3. Public Input
4. Approval of the Minutes David Hadacek
  - July 9, 2019 Board Meeting (Action Item)
5. Chair’s Report David Hadacek
6. Executive Director’s Report Carlos Flores
  - Draft General Service Provider Contract (Action Item)
  - Draft Enhanced Behavioral Supports Home Contract (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Big Moves, Inc. (HQ1623)*
    - Community Interface Services (HQ0341)*
    - Exodus Recovery, Inc. (PY1682)*
    - Merakey Allos Amparo (HQ1416)*
    - Merakey Allos Coltrane (HQ1412)*
    - Progressive Behavioral Therapy (HQ0970)*
    - Real Home, Inc. (HQ1413)*
  - Carmel Mountain Office Lease (Action Item)
  - Eastlake Office Lease (Action Item)
8. Vendor Advisory Committee Report Mark Klaus
9. Nominating and Bylaws Committee Report Shirley Nakawatase
10. Client Advisory Committee Report Timothy Riemann
11. Mission Moments
12. Closed Session Meeting
  - Pending Litigation
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 10, 2019, at 12:00 p.m. in the SDRC Boardroom



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

August 13, 2019

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Pam Ehlers

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Carlos Flores; Kim Gaines; Nina Garrett; Jim Hilton; Kate Kinnamont; Christine Lux-Whiting; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Matthew Smith; Lori Sorenson; Kimberly Steitz; Robin Tucker

**GUESTS PRESENT:** Hunter Christian; Michael Hack; Mary Hernandez; Chris Hodge; Alma Jansen; Molly Nocon; Kim Rucker; Sitara Sethi; Alexine Wells

1. **Call to Order**  
David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.
2. **Presentation on the Strategic Plan Goal of Reducing Disparity:**  
Ron Plotkin, Ph.D., San Diego Regional Center (SDRC) Special Projects Manager, provided information on the progress made towards the strategic plan goal of reducing disparity.
3. **Public Input:**  
Sitara Sethi, Foundation of Developmental Disabilities, Director of Programs and Development, announced that the Foundation's Day at the Races fundraising event was officially sold out and thanked the Board of Directors for their support.
4. **Approval of Minutes**  
Mr. Hadacek referred the Directors to the draft minutes of the July 9, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the July 9, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**  
Mr. Hadacek thanked Shirley Nakawatase for chairing in his absence for the past two months.

Mr. Hadacek reported that the Associate Director position was posted on July 16, 2019, and applications are being accepted through September 16, 2019.

Mr. Hadacek confirmed that the Board of Directors has discontinued using the Directorpoint program. A digital version of the Board of Directors packet will still be accessible on the SDRC website.

6. **Executive Director's Report**

Carlos Flores recognized Matthew Smith and Robin Tucker as Employees of Distinction.

Mr. Flores referred Directors to the general service provider contract and asked the Board to consider making a motion to approve the contract.

**MOTION: M/S/C to approve the general service provider contract with the authority to make minor changes to make the contract consistent with the other service provider contracts.**

Mr. Flores referred Directors to the six month progress report data on the 2019 Performance Contract with the Department of Developmental Services (DDS). Mr. Flores reported that a draft 2020 Performance Contract will be shared at the next meeting of the Board of Directors for public input.

Mr. Flores referred Directors to the list of completed vendor audits and explained that annual vendor audits are required by the Board's contract with DDS.

Mr. Flores referred Directors to a memorandum from DDS with a summary of their meetings with the 21 regional centers regarding risk mitigation. On August 5, 2019, the Office of the Inspector General (OIG), United States Department of Health and Human Services, conducted an audit of SDRC's risk mitigation and management practices. The OIG will conduct audits of five regional centers and DDS.

Mr. Flores announced that the next celebration of the SDRC 50<sup>th</sup> Anniversary will be held on August 14, 2019, at Alga Norte Community Park in Carlsbad from 10:00 a.m. to 2:00 p.m.

Mr. Flores reported that the Arc Imperial Valley was notified by the United States Department of Labor that their application to continue to pay subminimum wage in their work activity program has been denied. The Arc will appeal this decision.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the eight proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Big Moves, Inc. (HQ1623); Community Interface Services (HQ0341); Community Research Foundation (PY1687); Exodus Recovery, Inc. (PY1682); Merakey Allos Amparo (HQ1416); Merakey Allos Coltrane (HQ1412); Progressive Behavioral Therapy (HQ0970); and, Real Home, Inc. (HQ1413)**

Ms. Soto-Aceves referred Directors to the lease documents for a new SDRC location in Carmel Mountain.

**MOTION: (Klaus abstained) M/S/C to authorize the Executive Director or the Chief Financial Officer to enter into the final lease agreement with Harsch Investment**

**Corporation, an Oregon corporation.**

The Directors reviewed lease documents for a new SDRC office located in Eastlake.

**MOTION: (Klaus abstained) M/S/C to authorize the Executive Director of the Chief Financial Officer to enter into the final lease agreement with Plaza at Eastlake, LLC, A Delaware Limited Liability Company.**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that at the last meeting of the Vendor Advisory Committee, Mr. Flores announced the formation a new advisory group being formed for the Ramona area. Mr. Flores asked for volunteers from the Vendor Advisory Committee to join the advisory group along with SDRC staff, parents, and staff from the school district. They will work to examine the service needs in Ramona.

Lori Sorenson, SDRC Community Services Director, and Anthony DeSalis, Chief Executive Officer of the Arc San Diego, are working on the agency's strategic plan goal of improving collaboration between and among SDRC with vendors, DDS, elected state officials, and other community partners. They continue to have discussion centered on service provider rates and legislative efforts moving into the next fiscal year.

Mr. Klaus reported that Nancy Bargmann, Director of DDS, will be calling a meeting prior to October 1, 2019, to review the input received on the rate study.

Mr. Klaus reported that a meeting of Southern California Regional Center Executive Directors, Vendor Advisory Chairs, and members of the Los Angeles Provider Coalition is scheduled for September 13, 2019, at Harbor Regional Center to look at collaboration between regional centers and service providers in their legislative efforts.

9. **Nominating and Bylaws Committee Report**

Shirley Nakawatase reported that the Nominating and Bylaws Committee met earlier in the day. The Committee continues its work with reviewing the corporate bylaws and should have these ready for Board review by the end of the year. Ms. Nakawatase reported that the Committee reviewed applications for Board membership.

10. **Client Advisory Committee Report**

Timothy Riemann reported that the Jason Whittaker has been elected as the new chair of the Association of Regional Center Agencies (ARCA) Client Advisory Committee. Mr. Whittaker will also serve as an ex-officio, voting member of the ARCA Executive Committee.

Mr. Riemann reported that the Client Advisory Committee received a presentation on the CalFresh program.

11. **Mission Moments**

Molly Nocon, Chief Executive Officer of Noah Homes, announced that the Foundation for Developmental Disabilities recently received an award. Ms. Sethi shared that the Foundation

received the Outstanding Grant Making Organization of the Year award by the Association of Fundraising Professionals.

Mr. Flores shared his appreciation of working with the Board of Directors and the professional and collaborative relationship they share.

12. **Adjournment**

There being no other business, the public portion of the meeting was adjourned at 1:10 p.m.

13. **Closed Session Meeting**

The Board of Directors met in closed session to discuss pending litigation.

14. **Next Meeting**

The next meeting of the Board of Directors is scheduled for Tuesday, September 10, 2019 at 12:00 p.m.

*Approved by the Board of Directors on September 10, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, July 9, 2019

**12:00 p.m.**

1. Call to Order/Announcements Shirley Nakawatase
2. Presentation on Dental Coordination Services Denise Anderson
3. Public Input
4. Approval of the Minutes Shirley Nakawatase
  - June 11, 2019 Board Meeting (Action Item)
5. Chair's Report Shirley Nakawatase
  - Conflict of Interest Reporting Statements (Information)
  - Strategic Plan (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction
  - Draft Residential Services Contract (Action Item)
  - Draft General Service Provider Contract (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Brandywood Home (HQ0691)*
    - Casa Del Sol (HQ0642)*
    - Exodus Recover, Inc. (PY1666)*
    - Flores Homes (HQ0726)*
    - KP Disability Services (HQ1154)*
    - Liberty Empowerment (HQ1409)*
    - Liberty Harmony (HQ1410)*
    - Liberty Inspiration (HQ1408)*
    - Liberty Tranquility (HQ1411)*
    - Paradise View Home (HQ0639)*
    - University of New Hampshire Institute on Disability START Program (PY1665)*
    - RW Residential Care LLC (HQ1407)*
    - Wendy's Guest Home (HQ0269)*
8. Legislation Update Carlos Flores, Neil Kramer
  - Assembly Bill 1643 (Action Item)
9. Vendor Advisory Committee Report Mark Klaus
10. Nominating and Bylaws Committee Report Shirley Nakawatase
11. Client Advisory Committee Report Timothy Riemann
12. Mission Moments
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 13, 2019, at 12:00 p.m. in the SDRC Boardroom



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

July 9, 2019

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Liz Harrell; Ellen Lombard; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Jorge Malone; Paul Mansell; Gabriella Ohmstede; Leo Angelo San Pedro; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Davis; Michael Hack; Molly Nocon; John W. Peters; Wade Wilde

#### **Presentation on Dental Coordination Services:**

Kathy Karins, San Diego Regional Center (SDRC) Clinical Services Department Director, and Denise Anderson, SDRC Dental Coordinator, presented information on dental coordination services offered through the SDRC.

#### 1. **Call to Order**

Shirley Nakawatase, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:18 p.m.

#### 2. **Public Input**

Hunter Christian, Executive Director of Villa de Vida, Inc., announced the groundbreaking of Villa de Vida Poway, a 54-unit affordable housing development which will serve adults with developmental disabilities. The goal is that 100% of the apartment units will be occupied by persons with developmental disabilities.

Liz Harrell, SDRC Training and Special Projects Coordinator, introduced herself and explained her position in providing state-wide training and resources for the Self-Determination program.

#### 3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the June 11, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the June 11, 2019, Board of Directors meeting are approved as submitted.**

#### 4. **Chair's Report**

Ms. Nakawatase thanked all of the Board Directors who turned in their conflict of interest reporting statements.



Ms. Nakawatase reported that an update on the SDRC strategic plan would be presented to the Board of Directors at a series of upcoming meetings. Presentations are scheduled to be held October 2019 through March 2020.

Ms. Nakawatase asked for a show of hands of Board members who regularly use the Directorpoint platform. Ms. Nakawatase reported that staff and the Board of Directors are looking at the cost benefit of using this platform. Directors agreed that the option of having a hard copy sent by mail or a digital copy through the SDRC website was sufficient and would allow for a cost savings.

5. **Executive Director's Report**

Carlos Flores recognized Ellen Lombard, Jorge Malone, and Leo Angelo San Pedro as Employees of Distinction.

Dan Clark presented the Person Centered Thinking profile for the SDRC Case Management Department which was included in the Executive Director's report.

Mr. Flores reported that SDRC has been notified by the Department of Developmental Services (DDS) that it is out of compliance in three out of the six categories of caseload ratio requirements found in statute. The statute requires that a plan of correction be submitted to DDS when a regional center is out of compliance for two consecutive years. In order to come into compliance with caseload ratio requirements SDRC would need to hire 60 additional service coordinators. The operations allocation that SDRC currently receives is insufficient to fund the number of case managers needed to comply with the requirements. Currently, all 21 regional centers are out of compliance with at least one category of the caseload ratio requirements. It is estimated that statewide an additional 600 service coordinators are needed for regional centers to come into compliance. Mr. Flores stated that input has been requested from all community stakeholders on SDRC's plan of correction.

Mr. Flores reported that staff is in the process of revising service provider contracts with the goal of standardizing contracts. Mr. Flores referred Directors to the draft residential services contract. Mr. Klaus thanked the Board of Directors for providing an opportunity for service providers and members of the Vendor Advisory Committee to provide input on the contract and for including some of their recommended changes to the contract.

**AMENDED MOTION: M/S/C that the draft residential services contract is approved with the amendment of making the general provisions of the contract consistent with the other SDRC service provider contracts.**

6. **Finance Committee Report**

Angela Yates reported on behalf of Treasurer Martha Soto-Aceves that the Finance Committee reviewed and discussed the 13 proposed contracts for services. There are two contracts which were entered into ahead of time so that the money could be encumbered. Those contracts are Exodus Recover, Inc. and University of New Hampshire Institute on Disability START Program. In addition a contract was signed with Liberty Empowerment to adhere to timelines for transitioning people from the Fairview Developmental Center. The Finance Committee moved that the Board of Directors approve all of the contracts presented and retroactively approve these

three contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Brandywood Home (HQ0691); Casa Del Sol HQ0642); Exodus Recover, Inc. (PY1666); Flores Homes (HQ0726); KP Disability Services (HQ1154); Liberty Empowerment (HQ1409); Liberty Harmony (HQ1410); Liberty Inspiration (HQ1408); Liberty Tranquility (HQ1411); Paradise View Home (HQ0639); University of New Hampshire Institute on Disability START Program (PY1665); RW Residential Care, LLC (HQ1407); and, Wendy's Guest Home (HQ0269).**

7. **Legislation Update**

Mr. Flores referred Directors to Assembly Bill 1643 which if passed will require regional centers to send notices of action to families for every change in services. Currently, regional centers are only required to send notices of action when a decision is made to reduce, terminate, or change services set forth in an individual program plan without the mutual consent of the service recipient or authorized representative.

**MOTION: M/S/C to take a position of opposition to Assembly Bill 1643.**

Mr. Flores reported on the Assembly Select Committee on Developmental Disabilities hearing which was held on June 20, 2019.

8. **Nominating and Bylaws Committee Report**

Ms. Nakawatase reported that the Nominating and Bylaws Committee met earlier in the day. Ms. Nakawatase stated that the Committee has opened up the application process and have accepted two applications to date.

Ms. Nakawatase reported that the Nominating and Bylaws Committee began their annual review of the corporate bylaws and has made some recommendations for amendments. The bylaws will also be submitted for review by legal counsel and draft bylaw amendments will be presented to the Board of Directors for their review and input.

9. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee discussed the upcoming People's First Conference on self-advocacy which is scheduled for December 6 and 7, 2019 at the Crowne Plaza Hotel.

10. **Mission Moments**

Michael Bradshaw, Chair of the Foundation for Developmental Disabilities Board of Directors, invited everyone to attend the Foundation Day at the Races fundraising event which will be held on August 28, 2019, at the Del Mar Thoroughbred Club.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:12 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 13, 2019, at 12:00 p.m.

*Approved by the Board of Directors on August 13, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, June 11, 2019

**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Public Input   |                    |
| 3.  | Approval of the Minutes<br>– May 14, 2019 Board Meeting (Action Item)  | David Hadacek      |
| 4.  | Chair's Report   | David Hadacek      |
| 5.  | Executive Director's Report<br>– Employees of Distinction<br>– Purchase of Service Disparity Report (Action Item)  | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Abigail's Homes (HQ1400)</i><br><i>Brilliant Corners - Acquisition (PY1642)</i><br><i>Brilliant Corners - Renovation (PY1642)</i><br><i>M&amp;M Adult Residential Facility ((HQ1397)</i><br><i>People's Care Fernview (HQ1212)</i><br>– FY 2018/2019 Regional Center E-3 Contract Amendment (Action Item)<br>– FY 2019/2020 Regional Center A Preliminary Allocation (Action Item) | Martha Soto-Aceves |
| 7.  | Vendor Advisory Committee Report<br>– Draft #2, Residential Services Contract (Information)  | Mark Klaus         |
| 8.  | Client Advisory Committee Report   | Timothy Riemann    |
| 9.  | Legislation Update   | Neil Kramer        |
| 10. | Personnel Committee Report   | Laura Oakes        |
| 11. | Mission Moments  |                    |
| 12. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 9, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**June 11, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Antonio Ortiz

**STAFF PRESENT:** Lindsey Acosta; Michael Bell; Kathy Cattell; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Philip Marabante; Ron Plotkin, Ph.D.; Shelly Schmidt; Bonnie Sebright; Lori Sorenson; Jamie Wei

**GUESTS PRESENT:** Michael Bradshaw; Charles Davis; Michael Hack; Paloma Martinez; Molly Nocon; John W. Peters; Kim Rucker; Sitara Sethi; Wade Wilde

1. **Call to Order**

Shirley Nakawatase, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:09 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Ms. Nakawatase referred the Directors to the draft minutes of the May 14, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the May 14, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Nakawatase invited everyone to join in the continued celebration of the San Diego Regional Center's (SDRC) 50<sup>th</sup> Anniversary. Celebrations are being held in each of the SDRC office locations. The next event will be held on Thursday, June 13, 2019, from 11:00 a.m. to 3:00 p.m. at the SDRC National City offices located at 2727 Hoover Avenue.

Ms. Nakawatase announced that the Nominating and Bylaws Committee will be meeting in July to look at recruitment of new Board Directors and encouraged Directors to refer potential Board candidates to her or to staff in the SDRC Executive Offices.

5. **Executive Director's Report**

Carlos Flores shared that Francine Miague, staff from Assemblymember Lorena Gonzalez-Fletcher's office has been diagnosed with stage IV cancer. A card was passed around for Board Directors to sign and provide their well wishes and encouragement to Ms. Miague.

Mr. Flores recognized Lindsey Acosta, Philip Marabante, and Jamie Wei as Employees of Distinction.

Mr. Flores provided an update on the state budget process. The Senate and Assembly Budget Subcommittees have wrapped up their work and their recommendations have gone to the Budget Conference Committee. The Conference Committee was waiting for negotiations between the legislative leaders and the Governor before acting on unresolved issues. The legislative leadership includes Governor Gavin Newsom, Senate President Pro Tempore Toni Atkins, and Speaker of the Assembly Anthony Rendon. Mr. Flores asked Mark Klaus, Vendor Representative, to provide a summary of the agreement made by the legislative leadership. Mr. Klaus shared that the agreement the legislative leadership made increased the amount of funding from the Governor's May Revise amount of \$100 million in new funding for service provider rates to \$250 million for increases in rates. The vast majority of service providers will see an 8.2% increase in rates, effective January 1, 2020, with a sunset of December 31, 2021. There are four service codes that will receive less than the 8.2% and 14 service codes that will see no increase at all. These increases are based on the rate study recommendations. The service codes that will not receive an increase in funding include all Early Start services, independent living services, and day activity centers. The budget does not include half-day billing, restoration of camp and social recreation, or increased funding for safety net services. Mr. Klaus suggested that the Board of Directors consider sending a thank you letter to local representative, Senate President Pro Tempore Toni Atkins for her work on the budget negotiations. The Board agreed that a thank you letter should be sent to Senator Atkins.

Mr. Flores referred Directors to the draft Purchase of Services Disparity Report for 2019. Mr. Flores reported that the issue of disparity in purchase of services is a contentious issue in Sacramento. The data show that, on average, White clients receive more purchase of services than clients from ethnic minorities. There are some advocacy groups demanding that regional centers reduce the disparities. Mr. Flores reported that if you remove the cost of residential placement services from the equation, there is almost no disparity in purchase of service between Whites and Latinos. Mr. Flores stated that different cultural groups choose to use services differently. Mr. Flores suggested that attention should be directed toward ensuring all clients and families are informed of their options and receive culturally sensitive customer service.

**MOTION: M/S/C to approve the Purchase of Services Disparity Report to the Department of Developmental Services.**

Mr. Flores invited Board Directors, staff, and guests to attend the Assembly Select Committee on Developmental Disabilities hearing which will be held on June 20, 2019, from 5:30 to 8:00 p.m. at the SDGE Innovation Center located at 4760 Clairemont Mesa Boulevard, San Diego, California 92117. There will be an opportunity for public input at this hearing.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the five proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Abigail's Homes (HQ1400); Brilliant Corners - Acquisition (PY1642); Brilliant Corners – Renovation (PY1642); M&M Adult Residential Facility (HQ1397); and, People's Care Fernview (HQ1212).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-19 Regional Center E-3 Contract Amendment. The Finance Committee moved that the Board of Directors approve the FY 2018-19 Regional Center E-3 Contract Amendment.

**MOTION: M/S/C to approve the FY 2018-19 Regional Center E-3 Contract Amendment.**

Ms. Soto-Aceves referred Directors to the FY 2019-20 Regional Center A Preliminary Allocation. The Finance Committee moved that the Board of Directors approve the A Contract Preliminary Allocation.

**MOTION: M/S/C to approve the FY 2019-20 Regional Center A Contract Preliminary Allocation.**

7. **Vendor Advisory Committee Report**

Mark Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for July 25, 2019, at 10:00 a.m. in the Boardroom.

Mr. Klaus stated that he will be sharing the second draft of the residential services contract with the Vendor Advisory Committee to request their input.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Neil Kramer, SDRC Fair Hearings Manager, presented information regarding the state budget process and the upcoming Assembly Select Committee Hearing.

9. **Legislation Update**

Neil Kramer added to the information already provided by Mr. Flores and Mr. Klaus on the state budget process. Mr. Kramer reported that the minimum wage quirk was not addressed in the proposed state budget.

Mr. Kramer reported that Assembly Bill 412 which calls for the repeal of the Family Cost Participation Program and the Annual Family Program Fee has been approved by the Senate and will now move over to the Assembly.

10. **Personnel Committee Report**

No report.

11. **Mission Moments**

Ms. Nakawatase reported that she experienced a Mission Moment when she met the mother of one of the Board Directors who is also an SDRC client. The Board Director's mother remarked that her son spoke about Ms. Nakawatase to her and that her son enjoys working with the Board

of Directors.

Elmo Dill and Beth Blair shared suggestions for fundraising efforts.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:02 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 9, 2019, at 12:00 p.m.

*Approved by the Board of Directors on July 9, 2019*





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, May 14, 2019

**12:00 p.m.**

- |     |   |                       |
|-----|---|-----------------------|
| 1.  | Call to Order/Announcements   | David Hadacek         |
| 2.  | Presentation on Defined Benefit Plan  | Christine Lux-Whiting |
| 3.  | Public Input  |                       |
| 4.  | Approval of the Minutes<br>– April 9, 2019 Board Meeting (Action Item)  | David Hadacek         |
| 5.  | Chair’s Report  | David Hadacek         |
| 6.  | Executive Director’s Report<br>– Employees of Distinction<br>– Draft Residential Service Provider Agreement (Information)   | Carlos Flores         |
| 7.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>Del Rey Springs (HQ1394)</i><br><i>Mission Guest Home (HQ1396)</i><br><i>NOR Living (HQ1393)</i><br><i>P&amp;P Homes (HQ1375)</i><br><i>Russell Homes Santee (HQ1382)</i><br><i>Trinity Care Homes II (HQ1390)</i><br>– Line of Credit (Action Item)<br>– Update on Lease Amendment for the San Diego Regional Center offices at 4355 Ruffin Road (Information) | Martha Soto-Aceves    |
| 8.  | Vendor Advisory Committee Report  | Mark Klaus            |
| 9.  | Client Advisory Committee Report  | Timothy Riemann       |
| 10. | Legislation Update  | Neil Kramer           |
| 11. | Personnel Committee Report  | Laura Oakes           |
| 12. | Mission Moments   |                       |
| 13. | Closed Session<br>– Renewal of Executive Director’s Employment Contract (Action Item)   | David Hadacek         |
| 14. | Adjourn   |                       |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 11, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**May 14, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase Laura Oakes; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Antonio Ortiz

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Febe Luna; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Stacy Lopez-Bishop; Christine Lux-Whiting; Seth Mader; Paul Mansell; Zeltzin “Zee” Munoz; Ron Plotkin, Ph.D.; Shelly Schmidt; Bonnie Sebright; Lori Sorenson; Christie Torge; Leah Wall

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Davis; Michael Hack; Molly Nocon; John W. Peters; Kim Rucker; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **Presentation on Defined Benefit Plan**

Christine Lux-Whiting, San Diego Regional Center (SDRC) Human Resources Director, presented information on the Defined Benefit Plan for SDRC employees.

3. **Public Input**

There was no public input.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the April 9, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 9, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair’s Report**

Mr. Hadacek announced that the Board of Directors would meet in closed session following the public meeting to discuss the Executive Director’s employment contract.

6. **Executive Director’s Report**

Carlos Flores recognized Febe Luna, Zeltzin “Zee” Munoz, Shelly Schmidt, and Leah Wall as Employees of Distinction.

Mr. Flores provided an update on the state budget process. Governor Gavin Newsom has released his May revise to the proposed state budget. The Governor’s budget does not include

full implementation of the recommendations from the Burns and Associates rate study or support of the Lanterman Coalition initiative for an 8% across the board increase in funding for service providers. The Senate Budget Subcommittee #3 and Assembly Budget Subcommittee #1 are wrapping up their budget hearings on the Department of Developmental Services (DDS) issues.

Mr. Flores reported that there have been recommendations from Disability Rights California to add trailer bill language to the budget bill to include increased transparency and monitoring of regional centers. A DDS proposed trailer bill would change the composition of regional centers' Board of Directors to remove the requirement for public relations experience and to add a requirement for fiscal expertise or board governance experience.

Mr. Flores referred Directors to the draft Residential Service Provider Agreement. The draft agreement will be presented to the Vendor Advisory Committee for their review and input. As these agreements are completed they will be presented to the Board of Directors for their approval.

Mr. Flores announced that an Assembly Select Committee on Developmental Disabilities hearing will be held on June 20, 2019, from 5:30 to 8:00 p.m. at the SDGE Innovation Center located at 4760 Clairemont Mesa Boulevard, San Diego, California 92117. There will be an opportunity for public input at this hearing.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the six proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Del Rey Springs (HQ1394); Mission Guest Home (HQ1396); NOR Living (HQ1393); P&P Homes (HQ1375); Russell Homes Santee (HQ1382); and, Trinity Care Homes II (HQ1390).**

Ms. Soto-Aceves referred Directors to the proposed Line of Credit agreement with MUFG Union Bank for the period June 17, 2019, through October 18, 2019. Mr. Bell explained the terms of the proposed agreement.

**MOTION: M/S/C to approve the resolution to authorize the Executive Director or the Chief Financial Officer to enter into a Credit and Security Agreement (Revolving Loan Facility) with MUFG Bank, Ltd.**

Ms. Soto-Aceves referred Directors to the update on the lease amendment for the SDRC offices at 4355 Ruffin Road.

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee discussed bridge funding that was approved effective July 1, 2018. The service provider community was expecting those funds this year to help with funding until rate reform could be enacted by the legislature based on the results of the Burns and Associates rate study. Those funds will now be effective May 1, 2019, and will

end on April 30, 2020. This is a 2.1% rate increase for providers in high cost areas. High cost areas include San Diego County and do not include Imperial County.

9. **Client Advisory Committee Report**

Timothy Riemann reported that John Filley, SDRC Employment Services Coordinator, presented information on integrated employment and the paid internship program at the Client Advisory Committee meeting earlier in the day.

10. **Legislation Update**

Neil Kramer referred Directors to information on Assembly Bill 426, Assembly Bill 781, and Senate Bill 412 and requested support of the bills.

**MOTION: M/S/C to send letters of support for Assembly Bill 426, Assembly Bill 781, and Senate Bill 412 on behalf of the Board of Directors.**

11. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee reviewed a new job description for the position of administrative assistant. The Committee discussed the online time card implementation scheduled for July 2019. Ms. Oakes reported that current authorized positions are at 606 and current employment is at 584 as of April 2019.

Mr. Flores reported that SDRC is the fastest growing regional center in the state and that there are currently nine projects under way to accommodate increased staff positions which include various construction and lease negotiations for additional office space.

12. **Mission Moment**

Yasuko Mason reported that she attended a six session workshop offered through the Home of Guiding Hands, entitled, *Life Planning Project*. The workshop assists families with individuals with developmental disabilities to prepare for their transition to adulthood. Ms. Mason stated that the workshop was very beneficial.

Mr. Flores shared that a person who has been receiving services through SDRC for the past 50 years and her mother attended the 50<sup>th</sup> Anniversary Open House held at the Ruffin Road offices in April. The client's mother spoke about her gratitude for the quality of services her daughter has received for the past 50 years through SDRC.

Timothy Riemann stated that his Mission Moment was the opportunity he has had for giving back to the community by serving on SDRC's Board of Directors.

13. **Adjournment**

There being no other business, the public portion of the meeting was adjourned at 12:57 p.m.

14. **Closed Session Meeting**

The Board of Directors met in closed session to discuss the renewal of the Executive Director's employment contract.

15. **Next Meeting**

The next meeting of the Board of Directors is scheduled for Tuesday, June 11, 2019, at 12:00 p.m.

*Approved by the Board of Directors on June 11, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, April 9, 2019

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Self-Determination Program Update Gabriella Ohmstede
3. Public Input
4. Approval of the Minutes David Hadacek
  - March 12, 2019 Board Meeting (Action Item)
5. Chair's Report David Hadacek
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):

<i>AAA Transport (HQ0853)</i>	<i>Liberty Empowerment (PY1597)</i>
<i>Alma Home (HQ0643)</i>	<i>Liberty Harmony (PY1598)</i>
<i>Anthony Guest Home (HQ0337)</i>	<i>Liberty Inspiration (PY1596)</i>
<i>Coastal Living (HQ1206)</i>	<i>Liberty Tranquility (PY1599)</i>
<i>Coolwater Adult Res Care (HQ0451)</i>	<i>Martinez, Faustino (HQ0334)</i>
<i>Diego's Adult Res Facility (HQ0593)</i>	<i>No Vacancy Transport (HQ0102)</i>
<i>E&amp;E Transport (HQ0374)</i>	<i>Pine Tree Home (HQ1392)</i>
<i>Elyon Home Care (HQ1386)</i>	<i>Utah Facility Care (HQ1377)</i>
<i>First Choice Transport (HQ0119)</i>	<i>Villa San Francisco/Rienda Services (HQ1054)</i>
<i>Golden Saints Home (HQ1319)</i>	<i>Villa San Javier/Rienda Services (HQ1197)</i>
<i>Kalea House (HQ0956)</i>	
  - FY 2016-17 Regional Center C-6 Contract Amendment (Action Item)
  - FY 2017-18 Regional Center D-4 Contract Amendment (Action Item)
  - San Diego Regional Center (SDRC) Office Lease for 9449 Balboa Ave (Action Item)
  - Department of Developmental Services Fiscal Compliance Audit Report of SDRC for the period of July 1, 2014 – June 30, 2016 (Action Item)
8. Association of Regional Center Agencies Update Angela Yates
9. Vendor Advisory Committee Report Mark Klaus
10. Client Advisory Committee Report Timothy Riemann
11. Legislation Update Neil Kramer
12. Mission Moments
13. Closed Session
- Executive Director's Performance Appraisal
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 14, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**April 9, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Pam Ehlers; Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Audrey Bina; Charles Davis; Michael Gelfand; Michael Hack; Chris Hodge; John W. Peters; Paloma Martinez; Kim Rucker; Miles Safa; Jeremy Valera; Alexine Wells

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:02 p.m.

2. **Self-Determination Update**

Gabriella Ohmstede, San Diego Regional Center (SDRC) Self-Determination Program Project Manager, presented an update on the pilot of the Self-Determination program.

3. **Public Input**

There was no public input.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the March 12, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 12, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek reminded Directors that the Board would hold a closed session meeting immediately following the public meeting in order to discuss the Executive Director's performance evaluation.

Mr. Hadacek read a letter he received from Senator Joel Anderson, before his retirement from office. In his letter Senator Anderson commended Carlos Flores for his exceptional leadership, and thorough and prompt assistance in responding to requests from their constituents.

6. **Executive Director's Report**

Mr. Flores expressed his gratitude for working with the Board of Directors and stated that it has been a true partnership.

Mr. Flores announced the ongoing celebrations of the SDRC's 50<sup>th</sup> Anniversary at each of the SDRC office locations during 2019. Open house celebrations are scheduled at the San Diego offices on April 18, at the National City offices on June 13, at the Carlsbad offices on August 14, at the Santee offices on October 15, and at the Imperial offices on October 23.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 21 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented. There was discussion regarding the enhanced behavioral support homes.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with AAA Transport (HQ0853); Alma Home (HQ0643); Anthony Guest Home (HQ0337); Coastal Living (HQ1206); Coolwater Adult Residential Care (HQ0451); Diego's Adult Residential Facility (HQ0593); E&E Transport (HQ0374); Elvon Home Care (HQ1386); First Choice Transport (HQ0119); Golden Saints Home (HQ1319); Kalea House (HQ0956); Liberty Empowerment (PY1597); Liberty Harmony (HQ1598); Liberty Inspiration (PY1596); Liberty Tranquility (PY1599); Martinez, Faustino (HQ0334); No Vacancy Transport (HQ0102); Pine Tree Home (HQ1392); Utah Facility Care (HQ1377); Villa San Francisco/Rienda Services (HQ1054); and, Villa San Javier/Rienda Services (HQ1197).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2016-2017 C-6 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2016-2017 C-6 contract amendment.**

Ms. Soto-Aceves referred Directors to the FY 2017-18 D-4 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-4 contract amendment.**

Ms. Soto-Aceves referred Directors to the redlined draft SDRC office lease for 9449 Balboa Avenue. The Finance Committee recommended that the Board of Directors authorize the Executive Director or the Chief Financial Officer to sign the lease.

**MOTION: M/S/C that the Board of Directors authorizes the Executive Director or the Chief Financial Officer to sign the office lease for 9449 Balboa Avenue, San Diego, CA 92123.**

Ms. Soto-Aceves referred Directors to the Department of Developmental Services (DDS) fiscal compliance audit report of SDRC for the period of July 1, 2014 through June 30, 2016. The Finance Committee recommended that the Board of Directors accept the audit report.



**MOTION: M/S/C to accept the DDS fiscal compliance audit report of SDRC for the period of July 1, 2014 through June 30, 2016.**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that Vendor Advisory Committee and the Developmental Disabilities Provider Network have spent a significant amount of time preparing responses to the Burns and Associates' rate study. Mr. Klaus remarked that the Association of Regional Center Agencies' (ARCA) response to the rate study was exceptionally well done addressing issues at a system-wide level.

Mr. Klaus reported that a rally was held on April 5, 2019 in San Diego in front of the offices of Senate Pro Tempore Toni Atkins, Assembly member Todd Gloria, and Assembly member Lorena Gonzalez-Fletcher. Mr. Klaus thanked Board Director Angela Yates for her participation in the rally and reported that the rally was well attended. Senator Atkin's Chief of Staff was present for the entire event and met with a number of individuals who receive services and with service providers. Assembly member Gloria recently signed onto the initiative to provide an 8% increase in service provider rates as bridge funding until action can be taken on the rate study.

The Vendor Advisory Committee is continuing their work on the SDRC Strategic Plan.

Mr. Klaus reported that he joined the team representing the SDRC at the ARCA Grassroots Day in Sacramento on April 3, 2019. Carlos Flores, Molly Nocon, Kate Kinnamont, Timothy Riemann, and Jason Whittaker traveled to the capitol to meet with state representatives from the SDRC service area. Mr. Flores commented that this year instead of asking for support, they were able to extend thanks for the support the legislators had already provided by signing onto the 8% increase initiative.

9. **Association of Regional Center Agencies Update**

Angela Yates reported that at the rally on April 5<sup>th</sup> legislators were impressed by the size of the turnout and seemed very supportive of their message. Ms. Yates encouraged Board Directors to express their support of the 8% initiative to their representatives either by phone call, email, or letter in order to keep this issue at the forefront. The other issues that ARCA is supporting are to eliminate the mandatory unpaid days off for service providers, to restore funding for camp and recreation activities, and to provide funding for affordable housing.

10. **Client Advisory Committee Report**

Timothy Riemann reported that Jason Whittaker and he represented the Client Advisory Committee at the ARCA Grassroots Day event. Mr. Riemann reported that the Client Advisory Committee will hear a presentation on the paid internship program at their next meeting on May 14, 2019.

11. **Legislation Update**

Mr. Hadacek referred Directors to letters of support for Assembly Bill (AB) 236, AB 416, AB 438, and Senate Bill 154 which were sent on behalf of the Board of Directors.

12. **Mission Moment**

Norma Ramos reported that she attended the legislative day at Sacramento on behalf of Family Voices for California. There were more than 100 families there for a three-day conference. The last day they went to the capitol and spoke with their representatives about the 8% initiative. Ms. Ramos expressed that the legislators appreciated having the families share their experiences with them and relating how the 8% initiative would directly impact their families.

13. **Adjournment**

There being no other business, the public portion of the meeting was adjourned at 12:48 p.m.

14. **Closed Session Meeting**

The Board of Directors met in closed session to discuss the Executive Director's performance evaluation.

15. **Next Meeting**

The next meeting of the Board of Directors is scheduled for Tuesday, May 14, 2019, at 12:00 p.m.

*Approved by the Board of Directors on May 14, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, March 12, 2019

**12:00 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Presentation on San Diego Information Systems (SANDIS)   | Seth Mader         |
| 3.  | Public Input   |                    |
| 3.  | Approval of the Minutes<br>– February 12, 2019 Board Meeting (Action Item)   | David Hadacek      |
| 4.  | Chair’s Report<br>– Revision of the Corporate Bylaws (Action Item)   | David Hadacek      |
| 5.  | Executive Director’s Report<br>– Employee of Distinction   | Carlos Flores      |
| 6.  | Finance Committee Report<br>– Contracts for Approval (Action Item):<br><i>A Loving Home (HQ1380)</i><br><i>Accredited Respite Services (HQ0465)</i><br><i>Althaia Home (HQ1140)</i><br><i>APK Serene Kern (HQ0725)</i><br><i>Aquino’s Quality Care #2 (HQ1109)</i><br><i>Casa de los Amigos (H27394)</i><br><i>Catspaw Place (HQ0736)</i><br><i>Developmental Services Continuum, Inc., Helix House (HQ0010)</i><br><i>El Amoroso Home (HQ0823)</i><br><i>Joster Chateau (HQ0872)</i><br><i>Mira Mesa Adult Residential Facility (HQ1116)</i><br><i>Ryan’s Way – Rancho Del Rey (HQ0654)</i><br><i>Ryan’s Way – Buena Vista (HQ0505)</i><br><i>Sublime Living #2 (HQ1042)</i><br><i>TLC Home #1(HQ1351)</i><br>– FY 2018-19 Regional Center E-2 Contract Amendment (Action Item) | Martha Soto-Aceves |
| 7.  | Vendor Advisory Committee Report   | Mark Klaus         |
| 8.  | Personnel Committee Report   | Laura Oakes        |
| 9.  | Legislation Update   | Neil Kramer        |
| 10. | Mission Moments  |                    |
| 11. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 9, 2019, at 12:00 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**March 12, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Antonio Ortiz; Nancy Prutzman; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Laura Oakes; Shirley Nakawatase; Norma Ramos

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Gabriella Ohmstede; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Hack; Molly Nocon; John W. Peters; Kim Rucker; Sitara Sethi; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:00 p.m.

2. **SANDIS Presentation**

Seth Mader, San Diego Regional Center (SDRC) Director of Information Systems, presented information on the SANDIS platform which is owned by the San Diego Imperial Counties Developmental Services, Inc., and used by all 21 California regional centers.

3. **Public Input**

Kim Rucker, community member, announced that the San Diego People's First annual conference will be held on December 6 and 7, 2019, at the Crowne Plaza Hotel in San Diego.

4. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the February 12, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 12, 2019, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek referred Directors to the draft amendments to the corporate bylaws.

**MOTION: M/S/C to approve the corporate bylaws as amended.**

Mr. Hadacek reported that he, Carlos Flores, and Mark Klaus met with Jason Weisz, staff to Toni Atkins, President pro Tempore of the California State Senate.

Mr. Hadacek thanked the Board of Directors for providing input for the Executive Director's

performance evaluation. Mr. Hadacek reported that he is in the process of completing the evaluation and that the report will be discussed in the Executive Committee.

6. **Executive Director's Report**

Carlos Flores recognized Pam Frye as an Employee of Distinction.

The latest amendment to the E contract includes an additional \$1.6 million in operations funds. A portion of those funds will be used to add two additional service coordination units. The hope had been to have the units in office space in the Rancho Bernardo area. Negotiations for the lease of office space in the Rancho Bernardo area have not been successful thus far. If a lease cannot be negotiated in a timely manner, the additional service coordination units will temporarily be in the San Diego office location.

Mr. Flores discussed the state budget hearing process. The Assembly Budget Subcommittee No. 1 on Health and Human Services held its first hearing on the Governor's proposed budget on March 6, 2019. The rate study by Burns and Associates was discussed. Due to the extensive amount of information in the rate study, it is expected that the legislature will not take any action on the study in the State Budget for fiscal year 2019-2020. There is support for an initiative to provide an 8% across the board increase in service provider rates as bridge funding until the study can be reviewed by the legislature and action is taken on the recommendations. Mr. Flores reported that he and Mark Klaus plan to meet with each legislator in the SDRC service provider area to lobby for their support of the 8% increase.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 15 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with A Loving Home (HQ1380); Accredited Respite Services (HQ0465); Althaia Home (HQ1140); APK Serene Kern (HQ0725); Aquino's Quality Care #2 (HQ1109); Casa de los Amigos (H27394); Catspaw Place (HQ0736); Developmental Services Continuum, Inc., Helix House (HQ0010); El Amoroso Home (HQ0823); Joster Chateau (HQ0872); Mira Mesa Adult Residential Facility (HQ1116); Ryan's Way – Rancho Del Rey (HQ0654); Ryan's Way – Buena Vista (HQ0505); Sublime Living #2 (HQ1042); and, TLC Home #1 (HQ1351).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-2019 E-2 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2018-2019 E-2 contract amendment.**

8. **Client Advisory Committee Report**

Timothy Riemann reported the Client Advisory Committee voted to adopt a purpose statement for their committee at their meeting earlier in the day.

9. **Vendor Advisory Committee Report**

Mark Klaus reported that the deadline for service providers to provide input on the rate study is to the Department of Developmental Services (DDS) is April 5, 2019.

The next meeting of the Vendor Advisory Committee is scheduled for March 28, 2019, at 10:00 a.m.

Mr. Klaus shared information about the Lanterman Coalition rally scheduled for April 5, 2019, in downtown San Diego. Rallies will also be held in Sacramento and Los Angeles.

10. **Personnel Committee Report**

Nancy Prutzman reported on behalf of Laura Oakes. Currently SDRC has 36 staff vacancies, 23 of which are service coordinator positions. Ms. Prutzman stated that the application process is now online. Submission of timecards will be moving to an entirely online process, streamlining the work of the payroll coordinator. The next meeting of the Personnel Committee is scheduled for May 14, 2019.

11. **Legislation Update**

Neil Kramer referred Directors to the legislation information included in the Board meeting materials. The Lanterman Coalition's flyer, *A Future in Peril*, outlines issues facing the developmental services system due to underfunding.

Mr. Kramer discussed the letter signed by Assembly members Jim Frazier and Chris Holden in support of the 8% increase in service provider rates which was sent to the Chairs of the Senate and Assembly Budget Committees.

The SDRC Legislative Advisory Group recommends four bills for support by the Board of Directors: Senate Bill (SB) 154 for Medi-Cal reimbursement of cavities; Assembly Bill (AB) 236 to provide grants to start Family Empowerment Centers on Disability; AB 416 to let contributions to ABLE accounts be deducted from state adjusted gross income; and, AB 438 to repeal the existing four furlough days from Christmas to New Year.

**MOTION: M/S/C to take a support position on SB 154, AB 236, AB 416, AB 416, and AB 438.**

Mr. Kramer announced that ARCA Grassroots Day is scheduled for April 3, 2019. Representatives from the SDRC and the Board of Directors will be traveling to Sacramento that day to meet with legislators to lobby for the 8% rate increase initiative.

12. **Mission Moment**

Mr. Flores is being recognized on March 14, 2019, by the Lanterman Housing Alliance for his efforts in the creation of affordable housing for people with developmental disabilities. He has been selected to receive their Housing Hero award.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 12:55 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 9, 2019, at 12:00 p.m.

*Approved by the Board of Directors on April 9, 2019.*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, February 12, 2019

**Prior to the Board Meeting**

The Dementia Experience

Noah Homes

**12:00 p.m.**

1. Call to Order/Announcements David Hadacek
2. Public Input
4. Approval of the Minutes David Hadacek
  - January 8, 2019 Annual Meeting (Action Item)
  - January 8, 2019 Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Draft Revisions to the Corporate Bylaws (Discussion Item)
  - Executive Director's Performance Review
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Casa Estrella (HQ0746)*
    - Coastal Living II (HQ1378)*
    - Rucker's Facility (H50119)*
    - Stantcheva Residential #2 (HQ0253)*
8. Association of Regional Center Agencies (ARCA) Update Angela Yates
9. Vendor Advisory Committee Report Mark Klaus
10. Legislation Update
11. Mission Moments
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 12, 2019, at 12:00 p.m. in the SDRC Boardroom





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**February 12, 2019**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Antonio Ortiz; Nancy Prutzman; Norma Ramos; Erik Rascon; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Laura Oakes

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Joyce Clark; Charles Davis; Michael Hack; Alma Janssen; Kim Keane; Molly Nocon; John W. Peters; Sitara Sethi; Mary Ellen Stives; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:14 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 8, 2019, Board of Directors annual meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 8, 2019, Board of Directors annual meeting are approved as submitted.**

Mr. Hadacek referred the Directors to the draft minutes of the January 8, 2019, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 8, 2019, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek thanked Molly Nocon, Kim Keane, Tammy Levitt, and Aricka Peralta from Noah Homes for putting together the Dementia Escape training for the Board of Directors.

Mr. Hadacek referenced an email sent to Board Directors in which he requested that all Board Directors provide input on the Executive Director's performance over the past year in preparation for completing the Executive Director's performance appraisal. Mr. Hadacek requested that all Board Directors who have not yet responded, provide input within the next couple of weeks so that the Board can move forward with the review process.

Mr. Hadacek referred Board Directors to the draft revisions to the Corporate Bylaws. Approval of the Bylaws will be on the agenda for the Board of Directors meeting in March 2019.

Mr. Hadacek reported that he had sent out an email regarding the committee assignments for the year. One change has been made to the committee assignments; Shirley Nakawatase will serve on the Audit Committee instead of the Finance Committee.

Mr. Hadacek referred Directors to the description of the Audit Committee in the draft bylaws. There was discussion regarding who should serve on the Audit Committee and how conservative the Board would like to be regarding who serves on this committee. After discussion, it was agreed to add wording to the bylaws to include the ability of the members of the Audit Committee to consult outside expert advice.

5. **Executive Director's Report**

Carlos Flores thanked all those who attended the San Diego Regional Center's (SDRC) 50<sup>th</sup> Anniversary Celebration on February 1, 2019. Mr. Flores reported that they received about \$73,000 in sponsorships, mostly from service providers. There were approximately 630 guests in attendance. Mr. Flores reported that it was the first time he had heard Stephanie Kellar speak and he was thoroughly impressed with her speech. Mr. Flores reported that Toni Atkins, President pro Tempore of the California State Senate, stayed to enjoy the entire evening's events.

Nancy Bargmann, Director of the Department of Developmental Services (DDS), remarked at the event that SDRC is the fastest growing of the 21 regional centers in California. The current total caseload is 29,447. In response to this growth, SDRC is looking to lease additional office space in San Diego in the Kearny Mesa and Rancho Bernardo areas. Mr. Flores shared plans for a new building in Imperial County.

Mr. Flores reported that a task group of service providers and SDRC staff met to review the SDRC guidelines for providing rental assistance services. New guidelines were created to ensure that all rental assistance provided is in compliance with the Lanterman Act. SDRC is in the process of providing training on the new guidelines to service coordinators. Mr. Klaus requested that information regarding the new rental assistance guidelines be shared with all service providers.

Mr. Flores welcomed Norma Ramos and Erik Rascon, newly elected members of the Board of Directors.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the four proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Casa Estrella (HQ0746); Coastal Living II (HQ1378); Rucker's Facility (H50119); and, Stantcheva Residential #2 (HQ0253).**

Ms. Soto-Aceves provided an update on the Fiscal Year (FY) 2018-19 SDRC Purchase of Services (POS), Community Placement Plan (CPP), and Operations (OPS) allocations and expenses.

7. **Association of Regional Center Agencies Update**

Angela Yates referred Directors to a letter from the Association of Regional Center Agencies (ARCA) to Senator Richard Pan, Chair of the Senate Budget Subcommittee #3 on Health and Human Services, and Assembly member Joaquin Arambula, Chair of the Assembly Committee on Budget, Subcommittee #1 on Health and Human Services, regarding the Governor's 2019-20 Proposed Budget. The main issue for the developmental services system is the inadequate rates that are paid to service providers. ARCA is advocating for an 8% increase across the board for service provider rates. This is being treated as a down payment on service provider rates until the rate study is approved by the legislature and fully implemented. ARCA is also advocating for an 8% increase for regional center operations allocations. Ms. Yates stated that ARCA is opposing the proposal to reinstate the Uniform Holiday Schedule for service providers. The schedule creates 14 mandatory statewide furlough days that leave clients and families without services and is effectively a rate cut for service providers.

Ms. Yates encouraged Board Directors to communicate with their representatives on these issues. Ms. Yates referred Directors to a list of their representatives and contact information that was included in the Board packet.

Mr. Flores reported that SDRC staff and members of the service provider community have meetings scheduled with newly elected Assembly member Tasha Boerner-Horvath who represents north San Diego County, and with Senator Toni Atkins' staff, representing central San Diego County. Mr. Flores invited Board Directors who live in those areas to attend.

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the next meeting of the Vendor Advisory Committee is scheduled for March 28, 2019, at 10:00 a.m. The committee will be looking at SDRC Strategic Plan goals which the committee has been tasked with.

Mr. Klaus distributed copies of a flyer entitled, *A Future in Peril*, regarding the initiative to provide an 8% increase in service provider rates and regional center allocations. Mr. Klaus reported that the overall cost of this initiative is \$290 million for service provider rates and \$40 million for regional centers operations allocations. Mr. Klaus reported that a rally will be held on April 3, 2019, in Sacramento and locally in San Diego in front of Senator Toni Atkins offices, and in Los Angeles in front of the Assembly speaker's office. On April 11, 2019, Assembly member Nazerian is coordinating a town hall meeting with Assembly members Holden and Frazier, coauthors of the 8% initiative, and Assembly member Joaquin Arambula, Chair of the Assembly Budget Subcommittee #1 with an expected crowd of 1,000 people. Mr. Klaus reported that on Thursday, February 14, 2019, a number of Vendor Advisory Committee Chairs and Amy Westling, Director of ARCA, will meet with Nancy Bargmann in Sacramento to discuss system wide issues.

9. **Mission Moment**

Mr. Flores shared that he shared the Mission Moment video starring Stephanie Kellar at the staff forums held in each of the SDRC office locations. Mr. Flores remarked that staff shared several of their own “mission moments” that were very touching.

Shirley Nakawatase stated that the SDRC 50<sup>th</sup> Anniversary Celebration was a Mission Moment; seeing the 630 people there interested in making a difference in the lives of people with developmental disabilities. Ms. Nakawatase thanked all those who worked to make that event happen. Mr. Hadacek recognized Mark Klaus and his staff at the Home of Guiding Hands for their assistance on the 50<sup>th</sup> Anniversary Celebration. Beth Blair shared that she enjoyed the celebration. Jonathan Copeland remarked that there were a lot of people in attendance at the 50<sup>th</sup> Anniversary Celebration and that it was interesting hearing about the long history of the SDRC.

Elmo Dill expressed gratitude for SDRC staff who called and checked in on him to see how he was doing.

10. **Other Business**

Charles Davis, Chief Operating Officer of the Foundation for Developmental Disabilities (FDD), introduced Sitara Sethi. Ms. Sethi is the Foundation’s new Programs and Development Director.

11. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:07 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 12, 2019, at 12:00 p.m.

*Approved by the Board of Directors on March 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**SDICDSI Board of Directors**  
**ANNUAL MEETING**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, January 8, 2019

**12:15 p.m.**

1. Call to Order/Announcements David Hadacek
2. Nominating and Bylaws Committee Report Yasuko Mason
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
3. Recognition of Outgoing Directors David Hadacek
  - Terri Colachis
  - Joel Henderson
  - Chris Hodge
  - Ann Featherstone
4. Adjourn



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**ANNUAL MEETING**  
**San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI)**  
**Board of Directors**  
**January 9, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Elmo Dill; Pam Ehlers; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tamara Crittenden; Carlos Flores; Kim Gaines; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Nancy Batterman; Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Debra Emerson; Michael Hack; Molly Nocon; John W. Peters; Erik Rascon; Stephanie Richard; Kim Rucker; Jennifer Sanchez; Bruce Wexler; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the annual meeting to order at 12:15 p.m.

2. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect the following Directors: David Hadacek; Shirley Nakawatase; Timothy Riemann; and, Angela Yates. If reelected, each term will be for three years, from February 1, 2019, to January 31, 2022.

**MOTION: M/S/C to reelect David Hadacek, Shirley Nakawatase, Timothy Riemann, and Angela Yates to serve three-year terms commencing February 1, 2019, and ending January 31, 2022, on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Norma Ramos and Christopher "Erik" Rascon as new Directors on the Board.

If elected, each term would be for one-year, from February 1, 2019, to January 31, 2020. Ms. Mason reported that Norma Ramos has served as a promotora in a volunteer capacity through San Diego Regional Center (SDRC). Christopher "Erik" Rascon receives services through SDRC and is president of the Imperial Valley People's First.

**MOTION: M/S/C to elect Norma Ramos and Christopher "Erik" Rascon, to serve one-year terms commencing February 1, 2019, and ending January 31, 2020, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended that the following slate for Corporate Officers for terms beginning February 1, 2019, and ending on January 31, 2020. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	David Hadacek
For Vice-Chair	Shirley Nakawatase
For Secretary	Jason Whittaker
For Treasurer	Martha Soto-Aceves
For ARCA Representative	Angela Yates
For Member at Large	Yasuko Mason

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2019, through January 31, 2020: David Hadacek, Chair; Shirley Nakawatase, Vice-Chair; Jason Whittaker, Secretary; Martha Soto-Aceves, Treasurer; Angela Yates, ARCA Representative; and, Yasuko Mason, Member at Large.**

Ms. Mason announced that at their meeting, the Vendor Advisory Committee elected Mark Klaus to serve a one-year term as the Service Provider representative on the Board of Directors.

3. **Recognition of Outgoing Directors**

David Hadacek, expressed gratitude to Terri Colachis, Joel Henderson, Chris Hodge, and Ann Featherstone, for their service on the Board of Directors. The retiring Board members were presented with a gift.

4. **Adjourn**

Mr. Hadacek thanked those in attendance and the annual meeting was adjourned at 12:25 p.m.

*Approved by the Board of Directors on February 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, January 8, 2019

**12:20 p.m.**

- |     |   |                                 |
|-----|---|---------------------------------|
| 1.  | Call to Order/Announcements   | David Hadacek                   |
| 2.  | Strategic Plan Update   | Executive Director's<br>Cabinet |
| 3.  | Public Input  |                                 |
| 4.  | Approval of the Minutes<br>– December 11, Board Meeting (Action Item) | David Hadacek                   |
| 5.  | Chair's Report  | David Hadacek                   |
| 6.  | Executive Director's Report   | Carlos Flores                   |
| 7.  | Vendor Advisory Committee Report                                      | Mark Klaus                      |
| 8.  | Association of Regional Center Agencies (ARCA) Update                 | Terri Colachis                  |
| 9.  | Client Advisory Committee Report                                      | Timothy Riemann                 |
| 10. | Status of POS and OPS Spending Plans                                  | Martha Soto-Aceves              |
| 11. | Legislation   |                                 |
| 12. | Mission Moments   |                                 |
| 13. | Adjourn   |                                 |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 12, 2019, at 12:00 p.m. in the SDRC Boardroom





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**January 8, 2019**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Elmo Dill; Pam Ehlers; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Tamara Crittenden; Carlos Flores; Kim Gaines; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Nancy Batterman; Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Debra Emerson; Michael Hack; Molly Nocon; John W. Peters; Erik Rascon; Stephanie Richard; Kim Rucker; Jennifer Sanchez; Bruce Wexler; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:25 p.m.

2. **Update on the Strategic Plan**

An update on the strategic plan goals was provided by members of the Executive Director's Cabinet: Tamara Crittenden; John Filley; Paul Mansell; Sheila Minick; Suzy Requarth; Kimberly Steitz; Robert Webb-Rex; and, Raquel Zaragoza. The strategic goals include enhancing the quality of individuals' daily living experiences by improving individual experiences in day services that are defined as meaningful to/by them; increasing the number of clients engaged in competitive, integrated employment; increasing the number of affordable housing opportunities; reducing disparity in accessing and utilizing services funded by San Diego Regional Center (SDRC) among ethnic groups; and, improving collaboration between and among SDRC with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners.

3. **Public Input**

Molly Nocon, Executive Director of Noah Homes, presented information on the Dementia Escape training program which allows participants to figuratively "step into the shoes" of persons with developmental disabilities facing the physical and emotional challenges of dementia. Ms. Nocon extended an invitation to the members of the Board of Directors to take part in a Dementia Escape training session.

4. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the December 11, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 11, 2018, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek shared that he will not be surveying Board Directors for their preferred committee assignments as in previous years. This year Mr. Hadacek will make all necessary committee appointments in order to ensure that all of the committees have adequate representation and that each Board Director gets the opportunity to serve on at least one committee.

Mr. Hadacek referenced an email sent to Board Directors in which he requested that all Board Directors provide input on the Executive Director's performance over the past year in preparation for completing the Executive Director's performance appraisal.

Mr. Hadacek referred Board Directors to the draft revisions to the Corporate Bylaws, and stated that a motion to adopt the amendments to the bylaws would be considered at the February Board meeting.

6. **Executive Director's Report**

Carlos Flores reported that caseload growth has slowed over the past two months.

Mr. Flores announced that the last resident at Sonoma Developmental Center has moved to a community placement. The Department of Developmental Services (DDS) will control the Sonoma Developmental Center property until June 30, 2019, when the property will transfer to the Department of General Services. Currently, there are 150 people living in the remaining Developmental Centers. All residents at the Fairview Developmental Center and general treatment are of the Porterville Developmental Center are scheduled to be transitioned to the community by end of December 2019. There has been discussion at the state level on what will happen with the proceeds from the sale of the land and whether any of those funds will be dedicated to the developmental services system.

Mr. Flores discussed the SDRC Community's 50<sup>th</sup> Anniversary Celebration scheduled for the evening of February 1, 2019. Mr. Flores commented that the planning for the event started off very modestly and has since grown considerably. There was an outpouring of support from the service provider community and sponsorships for the celebration totaled \$74,500, of which \$42,500 were donated by service provider agencies.

7. **Association of Regional Center Agencies Update**

Terri Colachis announced that Angela Yates, as the newly elected Association of Regional Center Agencies (ARCA) representative will be traveling to Sacramento for the ARCA meetings scheduled on January 17 and 18, 2019.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Raquel Zaragoza, SDRC Cultural Specialist, presented information on diversity grant activities at the Client Advisory Committee held on December 11, 2018.

9. **Finance Committee Report**

Treasurer Martha Soto-Aceves provided an update on the Fiscal Year (FY) 2018-19 SDRC Purchase of Services (POS) and Operations (OPS) spending plans. The combined POS spending plan is \$373,965,865. POS expenditures through November 30, 2018, were \$151,454,484 and total projected expenditures for the fiscal year are \$374,817,975. POS has a projected year-end deficit of \$1,445,879. The Community Placement Plan (CPP) has an allocation of \$852,110. CPP has spent \$365,076 through November 30, 2018. Total projected expenditures for CPP are \$852,110. The OPS allocation is \$56,936,826. Net OPS expenditures through November 30, 2018 are \$22,231,733. The operations spending plan is projected to be balanced at year-end.

10. **Legislation Update**

Mr. Flores reported that newly elected Governor Gavin Newsom's budget proposal is expected to be released on January 10, 2019. The ARCA Coalition is requesting that the legislature provide an 8% across the board increase in service provider rates as bridge funding (pending the results of the Burns and Associates' Rate Study) and is looking for a legislator willing to champion this effort.

11. **Mission Moment**

Mr. Klaus shared that two SDRC clients who petitioned the court to get married, recently celebrated their 40<sup>th</sup> wedding anniversary. An ABC afterschool special entitled, *Like Normal People*, based on the real life story of Roger and Virginia aired in 1979.

Mr. Hadacek shared that Players Sports Grill in Poway has for many years offered a New Year's Eve celebration for individuals with developmental disabilities that is much appreciated by the community. Several other Directors echoed Mr. Hadacek's sentiments of appreciation.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:30 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 12, 2019, at 12:00 p.m.

*Approved by the Board of Directors on February 12, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, December 11, 2018

**12:00 p.m.**

- |     |   |                        |
|-----|---|------------------------|
| 1.  | Call to Order/Announcements   | David Hadacek          |
| 2.  | Welcome and Introductions   | David Hadacek          |
| 3.  | Presentation on the Legislative Process   | Daniel Savino,<br>ARCA |
| 3.  | Public Input  |                        |
| 4.  | Approval of the Minutes<br>- November 13, 2018, Board Meeting (Action Item)   | David Hadacek          |
| 5.  | Chair's Report  | David Hadacek          |
| 6.  | Executive Director's Report<br>- Employees of Distinction   | Carlos Flores          |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>ACT Supported Living Services (HQ1256)</i><br><i>Oceana Residential Care (HQ1368)</i><br><i>Pacific Supported Living Services (HQ1238)</i><br><i>PRIDE Supported Living Services (HQ39523)</i><br><i>Sunrise Adult Residential Facility (HQ1367)</i><br><i>Tender Loving Care II (HQ0046)</i> | Martha Soto-Aceves     |
| 8.  | Association of Regional Center Agencies (ARCA) Update   | Terri Colachis         |
| 9.  | Client Advisory Committee Report  | Timothy Riemann        |
| 10. | Legislation   |                        |
| 11. | Nominating and Bylaws Committee Report  | Yasuko Mason           |
| 12. | Vendor Advisory Committee Report  | Mark Klaus             |
| 13. | Mission Moments   |                        |
| 13. | Adjourn   |                        |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, January 8, 2018 at 12:00 p.m. in the SDRC Boardroom

### Components of an Ideal Board Meeting

	Everyone stays engaged for the entirety of the meeting.
	Includes an interesting and understandable education presentation.
	Open and honest communication.
	People ask clarifying questions.
	Tough topics are addressed.
	An in-depth Executive Director's report is given.
	There are discussions about how to benefits the lives of clients.
	Large attendance by board members.
	People leave the meeting with enthusiasm and empowerment, feeling like they made a difference.
	There is a good sound system and people understand each other.



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**December 11, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Jonathan Copeland; Elmo Dill; Joel Henderson

**STAFF PRESENT:** Robin Alter-Haas; Michael Bell; Pamela Burgo; Dan Clark; Aubrey Dobson; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Andrea Lisa King; Neil Kramer; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Julia Chen; Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; John W. Peters; Norma Ramos; Erik Rascon; Kim Rucker; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Presentation on the Legislative Process**

Daniel Savino, Government Affairs and Community Relations Director, Association of Regional Center Agencies (ARCA), provided an educational presentation on the legislative process. Mr. Savino explained how the members of the Board of Directors, clients, families, and community members can enhance their advocacy efforts with their elected officials. Mr. Hadacek participated by conducting a live advocacy call to Assembly member Brian Maienschein's office.

3. **Public Input**

Mary Ellen Stives announced the screening of the film, *Extraordinary People*, on Monday, January 28, 2019, from 7:00 to 9:30 p.m. at the AMC Mission Valley 20 theaters. The film explores the working lives of six adults across the autism spectrum.

4. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the November 13, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the November 13, 2018, Board of Directors meeting are approved as submitted.**

5. **Chair's Report**

Mr. Hadacek asked all Board Directors to RSVP for the SDRC 50<sup>th</sup> Anniversary Celebration scheduled for 6:00 p.m. on February 1, 2019, at the Hyatt Regency La Jolla at Aventine.

Mr. Hadacek referred Directors to the second page of the agenda which now has a checklist of

elements essential to an ideal Board meeting as identified by the Board of Directors at their retreat.

Mr. Hadacek referred Directors to the final Board retreat report.

6. **Executive Director's Report**

Carlos Flores recognized Robin Alter-Haas and Pamela Burgo who were selected as employees of distinction.

Mr. Flores reported that on January 1, 2019, the State minimum wage will increase to \$12.00 per hour for employers with 26 or more employees and to \$11.00 per hour for employers with 25 or fewer employees. Service providers will receive rate adjustments in order to pay employees the new minimum wage. However, service providers who are already paying their employees higher than the new minimum wage will not receive a rate adjustment.

Mr. Flores reported that regional centers are required to post purchase of services data with respect to age, race, ethnicity, and primary language of the people they serve to their websites by December 31<sup>st</sup> of each year as outlined in Section 4519.5 of the Welfare and Institutions Code (Lanterman Developmental Disabilities Services Act). A public meeting with stakeholders to discuss the data must be held within three months after posting the data. A report on the issues identified by the data; the results of the public stakeholder meeting; and, proposed strategies will be sent to the Department of Developmental Services by May 31, 2019.

Mr. Flores asked for the Board's approval for staff to provide a report at the January 8, 2019, Board meeting to provide an update on progress made on the agency's strategic plan.

Mr. Flores reported that in response to caseload growth, SDRC has hired additional staff and currently employs 560 staff. Additional office space is needed to accommodate staff. There are plans to lease space in Kearny Mesa in a neighboring office building; additional space in Rancho Bernardo; and, additional space in Chula Vista. Once the leases are negotiated, staff will need to move quickly to have the leases signed. If there is not enough time to bring the leases to the next meeting of the Board of Directors, the Executive Committee will meet to take action on these items and will report these actions to the Board.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the six proposed contracts for services. The Finance Committee recommended to the Board of Directors that all of the contracts be approved.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with ACT Supported Living Services (HQ1256); Oceana Residential Care (HQ1368); Pacific Supported Living Services (HQ1238); PRIDE Supported Living Services (H39523); Sunrise Adult Residential Facility (HQ1367); and, Tender Loving Care II (HQ0046).**

8. **Association of Regional Center Agencies Update**

Terri Colachis provided an update from the ARCA Executive Committee meeting which was held on December 6, 2018. Ms. Colachis reported that the Executive Committee discussed the

need for additional operations funding for regional centers for caseload ratio relief and the implementation of the Self-Determination Program. Ms. Colachis reported that Laura Larson, Executive Director, Far Northern Regional Center, shared how the recent wildfires impacted their regional center. Ms. Larson stated that even though they were prepared, the fires were devastating and the people most impacted were those who are medically fragile.

Ms. Colachis reported that she attended a meeting in Sacramento for the National Core Indicators (NCI) report. Ms. Colachis stated that the data loses some of its impact because of the time it takes for the report to be completed. The latest NCI report is based on data collected in 2016.

9. **Client Advisory Committee Report**

Timothy Riemann reported that Raquel Zaragoza, SDRC Cultural Specialist, will present information at today's Client Advisory Committee. Mr. Riemann stated that the members of the Client Advisory Committee will continue their work on drafting a purpose statement for their group.

10. **Legislation Update**

Mr. Flores reported that the ARCA Coalition is requesting that the legislature provide an 8% across the board increase in service provider rates as bridge funding (pending the results of the Burns and Associates' Rate Study). Mr. Flores referred Board Directors to a sample support letter and requested Board Directors write their state assembly members and senators in support of the 8% increase.

11. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that the Committee will be reviewing recommended revisions to the corporate bylaws at their meeting later in the day. Ms. Mason reported that the Committee reviewed applications and interviewed candidates for the Board at their meeting on November 13<sup>th</sup>. The Nominating and Bylaws Committee will provide their recommendations for election of new Board Directors, re-election of Board Directors, and recommendations for corporate officers in advance of the January 8, 2019, Board meeting.

12. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee did not meet in November as it was the same date as the presentation of the rate study by Burns and Associates at the Developmental Services Task Force and DDS Rate Committee. Mr. Klaus reported that ARCA has been instrumental in presenting a reasonable voice at the meetings. The goal of the rate study is to have the report to the public by the first week in January. The report is due to the Legislature by March 1, 2019.

Mr. Klaus reported that, if we have the necessary legislative support, the bridge funding for service providers will most likely not be approved until April or May of 2019.

The next meeting of the Vendor Advisory Committee is scheduled for January 8, 2019, at 11:00 a.m.



13. **Mission Moment**

Mr. Flores played an SDRC Mission Moment video for the Board and their guests which highlighted the progress of a child in the Early Start program. The video will also be shared at the SDRC 50<sup>th</sup> Anniversary Celebration.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:31 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, January 8, 2019, at 12:00 p.m.

*Approved by the Board of Directors on January 8, 2019*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, November 13, 2018

**12:10 – 12:30 p.m.**

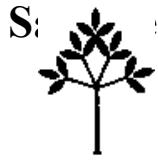
Board Presentation on Financial Information

Carlos Flores  
Michael Bell

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek  
- October 9, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
6. Executive Director's Report Carlos Flores  
- Employees of Distinction
7. Finance Committee Report Martha Soto-Aceves  
- Contracts for Approval (Action Item):  
*Affinity Residential (HQ1364)* *Elmira Home (HQ0760)*  
*APK Serene Hannalei (HQ0849)* *Gandara Residential #2 (HHQ1362)*  
*Downstown #2 (H14930)* *Home of Guiding Hands Transportation (HQ1133)*  
*Downstown #3 (HQ15025)* *Jimly's #2 Adult Residential Facility (HQ0212)*  
*Downstown #5 (H27314)* *Mountain Shadows Transportation (HQ1055)*  
*Downstown #6 (H39440)* *Santos Residential (HQ0329)*  
*Downstown #7 (H59154)* *Shirlene Place (HQ1134)*  
*Elmdale Residential Care (HQ1365)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Legislation – Local Election Results Carlos Flores
11. Nominating and Bylaws Committee Report Yasuko Mason
12. Vendor Advisory Committee Report Mark Klaus
13. Mission Moments
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, December 11, 2018 at 12:10 p.m. in the SDRC Boardroom



# San Diego-Imperial Counties Developmental Services, Inc.

4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## BOARD OF DIRECTORS MEETING

November 13, 2018

### Minutes

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Martha Soto-Aceves

**STAFF PRESENT:** Michael Bell; Dan Clark; Therese Davis; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Tonia McCleave; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Michael Hack; Tonya Langdon; Debbie Marshall; Norma Ramos; Erik Rascon; Kim Rucker; Alexine Wells

#### **Presentation on Financial Information:**

Carlos Flores, Executive Director, San Diego Regional Center (SDRC), provided an educational presentation explaining the financial information that is provided monthly in the Board of Directors meeting materials.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the October 9, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the October 9, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek shared that he had attended the Imperial Resource Advisory Committee meeting on October 29, 2018. Mr. Hadacek reported that they discussed how to leverage existing resources, work with legislators to gain their support, and how to develop additional resources.

Mr. Hadacek reported that the Board retreat task force met today and the task force will report at the December Board meeting on outcomes of the issues and topics brought up at the Board retreat.

5. **Executive Director's Report**

Carlos Flores recognized Therese Davis and Tonia McCleave who were selected as employees of distinction.

Mr. Flores reported that the SDRC Early Start program had a very successful audit and recognized Terri Cook-Clark, SDRC Director of Early Start Services, for her management of and dedication to the Early Start program.

6. **Finance Committee Report**

Angela Yates reported on behalf of Treasurer Martha Soto-Aceves that the Finance Committee reviewed and discussed the 15 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Affinity Residential (HQ1364); APK Serene Hannalei (HQ0849); Downstown #2 (H14930); Downstown #3 (HQ15025); Downstown #5 (H27314); Downstown #6 (H39440); Downstown #7 (H59154); Elmdale Residential Care (HQ1365); Elmira Home (HQ0760); Gandara Residential #2 (HHQ1362); Home of Guiding Hands Transportation (HQ1133); Jimly's #2 Adult Residential Facility (HQ0212); Mountain Shadows Transportation (HQ1055); Santos Residential (HQ0329); and, Shirlene Place (HQ1134).**

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis provided an update from the ARCA meetings that were held on October 18 and 19, 2018. Ms. Colachis stated that she will have more information regarding the ARCA Strategic Plan in time for the December Board meeting. She provided an update on the outcome of bills that ARCA had been following this year. An issue at the federal level is the proposal to determine whether an alien is inadmissible to the United States because he or she is likely at any time to become a public charge. The Department of Homeland Security is also proposing to require all aliens seeking an extension of stay or change of status to demonstrate that they have not received, are not currently receiving, nor are likely to receive, public benefits. There is concern that this action may already be responsible for deterring immigrants from accessing and utilizing needed services including regional center services for fear it may affect their immigration status.

Ms. Colachis reported that ARCA is lobbying for a change in the funding methodology for regional centers' operations funding and for rate increases for service providers. The operations funding for regional centers has been based on a core staffing formula that uses service salaries from the 1980's.

In FY 2016-17 regional centers were allocated an additional \$17 million annually for caseload relief. System wide, more than 600 service coordinators are needed to bring caseload ratios into compliance. Currently, all 21 regional centers are out of compliance in at least one area of the caseload ratio regulations.

Ms. Colachis provided an update on the Lanterman Coalition priorities which include affordable housing and an 8% increase for service providers rates to sustain services until the rate study and

resulting reforms can be enacted.

8. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee is planning to review the recommended revisions to the corporate bylaws at their next meeting. Mr. Riemann reported that he has challenged the members of the Client Advisory Committee to draft a purpose statement that will reflect the work of their group. The Client Advisory Committee will discuss changing their meeting time to convene prior to the full Board meeting.

9. **Legislation Update**

Neil Kramer reported on state and local election results that will impact areas served by SDRC. Mr. Kramer stated that meetings are being set up with newly elected legislators. Mr. Kramer reported that the new minority leader of the state senate is Pat Bates and that Marie Waldron was elected as the new minority leader of the state assembly. Both Senator Bates and Assembly member Waldron are representatives from the San Diego area. Mr. Kramer will update and distribute to the Board of Directors the list of each Board member's elected representatives.

10. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that Christine Lux-Whiting, SDRC Human Resources Director and staff to the Personnel Committee, presented information about the role that the Personnel Committee has in approving significant policy changes and new personnel positions. The Committee agreed to ask Erik Rascon and Tonya Langdon to interview for openings on the Board of Directors.

11. **Vendor Advisory Committee Report**

Mark Klaus reported that one of the action items identified in the joint meeting between service provider representatives and southern California regional center directors was to meet with local legislators. Mr. Klaus stated that the Vendor Advisory Committee and SDRC have been doing this for many years. Mr. Klaus reported that SDRC staff and he met recently with Senator-elect Brian Jones. Mr. Klaus stated that meetings have been scheduled with Assembly member-elect Tasha Boerner Horvath and Lorena Gonzalez-Fletcher, and that they are working to schedule meetings with Assembly member Eduardo Garcia and Senator Ben Hueso, both of whom represent the Imperial Valley.

Mr. Klaus stated that he is looking forward to attending the DDS Rate Committee meeting on November 15 to review the analysis of the provider survey associated with the rate study that is due to the Legislature on March 1, 2019. Mr. Klaus reported that DDS is expected to provide an update on the implementation and distribution of the \$25 million in bridge funding for service providers (\$40 million when including federal funding).

Mr. Klaus thanked David Hadacek and Ann Featherstone for attending the Imperial Resource Advisory Group meeting.

12. **Mission Moment**

Ms. Colachis reported that she and Laura Oakes visited Options for All (formerly Employment and Community Options). Ms. Colachis shared that Options for All has a film and media studio, four social enterprise business partnerships, community engagement programs, and tailored day

services.

Ann Featherstone thanked Ms. Lux-Whiting for meeting with the Nominating and Bylaws Committee members to present information regarding the Personnel Committee.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:36 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, December 11, 2018, at 12:00 p.m.

*Approved by the Board of Directors on December 11, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, October 2, 2018

**12:10 – 12:30 p.m.**

Presentation on the Self Determination Program

Gabriella Ohmstede

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek
  - September 11, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Board Retreat Report (Information)
6. Executive Director's Report Carlos Flores
  - 2019 DDS Performance Contract (Action Item)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - City Link (HQ0318)*
    - De'Roux Home II/Corsica Way (HQ1027)*
    - Lucy's Home (H59103)*
    - Wendy's Guest Home (HQ0269)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Nominating and Bylaws Committee Report Yasuko Mason
11. Vendor Advisory Committee Report Mark Klaus
12. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, November 13, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**October 9, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Ann Featherstone; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker

**DIRECTORS ABSENT:** Terri Colachis; Pam Ehlers; Maria Flores; Nancy Prutzman; Angela Yates

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Teresa Fuente; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Stacy Lopez-Bishop; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Norma Ramos; Christopher Rascon; Stephanie Richard; Kim Rucker; Alexine Wells; Wade Wilde

**Presentation on the Self-Determination Program:**

Gabriella Ohmstede, Regional Manager in the Case Management Services Department, San Diego Regional Center (SDRC), provided an update on the Self-Determination program.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:38 p.m.

2. **Public Input**

Molly Nocon, Chief Executive Officer of Noah Homes, invited the Board of Directors and members of the audience to attend Noah Homes' Enchanted Village fundraiser, a holiday destination that employs the residents of Noah Homes. The dates of the event are December 14, 15, 16, 21, 22, and 23 from 4:00 to 8:00 p.m. Tickets are available for purchase on the Noah Homes' website.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the September 11, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the September 11, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred Board Directors to the Board retreat report. Mr. Hadacek shared that at the Board retreat it was decided that the Legislation and Program Services Committees should be disbanded. At the retreat, it was also suggested that the Personnel Committee be disbanded. Mr. Hadacek announced that there would be further discussion regarding the Personnel Committee at the Nominating and Bylaws Committee meeting.



5. **Executive Director's Report**

Carlos Flores reported that the SDRC has been experiencing a very rapid rate of growth with the total SDRC caseload nearing 29,000. SDRC is planning to hire additional staff and employ a total of 584 people by the end of the fiscal year. In order to accommodate new staff, SDRC is looking for additional office space in the Rancho Bernardo and Eastlake areas of San Diego County and in Imperial County.

Mr. Flores announced that the Association of Regional Center Agencies (ARCA) Grassroots Day in Sacramento will be held on April 3, 2019. SDRC representatives will travel to the capitol to meet with legislators who represent our area.

Mr. Flores announced the creation of the Imperial Resources Advisory Group in response to public input at the Board of Directors meeting that was held in Imperial County. The advisory group will work to list needed resources, prioritize the list, and address challenges in creating additional resources in Imperial County.

Mr. Flores reported that the Chelsea Investment Corporation has been approved to begin work on an affordable housing project in the Clairemont neighborhood of San Diego. This will be a large affordable apartment project with 25% of the units set-aside units for persons with developmental disabilities.

Mr. Flores shared information regarding virtual therapy services. Mr. Flores reported that Sunny Days Infant Services is piloting virtual speech and occupational therapies in families' homes in order to provide services to remote areas of Imperial and San Diego counties.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the four proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with City Link (HQ0318); De'Roux Home II/Corsica Way (HQ1027); Lucy's Home (H59103); and, Wendy's Guest Home (HQ0269).**

Ms. Soto-Aceves provided an update on the FY 2018-19 SDRC Purchase of Services (POS) and Operations (OPS) spending plan. The combined POS spending plan is \$372,519,986. POS expenditures through August 31, 2018, were \$59,371,380; total projected expenditures are \$375,996,039. POS has a projected year-end deficit of \$3,476,053. The Community Placement Plan (CPP) has an allocation of \$852,110. CPP has spent \$93,499 through August 31, 2018. Total projected expenditures for CPP are \$852,110. The OPS allocation is \$56,936,826. Net OPS expenditures through August 31, 2018 are \$8,547,060. The operations spending plan is projected to be balanced at year-end.

7. **Association of Regional Center Agencies (ARCA) Update**

Laura Oakes reported on behalf of Terri Colachis. Ms. Oakes referred Directors to information on Proposition 1. Mr. Flores reported that ARCA has taken a support position on Proposition 1

which would authorize \$4 billion bond to fund the construction of affordable housing, as well as to subsidize rentals and home loans.

ARCA staff are focusing on increasing affordable housing options, increasing integrated employment opportunities, and how best to serve the needs of individuals and their families from culturally and ethnically diverse backgrounds. ARCA is pursuing rate reform for service providers and are recommending a cost-based rate funding system to the Developmental Services Task Force in Sacramento. ARCA will renew its focus on the restoration of suspended services such as camp and recreational services. ARCA will hold its strategic plan meeting on October 29, 2018 at Humphreys Half Moon Inn in San Diego.

8. **Client Advisory Committee Report**

Timothy Riemann reported that Lori Sorenson, SDRC Community Services Department Director, presented information and received input on the 2019 Performance Contract at the October meeting of the Client Advisory Committee. Committee members provided input regarding affordable housing and employment. It was suggested that rental subsidies be reconsidered. Mr. Flores responded that the rental subsidies are allowed under the Lanterman Act and SDRC for people who meet the criteria in law.

Mr. Riemann announced that the Voter Summit 2018, sponsored by San Diego Regional Center, Disability Rights of California and the State Council on Disability will be held on Monday, October 15, 2018, from 9:30 a.m. to 12:30 p.m. at the Ballard Parent Center.

9. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that at their meeting in September, the Nominating and Bylaws Committee members discussed possible Board candidates. The Committee requested that staff contact the potential candidates and request that they submit applications for review. The Committee requested that staff consult legal counsel regarding running background checks on Board applicants.

10. **Vendor Advisory Committee Report**

Mark Klaus reported that the last Vendor Advisory Committee meeting was held on September 27, 2018, and the focus was on the rate study being conducted by Burns and Associates. The first draft of the rate study will soon be submitted to the Developmental Services Task Force and the Task Force's Rates Workgroup.

11. **Mission Moments**

Mark Klaus shared that there is a conference in Chicago next week, entitled, Together for Choice, at which Molly Nocon will be one of the presenters.

Ann Featherstone thanked Mr. Flores for convening the Imperial Resource Advisory Group and the staff involved in developing resources for Imperial County.

Joel Henderson stated that the fate of the developmental services system is very much dependent on decisions made by the legislature and Mr. Henderson encouraged everyone to vote in the upcoming elections.

Laura Oakes expressed thanks to Kathy Karins, SDRC Director of the Clinical Services Department, and Denise Anderson, Dental Consultant, for their help in coordinating dental services for an individual served by SDRC on behalf of Terri Colachis. Ms. Colachis expressed that SDRC is fortunate to be one of the 17 out of 21 regional centers who have a dental consultant. Ms. Colachis suggested that it would be beneficial to have Ms. Anderson present information to the Board on the services they offer and the challenges they face.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:25 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, November 13, 2018, at 12:10 p.m.



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, September 11, 2018

**12:15 – 12:30 p.m.**

Public Input on 2019 Performance Contract with DDS Lori Sorenson

**12:30 p.m.**

1. Call to Order/Announcements David Hadacek
2. Welcome and Introductions David Hadacek
3. Public Input
4. Approval of the Minutes David Hadacek
  - August 14, 2018, Board Meeting (Action Item)
5. Chair's Report David Hadacek
  - Board Retreat (Information)
6. Executive Director's Report Carlos Flores
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Abagaat ARF (HQ0611)*
    - Bandola Residential Care (H59086)*
    - Bignell Home Care (H39453)*
    - Carewell Home (H90188)
    - Hearts of Gold Avalon (HQ0680)*
    - J&A Care (HQ1335)*
    - Lux Assisted Care (HQ1341)*
    - Mahalo House (HQ1341)*
    - Pearls Cove (HQ0697)*
    - San Marcos Villa (HQ0972)*
    - TCB Board & Care (HQ0013)*
  - FY 2018-19 E1 Regional Center Contract Amendment (Action Item)
  - Proposed SDRC FY 2018-19 Operations Spending Plan (Action Item)
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Client Advisory Committee Report Timothy Riemann
10. Legislation Committee Report Pam Ehlers
11. Nominating and Bylaws Committee Report Yasuko Mason
12. Personnel Committee Report Laura Oakes
13. Vendor Advisory Committee Report Mark Klaus
14. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, October 9, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**September 11, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Jonathan Copeland; Elmo Dill; Pam Ehlers; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Terri Colachis; Ann Featherstone

**STAFF PRESENT:** Michael Bell; Carlos Flores; Nina Garrett; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Johanna Stafford

**GUESTS PRESENT:** Vivian Awhanisan; Julia Chen; Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Deirdre Maloney; Kim Mills; Maura Negrete; Molly Nocon; John Peters; Norma Ramos; Chris Rascon; Kim Rucker; Mary Ellen Stives; Alexine Wells; Wade Wilde; Clyde Williams

**Public Input Regarding the 2019 Performance Contract with the Department of Developmental Services (DDS):**

Lori Sorenson, Director of Community Services Department, San Diego Regional Center (SDRC), provided written information and presented an overview of the draft 2019 San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI) Performance Contract outcomes and activities. The Performance Contract with the Department of Developmental Services (DDS) is revised annually and public meetings are held in order to receive input to determine the activities to achieve the outcomes. The next public meeting is scheduled for September 13, 2018, at the Imperial Offices of SDRC at 6:00 p.m. Ms. Sorenson informed the audience that SDRC will accept public comment and input through September 28, 2018.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:36 p.m.

2. **Public Input**

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego Imperial Office, provided public input on the 2019 Performance Contract. Ms. Stives stated that the State Council supports an increase in service provider rates. Ms. Stives stated that an issue of great concern is that of individuals with developmental disabilities who live in the family home with aging parents and the need for support and plans for continued care for these individuals. Ms. Stives emphasized the value of respite services in maintaining individuals with developmental disabilities in the family home. Ms. Stives stated that a key goal is to promote and increase the opportunities for competitive and integrated employment.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the August 14, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the August 14, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek reminded Board Directors that the Board retreat is scheduled for September 22, 2018, from 8:00 a.m. to 4:00 p.m. at the Rancho Bernardo Inn located at 17550 Bernardo Oaks Drive, San Diego, California 92128.

5. **Executive Director's Report**

Carlos Flores reported that the total SDRC caseload grew by 265 cases during the month of August and that the current SDRC caseload is 28,666 clients.

Mr. Flores reported on the employee satisfaction survey conducted in June 2018. He reported that the latest employee satisfaction survey was the third survey conducted with previous surveys having been completed in 2012 and 2015. Currently, the survey report is being analyzed by the Executive Director's Cabinet. They will make their recommendations on areas for improvement. The Executive Leadership Team is also reviewing the report to provide their recommendations. A management team retreat will be held on November 7, 2018, in order to consider the recommendations and to create a plan for continuous improvement.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 11 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Abagaat ARF (HQ0611); Bandola Residential Care (H59086); Bignell Home Care (H39453); Carewell Home (H90188); Hearts of Gold Avalon (HQ0680); J&A Care (HQ1335); Lux Assisted Care (HQ1341); Mahalo House (HQ0948); Pearls Cove (HQ0697); San Marcos Villa (HQ0972); and, TCB Board & Care (HQ0013).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2018-2019 E-1 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2018-2019 E-1 contract amendment.**

Ms. Soto-Aceves referred Directors to the proposed FY 2018-2019 operations spending plan. The Finance Committee recommended that the Board of Directors adopt the operations spending plan. The proposed spending plan includes a 6% pay increase for all staff in good standing. The 6% pay increase will be effective the payroll period beginning on September 23, 2018. Also beginning on that date, the bottom of all salary ranges will increase by 6% and the top of all salary ranges will increase by 6%. The spending plan also contains money for additional staff.

**MOTION: (Klaus abstained) M/S/C that the Board of Directors adopt the FY 2018-2019 Operations Spending Plan.**

7. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee received a presentation on Person-Centered Thinking at their meeting in August. Mr. Riemann reported that at today's meeting the committee will receive a presentation on the draft 2019 Performance Contract and will have the opportunity to provide input.

8. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee discussed Senate Bill 134 at their meeting earlier in the day. The committee opposes this bill which would limit the ability for DDS to monitor regional centers that are not in compliance with state statutes, regulations, and contracts.

9. **Association of Regional Center Agencies (ARCA) Update**

Mr. Flores provided an update from the August 17, 2018, meeting of the ARCA Board of Directors. Mr. Flores stated that there was discussion about how to approach and engage the gubernatorial candidates. There was discussion regarding San Diego Information Systems (SANDIS) a software system that is used by all regional centers. It was requested that there be increased engagement between the ARCA Information Systems Committee and SDRC regarding the development of SANDIS. There was discussion regarding the Self-Determination Program pilot which is anticipated to be implemented in January 2019. ARCA is in the process of reopening negotiations on the contract with DDS. ARCA is recommending revising the contract to eliminate redundancies and areas that no longer apply due to changes in law. There was discussion regarding how to allocate the bridge funding that was approved by the state legislature in order to provide relief for service providers whose rates are likely to remain frozen until the completion of a statewide rate study.

10. **Nominating and Bylaws Committee Report**

Yasuko Mason reported that at their meeting in August, the Nominating and Bylaws Committee members reviewed Board member terms that will be ending on January 31, 2019. Members also reviewed the Board composition survey which was submitted to DDS on July 31, 2018. Currently, 25% of the Board is Latino. The most recent American Community Survey shows that Latinos make up 35.5% of the population in the areas that SDRC serves. The committee is working to increase efforts to recruit Latino members. It was noted that there will be a need for representation from Imperial County on the Board beginning February 1, 2019.

11. **Personnel Committee Report**

Laura Oakes stated that the Personnel Committee discussed the 6% salary increase for all staff in good standing which is included in the FY 2018-19 operations spending plan.

12. **Foundation for Developmental Disabilities Update**

Charles Davis thanked all who attended and supported the Foundation's Day at the Races annual fundraising event.

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, October 9, 2018, at 12:10 p.m.

*Approved by the Board of Directors on October 9, 2018*





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, August 14, 2018

**12:15 – 12:30 p.m.**

Presentation on Directorpoint Board Management System Rachel Miller  
Directorpoint

**12:30 p.m.**

1. Call to Order/Announcements Chris Hodge
2. Welcome and Introductions Chris Hodge
3. Public Input
4. Approval of the Minutes Chris Hodge
  - July 10, 2018, Board Meeting (Action Item)
5. Chair's Report Chris Hodge
  - Board Retreat (Information)
6. Executive Director's Report Carlos Flores
  - Employees of Distinction (Information)
  - 2018 Performance Contract Progress Report (Information)
7. Finance Committee Report Martha Soto-Aceves
  - Contracts for Approval (Action Item):
    - Best Residential #2 (HQ0806)*
    - Brandywood Home #2 (HQ1348)*
    - Bright Home Board & Care (HQ1339)*
    - CFP Home Care (HQ0176)*
    - Sanchez Residential #1 (HQ0858)*
    - Serenity Home (HQ0645)*
    - SJIC Home (HQ0653)*
    - St. Anthony's Board & Care (HQ1342)*
    - United Support Service Ritter Place (HQ1354)*
8. Association of Regional Center Agencies (ARCA) Update Terri Colachis
9. Program Services Committee Report Angela Yates
  - Purchase of Service Respite Guidelines (Action Item)
10. Client Advisory Committee Report Timothy Riemann
11. Legislation Committee Report Pam Ehlers
12. Personnel Committee Report Laura Oakes
13. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, September 11, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**August 14, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; Joel Henderson; Chris Hodge; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** David Hadacek; Mark Klaus; Nancy Prutzman

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; Carlos Flores; Nina Garrett; Kimberly Hosburg; Debbie Johnson; Kathy Karins, R.N.; Kate Kinnamont; Christine Lux-Whiting; Seth Mader; Paul Mansell; Diane Millan; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Joyce Clark; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Chris Rascon; Wendy Smith; Mary Ellen Stives; Jason Weisz; Alexine Wells; Wade Wilde

**Demonstration of Directorpoint Board Management System:**

Rachel Miller, Director of Customer Support at Directorpoint, provided a webinar demonstration of the Directorpoint board management system.

1. **Call to Order**

Chris Hodge, Vice-Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:35 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hodge referred the Directors to the draft minutes of the July 10, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the July 10, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hodge reminded Board Directors that the Board retreat is scheduled for September 22, 2018, from 8:00 a.m. to 4:00 p.m. at the Rancho Bernardo Inn located at 17550 Bernardo Oaks Drive, San Diego, California 92128.

Mr. Hodge announced that the 50<sup>th</sup> Anniversary Celebration of the San Diego Regional Center (SDRC) will be held on February 1, 2019, at the Hyatt Regency La Jolla at Aventine. The Board's traditional annual meeting in a hotel will not be held. A regular Board meeting will be held in the SDRC Boardroom in January 2019. The January meeting will include Board elections for new members and officers.

5. **Executive Director's Report**

Carlos Flores recognized Kim Hosburg, Debbie Johnson, and Diane Millan who were selected as Employees of Distinction.

Mr. Flores referred Directors to the progress report of the 2018 Performance Contract with the Department of Developmental Services (DDS). Mr. Flores informed the Board that a draft 2019 Performance Contract will be developed and public meetings will be held in September to receive input on the draft plan before being submitted to the Board for its review and approval.

The 2018 Performance Contract progress report as of June 2018 indicates that SDRC has 41 clients that reside in a developmental center. As of the end of July 2018, there are 21 people served by SDRC that reside in a developmental center. There are two people served by SDRC that live in the Porterville Developmental Center and 19 people that live in the Fairview Developmental Center.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed nine proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Oakes abstained) M/S/C to approve the contracts for services with Best Residential #2 (HQ0806); Brandywood Home #2 (HQ1348); Bright Home & Care (HQ1339); CFP Home Care (HQ0176); Sanchez Residential #1 (HQ0858); Serenity Home (HQ0645); SJIC Home (HQ0645); St. Anthony's Board & Care (HQ1342); and, United Support Service Ritter Place (HQ1354).**

Ms. Soto-Aceves provided an update on the FY 2017-18 purchase of services (POS) spending plan and the operations (OPS) spending plan. The combined POS spending plan is \$349,272,518. POS expenditures through June 30, 2018 were \$341,831,980 and total projected expenditures are \$348,922,503. POS has a projected fiscal yearend surplus of \$350,015. The Community Placement Plan (CPP) allocation is \$3,217,590; and, through June 30, 2018, \$1,750,844 has been spent. Total projected expenditures for CPP are \$3,772,340. CPP has a projected deficit of \$554,750 at fiscal yearend. The OPS allocation is \$55,257,496. Net OPS expenditures through June 30, 2018, are \$53,178,025. The operations spending plan is projected to be balanced at fiscal yearend.

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that Amy Westling, ARCA Executive Director, along with Nancy Bargmann, DDS Director, and State Assembly member Marie Waldron, provided testimony at an informational hearing held by the Assembly Select Committee on Individuals with Intellectual and Developmental Disabilities on August 7, 2018. The purpose of a select committee is to hold informational hearings to inquire about a specific issue or problem and bring attention to a matter. The August 7<sup>th</sup> hearing will be the first in a series of informational hearings on issues facing people with developmental disabilities. Ms. Colachis reported that in their closing remarks legislators expressed concerns regarding the impact of the current underfunding of the developmental services system.

The next ARCA Board of Directors meeting is scheduled for Friday, August 17, 2018, at Harbor Regional Center.

8. **Program Services Committee Report**

Angela Yates referred Board Directors to the draft revisions to the purchase of service (POS) respite guidelines that the Board approved in March 2018. Ms. Yates reported that DDS requested that SDRC describe the process for requesting exemptions in its guidelines.

**MOTION: M/S/C to approve the purchase of service respite guidelines as revised.**

Ms. Yates reported that the Program Services Committee met today and reviewed the committee's charge as described in the corporate bylaws. Ms. Yates shared that the members of the Program Services Committee recommended that the informational presentations that are shared in the Program Services Committee meetings, be presented to the full Board. Ms. Yates reported that some Members of the Program Services Committee questioned the need for the committee and recommended disbanding the committee and calling task forces or ad hoc committees to deal with issues as they arise.

Ms. Yates referred Directors to the materials from the presentation John Filley provided on the progress of the Board's strategic goal of increasing competitive and integrated employment for individuals served by SDRC.

9. **Client Advisory Committee Report**

Timothy Riemann reported that the Client Advisory Committee discussed the Employment First Initiative and the Board's strategic goal for increasing competitive and integrated employment.

10. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and received an update on the Assembly Select Committee hearing. The committee discussed the Lanterman Coalition's plans to meet with the new governor in January to request the restoration of social and recreation services, elimination of the family cost participation program, elimination of the annual family program fee, elimination of the 14 day holiday schedule, elimination of half-day billing, and restoration of the non-required services for the Early Start Program.

11. **Personnel Committee Report**

Laura Oakes reported that the Personnel Committee received a short summary of the results of the employee satisfaction survey. The data is still being reviewed and information will be included in the September Board packet.

12. **Foundation for Developmental Disabilities Update**

Charles Davis announced that ticket sales continue for the Foundation's Day at the Races which will be held on August 29, 2018 at the Del Mar Thoroughbred Club.

13. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:15 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, September 11, 2018, at 12:30 p.m.

*Approved by the Board of Directors on September 11, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, July 10, 2018  
**12:30 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | David Hadacek      |
| 2.  | Welcome and Introductions   | David Hadacek      |
| 3.  | Public Input  |                    |
| 4.  | Approval of the Minutes<br>- June 12, 2018, Board Meeting (Action Item)   | David Hadacek      |
| 5.  | Chair's Report  | David Hadacek      |
| 6.  | Executive Director's Report<br>- Purchase of Service Disparity Report (Action Item)   | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>The Arc of San Diego (PY1266)</i><br><i>Grace Home (HQ0216)</i><br><i>JV Residential (HQ1331)</i><br><i>La Presa Adult Residential Facility (HQ0288)</i><br><i>Life Options Therapeutic (HQ0553)</i><br><i>Lighthouse Care (HQ1334)</i><br><i>Mt. Helix Home (HQ1337)</i><br><i>Roseland II (HQ0842)</i><br><i>Roseland IV (HQ0187)</i><br><i>San Diego Community Living Services (HQ0775)</i><br><i>Shining Pathways (HQ0684)</i><br><i>St Madeleine Sophie's (PY1273)</i><br><i>Sublime Living (HQ0867)</i><br><i>Tarleton House (HQ1324)</i><br><i>Toward Maximum Independence (H39459)</i><br><i>Ty's Guest Home (HQ0618)</i><br><i>Valle Lindo Home Care (HQ1345)</i><br>- FY 2017-18 Independent Audit (Information Item) | Martha Soto-Aceves |
| 8.  | Association of Regional Center Agencies (ARCA) Update   | Terri Colachis     |
| 9.  | Client Advisory Committee Report  | Timothy Riemann    |
| 10. | Legislation Committee Report  | Pam Ehlers         |
| 11. | Personnel Committee Report  | Laura Oakes        |
| 12. | Program Services Committee Report   | Angela Yates       |
| 13. | Vendor Advisory Committee Report  | Mark Klaus         |
| 14. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, August 14, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
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**BOARD OF DIRECTORS MEETING**

**July 10, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Chris Rascon; Mary Ellen Stives; Connie Strohbehn; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

Connie Strohbehn, community member and parent of a client served by the San Diego Regional Center (SDRC) provided public comment regarding SDRC's contracting practices and the Networx supported living agency.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the June 12, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the June 12, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek reminded Board Directors to submit their conflict of interest reporting statements to the Executive Office staff.

Mr. Hadacek shared that several Board Directors are piloting the Directorpoint online Board management system. A demonstration of the Directorpoint system will be shared at next month's meeting.

Mr. Hadacek referred Directors to the draft agenda for the Board of Directors retreat scheduled for Saturday, September 22, 2018. Mr. Hadacek requested input on the draft agenda for the retreat and invited Board Directors to join the planning committee.

Mr. Hadacek announced that the annual meeting of the Board of Directors will be held on February 1, 2019, in conjunction with the 50<sup>th</sup> Anniversary Celebration of the forming of the San Diego Regional Center (SDRC). Mr. Hadacek announced that Toni Atkins, President Pro Tempore of the California State Senate, has agreed to speak at the 50<sup>th</sup> Anniversary Celebration. Mr. Hadacek invited Board Directors to join in the planning efforts for the annual meeting and anniversary celebration.

5. **Executive Director's Report**

Carlos Flores reported that last fiscal year the SDRC assisted 13 individuals to transition from the Fairview Developmental Centers to a home in the community. There are 28 individuals served by SDRC that are still living in developmental centers.

Mr. Flores announced that construction will begin this date in Carlsbad to add an additional case management unit. Mr. Flores reported that there were 29 new employees participating in orientation this past week, of those 29, 23 were new service coordinators. Mr. Flores reported that SDRC is working to bring on new service coordinators as fast as possible in order to reduce caseloads.

Mr. Flores shared a letter from a parent expressing her gratitude for the difference SDRC's staff and services made in her child's and family's lives. The parent agreed to take part in a Mission Moment video to detail her experience.

Mr. Flores referred Directors to the draft Purchase of Services Utilization Data Report to the Department of Developmental Services (DDS). Mr. Flores explained that if residential placement data were removed from the calculations, there would be almost no disparity in purchase of service expenditures between Whites and Latinos.

**MOTION: M/S/C to approve the Purchase of Services Utilization Data Report to the Department of Developmental Services.**

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 17 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with The Arc of San Diego (PY1266); Grace Home (HQ0216); JV Residential (HQ1331); La Presa Adult Residential Facility (HQ0288); Life Options Therapeutic (HQ0553); Lighthouse Care (HQ1334); Mt. Helix Home (HQ1337); Roseland II (HQ0842); Roseland IV (HQ0187); San Diego Community Living Services (HQ0775); Shining Pathways (HQ0684); St. Madeleine Sophie's (PY1273); Sublime Living (HQ0867); Tarleton House (HQ1324); Toward Maximum Independence (H39459); Ty's Guest Home (HQ0618); and, Valle Lindo Home Care (HQ1345).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-18 audit engagement letter from independent auditors, Aiello, Goodrich and Teuscher (AGT). Ms. Soto-Aceves informed the Board of Directors that this will be the third annual SDRC audit performed by AGT.



Ms. Soto-Aceves provided an update on the FY 2017-18 purchases of services (POS) spending plan and the operations (OPS) spending plan. The combined POS spending plan is \$349,272,518. POS expenditures through May 31, 2018 were \$312,037,557 and total projected expenditures are \$346,344,921. POS has a projected fiscal yearend surplus of \$2,927,597. The Community Placement Plan (CPP) allocation is \$3,217,590; and through May 31, 2018, \$1,534,340 has been spent. Total projected expenditures for CPP are \$3,772,340. CPP has a projected deficit of \$554,750 at fiscal yearend. The operations (OPS) allocation is \$55,257,496. Net OPS expenditures through May 31, 2018, are \$46,771,411. The operations spending plan is projected to be balanced at fiscal yearend.

7. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that ARCA held its annual meeting on June 22, 2018. At their annual meeting, ARCA recognized three service providers for creating exceptional employment opportunities for individuals with developmental disabilities. Arc Imperial Valley was one of the providers recognized for their employment opportunities for persons with developmental disabilities.

Ms. Colachis recognized the Developmental Disabilities Provider Network (DDPN) for hosting a very informative legislative forum entitled, "A Home of My Own," on June 29, 2018.

8. **Client Advisory Committee Report**

Timothy Riemann reported that the committee has developed goals for the year which include affordable housing, person centered thinking, and providing services in a culturally sensitive manner.

9. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed Senate Bill 1190 which is currently in appropriations. Ms. Ehlers provided a summary of the bill that would establish a compensation program for victims of state sponsored sterilization conducted pursuant to eugenics laws that existed in the state of California between 1909 and 1979.

10. **Personnel Committee Report**

No report.

11. **Program Services Committee Report**

Angela Yates reported that John Filley, SDRC Habilitation Coordinator, presented information on the progress toward SDRC's strategic goal of increasing competitive, integrated employment opportunities for individuals with developmental disabilities.

12. **Vendor Advisory Committee Report**

Mark Klaus announced that the next meeting of the Vendor Advisory Committee will be at 10:00 a.m. on July 26. Training will be provided that afternoon to assist service providers to submit their rate study to DDS.

13. **Foundation for Developmental Disabilities Update**

Mr. Flores recognized Michael Bradshaw for his work in founding the Southern California

Housing Collaborative through the Foundation for Developmental Disabilities. The mission of the Southern California Housing Collaborative is to locate and secure affordable housing opportunities for persons with developmental disabilities.

Mr. Bradshaw announced that ticket sales have begun for the Foundation's Day at the Races which will be held on August 29, 2018 at the Del Mar Thoroughbred Club.

14. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:26 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, August 14, 2018, at 12:30 p.m.

*Approved by the Board of Directors on August 14, 2018*



**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, June 12, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Welcome and Introductions  | David Hadacek      |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- May 8, 2018, Board Meeting (Action Item)  | David Hadacek      |
| 5.  | Chair's Report   | David Hadacek      |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>Aacres Amparo (HQ1323)</i><br><i>Antonio's Board &amp; Care (H27372)</i><br><i>Developmental Services Continuum, Inc. (HQ0132)</i><br><i>Evolve (HQ1218)</i><br><i>Ideal Care (HQ0934)</i><br><i>Independence for Life Choices (HQ0091)</i><br><i>Life Works (HQ0361)</i><br><i>Networx (HQ0667)</i><br><i>Pagoda Residential (HQ0045)</i><br><i>Paradise View Home #1 (HQ0639)</i><br><i>Southern California Housing Collaborative – Acquisition (PY1263)</i><br><i>Southern California Housing Collaborative – Renovation (PY1263)</i><br><i>Spearman Lane (HQ0422)</i><br><i>Villalobos Adult Residential Facility III (HQ1325)</i><br>- FY 2017-18 Regional Center D-3 Contract Amendment (Action Item)<br>- FY 2018-19 Regional Center E Preliminary Allocation (Action Item) | Martha Soto-Aceves |
| 8.  | Program Services Committee Report<br>- Purchase of Service Policy for Day Care (Action Item)   | Angela Yates       |
| 9.  | Vendor Advisory Committee Report   | Mark Klaus         |
| 10. | Personnel Committee Report   | Laura Oakes        |
| 11. | Legislation Committee Report   | Pam Ehlers         |
| 12. | Client Advisory Committee Report   | Timothy Riemann    |
| 13. | Association of Regional Center Agencies (ARCA) Update  | Terri Colachis     |
| 14. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, July 10, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**June 12, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Antonio Ortiz; Timothy Riemann; Martha Soto-Aceves

**DIRECTORS ABSENT:** Jonathan Copeland; Elmo Dill; Chris Hodge; Nancy Prutzman; Jason Whittaker; Angela Yates

**STAFF PRESENT:** Alva Alvarez; Michael Bell; Kathy Cattell; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Alexis Leyva; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Wendy Prewett; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Hunter Christian; Charles Cummings; Charles Davis; Michael Hack; Molly Nocon; Mary Ellen Stives; Connie Strohbeh

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

Connie Strohbeh provided public comment regarding the contract for services with Networkx that is on the Board of Directors agenda for approval. Ms. Strohbeh expressed her concerns regarding Networkx supported living services.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the May 8, 2018, Board of Directors meeting and asked for approval. It was noted that there was an error in the minutes. The date of the next meeting was incorrect and should read, June 12, 2018.

**MOTION: M/S/C that the Minutes of the May 8, 2018, Board of Directors meeting are approved as corrected.**

4. **Chair's Report**

Mr. Hadacek announced that the Board of Directors retreat is scheduled for Saturday, September 22, 2018, at the Rancho Bernardo Inn. Topics that will be covered at the retreat are: the self-determination program, person centered thinking, insurance, the retirement investment policy, SANDIS, and the corporate code of conduct.

Mr. Hadacek reported that he attended the legislative advocacy training that was provided at the Vendor Advisory Committee meeting on May 24, 2018. Mr. Hadacek thanked Neil Kramer, San Diego Regional Center (SDRC) Fair Hearings Manager and staff to the Legislation Committee who presented information at the training session along with Daniel Savino from the Association of Regional Center Agencies (ARCA). Mr. Hadacek suggested that the Board of Directors may

benefit from reviewing the information that was shared in the training session.

Mr. Hadacek shared that the Board of Directors that will be incorporating a new board management system called Directorpoint. Bonnie Sebright, SDRC Executive Assistant, shared information about the features of Directorpoint and invited Board Directors to help pilot the new system in July. Ms. Sebright will also poll Board Directors to see if they have a tablet or laptop that they can use to access the Board packet during meetings. SDRC will provide iPads for Directors who do not have their own tablets to use during their term on Board.

5. **Executive Director's Report**

Carlos Flores recognized Alva Alvarez and Alexis Leyva who were selected as Employees of Distinction.

Mr. Flores reported that the total regional center caseload grew by 224 cases in the month of May. In order to meet the caseload ratio requirements in statute SDRC would need to employ an additional 70 service coordinators. Funding is inadequate to comply with staffing ratio requirements in statute. SDRC is making every effort to reduce caseloads and is in the process of creating two new case management units.

Mr. Flores provided an update on the status of the state budget. The legislative portion of the state budget process is nearing completion. The conference committee voted to approve a \$25 million one-time rate increase for direct care staff in high cost areas. The conference committee voted to delay for one year the reinstatement of the Uniform Holiday Schedule. The conference committee voted not to restore regional centers' ability to fund social recreation and camp programs. The conference committee voted to approve \$300,000 and Supplemental Report Language (SRL) regarding on-going oversight of Kern Regional Center.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed 14 proposed contracts for services that require Board approval. The Finance Committee moved that the Board of Directors approve 13 of the contracts presented, minus the one contract with Networx (HQ0667) in order to allow for Board discussion due to public input received earlier in the meeting.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with Aacres Amparo (HQ1323); Antonio's Board & Care (H27372); Developmental Services Continuum, Inc. (HQ0132); Evolve (HQ1218); Ideal Care (HQ0934); Independence for Life Choices (HQ0091); Life Works (HQ0361); Pagoda Residential (HQ0045); Paradise View Home #1 (HQ0639); Southern California Housing Collaborative – Acquisition (PY1263); Southern California Housing Collaborative – Renovation (PY1263); Spearman Lane (HQ0422); and, Villalobos Adult Residential Facility III (HQ1325).**

Ms. Soto-Aceves reported that the Finance Committee reviewed and discussed the contract for services with Networx (HQ0667). The Finance Committee moved that the Board of Directors approve the contract. The Board discussed the public comment that was made in regards to Networx and the fact that contracts are not submitted to the Board for approval by SDRC staff unless the

service providers are in good standing and in compliance with their contracts.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contract for services with Networx (HQ0667).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-18 D-3 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the Chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-3 contract amendment.**

Ms. Soto-Aceves referred Directors to the FY 2018-19 E contract and preliminary allocation. Ms. Soto-Aceves reported that the Executive Committee voted on May 29, 2018, to authorize the Chair to sign the E contract. The members approving the action were David Hadacek, Terri Colachis, Yasuko Mason, Chris Hodge, Pam Ehlers, and Martha Soto-Aceves. The Finance Committee discussed the E contract and preliminary allocation in committee and is informing the Board of Directors that they concur with the action to authorize the Chair to sign the FY 2018-19 E contract and preliminary allocation.

7. **Program Services Committee Report**

Shirley Nakawatase reported on behalf of Angela Yates. Ms. Nakawatase reported that Kate Kinnamont, SDRC Case Management Regional Manager, presented information on person-centered thinking at the Committee meeting earlier in the day.

Ms. Nakawatase referred Directors to the revised purchase of service day care policy. The Program Services Committee recommended that the Board of Directors approve the revisions to the day care policy which will allow SDRC to purchase day care and supervision services for clients who are younger than 22 years of age and in school. The current policy limits the purchase of day care and supervision to children younger than 18 years of age.

**MOTION: M/S/C that the Board of Directors approves the SDRC purchase of service day care policy as revised.**

8. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee hosted a legislative advocacy training session at their committee meeting on May 24, 2018.

Mr. Klaus announced that the Developmental Disabilities Provider Network (DDPN) Legislative Forum will be held on June 29, 2018, at the Scottish Rite Center. Michael Wilkening, Secretary of the California Health and Human Services Agency, Nancy Bargmann, Director of DDS, and Toni Atkins, President pro Tempore of the California State Senate, are among those speaking at the forum.

9. **Personnel Committee Report**

Laura Oakes reported that worker's compensation claims have dropped significantly due to

proactive steps that SDRC management and staff have taken.

Ms. Oakes reported that an employee satisfaction survey was completed at the end of May 2018. There was a 95% response rate to the survey. Once the data analysis is completed a report will be submitted to the Board of Directors.

10. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed the legislative advocacy training that was held on May 24, 2018.

Ms. Ehlers reported that the Committee recommends that the Board of Directors send a thank you letter to Assembly member Chris Holden, author of Assembly Bill 2623 which supported bridge funding for service providers in response to minimum wage levels that are higher than the state minimum wage. This proposal resulted in a recommendation of a \$25 million increase for service providers in the FY 2018-19 state budget.

12. **Client Advisory Committee Report**

Timothy Riemann reported that the committee met last month and their minutes were approved. At their meeting, the Client Advisory Committee addressed questions that members had from the Board meeting.

13. **Association of Regional Center Agencies (ARCA) Update**

Terri Colachis reported that the Lanterman Coalition is sending a letter to the California State Legislature expressing their disappointment in the lack of funding in the FY 2018-19 state budget for the developmental disabilities system.

Ms. Colachis announced that ARCA will hold its annual meeting on June 21, 2018.

Mr. Flores, Mr. Klaus, and Ms. Colachis all shared that Amy Westling, ARCA Executive Director, did an outstanding job leading ARCA this past year in advocating for Californians with developmental disabilities and the statewide regional center system.

14. **Adjournment/Next Meeting**

There being no other business, the public meeting was adjourned at 1:24 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, July 10, 2018, at 12:30 p.m.

*Approved by the Board of Directors on July 10, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**  
**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, May 8, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | David Hadacek      |
| 2.  | Welcome and Introductions  | David Hadacek      |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- April 10, 2018, Board Meeting (Action Item)   | David Hadacek      |
| 5.  | Chair's Report   | David Hadacek      |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>AAA Transport (HQ0853)</i><br><i>A Better Life Together (HQ0491)</i><br><i>AYA Supported Living Services (HQ0674)</i><br><i>California Mentor (PQ9714)</i><br><i>Cedar ARF #2 (H59144)</i><br><i>Community Catalysts of California (H7251)</i><br><i>Community Integration Network (HQ0047)</i><br><i>Community Interface Services (H39475)</i><br><i>Cozy Home &amp; Care (HQ1312)</i><br><i>Creative Support Alternatives (H39462)</i><br><i>Dream Catchers (HQ0324)</i><br><i>E &amp; E Transport (HQ0374)</i><br><i>Esperanza Home of Hope (HQ1060)</i><br><i>Eubank Castle (HQ1275)</i><br><i>First Choice Transport (HQ0119)</i><br><i>Home of Guiding Hands (PQ7290)</i><br><i>Independent Options (PQ7334)</i><br><i>Jonathan Board &amp; Care (HQ0601)</i><br><i>Julie's ARF (HQ1112)</i><br><i>Kimball Residential Care (HQ1311)</i><br><i>KP Disability Services #2 (HQ1283)</i><br><i>Martinez, Faustino (HQ0334)</i><br><i>No Vacancy (HQ0102)</i><br><i>Noelle Residential (HQ1313)</i><br><i>Princess Board &amp; Care (HQ0721)</i><br><i>Raymar Board &amp; Care (HQ0625)</i><br><i>Toward Maximum Independence (H50129)</i><br><i>Villalobos ARF (HQ0804)</i> | Martha Soto-Aceves |
| 8.  | Association of Regional Center Agencies (ARCA) Report  | Terri Colachis     |
| 9.  | Client Advisory Committee Report   |                    |
| 10. | Legislation Committee Report   | Pam Ehlers         |
| 11. | Personnel Committee Report   | Laura Oakes        |
| 12. | Program Services Committee Report  | Angela Yates       |
| 13. | Vendor Advisory Committee Report   | Mark Klaus         |
| 14. | Closed Session<br>- Executive Director's Performance Appraisal   | David Hadacek      |
| 15. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, June 12, 2018 at 12:30 p.m. in the SDRC Boardroom





**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**May 8, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Terri Colachis; Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Chris Hodge; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Laura Oakes; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker

**DIRECTORS ABSENT:** Antonio Ortiz; Angela Yates

**STAFF PRESENT:** Elizabeth Almeida; Michael Bell; Kathy Cattell; Dan Clark; Joshua Drake; John Filley; Anthony Ferguson; Carlos Flores; Nina Garrett; Michael Hack; Rebecca Jarvis; Kathy Karins, R.N.; Kate Kinnamont; Neil Kramer; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson; Ashlie Stephenson; Leah Wall

**GUESTS PRESENT:** Michael Bradshaw; Charles Cummings; Charles Davis; Michael Hack; Alma Janssen; Molly Nocon; Mary Ellen Stives; Connie Strohbehn; Alexine Wells; Wade Wilde

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:30 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the April 10, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the April 10, 2018, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek announced that San Diego Regional Center (SDRC) presented Arc Imperial Valley and Art Santos, Executive Director, with a certificate of appreciation for their efforts and vision regarding employment opportunities for individuals with developmental disabilities.

Mr. Hadacek announced that the Developmental Disabilities Provider Network's (DDPN) Legislative Forum will be held on June 29, 2018, at the Scottish Rite Center from 9:30 a.m. to 12:30 p.m. The theme for this year is, "A Home of My Own." The keynote speaker will be Nancy Bargmann, Director of the Department of Developmental Services (DDS). Michael Wilkening, Undersecretary of the California Health and Human Services Agency (CHHSA), and Senator pro-tempore Toni Atkins will serve as panelists.

Mr. Hadacek reported that he attended two of the SDRC staff forums that were held in April. Mr. Hadacek reported that staff posed questions regarding the need for additional service providers in the areas of transportation and housing for clients and had questions regarding the agency's plan for addressing increased client growth and service coordinator caseloads. Mr. Hadacek encouraged Board Directors to attend future staff forums.

5. **Executive Director's Report**

Carlos Flores recognized Elizabeth Almeida, Joshua Drake, Rebecca Jarvis, and Leah Wall who were selected as Employees of Distinction.

Mr. Flores discussed Assembly member Chris Holden and Senator Henry Stern's request for \$25 million from the State's General Fund in the FY 2018-19 Budget for bridge funding to help service providers meet fiscal responsibilities. A comprehensive rate study will be completed by Burns and Associates and submitted to the legislature by March 2019. Due to the State Budget schedule, it is unlikely that the legislature will be able to move forward with the recommendations in the rate study in time to approve funding in the FY 2019-20 Budget. The bridge funding is being requested in order to increase service provider rates until the legislature can review the completed rate study recommendations and pass new legislation on rates.

Mr. Flores reported that over the past month the SDRC total caseload grew by 187 cases, which is equivalent to three service coordinator caseloads. SDRC would need approximately 70 additional service coordinator positions in order to comply with the caseload ratios in statute. The operations allocation does not support the addition of the 70 positions needed to come into compliance. Not one of the 21 regional centers has met all of the five areas in statute for caseload ratios.

Mr. Flores reported that another challenge in meeting the caseload ratios in statute is retaining staff. Mr. Flores reported that a 2% salary adjustment was provided to all SDRC employees, in addition to a 2.3% salary increase tied to successful completion of staff performance appraisals. Mr. Flores stated that salary increases are necessary for SDRC to remain competitive in the labor market.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 28 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented. There was discussion regarding the disparity in service provider rates in the contracts for approval. Mr. Flores explained that service provider rates are based on the costs at the time the provider first applied for rates and began providing services. Rates have not been adjusted over time to account for increased costs. Therefore, newer service providers receive higher rates based on current costs while older providers have rates based on costs at the time they began providing services, some as many as thirty years ago. Mark Klaus stated that the rates need to be addressed by the legislature and DDS.

**MOTION: (Klaus and Oakes abstained) M/S/C to approve the contracts for services with AAA Transport (HQ0853); A Better Life Together (HQ0491); AYA Supported Living Services (HQ0674); California Mentor (PQ9714); Cedar ARF #2 (H59144); Community**

**Catalysts of California (H72751); Community Integration Network (HQ0047); Community Interface Services (H39475); Cozy Home & Care (HQ1312); Creative Support Alternatives (H39462); Dream Catchers (HQ0324); E & E Transport (HQ0374); Esperanza Home of Hope (HQ1060); Eubank Castle (HQ1275); First Choice Transport (HQ0119); Home of Guiding Hands (PQ7290); Independent Options (PQ7334); Jonathan Board & Care (HQ0601); Julie's ARF (HQ1112); Kimball Residential Care (HQ1311); KP Disability Services #2 (HQ1283); Martinez, Faustino (HQ0334); No Vacancy (HQ0102); Noelle Residential (HQ1313); Princess Board & Care (HQ0721); Raymar Board & Care (HQ0625); Toward Maximum Independence (H50129); and, Villalobos ARF (HQ0804).**

7. **Association of Regional Center Agencies Update**

Terri Colachis reported that the Association of Regional Center Agencies (ARCA) Executive Committee met on April 19. Ms. Colachis stated that ARCA is working on a housing initiative and they are supporting a one-time request for funds as opposed to the Lanterman Coalition's recommendation to request ongoing funds from the closure of the developmental centers. ARCA is supporting the reinstatement of funding for camp and recreational services. The Lanterman Coalition is conducting gubernatorial candidate interviews.

The ARCA Executive Committee received an update on the purchase of service disparity research that the Children's Hospital of Los Angeles (CHLA) is conducting. CHLA will be interviewing each of the 21 regional center executive directors and will conduct focus groups with nine of the regional centers, including SDRC.

Ms. Colachis announced that ARCA will be holding its annual meeting on June 22, 2018.

Mr. Flores recognized and thanked Ms. Colachis for the work she has done over the past two years as the Chair of ARCA's Board of Directors.

8. **Client Advisory Committee Report**

Mr. Hadacek announced that Timothy Riemann had been appointed as the new Chair of the Client Advisory Committee.

Mr. Riemann reported that the Client Advisory Committee met last on March 13, 2018.

9. **Legislation Committee Report**

Pam Ehlers reported that the Legislation Committee met earlier in the day and discussed Grassroots Day which was held on March 20 and the Governor's May revise of the State Budget.

Ms. Ehlers announced that SDRC and the Vendor Advisory Committee will be hosting a workshop on the legislative process and local advocacy on Thursday, May 24, 2018, 11:00 a.m. to 1:00 p.m. in the SDRC Boardroom.

Ms. Ehlers encouraged Board Directors to attend the DDPN Legislative Forum scheduled for June 29, 2018.

10. **Personnel Committee Report**  
Laura Oakes reported that the Personnel Committee reviewed the employee health insurance plan renewal. Ms. Oakes reported that there was an increase of 9% in cost for the Aetna health insurance plan. Ms. Oakes announced that SDRC will be offering an option for Mexican health insurance coverage through Medi-Excel.
11. **Program Services Committee Report**  
Shirley Nakawatase reported on behalf of Angela Yates. Ms. Nakawatase provided a summary of the presentation the committee received on the Self-Determination program.
12. **Vendor Advisory Committee Report**  
No report.
13. **Foundation for Developmental Disabilities Update**  
Michael Bradshaw announced that the Foundation Day at the Races will be held on August, 29, 2018, at the Del Mar Thoroughbred Club.
14. **Adjournment**  
There being no other business, the public meeting was adjourned at 1:20 p.m.
15. **Closed Session Meeting**  
The Directors met in closed session to complete the Executive Director's performance appraisal.
16. **Next Meeting**  
The next meeting of the Board of Directors is scheduled for Tuesday, June 12, 2018, at 12:30 p.m.

*Approved by the Board of Directors on June 12, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**

El Centro Elementary School District – Parent Training Center  
1420 Commercial Ave, El Centro, CA 92243  
Tuesday, April 10, 2018

**12:30 p.m.**

- |     |   |                    |
|-----|---|--------------------|
| 1.  | Call to Order/Announcements   | David Hadacek      |
| 2.  | Welcome and Introductions   | David Hadacek      |
| 3.  | Public Input  |                    |
| 4.  | Approval of the Minutes<br>- March 10, 2018, Board Meeting (Action Item)  | David Hadacek      |
| 5.  | Executive Committee Report<br>- Draft Strategic Plan (Action Item)<br>- Executive Director's Evaluation (Information) | David Hadacek      |
| 6.  | Executive Director's Report   | Carlos Flores      |
| 7.  | Association of Regional Center Agencies Report  | Carlos Flores      |
| 8.  | Finance Committee Report  | Martha Soto-Aceves |
| 9.  | Client Advisory Committee Report  |                    |
| 10. | Legislation Committee Report  | Pam Ehlers         |
| 11. | Nominating and Bylaws Committee Report  | Yasuko Mason       |
| 12. | Personnel Committee Report  | Laura Oakes        |
| 13. | Program Services Committee Report   | Angela Yates       |
| 14. | Vendor Advisory Committee Report  | Mark Klaus         |
| 15. | Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, May 8, 2018 at 12:30 p.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**April 10, 2018**

**Minutes**

**DIRECTORS PRESENT:** Beth Blair; Elmo Dill; Ann Featherstone; Maria Flores; David Hadacek; Chris Hodge; Mark Klaus; Laura Oakes; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Jonathan Copeland; Terri Colachis; Pam Ehlers; Joel Henderson; Yasuko Mason; Shirley Nakawatase

**STAFF PRESENT:** Michael Bell; Mirna Cardenas-Navarro; Adriana Cazares; Tamara Crittenden; John Filley; Carlos Flores; Nina Garrett; Joab Gonzalez; Tanya Hudson; Kathy Karins, R.N.; Neil Kramer; Alexis Leyva; Christine Lux-Whiting; Seth Mader; Paul Mansell; Diane Millan; Sheila Minick; Penelope Miranda; Patricia Ocadiz; Ron Plotkin, Ph.D.; Michael Rath; Suzy Requarth; Bonnie Sebright; Kimberly Steitz; Robert Webb-Rex; Raquel Zaragoza

**GUESTS PRESENT:** Martha Amezcuita; Rosie Blankenship; Alex Cardenas; Aurora Chavez; Nohely Garcia; James Gonzalez; Jeff Graham; Michael Hack; Jon LeDoux; Audrey McFaddin; George McFaddin; Maria Negrete; Jeff Rainey; Elizabeth Robles; Tina Snyder; Ernie Zuniga

1. **Call to Order/Introductions**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:37 p.m.

Mr. Hadacek thanked the El Centro Elementary School District for providing the meeting space; the San Diego Regional Center (SDRC) staff at the Imperial offices for providing a tour of their offices and their warm welcome; and, the staff at the Arc Imperial who provided lunch and a tour of the StrikeZone Bowling Alley. George McFaddin, community member and former Board member thanked the Board of Directors for holding their first meeting in Imperial. James Gonzalez, President of the Autism Support Group in Imperial County, expressed gratitude for the Board of Directors visiting Imperial. Jon LeDoux, Superintendent of the El Centro School District, welcomed the San Diego-Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board of Directors and thanked George McFaddin for his dedicated service on the Board of Directors for the El Centro Elementary School District.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the March 13, 2018, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the March 13, 2018, Board of Directors meeting are approved as submitted.**

4. **Executive Committee Report**

Mr. Hadacek informed the Board that the Executive Committee met on March 29, 2018, to complete the Executive Director's performance appraisal which included input from executive staff and members of the Board of Directors.

Mr. Hadacek referred Directors to the draft Strategic Plan that was included in the Board packet. A presentation on the plan was provided by members of the Executive Director's Cabinet: Tamara Crittenden; John Filley; Paul Mansell; Sheila Minick; Suzy Requarth; Kimberly Steitz; Robert Webb-Rex; and, Raquel Zaragoza. The strategic goals include enhancing the quality of individuals' daily living experiences by improving individual experiences in day services that are defined as meaningful to/by them; increasing the number of clients engaged in competitive and integrated employment; increasing the number of affordable housing opportunities; reducing disparity in accessing and utilizing services funded by San Diego Regional Center (SDRC) among ethnic groups; and, improving collaboration between and among SDRC with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners.

Mark Klaus, Chair of the Vendor Advisory Committee, commented on the 5<sup>th</sup> goal. He stated that service provider rates are woefully inadequate and have been frozen for many years. Mr. Klaus announced that the final rate committee meeting prior to the rate study being disseminated is being held on Monday, April 16, in Sacramento. The rate study will be released very soon and he encouraged service providers to complete the surveys. Mr. Klaus announced that the Vendor Advisory Committee will be hosting a workshop on the legislative process and local advocacy on May 24, 2018, from 11:00 a.m. to 1:00 p.m. in the SDRC Boardroom. The training will be conducted by Daniel Savino, Association of Regional Center Agencies (ARCA) Government Affairs and Community Relations Director, and Neil Kramer, SDRC Staff to the Legislation Committee. Mr. Klaus extended an invitation to Board members.

The need for more services for people with developmental disabilities in Imperial County was discussed. In response, Mr. Flores suggested implementing a community task force to look at improving resource development in Imperial County.

**MOTION: M/S/C to adopt the Strategic Plan.**

5. **Executive Director's Report**

Mr. Flores thanked George McFaddin for his 18 years of past service on the SDICDSI Board of Directors. Mr. McFaddin and Ann Featherstone were thanked for their encouragement to hold a Board meeting in Imperial County. Mr. Flores reported that staff positions at the Imperial offices have grown from 10 to 33 staff over the past 15 years. Mr. Flores reported that the total SDRC caseload is 27,700 clients. The SDRC serves 2,140 clients in Imperial County.

Mr. Flores reported that SDRC received an excellent audit report from the Department of Developmental Services (DDS) and the Department of Health Care Services (DCHS) on its Home and Community Based Services (HCBS) Waiver program.

Mr. Flores referred Directors and guests to the SDRC Demographic Information report which provides information about the number of clients served, their diagnostic categories, where they

live, what services they receive, and other demographics.

Mr. Flores presented information regarding the developmental disabilities system in California; how it began and how it has changed and grown over the years. He referred attendees to an outline of an article produced by the Frank D. Lanterman Regional Center entitled; *We are Here to Speak for Justice*.

6. **Association of Regional Center Agencies Update**

Mr. Flores presented the ARCA report on behalf of Terri Colachis. Mr. Flores reported that currently the state budget process is underway and budget hearings are being conducted at the state legislature. There has been discussion regarding changing the eligibility criteria for regional center services by increasing the age by which a disability must occur from age 18 to age 22. There is also discussion of eliminating the requirement for a substantial disability. The concern is whether the legislature will provide adequate funding for the client growth that would result from these changes. Funding levels are not adequate to cover costs related to current caseload totals across the regional center system.

7. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee did not meet today. Ms. Soto-Aceves referred Directors to the current financial summary reports included in the Board packet.

8. **Client Advisory Committee Report**

Beth Blair reported that the Client Advisory Committee met in March. It was reported that the Committee is looking for a member to serve as chair to replace Shawn Howell who retired at the end of February 2018.

9. **Legislation Committee Report**

Neil Kramer reported on behalf of Pam Ehlers. Mr. Kramer reported that they had a successful Grassroots Day at the state capitol. Carlos Flores, Seth Mader, Molly Nocon, Timothy Riemann, Jason Whittaker, and Neil Kramer made up the delegation that represented SDRC. They advocated for Assembly member Holden's request for additional funding of \$25 million for service providers rates until the completion of the rate study by Burns & Associates.

10. **Personnel Committee Report**

No report.

11. **Program Services Committee Report**

Angela Yates referred Board members to the directions in the Program Services Committee's materials which outline how to subscribe to the SDRC training calendar in order to receive reminders of upcoming training opportunities.

12. **Vendor Advisory Committee Report**

No Report.

13. **Old Business**



Mr. Flores reported that Seth Mader, SDRC Director of Information Services, has created SDRC email addresses for Board members who would like to separate Board related emails from their personal email accounts. Board members interested in using the new email addresses should contact Bonnie Sebright, Executive Assistant, for more information.

14. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:37 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, May 8, 2018, at 12:30 p.m., in San Diego.

*Approved by the Board of Directors on May 8, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

## MEETING NOTICE

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, March 13, 2018

**12:30 p.m.**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | Call to Order/Announcements  | Chris Hodge        |
| 2.  | Welcome and Introductions  | Chris Hodge        |
| 3.  | Public Input   |                    |
| 4.  | Approval of the Minutes<br>- February 13, 2018, Board Meeting (Action Item)  | Chris Hodge        |
| 5.  | Chair's Report   | Chris Hodge        |
| 6.  | Executive Director's Report  | Carlos Flores      |
| 7.  | Finance Committee Report<br>- Contracts for Approval (Action Item):<br><i>TERI Inc. – Transportation (H14577)</i><br><i>Toward Maximum Independence – Transportation (H27260)</i><br>- FY 2015-16 Regional Center B-5 Contract Amendment (Action Item)<br>- National City Office Lease Amendment (Action Item) | Martha Soto-Aceves |
| 8.  | Program Services Committee Report<br>- Revised Purchase of Service Respite Guidelines (Action Item)  | Angela Yates       |
| 9.  | Association of Regional Center Agencies (ARCA) Report  | Terri Colachis     |
| 10. | Legislation Committee Report   | Pam Ehlers         |
| 11. | Personnel Committee Report   | Laura Oakes        |
| 12. | Vendor Advisory Committee Report   | Mark Klaus         |
| 13. | Closed Session<br>- Executive Director's Performance Appraisal   | Chris Hodge        |
| 14. | Adjourn  |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, April 10, 2018 at 11:00 a.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**

**March 8, 2016**

**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Elmo Dill; Ann Featherstone; Maria Flores; Joel Henderson; Chris Hodge; Mark Klaus; Daphne Magdaleno; Shirley Nakawatase; Nancy Prutzman; Rene Rodriguez; Linda Schmalzel; Tina Thompson; Alexine Wells; Raymond Zapata

**DIRECTORS ABSENT:** Jonathan Copeland; Dave Hadacek; Jose Cuauhtemoc Hernandez; Chanae Jackson; Kathleen McCarthy; Mirella Solis; Angela Yates

**STAFF PRESENT:** Judy Borchert; Dan Clark; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Ron Plotkin, Ph.D.; Bonnie Sebright; Judith Wallace-Patton

**GUESTS PRESENT:** Leticia Brown; Charles Cummings; Nancy Dow; Charles Davis; Michael Hack; Shawn Howell; Sharon Jimenez; Molly Nocon; Stephanie Richard; Chris Shepard; Maria Torres; Jason Whittaker

**Presentation on Learning & Education for All Professionals (LEAP):**

Ron Plotkin, Ph.D., San Diego Regional Center (SDRC) Special Projects Manager, presented information on the Learning & Education for All Professionals (LEAP) system. The Board members participated in a LEAP-based training session on cultural and linguistic sensitivity.

1. **Call to Order**

Terri Colachis, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:42 p.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Ms. Colachis referred the Directors to the draft minutes of the February 9, 2016, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the February 9, 2016, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Colachis announced Board mentors for newly elected Board Directors. Shirley Nakawatase will act as mentor to Daphne Magdaleno, Ann Featherstone will mentor Tina Thompson, and Angela Yates will mentor Chanae Jackson.

Ms. Colachis requested a few volunteers from the Board of Directors to visit a new program this month. Ms. Colachis agreed to match their efforts by visiting another program in order to learn

more about the programs offered in the community and to better support the service providers. Ms. Colachis presented an update from the Association of Regional Center Agencies (ARCA) Executive Committee meeting. Ms. Colachis shared that there was great enthusiasm at the meeting over the passage of SBX2 2 and ABX2 1. These bills created in the 2<sup>nd</sup> Extraordinary Session ("X2") will reform the Managed Care Organization (MCO) tax and the ensuing funding increase will rejuvenate the developmental services system in California.

5. **Executive Director's Report**

Carlos Flores introduced Kathy Karins, R.N., and Seth Mader. Ms. Karins was selected as the new Director of Clinical Services, replacing Lynne Gregory, who retired at the end of February. Ms. Karins has worked for 18 years with SDRC, most recently as the Nurse Supervisor in the Clinical Services Department. Mr. Mader was chosen as the new Director of Information Systems, replacing Alan Kaplan who retired in February. Mr. Mader has worked for SDRC for the past 15 years; the last 8 of which he served as a Program Manager in the Case Management Department.

Mr. Flores announced that key SDRC staff, representatives from the Department of Developmental Disabilities (DDS), and he will be available to meet with clients and family members to discuss the proposed closure of the Fairview Developmental Center. The meeting will be on Saturday, April 9, from 10:00 a.m. to 12:00 p.m. in the SDRC Boardroom. A complimentary lunch will be served at 12:00 p.m., following the meeting. Board members are invited to attend.

Mr. Flores reported that the Department of Developmental Services (DDS) has announced that Nancy Bargmann has been selected as the new Director of DDS, replacing Santi Rogers who retired in December of 2015. Ms. Bargmann previously served for five years as a Deputy Director at DDS.

Mr. Flores referred Directors to the request for sponsorship of the Developmental Disabilities Provider Network Legislative Forum.

**MOTION: M/S/C to fund the Developmental Disabilities Provider Network Legislative Forum in the amount of \$5,000.**

6. **Finance Committee Report**

Chris Hodge, reporting on behalf of Treasurer Temoc Hernandez, referred Directors to the FY 2013-2014, DDS E-7 contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the FY 2013-2014 E-7 contract amendment.**

Mr. Hodge reported that the Finance Committee discussed the proposed contracts for services.

**MOTION: M/S/C (Klaus, abstained) to approve the contracts for services with Bonita Residential Care; California Housing Foundation – Acquisition; California Housing Foundation – Renovation; Carelife Home; Casa Estrella; Community Interface Services –**

**Financial Management Services; Kalea House – Ohana; Pangan ARF #2; and, Rienda Services – Villa Francisco.**

7. **Program Services Committee Report**

Shirley Nakawatase reported that the Program Services Committee met today and reviewed a demographic report of the clients served by SDRC. The demographic report will be shared with the full Board.

Ms. Nakawatase referred Directors to the revised Purchase of Service Standards for Independent Living Services. Revisions were necessary because the DDS did not approve the version previously approved by the Board of Directors. The revised version satisfies the DDS concerns.

**MOTION: M/S/C to approve the amendments to the Purchase of Services Standards for Independent Living Services.**

8. **Client Advisory Committee Report**

Raymond Zapata referred Directors to the draft Employment First Policy, the focus of which is to make competitive, integrated employment the first option to consider when developing clients' individual program plans (IPP). The Client Advisory Committee spent many months discussing and developing the draft policy. The Client Advisory is recommending that the Board approve the policy

**MOTION: M/S/C to adopt the Employment First Policy.**

9. **Personnel Committee Report**

Alexine Wells reported that the Personnel Committee met earlier in the day to review the emergency medical loan program and the Workman's Compensation policy.

10. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:26 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, April 12, 2016 at 12:30 p.m.

*Approved as corrected by the Board of Directors on April 12, 2016*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**  
San Diego Regional Center Board Room  
4355 Ruffin Road, San Diego, CA  
Tuesday, February 13, 2018

**12:15 – 12:30 p.m.**

- |   |                    |
|---|--------------------|
| Board Presentation on Audit   | Rob Griffith, AGT  |
| <b>12:30 p.m.</b>   |                    |
| 1. Call to Order/Announcements  | David Hadacek      |
| 2. Welcome and Introductions  | David Hadacek      |
| 3. Public Input   |                    |
| 4. Approval of the Minutes  | David Hadacek      |
| - January 9, 2018, Board Meeting (Action Item)  |                    |
| - January 9, 2018, Annual Meeting (Action Item)   |                    |
| 5. Chair's Report   | David Hadacek      |
| - Draft Strategic Plan (Board Input and Information)  |                    |
| 6. Executive Director's Report  | Carlos Flores      |
| - SDRC Retirement Options Opinion Letters (Information)   |                    |
| 7. Finance Committee Report   | Martha Soto-Aceves |
| - Contracts for Approval (Action Item):   |                    |
| <i>Bramblewood ARF (HQ0925)</i>   |                    |
| <i>Camsaj Home Care (HQ0547)</i>  |                    |
| <i>Care Rite Home (HQ0850)</i>  |                    |
| <i>CMC ARF (HQ1099)</i>   |                    |
| <i>Community Interface Services FMS (PQ8430)</i>  |                    |
| <i>Dionisia Home Care #1 (HQ0327)</i>   |                    |
| <i>Family Care Homes (HQ1281)</i>   |                    |
| <i>Igbante Enriquez #2 (H50118)</i>   |                    |
| <i>Nena's Guest Home (HQ0481)</i>   |                    |
| <i>Paradise Care Homes (HQ1295)</i>   |                    |
| <i>Serenity Home Care (HQ0504)</i>  |                    |
| <i>Universal Support Service (HQ1300)</i>   |                    |
| - FY 2017-18 Regional Center D-2 Contract Amendment (Action Item)   |                    |
| - San Diego Imperial Counties Developmental Services, Inc. FY 2016-17 Financial Statements and Independent Audit Report (Action Item) |                    |
| 8. Legislation Committee Report   | Pam Ehlers         |
| 9. Personnel Committee Report   | Laura Oakes        |
| 10. Program Services Committee Report   | Angela Yates       |
| 11. Vendor Advisory Committee Report  | Mark Klaus         |
| 12. Adjourn   |                    |

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, March 13, 2018 at 11:00 a.m. in the SDRC Boardroom



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**BOARD OF DIRECTORS MEETING**  
**February 13, 2018**  
**Minutes**

**DIRECTORS PRESENT:** Jonathan Copeland; Elmo Dill; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Shawn Howell; Mark Klaus; Yasuko Mason; Shirley Nakawatase; Antonio Ortiz; Nancy Prutzman; Timothy Riemann; Martha Soto-Aceves; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Terri Colachis; Chris Hodge; Laura Oakes

**STAFF PRESENT:** Michael Bell; Kathy Cattell; Dan Clark; John Filley; Carlos Flores; Nina Garrett; Kathy Karins, R.N.; Neil Kramer; Christine Lux-Whiting; Seth Mader; Paul Mansell; Maritza Pantoja; Ron Plotkin, Ph.D.; Bonnie Sebright; Lori Sorenson

**GUESTS PRESENT:** Michael Bradshaw; Hunter Christian; Charles Cummings; Michael Hack; Stephanie Richard; Mary Ellen Stives; Alexine Wells; Wade Wilde

**Presentation on Independent Audit Report:**

Rob Griffith, CPA, Aiello Goodrich & Teuscher (AGT) Audit Manager, presented information to the Board of Directors on the San Diego-Imperial Counties Developmental Services, Inc. (SDICDSI), Fiscal Year (FY) 2016-2017 Financial Statements and Independent Audit Report. Mr. Griffith reported that AGT has issued an unmodified auditors' opinion on the financial statements which is the highest level of auditor assurance.

1. **Call to Order**

David Hadacek, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 12:25 p.m.

2. **Public Input**

Mary Ellen Stives, Manager of the State Council on Developmental Disabilities (SCDD) San Diego Imperial Office, announced that the 21<sup>st</sup> Century Education Symposium will be held on February 24, 2018, from 8:30 a.m. to 3:00 p.m. at the Sheraton/Westin Carlsbad Resort & Spa located at 5480 Grand Pacific Drive in Carlsbad.

Ms. Stives announced that the SCDD will be hosting a training session on affordable housing for self-advocates on Thursday, March 22, 2018 at 9:30 a.m. at Ballard Center located at 2375 Congress Street, San Diego.

3. **Approval of Board of Directors Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 9, 2018, Board of Directors meeting and asked for approval.

**MOTION: (Klaus abstained) M/S/C that the Minutes of the January 9, 2018, Board of Directors meeting are approved as submitted.**

**Approval of Board of Directors Annual Meeting Minutes**

Mr. Hadacek referred the Directors to the draft minutes of the January 9, 2018, Board of Directors Annual Meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the January 9, 2018, Board of Directors Annual Meeting are approved as submitted.**

4. **Chair's Report**

Mr. Hadacek referred Directors to the revised draft Strategic Plan. Mr. Hadacek reported that an additional goal was added; Strategic Goal #5: Improve collaboration between and among the San Diego Regional Center (SDRC) with vendors, the Department of Developmental Services (DDS), elected state officials, and other community partners. Mr. Hadacek requested Board input on the draft plan. Ann Featherstone suggested making an addition to Strategic Goal #3: Increase the number of affordable housing opportunities, to include a milestone to meet with the Imperial Housing Authority in addition to the San Diego Housing Commission. Mr. Hadacek reported that the next step in the process will be to request community input on the Strategic Plan before coming back to the Board for approval at their meeting on April 10, 2018.

Mr. Hadacek requested that Directors respond with their availability for a Board retreat on May 18 and 19, 2018.

Mr. Hadacek reported that an input form will be included in the March Board packet for Directors to provide feedback on Carlos Flores' performance. There will be a closed session of the Board on March 13, 2018, following the public portion of the Board meeting to discuss Mr. Flores' performance appraisal.

Mr. Hadacek stated that new email accounts have been created and will be piloted with the Executive Committee members in order separate email related to Board business from personal email.

5. **Executive Director's Report**

Mr. Flores referred Directors to the legal opinion letters on the defined benefit plan and the 403(b) individual retirement investment accounts that were included in the Board packet. In order for SDRC to offer these options they need to meet the rules of the Internal Revenue Service (IRS) and meet the definition of a "governmental plan." In the opinion of the attorneys, the two plans offered by the SDRC would be highly likely to meet the "governmental plan" definition of the IRS.

Mr. Flores referred Directors to the SDRC Performance Contract Status Report which was provided to the Board. Mr. Flores reported that SDRC demonstrated improvement or compliance with ten of the 12 outcomes for which data is available.

Mr. Flores reported that SDRC will celebrate its 50<sup>th</sup> anniversary in 2019. A team of staff is being assembled to begin planning the agency's 50<sup>th</sup> anniversary celebration. An invitation will be extended to Board members to join in the planning efforts.



The Lanterman Act has requirements to post purchase of service disparity data and to hold public meetings with the community to receive input on this data. Mr. Flores announced that the public meetings will be held on March 26 and 28, 2018. The first meeting will be held on March 26, 2018, at the SDRC Ruffin Road offices in Suite 118 at 7:00 p.m. The second meeting will be held at 1:00 p.m. on March 26, 2018, at the SDRC Imperial offices.

Mr. Flores reported that the Lanterman Act requires that the composition of the Board of Directors of regional centers to reflect the community it serves. In past years, DDS has determined that the ethnicity of the Board of Directors must adhere to the same ethnicity percentages as identified in the United States census. DDS is now using the American Community Survey, instead of the census data, for the basis of the Board's ethnic composition. DDS has informed the Board that they may not be in compliance in regards to Latino representation.

6. **Finance Committee Report**

Treasurer Martha Soto-Aceves reported that the Finance Committee reviewed and discussed the 12 proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Klaus abstained) M/S/C to approve the contracts for services with Bramblewood ARF (HQ0925); Camsaj Home Care (HQ0547); Care Rite Home (HQ0850); CMC ARF (HQ1099); Community Interface Services FMS (PQ8430); Dionisia Home Care #1 (HQ0327); Family Care Homes (HQ1281); Igbante Enriquez #2 (H50118); Nena's Guest Home (HQ0481); Paradise Care Homes (HQ1295); Serenity Home Care (HQ0504); and, Universal Support Service (HQ1300).**

Ms. Soto-Aceves referred Directors to the fiscal year (FY) 2017-2018 D-2 regional center contract amendment. The Finance Committee recommended that the Board of Directors authorize the chair to sign the contract amendment.

**MOTION: M/S/C that the Board of Directors authorizes the Board Chair to sign the Fiscal Year 2017-2018 D-2 contract amendment.**

Ms. Soto-Aceves referred Directors to the draft SDICDSI Financial Statements and Independent Audit Report which Mr. Griffith from AGT reported on earlier in the meeting. The Finance Committee recommended that the Board of Directors accept the report.

**MOTION: M/S/C that the Board of Directors accepts the SDICDSI FY 2016-17 Financial Statements and Independent Audit Report.**

7. **Legislation Committee Report**

Pam Ehlers reported that the Association of Regional Center Agencies (ARCA) will be holding its Grassroots Day in Sacramento on March 20, 2018. SDRC representatives will travel to the capitol to meet with legislators who represent our area.

Ms. Ehlers reported that the Legislation Committee took a support position on Assembly member

Holden's request for bridge funding to address unanticipated rate changes for service providers. Mr. Kramer reported that Senator Toni Atkins is expected to become the new Senate Pro Tempore, making her the first woman to lead the California Senate.

8. **Personnel Committee Report**

Joel Henderson reported on behalf of Laura Oakes. Mr. Henderson stated that the staff turnover rate remains low at 5%.

Mr. Flores reported that caseload ratios remain high. Mr. Flores reported that last year the agency total caseload grew by more than 1,500 clients. Operations funding allocations are not adequate to maintain staff levels needed to keep up with client growth. Mr. Flores reported that SDRC will be increasing staff from 530 to 570 authorized positions in order to address caseload ratios.

9. **Program Services Committee Report**

Angela Yates reported that the Program Services Committee approved the revised respite purchase of service guidelines. The guidelines will be presented for Board approval at the March 13, 2018, meeting.

Ms. Yates reported that the Program Services Committee reviewed topics that they will cover over the coming months. The Committee will receive information on the Home and Community Based Waiver, the Self-Determination program, demographic data that is captured by SDRC, new technology, the Career Pathways workgroup, affordable housing, and CalAble. Ms. Yates stated that information from these presentations will be shared with the full Board.

10. **Vendor Advisory Committee Report**

Mark Klaus reported that the Vendor Advisory Committee has not met since the annual meeting of the Board. The Vendor Advisory Committee will have its next meeting on March 22, 2018, at 10:00 a.m.

11. **Association of Regional Center Agencies (ARCA) Report**

Mr. Hadacek reported on behalf of Terri Colachis. Mr. Hadacek reported that the first legislative budget hearing will be held on March 7, 2018. ARCA has compiled an approved budget position to include reinvestment of funds from the Developmental Centers into affordable housing for persons with developmental disabilities rather than depositing into the state's general fund; the restoration of social and recreational activities; and, funding unmet service provider fiscal requirements.

Mr. Hadacek reported that ARCA has a new website: [www.arcanet.org](http://www.arcanet.org) which is extremely informative.

12. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 1:07 p.m. The next meeting of the Board of Directors is scheduled for Tuesday, March 13, 2018, at 12:30 p.m.

*Approved by the Board of Directors on March 13, 2018*



**San Diego-Imperial Counties Developmental Services, Inc.**  
4355 Ruffin Road, San Diego, California 92123 · (858) 576-2996 · www.sdrc.org

**MEETING NOTICE**

**SDICDSI Board of Directors Meeting**

Tuesday, January 9, 2018, 11:00 a.m.

Hyatt Regency La Jolla at Aventine  
3777 La Jolla Village Drive, San Diego, CA 92122

**AGENDA**

1. Call to Order/Announcements Terri Colachis
  
2. Public Input
  
3. Approval of December 12, 2017, Board Meeting Minutes (Action Item) Terri Colachis
  
4. Chair's Report Terri Colachis
  
5. Executive Director's Report Carlos Flores
  - Strategic Plan (Update)
  
6. Nominating and Bylaw Committee Report Ann Featherstone
  - Re-election of Corporate Directors (Action Item)
  - Election of Corporate Directors (Action Item)
  - Election of Corporate Officers (Action Item)
  - Results of Election for Vendor Representative and Chair of the Vendor Advisory Committee (Information)
  
7. Finance Committee Report David Hadacek
  - Contracts for Approval (Action Item):
    - A Place of Grace (HQ1282)*
    - Chloe's Board & Care (HQ1296)*
    - Libey's ARF Avocado (HQ1293)*
    - Luna Residence (HQ1292)*
    - Tizon's Prime Care (HQ1298)*
  - Bank Signature Card Resolution (Action Item)
  
8. Adjourn

The next meeting of the SDICDSI Board of Directors will be held on  
Tuesday, February 13, 2018 at 12:30 p.m. in the SDRC Board Room



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**BOARD OF DIRECTORS MEETING**

**January 9, 2018**

**Minutes**

**DIRECTORS PRESENT:** Terri Colachis; Jonathan Copeland; Pam Ehlers; Ann Featherstone; Maria Flores; David Hadacek; Joel Henderson; Shawn Howell; Yasuko Mason; Laura Oakes; Nancy Prutzman; Martha Soto-Aceves; Alexine Wells; Jason Whittaker; Angela Yates

**DIRECTORS ABSENT:** Beth Blair; Elmo Dill; Jose Cuauhtemoc Hernandez; Chris Hodge; Mark Klaus; Antonio Ortiz

**STAFF PRESENT:** Michael Bell; Carlos Flores; Neil Kramer; Christine Lux-Whiting; Michael Rath; Bonnie Sebright

**GUESTS PRESENT:** Michael Bradshaw; Ruth Covell, M.D.; Charles Davis; Shirley Nakawatase; Timothy Riemann; Nathan Schmid; Amy Westling; Clyde Williams

1. **Call to Order**

Terri Colachis, Chair, Board of Directors, welcomed everyone in attendance and called the meeting to order at 11:00 a.m.

2. **Public Input**

There was no public input.

3. **Approval of Board of Directors Meeting Minutes**

Ms. Colachis referred the Directors to the draft minutes of the December 12, 2017, Board of Directors meeting and asked for approval.

**MOTION: M/S/C that the Minutes of the December 12, 2017, Board of Directors meeting are approved as submitted.**

4. **Chair's Report**

Ms. Colachis expressed appreciation for Alexine Wells, retiring Board Director. Ms. Colachis thanked Board Committee Chairs for their service this past year.

5. **Executive Director's Report**

Carlos Flores reported that during 2017, the total San Diego Regional Center (SDRC) caseload grew by 1,536 clients. He reported that SDRC is not receiving the allocation of funds necessary to hire enough staff to keep up with growth and maintain caseload ratios at the required levels. Last year SDRC added 12.5 Full Time Equivalent positions, most of which were service coordinators. In 2018, SDRC will be adding another case management unit.

Mr. Flores provided an update on the closure of the Developmental Centers. He reported that there are several Community Placement Plan (CPP) homes in the works to provide services to transition SDRC clients into the community. Currently, SDRC has 28 clients at the Fairview

Developmental Center and three at the Porterville Developmental Center.

Mr. Flores reported that SDRC will continue to work with service providers to assist them in coming into compliance with the new Home and Community Based Services waiver rules. The federal Center for Medicare and Medicaid Services (CMS) has extended the deadline for states to be in full compliance to 2022.

Mr. Flores reported that the Self-Determination Program was not submitted for approval to CMS in 2017. Before the program can be implemented, the state has to receive approval from CMS for federal reimbursement for the program.

Mr. Flores requested input from Board Directors on the draft Strategic Plan. Mr. Flores stated that the draft Strategic Plan will be on the agenda for discussion during the Board of Directors February meeting. After receiving Board input the draft Strategic Plan will be shared with community members for their input.

6. **Nominating and Bylaws Committee Report**

Ann Featherstone reported that the Nominating and Bylaws Committee recommended that the Board of Directors reelect Beth Blair, Elmo Dill, Pam Ehlers, Maria Flores, Shawn Howell, Yasuko Mason, Martha Soto-Aceves, and Jason Whittaker for membership on the Board. If reelected, each term will be for three years, from February 1, 2018, to January 31, 2021.

**MOTION: M/S/C to reelect Beth Blair, Elmo Dill, Pam Ehlers, Maria Flores, Shawn Howell, Yasuko Mason, Martha Soto-Aceves, and Jason Whittaker to serve three-year terms commencing February 1, 2018, and ending January 31, 2021, on the San Diego Imperial Counties Developmental Services, Inc.'s (SDICDSI) Board.**

The Nominating and Bylaws Committee recommended that the Board of Directors elect Shirley Nakawatase and Timothy Riemann as new Directors on the Board.

If elected, each term would be for one-year, from February 1, 2018, to January 31, 2019. Ms. Featherstone reported that Shirley Nakawatase has served previously on the SDICDSI Board of Directors. Timothy Riemann has served on the Board of the PEERS social group. Mr. Riemann is an active member of San Diego People First and is passionate about promoting self-advocacy. Mr. Riemann receives services through the San Diego Regional Center.

**MOTION: M/S/C to elect Shirley Nakawatase and Timothy Riemann, to serve one-year terms commencing February 1, 2018, and ending January 31, 2019, as Directors on the SDICDSI Board.**

The Nominating and Bylaws Committee recommended that the following slate for Corporate Officers for terms beginning February 1, 2018, and ending on January 31, 2019. All Board Directors on the slate have agreed to serve if elected. No nominations from the floor for corporate officers were put forward.

For Chair of the Board of Directors	David Hadacek
For Vice-Chair	Chris Hodge
For Secretary	Yasuko Mason
For Treasurer	Martha Soto-Aceves
For ARCA Representative	Terri Colachis
For Member at Large	Pam Ehlers

**MOTION: M/S/C to elect the following Directors to serve as officers of the Corporation from February 1, 2018, through January 31, 2019: David Hadacek, Chair; Chris Hodge, Vice-Chair; Yasuko Mason, Secretary; Martha Soto-Aceves, Treasurer; Terri Colachis, ARCA Representative; and, Pam Ehlers, Member at Large.**

7. **Finance Committee Report**

Treasurer David Hadacek reported that the Finance Committee reviewed and discussed the five proposed contracts for services. The Finance Committee moved that the Board of Directors approve all of the contracts presented.

**MOTION: (Oakes, abstained) M/S/C to approve the contracts for services with A Place of Grace (HQ1282); Chloe’s Board & Care (HQ1296); Libev’s ARF Avocado (HQ1293); Luna Residence (HQ1292); and, Tizon’s Prime Care (HQ1298)**

Mr. Hadacek referred Directors to the memo regarding the Bank Signature Card Resolution. Mr. Hadacek explained that a resolution is required for the new Chair of the Board to become signatory on all existing corporate bank accounts with Union Bank (the “Bank”).

**MOTION: M/S/C to authorize the Board Secretary to sign the following resolution: “Resolved that the Chairperson Secretary, Treasurer is authorized, to enter into deposit account, funds transfer, and Global Treasury Management Services agreements with Bank, and to designate from time to time who is authorized to withdraw funds, initiate payment orders, execute service agreements and otherwise give instructions on behalf of the Corporation with respect to its deposit accounts and treasury management services. The Bank Depositor and Global Treasury Management Services Agreement is the binding obligation of the Corporation. This authorization is in addition to any other authorizations in effect. This resolution is effective as of February 1, 2018.”**

13. **Adjournment/Next Meeting**

There being no other business, the meeting was adjourned at 11:26 a.m. The next meeting of the Board of Directors is scheduled for Tuesday, February 13, 2018, at 12:30 p.m.

*Approved by the Board of Directors on February 12, 2018*